

LABETTE COMMUNITY COLLEGE STRATEGIC PLAN FY2010 –FY2014

VISION STATEMENT

Labette Community College will continue to enhance its standing as an exceptional College by striving for excellence in all its programs, services, and activities.

MISSION STATEMENT

Labette Community College provides quality learning opportunities in a supportive environment for success in a changing world.

CORE VALUES

Labette Community College's commitment to its mission and to the communities it serves is anchored in core values shared by students, faculty, staff, administration, and Board of Trustees. These core values guide the College community and endure through the changing needs, aspirations, and goals of the campus and the community.

Accessibility: Labette Community College values open admission for all students regardless of their educational and socio-economic backgrounds. The College provides comprehensive learning opportunities through course scheduling at a variety of times and locations and diverse delivery methods.

Accountability: Labette Community College assumes a leadership role in identifying and responding to constituent needs in education and economic development. The College incorporates institutional effectiveness and outcomes assessment measures into the strategic planning and budgeting processes.

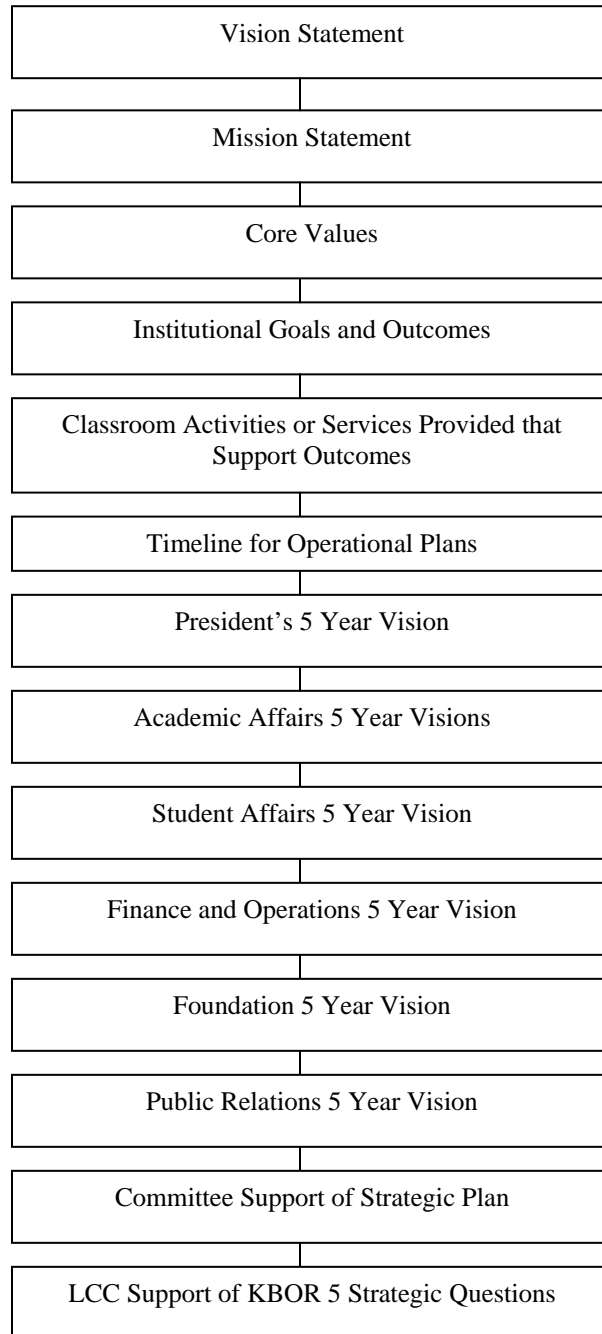
Caring: Labette Community College genuinely cares about students and the community it serves. This outlook provides a caring, supportive and collaborative working and learning environment within the institution.

Community: Labette Community College listens to both individuals and community partners and values their input and support in shaping programs and services. Our success is in part measured by the quality and timeliness of our response and service to the community.

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- Diversity:** Labette Community College values the dignity, worth, and potential of all persons and the respectful treatment of individuals who learn to work at the College. In keeping with that, the College celebrates the diversity in both our communities and our world.
- Integrity:** Personal honesty and reliability are essential elements at Labette Community College. The College community expects and consistently stands for integrity, ethical behavior, and personal responsibility both in words and actions.
- Learning:** The heart of Labette Community College is teaching and learning. Student learning is our primary goal. Every effort is made to provide programs and services that will assist students in reaching their maximum potential.
- Quality:** Labette Community College assists students and the community in attaining their goals through excellence in personnel, programs, activities, and technology. The College values quality in all endeavors and continuously strives for improvement, seeking new, flexible and responsive ways to achieve its mission.

STRATEGIC PLANNING PROCESS



INSTITUTIONAL GOALS

Goal 1: Student Success. Labette Community College (LCC) will provide an environment conducive to student success by all employees placing the needs of the students first.

Outcomes

- A. Cultivate a culture in which services, practices, policies, procedures, and personnel support learning as a major priority.
- B. Strive to make the student's experiences with LCC positive, nurturing, and focused on student learning and academic success.
- C. Make accessible a variety of services and programs that address learning needs.
- D. Use technology to expand opportunities for student learning and student services.

Examples of Classroom Activities or Services Provided that Support These Outcomes:

1. Advising (A,S,F)
2. Tutoring (A,S)
3. Student Support Services (S)
4. Student Success Center (A)
5. Developmental Courses (A)
6. Library Resources (A)
7. Mentoring (A)
8. Integration of New MIS (A,S,F)
9. Clubs/Organizations/Student Life Activities (S)
10. Assessment Tools (A,S,F)
11. Instructional Methods (A)
 - a) Active Learning
 - b) Collaborative Learning
 - c) Simulations
 - d) Portfolios
 - e) Internships
 - f) Practicum

Goal 2: Effectiveness, Efficiency, and Seamlessness. LCC will improve learning outcomes and develop program partnerships and collaborations through continuous planning, assessment, and improvement.

Outcomes

- A. Improve and expand linkages with educational partners and community agencies for mutual benefit.
- B. Improve tracking of and access to data to meet the needs of the institution, and external contingencies.
- C. Respond to the diverse learning needs of our community.
 - o Continue to expand certification and short-term training programs that meet learners' needs and market demand.
 - o Encourage community/business partnerships in the learning process.

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- Increase the availability of skilled workers to meet the needs of the community and the State.
- D. Engage students in contributing to the well being of their community through community service.
- E. Encourage faculty and staff to take leadership roles in community initiatives.
- F. Improve the system of defining and assessing student learning outcomes.

Examples of Classroom Activities or Services Provided that Support These Outcomes:

1. CTE Collaboration with Area High Schools & Baccalaureate Programs (A)
2. Core Outcomes Project Review with High Schools (A)
3. Concurrent Credit (A)
4. Advising (A,S)
5. Mentoring (A,S)
6. Talent Search TRIO Program (S)
7. Special Interest Courses (A,S)
8. Dual Credit (A)
9. GED transition to Postsecondary Education. (A,S)
10. Articulation Agreements (A)
11. Integration of New MIS System (F)
12. Tutoring (A,S)
13. Exit Exams (A,S)
14. Instructional Methods (A)
 - a) Active Learning
 - b) Collaborative Learning
 - c) Simulations
 - d) Portfolios
 - e) Internships
 - f) Practicum

Goal 3: Institutional Growth. LCC will plan and coordinate student enrollment, programs, services, facilities and other institutional resources to meet the needs of the communities we serve.

Outcomes

- A. Achieve targeted growth through an integrated enrollment management process.
- B. Provide quality programs and services at the main campus, the Cherokee Center, all extension sites, and online.
- C. Offer a variety of online and on-ground courses at the main campus, the Cherokee Center and all extension sites to best meet the needs of our students.
- D. Improve the utilization of human, physical, technological, and fiscal resources.

Examples of Classroom Activities or Services Provided that Support These Outcomes:

1. Cherokee Center (A,S,F)
2. New Courses/Programs (A)
3. Online Courses (A)
4. Special Interest Courses (A)
5. Hybrid Courses (A)
6. Continuing Education (A)

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7. Adult Basic Education (A)
8. GED Attainment (A)
9. Housing/Facilities On and Off Main Campus (F)
10. Financial Aid Awards (S)
11. Recruitment (S,A)
12. Career Fairs (S,A)
13. Committees (A,S,F)
14. Marketing (P)
15. Job Fairs (A,S)

Goal 4: External Resources. LCC will increase public and private funds to support educational programs, capital projects, and general operations.

Outcomes

- A. Increase coordination of all fundraising activities to enhance resource synergy.
- B. Enhance student opportunities through increased scholarships and endowments.
- C. Enhance the college image to stakeholders by communicating the value and benefit of the college to the community.
- D. Promote responsible stewardship of resources and public trust.
- E. Encourage an innovative and entrepreneurial spirit.
- F. Continue to generate business and community support to increase viability of our programs.
- G. Collaborate with business and educational entities to lobby for appropriate levels of state and county support.

Examples of Classroom Activities or Services Provided that Support These Outcomes:

1. Capital Campaign (P)
2. Grant Writing (A)
3. Marketing (A)
4. Scholarship Activities (S,F)
5. Business Partnerships (P,A)
6. Educational Partnerships (P,A)
7. City/County/Government Partnerships (P)

Goal 5: Institutional Climate. LCC will cultivate an organizational climate that makes learning the primary focus in every area of the college.

Outcomes

- A. Enhance the economic, academic, and social environment of the college to recruit and retain quality employees.
- B. Hire, develop, support, and empower employees throughout the organization who take an active role in student learning and success.
- C. Create an integrated and adaptable organizational structure that responds to the changing needs of learners.
- D. Promote a culture of inclusiveness, participation, collaboration, and mutual respect that recognizes and celebrates the value of contributions.

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- E. Offer and support professional development programs and opportunities to enhance faculty and staff effectiveness as facilitators of learning.
- F. Strengthen the leadership skills of faculty and staff.
- G. Provide a safe, pleasant, and healthy learning environment to enhance student learning.

Examples of Classroom Activities or Services Provided that Support These Outcomes:

1. Renovation/New Buildings and Facilities Enhancement (F,P)
2. Deferred Maintenance (F)
3. Professional Development Funding (A,F)
4. Monthly Special Employee Recognition (A,S,F,P)
5. Distinguished Faculty and Adjunct Faculty Awards (A)
6. Community Service and Volunteerism (A,S)
7. Faculty and Staff Salaries (A,F)
8. Improved Communication Activities (A,F,S,P)
9. Student Support Services TRIO Program (F)
10. New Hire Procedures (F)
11. Retiring Ceremonies (A,S,F,P)
12. Recruitment of Qualified Trustees (B)
13. In-service (A,S,F)

A = Academic Affairs

S = Student Services

F = Finance and Operations

P = President

B = Board of Trustees

Revised 8/18/09

TIMELINE FOR OPERATIONAL PLANS FY2010

July 2009

1. President's Council reviews completed Strategic Plan FY2009 from Academic Affairs and Highlights from all areas developed in May and June. (Next year, the completed Operational Plans for 2010 from all areas will be reviewed)
2. President's Office prepares 2009 Annual Report for the August BOT meeting. The Annual Report consists of:
 - a) All items listed in Strategic Planning Process (page 3 of LCC Strategic Plan FY 2010-2014 document)
 - b) Organizational Charts
 - c) Highlights from all areas
 - d) Grant Review
 - e) Completed Operational Plans (For 2009 this is the Strategic Plan from Academic Affairs.)
 - f) Clubs and Organizations Report
 - g) Facility/Deferred Maintenance Plan.
3. VP of Academic Affairs and Associate Deans set priorities and focus for FY 2011 Operational Plans from academic areas and share them with all other areas.

August 2009

1. Board of Trustees reviews Annual Report for FY2009. (Following their review, the President's Office emails the annual report to all LCC and adjuncts.)
2. President's Council reviews and revises 5 year visions.

September 2009

1. Student Affairs, Finance and Operations, Foundation, and Public Relations will:
 - a) Update or revise the first three areas of the Operational Plans for 2011 -2014 (Objectives, Estimated Cost, and Expected Completion Date), share their results with the other four areas, and submit to the President's Office by December 1. (These were completed by Academic Affairs in May.)
 - b) In September 2010, Operational Plans for 2012-2014 will be updated or revised and 2015 Operational Plans will be added and submit to President's Office by December 1.
2. Strategic Operations Advisory Committee orientation meeting to review strategic plan, 5 year visions, and support. September 17, 2009 4:00 CR

October 2009

1. Board of Trustees reviews Report of Student Learning (Outcomes Assessment).
2. Strategic Operations Advisory Committee reviews 2011-2014 Operational Plans from Academic Affairs. October 22, 2009 4:00 CR. (Next year the committee will review Operational Plans from all areas.)

December 2009

1. Mid-year update report of FY2010 Operational Plans by Academic Affairs departments due to Associate Deans.

January 2010

1. The President's Office integrates FY 2011-2014 Operational Plans from Academic Affairs, Student Affairs, Finance and Operations, Foundation, and Public Relations into one plan.

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February 2010

1. Strategic Operations Advisory Committee and President's Council review mid-year update report of FY2010 Operational Plan from all administrative areas. (Date to be determined)

March 2010

1. Strategic Operations Advisory Committee discusses and prioritizes the FY2011 Operational Plans (Objectives, Estimated Cost, and Expected Completion Date) from all areas. (Date to be determined)
2. Prioritized FY2011 Operational Plans are considered as part of the budget process.

April 2010

1. Academic Affairs Departments will:
 - a) Update or revise the first three areas (Objectives, Estimated cost, and Expected Completion Date) of the Operational Plans for FY 2011 and 2012 and submit to Associate Dean, AD's submit to VP.

May 2010

1. Academic Affairs departments will:
 - b) Complete the FY2010 Operational Plan reports (add Results and Comments, and change estimated costs to actual costs if possible) and submit to Associate Dean, AD's submit to VP.
 - c) Update or revise the first three areas of the Operational Plans for FY 2013 and 2014(Objectives, Estimated Cost, and Expected Completion Date) and submit to Associate Dean, AD's submit to VP.
 - d) Add 2015 to the Operational Plans and submit to Associate Dean, AD's submit to VP.
 - e) Complete Highlights list and submit to Associate Dean, then to VP of Academic Affairs.
2. Committee Chairs submit Committee Support of Strategic Plan to VP of Academic Affairs.
3. Clubs and Organizations advisors submit year-end report to Becky Warren

June 2010

1. Finance and Operations VP, Student Affairs VP, Foundation, and PR Directors will:
 - a) Complete the FY2010 Operational Plan reports (add Results and Comments, and change estimated costs to actual costs if possible) and submit to President's Office to prepare for President's Council in July.
 - b) Complete FY 2010 Highlights list and submit to President's Office to prepare for President's Council in July.
2. Academic Affairs VP will submit the FY2010 Operational Plan report, Committee Support of Strategic Plan, and FY 2010 Highlights list to the President's Office to prepare for President's Council in July.
3. Prioritized FY2011 fiscal year Operational Plans developed in February are presented to the Board of Trustees as part of the Budget Work Session.

President's Vision
Labette Community College
5 Year Vision
2010-2014

PREFACE

As much as I would **not** like to write a preface to my five-year vision I feel it is necessary and prudent to do so in light of the fiscal situation the State of Kansas finds itself in as we plan our strategic direction. We have four factors that compound any decisions we make for at least the next two years.

- The loss of any performance agreement monies;
- The closing of the women's correctional camp and the real possibility of the men's camp closing as well;
- A 3% reduction to the 2008-2009 budget and a projected 7% cut to our 2009-2010 budget; and
- The salary increases already agreed to with the faculty in their two-year contract.

That said my priority for the 2009-2010 budget year is to grant salary increases to non-faculty members equivalent to the percentage granted the faculty. Roughly 4%. If this isn't done it will create a divide that I don't think we could recover from in the future.

LCC Vision

Labette Community College will continue to enhance its standing as an exceptional College by striving for excellence in all its programs, services, and activities.

LCC Strategic Goals:

Goal 1: *Student Success. Labette Community College (LCC) will provide an environment conducive to student success by all employees placing the needs of the students first.*

Goal 2: *Effectiveness, Efficiency, and Seamlessness. LCC will improve learning outcomes and develop program partnerships and collaborations through continuous planning, assessment, and improvement.*

Goal 3: *Institutional Growth. LCC will plan and coordinate student enrollment, programs, services, facilities and other institutional resources to meet the needs of the communities we serve.*

Goal 4: *External Resources. LCC will increase public and private funds to support educational programs, capital projects, and general operations.*

Goal 5: *Institutional Climate. LCC will cultivate an organizational climate that makes learning the primary focus in every area of the college.*

PRESIDENT'S VISION/GOALS

These goals or visions are not in any particular order. Some have financial implications some don't. All goals surround support for our student body.

- Greater support for our student athletes. There seems to be a strange and strong disconnect between support for our students in the classroom, but when it comes to athletic events, I certainly understand the constraints on all of our time. But it is heart breaking when a student athlete asks why none of his instructors support their efforts on the playing field. I also understand that we can't and shouldn't force anyone to attend athletic events. But it does say a lot about our College's commitment to students and our retention of those students.
- Critical to the success of our College over the next five years will be our involvement in workforce development. It is apparent that we have done little to this point to be involved in our service areas training needs. With the Great Plains Development Authority coming into it's own over the next 12 months, it is and will be critical to be in a position to be the institution looked to as leaders in the workforce training business.
- New programs: Looking toward the 5th year of our vision and considering the Great Plains Development Authority, I strongly suggest that we explore the following new program possibilities:
 - Marine Repair
 - Railroad Programs
 - Expansion of the Criminal Justice Program
 - Hospitality Management
 - Welding
 - Construction Trades
 - ESL Program
 - Med/Surg Tech
 - Occupational Therapy Assistant
 - Physical Therapy Assistant
 - Massage Therapy
- Creating a computer lab at the Cherokee Center
- Working toward the accreditation process to evolve the Cherokee Center into a campus over the next 2-3 years
- Financially I think it would be in our best interest to expand the Public Relations Department to include a graphic designer. The inclusion of such a person would lower our outsourcing costs and allow a greater flexibility of design functions.
- I think that, over the next five year, it will be critical to expand our relationships and partnerships with other colleges and universities. We can't do it all and with continued budget constraints it just makes sense to partner.
- I would like to add soccer to our athletic department. Conservatively it will add 40 new students if we add men's and women's soccer, not including the number other students that come along with the players.
- Student housing. It is critical to our growth to have at least 200 beds available for housing.

Revised 8/18/09

- Begin the building process of the new health sciences building.

Academic Affairs
Labette Community College
Five Year Vision
2010-2014

Career Technical Education

- 1) Continuous improvement in its current degree and certificate programs. The essential nature of the programs in our division dictates they keep current with the latest knowledge and trends in their fields, and are outfitted with the best, most appropriate equipment and resources to meet students' learning needs.
 - a. All programs are fully supported with adequate faculty and administrative assistance.
 - b. Division faculty have access to and utilize technologically-based professional development opportunities on a regular basis
 - c. All programs utilize relevant industry-recognized instruments to assess student learning during program participation and upon exit.
- 2) Expansion of degree and certificate programs in areas responsive to the unique characteristics of our service area.
 - a. LCC-CTE will have at least four new certificates and/or AAS degrees that specifically relate to providing qualified employees for the area's businesses and industries.
- 3) Full alignment with and support of career clusters and career pathways models.
 - a. All currently existing programs demonstrate and support clear pathways to LCC degree and certificate programs from all corresponding programs in service area school districts.

LCC-CTE faculty are actively engaged with corresponding faculty in service area school districts, and support district activities promoting career pathways.
 - b. LCC-CTE has created at least three new certificates and/or AAS degrees in content areas taught by service area school district CTE programs but not matched by current LCC offerings.
- 4) LCC meets or exceeds all institutional and state targets for Perkins-funded programs.
- 5) Each CTE program has increased its capacity to use alternative delivery methods for coursework (where possible and as appropriate).
 - a. Each program offers courses at Cherokee Center
 - b. Each program has increased the number of classes available online, and has improved the quality of supportive content
- 6) Workforce Education and Community Services is a vital part of the College and service area communities, generating students and revenue for LCC.

- a. WECS has established a regular schedule of courses designed to support ongoing workforce education needs
 - b. WECS has established the ability to respond quickly with customized training for specialized needs of service area businesses and industry
 - c. WECS has established close ties with CTE faculty and programs to both fully take advantage of CTE faculty expertise and resources, and provide complimentary support to CTE programs
 - d. WECS has significantly expanded its credit-based professional development and specialized professional certification training
 - e. WECS has an extensive array of credit and non-credit courses geared toward general interest and personal improvement audiences
Regular schedules of these classes are offered in both fall and spring semesters, and at various locations throughout the service area
- 7) LCC has partnered with regional health care providers and other relevant agencies to establish a “center of excellence” for ongoing health care career professional development, specialized certification training, and management support.

General Education

- 1) Expand General Education
 - a. Receive accreditation of fully Online Degree
 - b. Receive accreditation of Cherokee Campus
Full Student Services—Academic Coordinator, Resource Library, Science Labs, Computer Lab
 - c. Add new programs—possibly Theater, Forensic Science
 - d. Expand existing programs—Physical Science, Social Work
Add Full time Instructors at main and Cherokee campuses
 - e. Support diverse offerings at extension sites
- 2) Provide Seamless Education
 - a. Articulation Agreements in specific program concentrations with PSU, FHSU, other regent’s schools, MSSU
 - b. Collaborations with other Kansas community colleges
 - c. Expand services and options to concurrent students
 - d. Improve seamless transfer from GED/ABE program
- 3) Improve Retention and Graduation
 - a. Support students inside classroom
Increased tutoring
 - b. Support students outside classroom
Offer more academic based clubs and activities
 - c. Celebrate student successes
 - d. Expand Developmental programming

Library

The Labette Community College Library will continue to strive for excellence in all of its programs, services and activities by:

1. Ensuring that all programs, activities and sites have the appropriate services to provide learning support for our students and staff and to assist the college in obtaining accreditations.
2. Ensuring that the students, employees and community members of our service area have access to the most current and relevant materials.
3. Ensuring that the library facilities are the go to place for accessing information, studying for classes, or just to meet with others.
4. Ensuring that the integrated library system, periodical databases and the library's web presence is up-to-date, relevant and inviting to all patrons.
5. Ensuring that the library staff takes advantage of all opportunities to obtain information, assistance and professional development from local, regional, state and national resources.
6. Ensuring that the library staff realizes that all members need to be a face for Labette Community College in the college's service area and beyond.
7. Ensuring that the library is running efficiently by assessing its services through internal assessments and surveys.
8. Ensuring that the library's presence is felt on campus and in the surrounding area by developing a marketing plan and providing events in the library throughout the years.

Student Success Center

Outcome 1A: Expansion of student support services:

Objective 1 Tutoring for all students need to be available on a scheduled basis.

Objective 2 Academic Advising to be made available after 1st year students take their College Placement tests.

Objective 3 Interest inventories, Personality assessments and Career Research and investigation to assist students who are not sure which vocation they wish enter.

Objective 4 All Adult Basic Education personnel will continue to attend all mandated Kansas Board of Regents training to keep policies and procedures current with ABE grant.

Outcome 1B:

Objective 1 Adult Basic Education classes will continue to use CASAS assessment, and TOPSPRO software to provide each learner with their own Individual Education Plan to help them achieve their chosen goals that have been identified during individual consultations with instructors.

Outcome 1C:

Objective 1: Adult Basic Education instructors will provide needed identified accommodations according to state mandated ABE policy and procedure.

Outcome 1D:

Objective 1: Use of Web-based PLATO and other software will provide continued services through volunteer staff in Baxter and other extension sites as available.

Outcome 2A:

Objective 1 Adult Basic Education students will be given the opportunity to take COMPASS tests to see how their academic skills compare to skills needed to be able to take College classes

Objective 2 Partnerships with all referral agencies will continue through planning and adjustment of services as possible.

Outcome 2B:

Objective 1 ABE staff will have continual training and use of the KBOR state mandated student management system (PABLO) to provide local student data as well as state and national comparisons.

Objective 2 ABE staff will have continual training and use of the JENZABAR for interface of accounting of ABE funds and paper flow.

Outcome 2C:

Objective 1 ABE will continue to provide short-term sessions as needed and when staff is available for teaching.

Objective 2 GED testing will be available to business and industry personnel in group settings as required by Human Resource personnel.

Outcome 2F:

Objective 1 Use of upgraded grant mandated assessment evaluations will keep ABE concurrent with state ABE standards.

Outcome 3A:

Objective 1: Adult Basic Education classes will be made available for LCC personnel from Admissions and Financial Aid to provide workshops to supply services and explain the College procedures for enrolling.

Objective 2: Adult Basic Education classes will be made available for LCC Academic Affairs faculty to provide workshops to explain their departments and courses for consideration.

Objective 3 Adult Basic Education classes will be made available for LCC Student Support Services personnel to explain their grant and services available for GED graduates.

Outcome 3B:

Objective 1 Adult Basic Education will continue to follow KBOR state mandated standards for Adult Education classes in all sessions at all sites where services are being provided.

Outcome 3C:

Objective 1 Adult Basic Education will continue to provide classes at all sites with the inclusion of on-line services to accommodate the needs of students as availability of staff allows.

Outcome 4F:

Objective 1 Adult Basic Education will continue to market all courses throughout the two counties with LCC logo.

Outcome 5A:

Revised 8/18/09

Objective 1 Adult Basic Education will continue to recruit, hire, and retain quality employees with required educational and work experience background to meet the needs of the ABE Program and LCC image.

Outcome 5G:

Objective 1 The Student Success Center needs to be housed in a new facility with the LCC Library to be called The Student Support Center. By including the Library, ABE, GED Testing Center, and all TRIO grants visitors coming to campus would be able to find many of their support service needs easily accessible in one building that is identified outside with large letters (much as the current gym).

Objective 2 This combination could easily provide a Computer Lab that had windows on two sides to make it easier for personnel in both the current Library and SSC to maintain eye surveillance. This would eliminate the need for night time personnel to be providing floor coverage in two separate buildings.

Objective 3 Current SSC facility needs do not provide enough "quite" testing space during peak hours.

**Student Affairs (SA)
Labette Community College
Five-Year Vision
2010-2014**

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Student Affairs Vision

Admissions/Advising

- Increase in enrollment by 1-2% each year.
 - Focus on feeder high schools within service area.
 - Focus on feeder high schools around the Cherokee Center, including those in Missouri.
 - Focus on GED completers.
- Development of the Cardinal Experience days with a campus orientation and financial aid pieces added to it. Specialized days for student-athletes.
- Development/Continuation/Enhancement of Informational Days on campus (Senior, Junior, Allied Health, 8th grade, etc).
- Increase in advertising in high school focused publications in conjunction with the Public Relations Department (Kansas College Outlook, yearbooks, etc).
- Enhancement of recruitment brochures, viewbooks, student planners, etc.
- Development of a centralized advising system or something similar to assist students in conjunction with online advising through Jenzabar.
- Train faculty and staff to assist students with the transfer process, especially for the programs that LCC has specific articulation agreements with.
- Revise the Early Academic Warning System within the Jenzabar capabilities.
- Development of an advisory board with high school counselors.
- Enhance enrollment procedures of concurrent and dual credit students.

Athletics

- Development of student housing with at least 200 beds.
- Gradual increase in scholarship dollars for each program until NJCAA limit is reached.
- Hiring of at least one Assistant Coach for each sport.
- Increase in recruiting dollars for programs so they can bring in additional students.

Revised 8/18/09

- Work with other departments to provide incentives for faculty and staff to attend home athletic events.
- Development of men's and women's soccer teams.

Financial Aid

- Cross-training of staff to assist student. This will develop through the utilization of Powerfaids.
- Increase in students applying for student aid and the application process starting sooner.
- Develop a process/resource/etc. for assisting students better at the Cherokee Campus with financial aid.
- Increase the number of students participating in the federal work study program that allows them to work in schools.

Registrar

- Enhancement of degree check process with the utilization of Jenzabar.
- Enhancement of the college catalog in dvd and online format.

Student Life

- Increase in student organizations that are based on academic departments.
- Develop regular Student Life activities at the Cherokee Center.
- Develop weekly/monthly student recognition in addition to the yearly student awards ceremony.

Student Support Services

- Work with the Tutor/Success Specialist to develop a comprehensive tutoring program that utilizes trained/certified peer tutors.
- Revise the program to be intrusive, intensive advising based rather than workshop based.
- Develop a College Success Skills course and Supplemental Instruction opportunities for participants.

Talent Search

- Continue to increase the number of students served by the grant that are both low-income and first generation.
- Continue to provide services in Labette and Cherokee counties that allow parents and students learn more about college admissions and financial aid.

Revised 8/18/09

Finance & Operations Vision
Labette Community College
5 Year Vision
FY2010-FY2014

PREFACE

With the overall state of the economy and looming budget cuts at the state level, the five year vision of finance and operations is primarily based on finishing and improving projects we have already started. A tight budget will allow us to focus our attention on work still to be done on these projects which will allow us to get the most benefit for the dollars we have already spent. We must also focus on ways to reduce unnecessary expenditures and at the same time being creative in our approach to generate new revenue.

Finance & Operations Vision

- Critical to the success of our College over the next five years will be our continued work on the Jenzabar system including refining our processes, fully utilizing the features of the system and training all users.
- The next five years will be critical to the success of the Cherokee Center. We must focus on the Cherokee Center to improve our enrollment and better serve the students in this area.
- Over the next five years we will position the college to build the new health sciences building.
- Pursue avenues to generate more revenue necessary to better serve students.

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Foundation Vision
Labette Community College
5 Year Vision
FY2010-FY2014

LCC Vision

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Foundation Vision

- Securing funding from donors/grants to build a new Health Science Building
- Increase endowment for scholarships by \$1 million
- Fully implement the Jenzabar system to track gifts, donors, and alumni. And use the data for decision-making and strategic planning.

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Public Relations Vision
Labette Community College
5 Year Vision
2010-2014

LCC Vision

Labette Community College will continue to enhance its standing as an exceptional College by striving for excellence in all its programs, services, and activities.

LCC Strategic Goals:

Goal 1: *Student Success.* Labette Community College (LCC) will provide an environment conducive to student success by all employees placing the needs of the students first.

Goal 2: *Effectiveness, Efficiency, and Seamlessness.* LCC will improve learning outcomes and develop program partnerships and collaborations through continuous planning, assessment, and improvement.

Goal 3: *Institutional Growth.* LCC will plan and coordinate student enrollment, programs, services, facilities and other institutional resources to meet the needs of the communities we serve.

Goal 4: *External Resources.* LCC will increase public and private funds to support educational programs, capital projects, and general operations.

Goal 5: *Institutional Climate.* LCC will cultivate an organizational climate that makes learning the primary focus in every area of the college.

Public Relations VISION/GOALS

These goals or visions are not in any particular order.

- Increase signage in the matter of billboards to expand further from Parsons to target out-of-state students that live near the border.
- Utilize and increase the usage of the web to promote events.
- Create the position of a full-time graphic designer within the PR department. All design work for all departments on campus would utilize this person. LCC needs to have a strong brand. A strong brand will take the marketing and to the next level which will aid in student/staff recruitment and retention. This will greatly reduce outsourcing costs.
- Continue and increase awareness for the Cherokee Center through strong marketing campaigns.
- Continue and increase collaboration with Admissions department to aid them in recruiting efforts during special on-campus events.
- Continue and increase advertising targeting specific programs.

**Committee Support of Strategic Plan
FY2009**

Committees: Curriculum and Instruction (C&I), Distance Education (DE),
Enrollment Management (EM), Grant (GRA), Green (GRE),
Instructional Outcomes and Assessment (IOA), Library (L), and Retention (R).

Goal 1: Student Success. Labette Community College (LCC) will provide an environment conducive to student success by all employees placing the needs of the students first. (C&I, DE, EM, GRA, GRE, IOA, L, and R Committees)

Outcomes

- A. Cultivate a culture in which services, practices, policies, procedures, and personnel support learning as a major priority. (C&I, DE, EM, GRA, GRE, L, R)

Curriculum and Instruction:

- a. The C&I Committee reviews curriculum to integrate related applied learning strategies in academic courses, and to align academic content with challenging academic standards. The committee also evaluates outcomes competencies to ensure currency.

Distance Education:

- a. The Distance Education Committee continued to have as a major component of each Committee Meeting a presentation by an online faculty member on “Best Practices” for online learning. This has included reviews of scholarly literature, special features of online learning, management techniques for discussion boards, etc.

Enrollment Management:

- a. The Enrollment Management Committee encourages the educating of students, faculty, staff, and community about the enrollment process including financial aid, scholarship deadlines, and transferability.

Grant:

- a. Goal: All grants committee projects are constructed with respect to learning as a major priority. Grants are designed to support institutional goals concerning services, practices, policies, procedures, and personnel with respect to learning as a priority.
 - i. Outcomes: The design of the following recent grants with committee input support this priority:
 1. Parsons Area Community Foundation – Black Leadership.
 2. Parsons Area Community Foundation – H/SC Building Funds.
 3. Civic Ventures – Encore Training Programs
 4. Grants in Progress

Green:

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- a. The Green Committee is responsible for educating the students, employees and community about environmentally friendly practices.

Library:

- a. The members of the Library Advisory Committee advise and suggest ways to improve existing brochures and offer suggestions on new brochures that are used.
- b. The members of the Library Advisory Committee advocate for the library in their respective departments and groups.

Retention:

- a. The Retention Committee is responsible for analyzing LCC's efforts to retain students to meet their educational goals.
- b. The committee sponsored CARD day in December to discuss retention from an institutional perspective.
- c. The committee is designing a timeline of retention from first contact through graduation.

- B. Strive to make the student's experiences with LCC positive, nurturing, and focused on student learning and academic success. (C&I, DE, EM, GRA, GRE, IOA, L, R)

Curriculum and Instruction:

- a. The C&I Committee focuses on student learning and academic success by reviewing catalog changes, revisions of course outcomes and competency, and program alignment processes. This year C&I approved title changes to Basic Writing I & II to Writing Essentials and Writing for Academics Success. The committee also approved title changes to Basic Reading I & II to Reading Essentials and Reading for Academic Success. This change reflects a positive image for remedial courses.

Distance Education:

- a. The Distance Education Committee reviews all new online classes to ensure academic integrity so that student learning is enhanced.

Enrollment Management:

- a. The Enrollment Management Committee works to give the students a better impression of the college by helping the college to be student friendly.

Grant:

- a. Goal: The grants committee supports and aids in designing programs with our student's first. The committee identifies student needs, and in doing so provides a positive and nurturing focus on improved student learning and improved academic success with respect to new grant programs.
 - i. Outcomes: The design of the following recent grants with committee input support this priority:
 1. Parsons Area Community Foundation – Black Leadership.

2. Parsons Area Community Foundation – H/SC Building Funds.
3. Civic Ventures – Encore Training Programs
4. Grants in Progress

Green:

- a. The Green Committee works to give the students a better impression of the college by helping the college to be environmentally responsible.

Instructional Outcomes and Assessment:

- a. The Instructional Outcomes & Assessment committee evaluated the results of last year's exit testing results.
- b. The IO&A committee investigated possible changes to the institutional assessment system to improve the information available for evaluating student learning.

Library:

- a. The Library Advisory Committee usually awards six prizes in the Paper of the Year. This requires the committee members to read and judge each submission. The committee also evaluates the award each year, seeking to improve it.

Retention:

- a. The Retention Committee works to identify areas of the college that have a large impact in retaining students.

- C. Make accessible a variety of services and programs that address learning needs.
(C&I, DE, EM, GRA, GRE, L, R)

Curriculum and Instruction:

- a. The C&I Committee supports COMPASS assessment for placement in math, reading and English for all students. Students complete this test in the Student Success Center prior to enrollment and are introduced to the center's services and programs that address learning needs.

Distance Education:

- a. The Distance Education Committee is committed to utilizing new technology in support of online education. Thus, in our committee meetings we frequently discussed new applications (such as Facebook, etc.) that can offer additional support to students. This is a key component of the Committee's function.

Enrollment Management:

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- a. The Enrollment Management Committee encourages the faculty and staff to introduce the students to the various services available on campus, such as the tutoring program.

Grant:

- a. Goal: Grant programs will always address a college needs that support new and innovative services and programs which will address many different learning needs.
 - i. Outcomes: The design of the following recent grants with committee input support this priority:
 1. Parsons Area Community Foundation – Black Leadership.
 2. Civic Ventures – Encore Training Programs – specifically tailored to this goal.
 3. Grants in Progress

Green:

- a. The Green Committee encourages the faculty to introduce Green practices into the classroom.

Library:

- a. The Library Advisory Committee members monitor the changes in the database offerings and refer their students in their departments to them. The members also suggest ways to the library staff to better market the various databases to the students.

Retention:

- a. The Retention Committee helps departments and programs recognize areas to focus improvements to impact retention of students.
- b. The committee is drafting a timeline of retention to assist with understanding student needs.
- c. The committee helped identify a need to reorganize the existing book loan systems.

- D. Use technology to expand opportunities for student learning and student services. (C&I, EM, GRA, L)

Curriculum and Instruction:

- a. Career/Technical Program faculty members submit proposals to the C&I Committee for review and modification to curriculum in aligning with the needs of the industry in all areas - especially in high skills, high wage, and high demand jobs in the workplace.
- b. The catalog is now on the LCC Website and Catalog CD's are available to help better serve students.

Enrollment Management:

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- a. The Enrollment Management Committee encourages faculty and staff to use various forms of technology in the classroom and campus wide, through mediums such as on-line student services.

Grant:

- a. Goal: A major focus for the grants committee is incorporating new learning technology in innovative ways. All grants are designed to expand opportunities for student learning and services.
 - i. Outcomes:
 1. Civic Ventures Encore Training Programs – Extensive use of technology in an innovative fashion (web cams, distance learning).
 2. Grants in Progress

Library:

- a. The Library Advisory Committee has advised and monitored the process of the purchase and set up of the new integrated library system.

Goal 2: Effectiveness, Efficiency, and Seamlessness. LCC will improve learning outcomes and develop program partnerships and collaborations through continuous planning, assessment, and improvement. (C&I, EM, GRA, GRE, IOA, and R Committees)

Outcomes

- A. Improve and expand linkages with educational partners and community agencies for mutual benefit. (C&I, EM, GRA, GRE, R)

Curriculum and Instruction:

- a. The C&I Committee reviews course transferability into baccalaureate degree programs with four year institution.
- b. The C&I Committee reviews courses for Workforce Education & Community Service.

Enrollment Management:

- a. The Enrollment Management Committee is partnering with area high schools, counselors, Student Support Services, Talent Search, Student Life, athletics, faculty, and staff members on various projects, such as the Counselor Advisory Board and related activities/events.

Grant:

- a. Goals: Nearly every grant written requires links to outside agencies of almost every kind. The grants committee will foster and expand LCC's relationship and collaboration with other local and state agencies, institutions of higher education, and community businesses.
 - i. Outcomes:

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1. Title III – Continued partner support through Labette Health.
2. Civic Ventures Encore Grant – Connections to Fort Hays.
3. Various grants in progress that include local and state agencies and other institutions of higher ed.
4. Grants in Progress

Green:

- a. The Green Committee is partnering with Class Ltd. on a recycling project.

Retention:

- a. The Retention Committee would like to encourage opportunities for students to get involved in area organizations and businesses through mentoring and internships.
- B. Improve tracking of and access to data to meet the needs of the institution, and external contingencies. (EM, GRE, R)

Enrollment Management:

- a. The Enrollment Management Committee is working with the various offices on campus to make raw data and various reports available/ accessible thru the Jenzabar system.

Green:

- a. The Green Committee is working to make data and progress regarding the college's green activities track able and accessible thru the Greenhouse Gas Emissions Report. Also data is being saved on the recycle mania website and benchmarks established. During this year's recycle mania competition 1,838 lbs. of paper were recycled and 139 lbs. of plastic.

Retention:

- a. The Retention Committee has noted a lack of available data on LCC's current retention and the need for more information to make informed decisions.

- C. Respond to the diverse learning needs of our community.
- Continue to expand certification and short-term training programs that meet learners' needs and market demand.
 - Encourage community/business partnerships in the learning process.
 - Increase the availability of skilled workers to meet the needs of the community and the State.

(GRA, IOA)

Grant:

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- a. Goals: One of the primary missions of the Grants Committee is to respond to the needs of our community in terms of offering new and expanded certifications, CTE and Gen Ed programs. Input is requested from various relevant sources to determine need and address that need appropriately.
 - i. Outcomes:
 - 1. All grants designed and written to date through the grants committee have been in response to the diverse learning needs of our community or the internal needs of college infrastructure improvements to benefit community learning.

Instructional Outcomes and Assessment:

- a. The Instructional Outcomes & Assessment committee analyzed the existing assessment system for CTE programs and is recommending some changes to improve assessment data.

D. Engage students in contributing to the well being of their community through community service. (GRE, R)

Green:

- a. Students have actively participated in community service through recycle mania.

Retention:

- a. The Retention Committee has plans to encourage more collaboration between LCC faculty/staff, students, and the area community.
- b. The committee helped encourage students to participate in the spring CARD Day, where faculty and staff work in the community.

E. Encourage faculty and staff to take leadership roles in community initiatives. (EM, GRE)

Enrollment Management:

- a. The Enrollment Management Committee encourages faculty and staff to take leadership roles both at the college and in the community.

Green:

- a. The Green Committee encourages faculty and staff to take a leadership role in being environmentally friendly both at the college and in the community.

F. Improve the system of defining and assessing student learning outcomes. (C&I, EM, IOA)

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Curriculum and Instruction:

- a. The C&I Committee reviews and makes recommendations of Outcomes and Competencies for new courses.

Enrollment Management:

- a. The Enrollment Management Committee encourages faculty and staff participation on various committees that focus on student learning and outcomes, such as program reviews.

Instructional Outcomes and Assessment:

- a. The Instructional Outcomes and Assessment committee evaluated the existing institutional assessment plan and identified areas of concern in data collection.
- b. The IO&A committee investigated other ways to gather assessment data by visiting another community college.
- c. The IO&A committee recommends that we discontinue use of the LCC Humanities and Social Studies exit exams.
- d. The IO&A committee recommends that to improve the validity of the nationally-normed data used in the LCC assessment plan, the writing Compass test be given at the end of the English Composition I course; the math Compass test be given at the end of the College Algebra and Math for Education courses; and the science Compass test be given at the end of a student's first science course.
- e. The IO&A committee recommend that institutional assessment data for general education courses be gathered by using existing course assessment data.

Goal 3: Institutional Growth. LCC will plan and coordinate student enrollment, programs, services, facilities and other institutional resources to meet the needs of the communities we serve. (C&I, DE, EM, GRA, GRE, L, and R Committees)

Outcomes

- A. Achieve targeted growth through an integrated enrollment management process. (DE, EM, L, R)

Distance Education:

- a. The Distance Education Committee reviews all new courses that are offered online.

Enrollment Management:

- a. The Enrollment Management Committee works with the various offices on campus that are involved with the enrollment process to make it as streamlined as possible.

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Library:

- a. See Goal 1 Outcome C.

Retention:

- a. The Retention Committee will be providing input to the enrollment management committee on areas that affect retention.

- B. Provide quality programs and services at the main campus, the Cherokee Center, all extension sites, and online. (C&I, DE, EM, GRA, L, R)

Curriculum and Instruction:

- a. The C&I Committee review proposals generated by advisory committee recommendations. Proposals such as entrepreneurship training, collaborative learning projects, work-base experiences, internships and mentoring programs are all reviewed.

Distance Education:

- a. The Distance Education Committee has approved the offering of the following courses online this past year:
 - i. Information Literacy
 - ii. Personal and Community Health

Enrollment Management:

- a. The Enrollment Management Committee encourages the development of new services and programs for use throughout the mediums in which students access our institution.

Grant:

- a. Goal: The grants committee is designed to address the learning needs of our community through innovative new programs or the innovative expansion of current programs, in addition to assisting the college with programs that will help improve its infrastructure. All of these programs have one thing in common, they were designed with excellence in mind. Quality programs set us apart as an institution of higher education, and the grants committee firmly stands behind the benchmark of quality in everything it does.
 - i. Outcomes: Program design of recent grants reflect this goal:
 1. PACF – Black Leadership
 2. PACF – H/SC Building
 3. Civic Ventures Encore Career Training Grant.
 4. Grants in Progress

Library:

- a. The Library Advisory Committee advocates for the needed library services for the faculty and students in their respective departments and groups.

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- b. The Library Advisory Committee provides advice on library facilities. The members gave many ideas for the recent remodeling.

Retention:

- a. The Retention Committee will be providing input to various groups and committees on areas that affect retention.
 - b. The Retention Committee would like to periodically survey students to provide ideas on improving services.
- C. Offer a variety of online and on-ground courses at the main campus, the Cherokee Center, and all extension sites to best meet the needs of our students. (C&I, DE, GRA, R)

Curriculum and Instruction:

- a. The C&I Committee reviews a variety of new online and on-ground course proposals each month. Ones for this year include:
 - iii. Introduction to Philosophy (Hybrid 8 week course)
 - iv. Comparative World Religion (Hybrid 8 week course)
 - v. Logic (Hybrid 8 week course)
 - vi. Para Educator VIII
 - vii. A-STEP Introduction to Polysomnography
 - viii. CT Physics & Instrumentation Online
 - ix. CT Pathology Online
 - x. Organic Chemistry I Lecture
 - xi. Organic Chemistry I Laboratory
 - xii. Ethics
 - xiii. Introduction to Supervision
 - xiv. Supervisory Practices
 - xv. Special Topics Communication
 - xvi. Explorations in Public Relations
 - xvii. Ethics (Hybrid 8 week course)
 - xviii. Kansas History (Hybrid 8 week course)
 - xix. Economic Geography

Distance Education:

- a. The Distance Education Committee continues to explore the best use of the College's resources in providing online education by continuously evaluating online platforms and seeking to find a way to utilize human, physical, technological, and fiscal resources effectively.

Grant:

- a. Goal: Many grants are designed specifically to offer new online and on-ground courses which will serve our students.
 - i. Outcomes:

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1. Encore Civic Ventures Grant – Courses for encore careers in education.
2. CT/MRI Distance Education Grant.

Retention:

- a. The Retention Committee would like to periodically survey students to provide ideas on improving availability of courses.

D. Improve the utilization of human, physical, technological, and fiscal resources. (EM, GRA, GRE, R)

Enrollment Management:

- a. The Enrollment Management Committee encourages the proactive planning of events that will reduce waste and fully utilize campus resources.

Grant:

- a. Goal: The grants committee responds to the needs of the college and the community. The grants committee supports innovative improvements to the college from human, physical, and technological standpoints as well as increasing college fiscal stability.
 - i. Outcomes:
 1. Title III – Endowment, technology, human, physical.
 2. Civic Ventures Encore Career Grants

Green:

- a. The Green Committee has developed the Energy Star Purchasing procedure which will reduce global warming and save the college money over time.

Retention:

- a. The Retention Committee will identify areas that retention efforts will have the greatest impact, based on process analysis, student surveys, and outside research.

Goal 4: External Resources. LCC will increase public and private funds to support educational programs, capital projects, and general operations. (EM, GRA, GRE, and R Committees)

Outcomes

A. Increase coordination of all fundraising activities to enhance resource synergy. (GRA)

Grant:

- a. Goal: The establishment of the grants committee was in response to an internal college need for streamlining fundraising activities and increased administrative collaboration in grant and general fundraising opportunities.

- i. Outcomes: Our grants committee has increased LCC's ability to fundraise generally and through grants by collaborating with key administrative personnel and keeping the college informed of new programs and activities. This improved system has allowed for the increased identification of fundraising sources (grants and otherwise), an increased ability to respond to community and college needs, and has brought in tangible fundraising benefits in the form of recent grants from the PACF, Title III, and other sources.

B. Enhance student opportunities through increased scholarships and endowments. (GRA, R)

Grant:

- a. Goal: The grants committee recognizes the need for student scholarships and increased college endowment. Many grant sources are currently being researched to meet this goal.
 - i. Outcomes:
 1. Title III Endowment.

Retention:

- a. The Retention Committee will identify areas where additional student support is needed.

C. Enhance the college image to stakeholders by communicating the value and benefit of the college to the community. (GRA, GRE)

Grant:

- a. Goal: In order to successfully address the requirements of many grants, it is critical to cultivate college relationships with important stakeholders in the community, local government and business, regional agencies, state agencies, and federal agencies. The grants committee is focused on improving our college image through the cultivation of these relationships.
 - i. Outcomes:
 1. Civic Ventures Encore Grant – Collaboration with local school district USD 503, Fort Hays State University.
 2. Title III – Collaboration with key community stakeholders and business.

Green:

- a. Press releases and positive publicity from the Green Committee activities enhance the college's image.

D. Promote responsible stewardship of resources and public trust. (GRA, GRE)

Grant:

- a. Goal: Grant funds will be utilized in the most efficient and effective manner to promote responsible stewardship of private, local, state, and federal resources.
 - i. Outcomes: All grants written and designed through the GRA committee have been and will be rigorously evaluated to ensure that budgetary considerations meet our goal. Some examples include: Civic Ventures Grant, PACF Black Leadership, and Grants in Progress.

Green:

- a. Through encouragement of environmentally friendly practices the Green Committee promotes responsible stewardship of resources and public trust.

E. Encourage an innovative and entrepreneurial spirit. (GRA)

Grant:

- a. Goal: All grants designed through the grants committee are designed and completed with respect to this goal. Entrepreneurial spirit and innovation are key components to success.
 - i. Outcomes: Every grant; brainstormed, designed, and written encourages an innovative and entrepreneurial spirit. The very process the committee goes through in identifying community and college needs and finding creative solutions to those needs is innovative and entrepreneurial.

F. Continue to generate business and community support to increase viability of our programs. (EM, GRA)

Enrollment Management:

- a. The Enrollment Management Committee encourages educational partnerships with various agencies within the community to improve and expand higher learning opportunities.

Grant:

- a. Goal: Community and business support and buy-in increase college sustainability of programs. All grants are designed with respect to sustainability and cultivating business relations.
 - i. Outcomes: Grant design process includes collaboration with community and business with an aim towards sustainability and a check for critical needs.

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- G. Collaborate with business and educational entities to lobby for appropriate levels of state and county support. (GRA)

Grant:

- a. Goal: Grant funding sources range from local to national private sources, local agencies and government to state agencies and federal agencies. While this committee isn't a lobbying committee, it does support increased collaboration with business and educational entities which will directly or indirectly benefit the college through increased state and county support.
 - i. Outcomes: New collaborations, or expansion of existing collaborations with local government, business, and state agencies are hopefully contributing to this goal.

Goal 5: Institutional Climate. LCC will cultivate an organizational climate that makes learning the primary focus in every area of the college. (C&I, DE, EM, GRA, GRE, and R Committees)

Outcomes

- A. Enhance the economic, academic, and social environment of the college to recruit and retain quality employees. (GRA)

Grant:

- a. Goals: The grants committee considers and evaluates college-wide needs. In grant design and the grant process the grants committee is focused on providing an environment that is refreshing, innovative, and excellent not only for students, but for our employees and our community.
 - i. Outcomes: Project design often incorporates personnel details, all grants designed and written are considered in the light of this goal.

- B. Hire, develop, support, and empower employees throughout the organization who take an active role in student learning and success. (C&I, R)

Curriculum and Instruction:

- a. The C&I Committee serves the role in keeping curriculum development faculty driven.

Retention:

- a. The Retention Committee will encourage all LCC employees to appreciate their role in retaining students.
- b. The committee encouraged the faculty and staff to attend student activities and recognize the impact that such activities has on student retention.

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- C. Create an integrated and adaptable organizational structure that responds to the changing needs of learners. (C&I)

Curriculum and Instruction:

- a. The C&I Committee serves as a mechanism to respond to the needs of learners. The committee receives proposals related to new course & program development, course & program alignments, and remedial prerequisites
 - i. Faculty and Staff submit proposals to the C&I Committee
 - ii. The C&I Committee reviews proposals for approval.
 - iii. The C&I committee submits approved proposals to the Board of Trustees.
 - iv. The Board of Trustees reviews the proposals and votes on approval.
 - v. If proposal is approved, LCC seeks approval from the Kansas Board of Regents.
- D. Promote a culture of inclusiveness, participation, collaboration, and mutual respect that recognizes and celebrates the value of contributions. (EM, GRA, R)

Enrollment Management:

- a. The Enrollment Management Committee encourages student, faculty, staff, and community organizations to work together on various projects throughout the community that benefit all entities equally.

Grant:

- a. Goal: The grants committee was designed to increase collaboration between key college fundraising and administrative players in order to facilitate this goal.
 - i. Outcomes: The design process, input, and collaboration within the committee has most certainly contributed to this goal.

Retention:

- a. The Retention Committee plan to recognize those employees who make a difference with retaining our students.

- E. Offer and support professional development programs and opportunities to enhance faculty and staff effectiveness as facilitators of learning. (DE)

Distance Education:

- a. The Distance Education Committee promotes online learning by making online educators at LCC aware of free online professional development opportunities, and by distributing via email scholarship that pertains to online instructional effectiveness.

- F. Strengthen the leadership skills of faculty and staff. (C&I, DE, EM, GRA)

Curriculum and Instruction:

- a. The C&I Committee allows faculty and staff to take a leadership roll in curriculum development.

Distance Education:

- a. The Distance Education Committee continues to support the professional development of online educations by providing new information about online learning, providing links to important scholarly studies and by presenting a "Best Practices" presentation at each meeting.
- b. The Distance Education Committee developed a Mentor's Program for all new online instructors.

Enrollment Management:

- a. The Enrollment Management Committee encourages faculty and staff to take part in various professional development opportunities to develop and strengthen their leadership skills.

Grant:

- a. Goal: In addressing student and college needs, many grants are focused primarily on building faculty and staff skills in order to improve the college as a whole through professional development.
 - i. Outcomes: Grants with professional development components, such as the CT/MRI and numerous others have contributed to this goal.

- G. Provide a safe, pleasant, and healthy learning environment to enhance student learning. (DE, EM, GRA, GRE, R)

Distance Education:

- a. The Distance Education Committee periodically reviews online instruction to make sure that students are enjoying positive learning experiences.

Enrollment Management:

- a. The Enrollment Management Committee strives to ensure a safe and secure campus by promoting a healthy learning environment which will enhance student learning.

Grant:

- a. The grants committee is always mindful of this highly important consideration. Our goal is to design every grant to improve one or all of the elements of this strategic plan.

Green:

- a. The Green Committee strives to ensure a greener future by promoting a healthy learning environment which will enhance student learning.

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Retention:

- a. The Retention Committee believes that by keeping an institutional focus on retention, students will find a more welcoming college community.

How Labette Community College's Strategic Plan Supports KBOR's Five Strategic Questions for Higher Education in Kansas

1. Alignment with K-12

Are we satisfied that high school graduation expectations are aligned with college preparation expectations?
Are students moving into our system from state high schools prepared to meet postsecondary expectations?

LCC Activities and Services

- CTE collaboration with area high schools and alignment of postsecondary programs
- Core Outcomes Project review with area high school faculty
- Offer concurrent courses at area high schools and dual credit courses on campus enhancing seamless transition from high school to college
- GED transition to postsecondary education
- Articulation agreements with area high schools
- Provide developmental courses for under-prepared students

2. Participation

Are we satisfied with the level of participation (% of high school graduates who move to postsecondary education within a year of graduation) in our state higher education system?
Are we satisfied that those participation rates adequately reflect the state demographic composition?
Are we satisfied with the participation of adult learners in our higher educational system?

LCC Activities and Services

- Achieve targeted growth through an integrated enrollment management process
- Enhance student opportunities through increased scholarships and endowments
- GED transition to Postsecondary Education
- Offer Adult Basic Education Program
- Talent Search TRIO Program

3. Persistence

Are we satisfied with our institutional retention and completion rates – the % of students who persist in our institutions through to certificate or degree completion?

LCC Activities and Services

- Retention Committee
- Strive to make the student's experience with LCC positive, nurturing, and focused on student learning and academic success
- Offer tutoring services
- Offer Student Support Services TRIO Program

4. Alignment with the Kansas Economy

Are we satisfied that within the offerings to which our students are exposed during their time on our postsecondary institutions, the programs, resources, and incentives are aligned with the workforce demands of our state's economy?

5. Learner Outcomes

Are we satisfied that those who complete our educational programs (earn our certificates and degrees) have not only mastered the specific competencies associated with their discipline, but also possess the cross-cutting, non-disciplinary skills and competencies necessary for success?

- Provide clubs/organizations and student life activities to increase involvement/retention

LCC Activities and Services

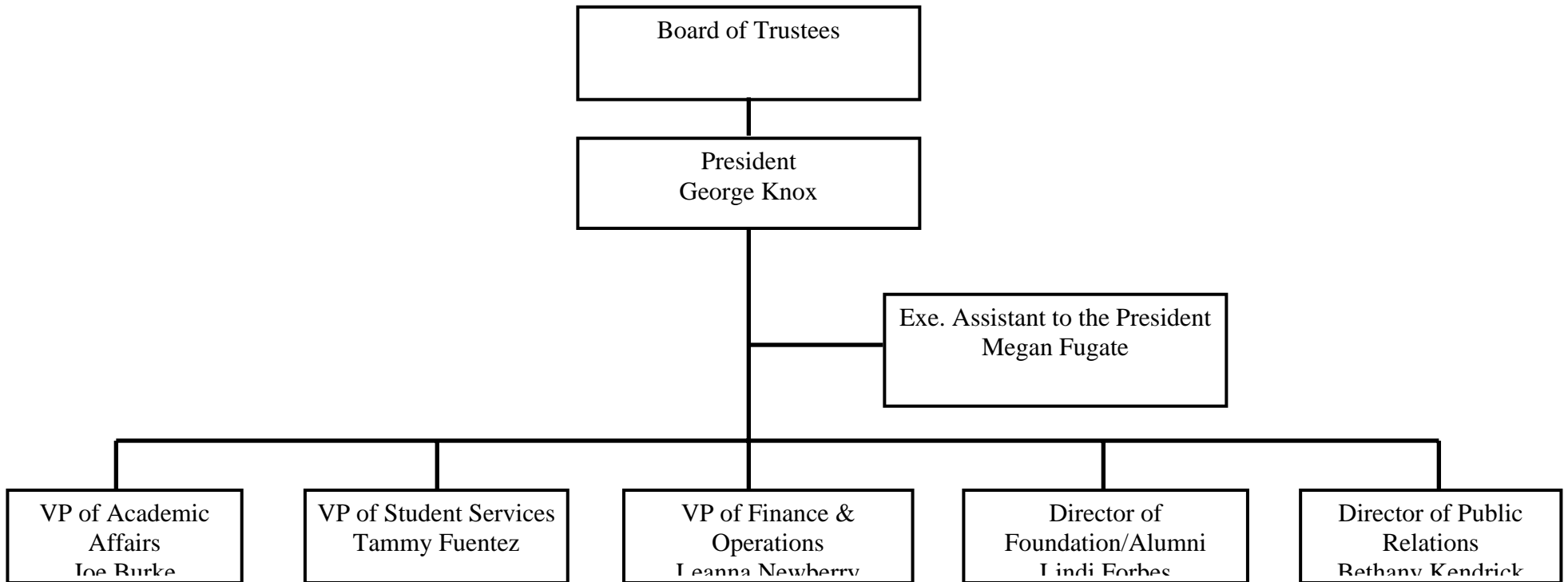
- Continue to expand certification and short-term training programs that meet learner' needs and market demand
- Increase the availability of skilled workers to meet the needs of the community and the State
- Articulation Agreements
- Collaborate with business and educational entities to lobby for appropriate levels of state and county support
- Business partnerships
- Create an integrated and adaptable organizational structure that responds to the changing needs of learners

LCC Activities and Services

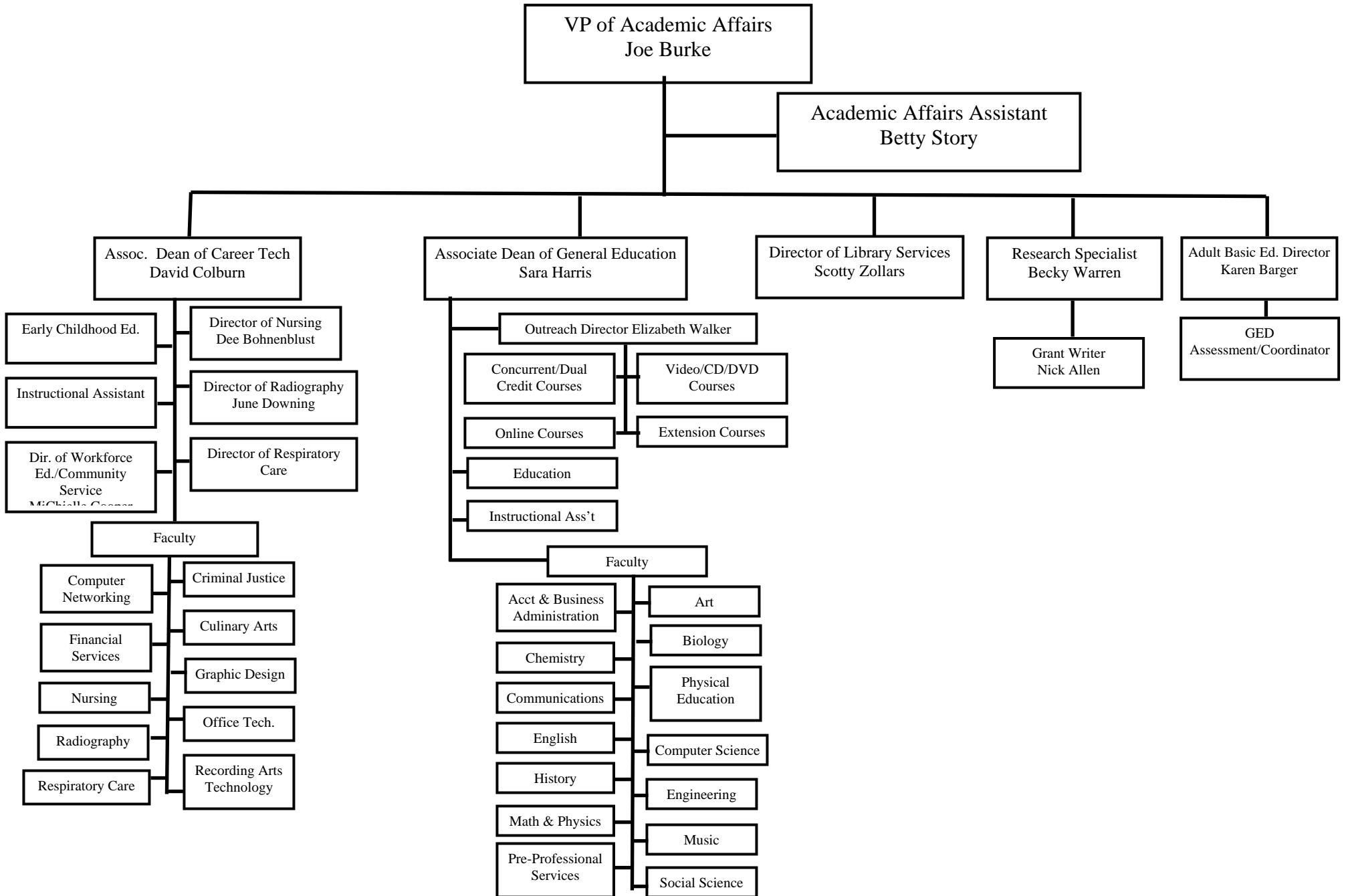
- Offer simulations, internships and practicum
- Encourage community/business partnerships in the learning process
- Offer and support professional development programs and opportunities to enhance faculty and staff effectiveness as facilitators of learning

Revised 8/18/09

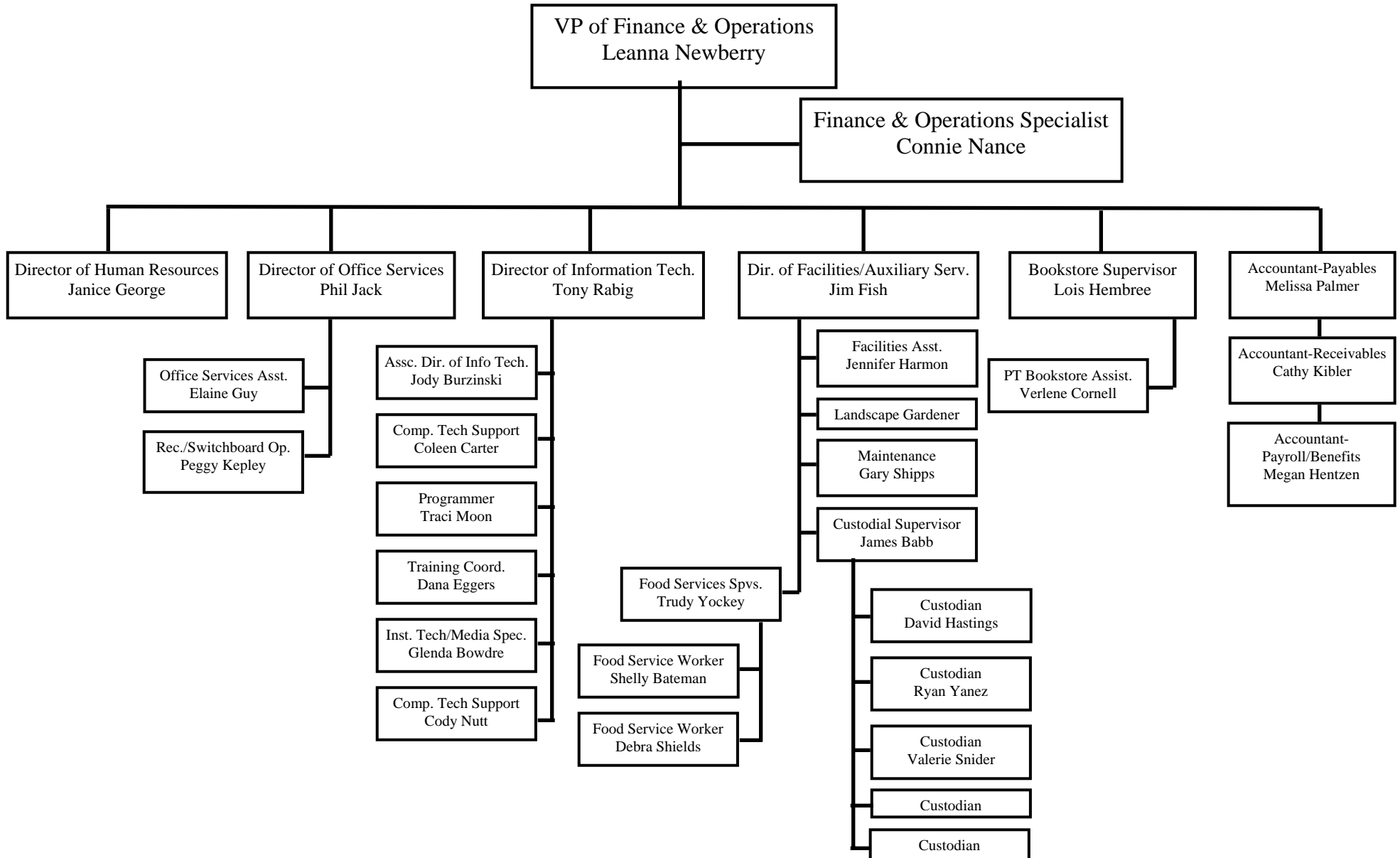
Labette Community College



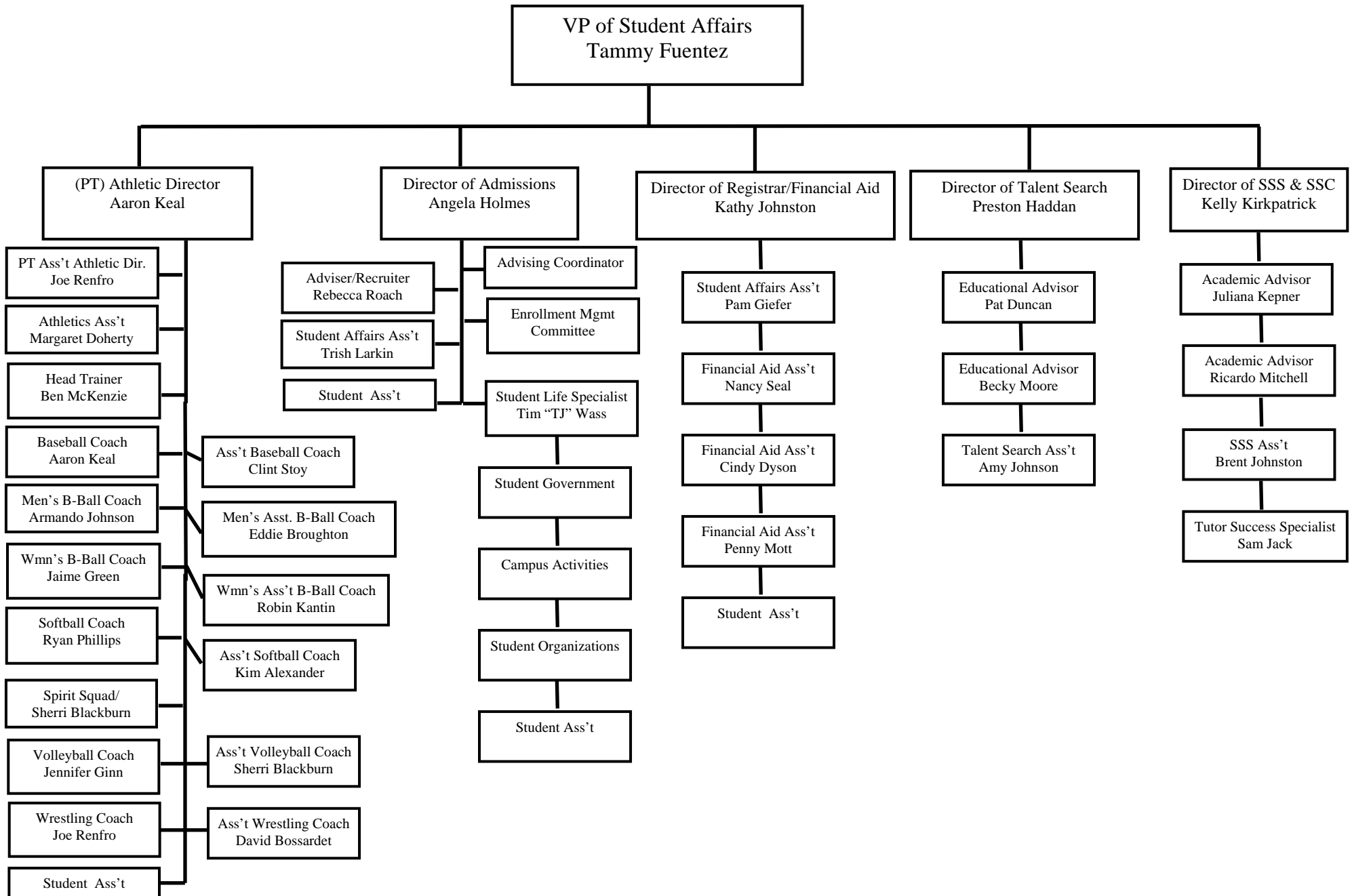
Division of Academic Affairs



Division of Finance & Operations

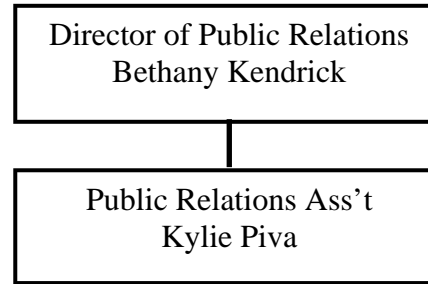


Division of Student Affairs



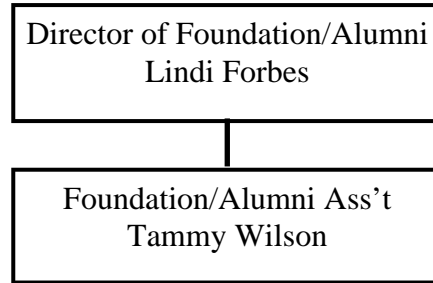
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Division of Public Relations



Revised 8/18/09

Division of Foundation/Alumni



Academic Affairs Highlights July 1, 2008 – June 30, 2009

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Community Outreach (Benefits Community):

Academic Affairs:

Stella Wells Christmas Baskets

Art:

The art instructor has been volunteering and working on the Habitat for Humanity House since the CARD Day activity.

The art department co-hosted a successful high school art show April 2009.

Two student shows were organized and displayed in Hendershot gallery, Fall 08 and Spring 09.

Biology:

Bharathi Sudarsanam is the sponsor of the LCC Biology Club. She conducted bi-monthly meetings, worked to raise funds for the club, and clean the surroundings in the city. Some students participated in cleaning the highways during CARD Day.

Chemistry:

Doug Ecoff gave a speech to the Parson's Lions Club. The topic centered on the causes of colors and how color (dye making) was the initiator of chemical industry.

Communication:

Faculty members participated in community service such as Salvation Army volunteer and college-wide community service day.

Computer Networking:

Network Administration students helped SkillsUSA in working a fireworks stand, participating in the NTO conference, and supporting a Non-gender program.

The Networking classes worked with Parsons High School to help build their robot for the state robotics competition.

Criminal Justice:

Community Policing class conducted a survey of Parsons residential and business communities regarding their opinion of Parsons Police Department.

Economics and History:

Full time faculty members, in conjunction with Student Support Services, hosted a seminar titled "The 401(k) Horror Show".

Full time faculty members, in conjunction with Student Support Services, hosted a seminar titled "How Credit Cards Work: The Inside Story; How Greed Works: The Inside Story".

English:

Speakers' Bureau

Parsons Public Library
Katy Days
Operation Bright Touch
Parsons Arboretum
Gribben English Lectureship

Graphic Design:

Sponsored SEK High School Art Competition

History, Geography, Government:

Dr. John Mack gave two lectures at the Senior Center. In February, he talked about the history of African Americans in Southeast Kansas and in March he talked about the early history of the Osage peoples.

Dr. John Mack gave a historical overview of the recent financial collapse to the Parsons Kiwanis Club in December and gave a historical overview of the struggle for women's rights in southeast Kansas to the Parsons Soroptomist Club in February.

Dr. John Mack organized the "History Zone" for KATY Days.

Library:

Matt Heflin developed a new pamphlet detailing the services that we offer to the public.

Scotty Zollars hosted the Southeast Kansas Academic Librarians Council.

The Library hosted a book signing of former English instructor, Mike Brotherton, and Dave Mattox's book Parsons.

Math, Physics:

Math Awareness Week activities serve as a way for the Math department to reach out to the community. Math faculty hosted:

International Math Relay Contest online – 17 High School students participated.

LCC Math Relay Contest – 25 LCC students participated.

Elementary Math Fact Competition – 70 students from four 4th grade Garfield and Lincoln classes participated.

Music:

The music department had two concerts involving college and community ensembles. LCC singers performed for the College Foundation lunch, Chamber of Commerce, and for ElmHaven.

The LCC Community Band is going to play for three concerts in the summer.

Nursing:

Three Nurse faculty volunteered at the Parsons Free Health Clinic

Three Nurse faculty served as volunteer parents at Project Prom

Nursing Director is a Labette Mental Health Center board member
Flu shot clinic participation – Fundamental Course students and two
Nurse faculty gave over 700 injections in Independence and multiple
sites in Parsons.

Recording Arts:

Produced video of LCHS Armed Services Recognition event. This was
distributed internationally through Armed Service Networks.

Audio support for local clubs, consultation for church installations,
audio and video support for high school and municipal auditorium.

Radiography:

Breast Cancer Awareness – booth, balloon launch, and Newspaper Ad
Provided Music in the Park Concessions

Workforce Education/Community Service:

Beginning Computer I

Discover SEK: Travel in Your Own Backyard Series <created through
a partnership with SEK Living Magazine and Labette County Travel &
Tourism>

Offered Home Horticulture Class; featured in Parsons Sun newspaper.

Offered Basic Concepts of Herbs Class; featured in Parsons Sun
newspaper.

Offered Wine Sense 101 Class; featured in Parsons Sun newspaper.

Offered Wills & Estate Planning

Offered Spring Plant Swap <partnering with the Farmers Market>

Offered Motorcycle Safety Education

Offered Hot Air Balloon Crew Member Training Class <partnering
with City of Parsons in creation of their new event in October
“Balloons & Blues”>

Facilities:

Cherokee Center:

Opened Cherokee Center with a wide variety of general education
courses available. Credit hour generation is above business plan
projections.

Library:

New circulation, work and office area was finished

Basement renovation was finished.

Physical Education:

Gymnasium has new lights and bathrooms have been upgraded.
Painting and other work has been done as well. It really looks good
and the new lighting looks much more like natural lighting.

Grants:

Education:

Submitted grant application for Encore Careers grant in Education

General Education:

Received Black Leadership Program Planning Grant

English:

Society for Scholarly Publishing Grant

Library:

New circulation, work and office area was finished

Basement renovation was finished.

Radiography:

Computed Tomography Grant in the amount of \$56,820.00.

Carl Perkins – iRespond system for classroom - \$4,290.98.

Carl Perkins - PDA's for clinical - \$1500.00.

Carl Perkins – 2 new image receptors - \$2,000.00.

Research Specialist:

Carl Perkins Improvement Grant Approval for FY2009 for \$157,296

Honors/Special Recognition:

Academic Affairs:

Sara Harris and David Colburn – 2009 Graduates of the Leadership Parsons Program

Joe Burke received President's Volunteer Service Award for serving as Parsons representative for Employer Support for the Guard and Reserve.

Biology:

Mary Jaeger-Scott – 2008 BEN (BiosciEdNet) Scholar

Mary Jaeger-Scott – Accepted speaking engagement at NISOD for May 2009; however, with influenza outbreak have had to cancel.

Mary Jaeger-Scott – July 2009 invitation to attend (invitation only workshop/conference sponsored by the AAAS) Transforming Undergraduate Education in Biology: Mobilizing the Community for Change

Communication:

Forensics/Debate program participated very successfully in numerous tournaments throughout the region.

Criminal Justice:

Tim Tompkins, Adjunct instructor, was appointed to the Governor's Domestic Violence Fatality Review Board.

Linda Moore, Criminal Justice Coordinator/Instructor, was featured in Badges, a book by Helen Maxwell, in which an entire chapter was devoted to her time as an officer with the Los Angeles Police Department.

Jason Sharp, Adjunct instructor, was promoted from corporal to Sergeant of Detectives, Parsons Police Department.

Economics:

Robert Bartelli was a presenter at the Annual Business Teachers' Conference at Emporia State University.

English:

Deborah Newby – Employee of the Month

Deborah Newby – Who's Who List of Business Women of Joplin

Deborah Newby – "Shed the Light" Award

Josh Canipe - "The Long Answer" Fiction Weekly, nominated for Pushcart Prize

Josh Canipe - "Preacher Stories" Glimmer Train, nominated for Best American Short Stories

History, Geography, Government:

John Mack received the Edgar Langsdorf Award in Excellence in Kansas History Writing offered once annually by the Kansas Historical Society.

Graphic Design:

Melissa Kipp, Graphic Design Club Advisor, received the Rising Star in Service Award

Library:

Scotty Zollars became a state certified Library Administrator.

Scotty Zollars served on the College and University Library Section of KLA's nominating committee.

Scotty Zollars was the secretary of the SEKALC organization.

Nursing:

Julie Page – Shed the Light Award

Dee Bohnenblust – Joplin Globe Healthcare Hero

Toni Spieth – Rising Star in Service Award

Radiography:

Gale Brown passed her certification examination for Computed Tomography.

Gale Brown received honors for being the Radiography Club Sponsor.

Research Specialist:

Becky Warren, SkillsUSA Adviser, received the Rising Star in Service Award

SkillsUSA Local Chapter received the Increase Membership Award

Respiratory Care:

Connie Crooks, Director selected as reviewer for new textbook from Delmar publishers.

New Equipment/Supplies:

Art:

One new potter's wheel for the ceramics program was purchased. Three easels were replaced for the drawing and painting classes.

Biology:

Completed purchase of Manikens for A&P which allows all on ground labs to build organs and muscles before looking at them in the cat. Initial use shows improved retention of information and quicker learning of the organs in the cat.

New complete human muscle model (1/4 size) obtained for Parsons and extension site. New pelvic floor models received for both sites.

Zoology will be greatly improved with the addition of several models which we did not have, as well as new specimens, and skeletons (various animal skeletons, skulls, and spines for comparison) we did not have. Some of these items can be used for other classes.

Computer Networking:

Received the CISCO networking equipment for the CISCO programming starting in the Fall of 2010.

Computer Science:

M305 and M308 had new computers loaded with Vista software and Office 2007.

Criminal Justice:

Updated new videos (4) were purchased covering pertinent criminal justice topics.

Graphic Design:

Epson Stylus Pro 4880 Printer, Nikon D60 Digital SLR Camera

Library:

Purchased three café tables and chairs to go with them with the Extended Services Grant funds

Received new computers with Clean Slate and Office 2007 installed on all of them.

New chairs for the computer tables.

New office chairs and mats.

New shelving for storing back ranges of periodicals.

All of the patron access computers are equipped with headphones.

Math, Physics:

Adesso Pads and Camtasia for full time faculty in department.
Purchased additional site licences for Graphmatica. Purchased mice for the laptop computers in A107. Physics bought more LabPro units and sensors.

Music:

Purchased five guitars to be use to teach music exploration and children's music.

Nursing:

Added computer cart with 25 laptop computers for students use and testing with Carl Perkins Grant

Simulation Learning System for course development

Office Technology:

Installed and am using OPAC Software (Office Proficiency Assessment and Certification) which was purchased with Perkins funds. This software can be used to conduct placement evaluation, perform pre/post testing, provide a means of evaluation of curriculum's effectiveness, an exam, or program exit exam. Can provide OPAC Certification of students for presentation to employers.

Radiography:

iRespond - classroom computerized testing program.

PDA's to be used for student evaluation at the clinical sites.

Laptop computers for the CT program clinical affiliates.

Recording Arts:

Tricaster video switcher

Research Specialist:

Carl Perkins Funds purchased:

- a) Computer Network Administration
 - i. Utility & Simulation Software
 - ii. Cisco Communication Center
- b) Criminal Justice
 - i. DVD's for program
- c) Respiratory Care
 - i. Hemodynamic CAI
 - ii. Servo I Ventilator (Adult, Pediatric, Neonatal)
- d) Office Technology
 - i. OPEC Testing Software
 - ii. Laptop
 - iii. 4/Foot pedals for transcription
- e) Nursing
 - i. Simulation Software
 - ii. Portable Computer Lab Software

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- iii. Portable Computer Lab
- f) Radiography
 - i. IRespond System Software License
 - ii. Tiger View Software License
 - iii. 5/PDA's
 - iv. 2/Imaging Plates
- g) Recording Arts Technology
 - i. ProTools Software
 - ii. Reference materials
 - iii. Surround Sound Speakers
 - iv. New Trek Tricaster
- h) Graphic Design
 - i. New Font CD
 - ii. Epson Color Printer for Graphics
 - iii. Digital Camera

Respiratory Care:

Received a Servo i mechanical ventilator through Carl Perkins.

New Initiatives:

Biology:

Placement testing for anatomy and physiology for improving student success.

After many student requests, development of hybrid delivery for microbiology.

Concurrent:

Completed the KBOR concurrent program audit for the first year (new process)

Education:

Will be signing a 2+2 articulation agreement for Elementary Education with Fort Hays State University through their Virtual College

Library:

Sent out more interlibrary loans than we requested. This is a biggie and hasn't happened for awhile.

Selected, purchased and migrated to a new integrated library system.

The college archives were organized and made more accessible.

Input all of the library's periodical holdings on the state's library catalog.

Math, Physics:

The Math Department developed a new course titled Introduction to Analytical Processes. It is designed to be a better fit for students transferring to PSU than Business Calculus. An online version is in the process of being developed.

Nursing:

Nurse Network – Roundtable discussions using Teaching in Nursing by Billings and Halstead.

Kim Beachner's nutrition class participated in Family, Fun, Food, Fitness Night

Jill Coomes developed clinical adjunct evaluation/expectation tool

Radiography:

Using the iRespond system to administer classroom tests and competency examinations.

Recording Arts:

Developing ideas for recurring spots on college cable TV channel.

Respiratory Care:

Completed a survey of current students and recent past graduates to determine perception as to equipment needs: replaced/updated/acquired.

Student Success Center:

Added two more Adult Basic Education extension sites – Oswego and Cherokee Center.

LCC employee hired to work in the SSC as a tutor, and COMPASS Placement proctor. This employee is not on the salary schedule for either grant in the SSC and is free to serve all students without grant complexity complications.

Adult Basic Education Program created the Workforce Transition Exploration classes to provide options for newly unemployed student candidates.

Workforce Education/Community Service:

Foundations of Small Business class – 3 new local businesses achieved!

www.ed2go.com partnership for workforce education and community enrichment courses

Columbian TecTank custom contract training – Supervisory
NCCER Construction & Building Trades Proposal partnering with local construction companies and USD 503

Exceeded Year 3 performance agreement goal for C.N.A. certificates
C.N.A. courses now being offered or scheduled to be offered in Parsons, Oswego, Chetopa, Baxter Springs, Cherokee Center, and Columbus.

Sponsored 6 courses for community through collaboration with KU's Osher Institute

Sponsored 3 Dole Institute Lecture and 1 Lifespan Institute Lecture through collaboration with KU

New offerings being explored in sustainable agriculture and entrepreneurship

Creation of a diverse Workforce Advisory Council.

New/Revised Curriculum:

Biology:

A&P lab has been revised with the use of the Manikens, and lecture and lab is continuing to move as close as possible to the recommendation that undergraduate anatomy and physiology emphasize practical application.

Chemistry:

Revised 8/18/09

Revised and added experiments to better use the computers in A101 and with the intent of making the laboratories more "green". This means usage of less toxic chemicals.

Added another topic to Organic Chemistry II to better prepare students for entrance exams such as the MCAT and PCAT.

Communication:

The department has established a Photo Communication concentration.

Education:

Revised the Elementary Education degree to better align with 4-year programs

English:

Business Communication On-Line

General Literature On-Line

Revised Intro to Humanities

Graphic Design:

Revised course requirements for the Interactive Graphics Degree

History, Geography, Government:

John Mack and Robert Bartelli developed a new course called Economic Geography. It will be offered in the fall of 2009 for the first time.

Library:

Information literacy is now a 2 hr. general education elective and has an online option.

Nursing:

Added Virtual ATI NCLEX review course for graduating students

Coomes and Bohnenblust co-taught new Pharmacology for Healthcare course fall 2008

Simulation Learning System – Added to Fundamentals and Advanced Medical Surgical

Added Hallucination Simulation – Mental Health

Online:

Addition of several new online courses including Information Literacy, Business Communications and Radiography courses.

Radiography:

Implementation of the new curriculum for the Radiography program.

Adding a Computed Tomography program – four, three credit hour online courses.

Research Specialist:

Curriculum & Instruction Committee Course & Program Approvals

- a) New Courses
 - i. Paraeducator VIII
 - ii. A-STEP Introduction to Polysomnography
 - iii. Computed Tomography Pathology
 - iv. Computed Tomography Physics and Instruction
 - v. Organic Chemistry I Lecture
 - vi. Ethics
 - vii. Introduction to Supervision
 - viii. Supervisory Practices
 - ix. Explorations in Public Relations
 - x. Economic Geography
 - xi. Carpentry Basic
 - xii. Floors/Walls/Ceiling Framing
 - xiii. Introductory Craft Skills
 - xiv. Roof Framing
 - xv. Safety Orientation
 - xvi. Window/Doors and Stairs
- b) New Program
 - 1. Paraeducator VIII

Respiratory Care:

Began our new shortened curriculum beginning Fall 2008.

Added 2 clinical sites. We are working with 2 others (1 in Joplin, the other in Tulsa) to increase critical care experience for our students.

Partnerships/Advisory Committee (Benefits Community and LCC)

Chemistry:

Sherri Spare and another teacher brought their 3rd Grades class again. Mary Jaeger-Scott and Doug Ecoff performed demonstrations for them.

Communication:

Tom Duran is an active member of the Columbus High School Journalism Vo-Tech Advisory Committee.

Concurrent:

Addition of new course offerings at several schools including: Computer Information systems and the American History sequence. Establishment of Concurrent advisory board to improve communication and strengthen partnerships with area high schools

Criminal Justice:

Criminal Justice Program coordinated and conducted the 2nd annual Law Enforcement Seminar. Speakers included representatives from

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Kansas Highway Patrol (2), Kansas Bureau of Investigation (2),
Labette County District Court (2), Labette Center for Mental Health
Services (2).

General Education:

We are forming a Steering Committee for the Black Leadership
Program

Library:

Matt Heflin did graphic design work for the Cherokee Center and the
auction for the LCC Foundation

Erlene Cares and Matt Heflin came up with the idea of t-shirts and the
design for the shirts for the scholarship auction.

Worked with the Parsons Police Department to distribute bookmarks
on drunk driving.

Scotty Zollars and Phylis Coomes worked with Elizabeth Walker to
make sure that the college was doing all that is possible to adhere to
the ALA Standards for Providing Services to Distance Education
Students.

Nursing:

Nurses' Week – Partnership with LCC Library to display student work,
department bulletin board, recognition of all student nurses and
nurse faculty with small tokens, letter to editor promoting the events.

Added 4 new clinical sites: Wesley Preschool (Beachner), Parsons
State Hospital and Training Center, Pittsburg Middle School, and
Girard Medical Center Senior Mental Health Center (Ridings)

Program Christmas Cards with team picture sent to all program
partners.

Nurses support LCC Scholarship Auction (Spieth, Bohnenblust)

Psychology:

Brooke Saathoff served on the Kansas Attorney General Advisory
Board for BIP standards and certification

Radiography:

Continued affiliations with 17 hospitals.

Respiratory Care:

Respiratory therapy students presented at area grade schools and
high schools.

Workforce Education/Community Service:

Recruited to the board of directors for Downtown Parsons, Inc.

Professional Development:

Biology:

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Bharathi Sudarsanam toured the University of Maryland and the University of San Diego Biology Departments and exchanged ideas with the professors.

Mary Jaeger-Scott attended BEN workshop in Washington D.C. July 2008. Submitted paper to the APS for archive publication, acceptance pending.

Chemistry:

Doug Ecoff attended the annual KCCTC (Kansas College Chemistry Teachers Conference) conference at Kansas Newman College in Wichita.

Doug Ecoff attended a meeting of the American Chemical Society Local Section.

Doug Ecoff attended some information technology workshops given by Dana Eggers.

Computer Networking:

Jack Burke completed two online mini courses: Intermediate Networking and PC Security.

Criminal Justice:

Linda Moore, Coordinator/Instructor, attended the Kansas Workforce Development & Career Clusters Institute, Wichita

Linda Moore participated in a 2 hour online live discussion chat. Topic: DNA Evidence and Property Crimes, sponsored by the U.S. Department of Justice, National Institute of Justice

Linda Moore attended the 12th Annual Victims' Rights Conference in Wichita, presented by the Kansas Governor and State Attorney General.

Linda Moore participated in a 1 hour online live discussion chat. Topic: Responding to People Victimized by Individuals with Mental Illness, sponsored by the U.S. Department of Justice, Office of Victims of Crime.

Economics:

Robert Bartelli attended the Economics Teaching Conference in San Antonio, hosted by the Gulf Coast Economics Association.

Robert Bartelli attended the Annual Business Teachers' Conference at Emporia State University.

English:

English faculty attended AWP Conference

English faculty attended and facilitated the Gribben Lectureship at LCC

Kansas Core Outcomes attendance

Memberships in:

- a) National Council of Teachers of English
- b) 2 Year College English
- c) Conference on College Composition and Communication

General Education:

Sara Harris is participating in The Chair Academy this summer

Graphic Design:

Melissa Kipp participated in LYNDACOM Online Training

History, Geography, Government:

John Mack presented two papers at Historical Conferences: one at the MidAmerican Conference on History in September and one at the Association of Kansas Historians Conference in April.

John Mack wrote and submitted three articles for publication -- all three were accepted. The first appeared in the Spring in the Kansas History Journal. The others will appear in the Little Balkans Review and the Catholic Historical Review.

Library:

Phylis Coomes attended a Webinar on the new developments in the interlibrary loan software used by the state.

Scotty Zollars and Phylis Coomes attended the Southeast Kansas Library System's annual meeting.

Math, Physics:

Math Department faculty attended AMATYC Conference in Washington DC, brought back plans for computer aided instruction for online and on ground courses.

Music:

Greg Whitcomb attended the ACDA national convention and took a class in online instruction.

Nursing:

Dee Bohnenblust, Rhonda Gilpin attended the National Organization of Associate Degree Nurse Conference

Rhonda Gilpin, Jill Coomes, Dee Bohnenblust – Completed Online Teaching Course

Kim Beachner, Julie Page, Rhonda Gilpin, Jill Coomes, Dee Bohnenblust attended the NLNAC (National League of Nursing Accreditation Commission) Self Study Forum

Jill Coomes and Dee Bohnenblust attended the Nurse Faculty Summit sponsored by KBOR/KSBN/KHA

Julie Page, Patty Ridings, Kim Beachner are working on MSN degree

Patty Ridings, Rhonda Gilpin, Julie Page, Kim Beachner, Jill Coomes, Toni Spieth – Nurse faculty maintain PRN status at local healthcare centers

Jill Coomes obtained continuing Education Units for Professional Development in Basic Cardiac Life Support, Advanced Cardiac Life Support, Nursing Education for the 21st Century, Simulation Scenario Development, KCADNE Annual Fall Forum, KCADNE Annual Fall Forum, Simulation Scenario Development, Nursing Faculty Summit, and NLNAC Self Study Forum

Psychology:

Brooke Saathoff attended the Kansas Attorney General & KSDV Victim Rights Conference 2008 & 2009

Physical Education:

Ben McKenzie attended the 2008 National Athletic Training Association annual conference and received modalities training, student competency training, and several workshops on classroom innovations.

Radiography:

June Downing, Gale Brown, & Ashley Moore attended the K.S.R.T. annual convention in Topeka, KS

June Downing, Gale Brown & Ashley Moore attended the West Coast Educators and Student Seminar in Orlando, FL

June Downing and Gale Brown attended a CT seminar in Chicago.

Gale Brown attended a CT seminar in Milwaukee.

Recording Arts:

Russ Head attended Tech conference @ K-State, several books via Safari online

Research Specialist:

Becky Warren – NTO Conference (Non-traditional Occupations)

Becky Warren – KS Workforce Development & Career Clusters Institute Conference

Respiratory Care:

Connie Crooks, Director, voluntarily took and passed the National Board for Respiratory Care credentialing examinations for Registered Respiratory Therapist.

Connie Crooks completed her Master's Degree in Technical Education from PSU in June.

Sociology:

Brad Huffaker attended a National Endowment for the Humanities Workshop on the Steel Industry in Cleveland, Ohio.

Student Success Center:

Gwen Morgan, SSC Director, completed 2nd year of 3-year program of Leadership Academy classes at K-State – Salina.

Regan Monroe, SSC ABE Instructor, completed 2nd year of 3-year program of Leadership Academy classes at K-State – Salina.

Special Recruitment Efforts:

Chemistry:

Wrote brief descriptions for the Pre-Pharmacy and Pre-Medical Technology brochures.

Computer Networking:

Advertising for the Network Administration Program on TV in May 2009. Promoted and helped setup two NTO events for students from the community.

Online:

Presented our process and model for online teaching to Rich Mountain Community College

Will be teaching a course for RMCC instructors in Online teaching this summer 2009 through LCC, a collaborative effort using our instructor and their online learning system (Moodle)

Graphic Design:

Parsons High School Career Day
Crawford County Career Fair
SEK High School Art Competition

Music:

The instructor has visited local high school to speak with music students to inform them about the music ensembles at LCC and to encourage them to continue in music after graduation.

Nursing:

Patty Ridings - Southeast High School health fair
Dee Bohnenblust – Labette County High School health fair
Dee Bohnenblust – Parsons High School career fair

Radiography:

Participated in: Parsons Career Fair, Frontenac Career Fair, Pittsburg Career Fair

Recording Arts:

Working on contact via MySpace and Facebook, career day presentations, sent video of department to school counselors

Respiratory Care:

Attended Senior Day at Independence High School. Participated in on-campus recruitment days. Had student volunteers for NTO day.

Retention Committee:

Created Retention Timeline/Plan

Workforce Education/Community Service:

Recruited new adjunct instructor specifically for Workforce Education – Sue Goldsmith.

Recruited new C.N.A. , C.M.A., and H.H.A. instructors to meet performance agreement goals.

Student Success:

Art :

Sarah Jones was awarded the Fall 08 John and Bonnie Latzer award for her artwork created in art appreciation class. She received a \$250.00 scholarship and her artwork will be displayed on campus and in the community once it is properly framed.

Biology:

Two students who had taken courses from LCC Biology Department were accepted into the University of New York. One of the students was accepted as a quarterback of the football team.

Computer Networking:

Four students from the Network Administration courses participated in the Kansas SkillUSA Computer Maintenance Technology competition and received a 1st, 3rd and 5th Place. The students were Nate Pope(1st), Daniel Wise(3rd) and Shelton Kerr(5th). Paxton Emery a first year student competed and ended up in 11th place. Nate Pope won 5th Place at the National SkillsUSA competition in Kansas City.

Criminal Justice:

A recent Criminal Justice student graduate, David Groves, was elected in November as the Sheriff of Cherokee County.

Current student, Marcus Nutting, obtained a job with the Southeast Kansas Juvenile Detention Center in Girard. The Juvenile class was there on a field trip for a tour of the facility. They told us they were finishing up the hiring process and if any one was interested to turn in the application that day. He did, and by the next week he was working there.

English:

3 Winners “Paper of the Year” Contest

Graphic Design:

Finalists in Photographer's Forum Magazine 29th Annual Student Photography Contest: Bethany Wolverton, Nick McCroy

Carnegie Arts Center 100th Anniversary Banners: Martha Stone

Parsons Public Library Centennial Logo Contest Winner: Angel Housley

LCC Admissions Recruitment Logo Contest Winners: Ashley Dean, Jena Beeman, James Patchin

Top Cardinal Student: Bethany Wolverton

Library:

There were seven entries in the Paper of the Year contest. The library continued this year to sponsor the contest and pay for all of the prizes and plaques.

The Library hosted two sessions of the Sociology department's poster presentations.

The Library hosted a display from the Nursing department for Nurse's Week.

Nursing:

Dee Bohnenblust and 8 students attended a student learning trip – Day at the Legislature for Nurses

Physical Education:

Instructor Clint Stoy's First Aid/CPR students completed a presentation for the LCC Board of Trustees on Automated External Defibrillators (AEDs). Tammy Fuentez has reported that Health Science, Main, and Cherokee Center will have AEDs available for use in an emergency in the F2009.

Radiography:

K.S.R.T. Ray bowl competition – 3rd place.

K.S.R.T. Film Competition – 1st place and 3rd place.

Class of 2008 – 96% pass rate on A.R.R.T. national examination.

Recording Arts:

Two students working for professional production company

Research Specialist:

SkillsUSA Organization for Career Technical Education Students

- a) 2 State Medalist
- b) 2 Students served as FY2009 District Officer
- c) National 5th place winner in Computer Maintenance Technology, Nathaniel Pope

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Respiratory Care:

6 students participated in a task analysis by the National Board for Respiratory Care by taking actual credentialing examinations.

The 2009 graduating class took the Comprehensive Written Registry Self-Assessment exam with 100% passing at the cut score set by as CoARC (Committee on Accreditation for Respiratory Care) to indicate success on the actual Written Registry examination.

Sociology:

Students in Sociology and related courses continue to display poster research presentations in the library for viewing by LCC employees and the community. Awards are given (1st, 2nd and 3rd place) for exemplary display boards.

Miscellaneous:

Biology:

Mary Jaeger-Scott is reviewing new modules for Anatomy and Physiology Revealed for McGraw-Hill Publishing Company.

English:

Teaching Connections: Mentoring

Each department member has been assigned as a mentor to one or two adjuncts.

Textbook selection:

- a) Comp II and General Literature
- b) Summer Work Sessions:
- c) Department met two full workdays during the summer to plan implementation of new textbooks.

Individualized instruction:

- a) All scheduled individual student-instructor conferences outside of class time to review and discuss student drafts and/or student progress.

English Non-Departmental Service:

- a) Served on search committee for English Specialist and Math
- b) Faculty Association Negotiating Committee
- c) Library Committee
- d) Enrollment Management Committee
- e) C&I Committee
- f) Retention Committee
- g) Green Committee
- h) Faculty Senate Committee

Graphic Design:

Continued revitalization of the Graphic Design Club. Tours of advertising, design, and production studios to enable students to relate classroom teaching to real world industry.

Online:

Successful fall and spring online teaching courses leading to more potential qualified instructors for our online courses

Outcomes/Assessment:

Making major revisions in the Institutional Assessment plan, by eliminating exit testing and embedding Institutional Assessment at the course level

Recording Arts:

Made video for the governor outlining the work between KDOT and city in finishing the rodeo arena at Parsons State Hospital and

Revised 8/18/09

Training Center, tested web streaming ideas via our new Tricaster, in process of starting programming for college cable channel.

Student Affairs Highlights

July 1, 2008 – June 30, 2009

Highlights Categories:

Community Outreach (Benefits Community):	50
Facilities:	74
Honors/Special Recognition:	74
New Equipment/Supplies:	74
New Initiatives:	75
Professional Development:	77
Special Recruitment Efforts:.....	78
Student Success:	79
Miscellaneous:	81

Community Outreach (Benefits Community):

Admissions:

- High School Counselor Advisory Board (HS CAB) is being established to promote goodwill and aid in meeting the needs of not only high school concurrent/dual credit students, but also high school graduates.

Athletics:

- Hosted kids and little league games at our facilities.
- Student athletes volunteer at Katy Days.
- Student athletes volunteer at the Sunbelt Rodeo.

Financial Aid/Registrar:

- Presented Financial Aid information at a Talent Search Night at the Cherokee Site.

Student Life:

- Hosted Kid's Fall Fest in October 2008 for the community's children as a safe alternative to trick-or-treating.
- Fourteen students signed up to come together with LCC staff and faculty for the CARD community service day on April 9, 2009. Three groups worked outside on projects that included: Operation Bright Touch, Highway 400 Clean Up, and Oswego Park Work.
- Radiography, Respiratory Care, Nursing, Skills USA, Phi Beta Lambda, and Phi Theta Kappa students volunteered to help the American Red Cross host a successful blood donation drive at the Arvon Phillips Rec Center on April 15 & 16, 2009.
- The Tau Theta chapter of Phi Theta Kappa, of Labette Community College helped paint the wooden cardinal statue in Forest Park in May, 2009. The chapter was asked to repaint the cardinal by Operation Bright Touch to help prepare the park for Katy Days.

Student Support Services:

- Partnered with Parsons Police Department, Fire Department, and Labette Health EMS to offer workshops on important safety issues.

PREP Talent Search

- LCC Card Day – May 9, 2009– The LCC PREP staff and Charlotte Eichhorn from Nursing painted the City of Altamont entrance to the Police office and Library and a small kitchen.
- Preston Haddan serves as a Councilmember and the City Finance Officer for the City of Altamont.
- Amy Johnson is a member of the Coffeyville Pioneer Chapter of the Red Cross Disaster Response Team.
- Pat Duncan is member of the Pittsburg Parks and Recreation Advisory Board and part of the area management team for the Southeast Kansas Special Olympics.

Facilities:

Athletics:

- *Painted the exterior and interior of the gym.*
- *Put up Cardinal Signs that enhance the interior of gym.*
- *Have plans to install an irrigation system for women's softball.*

Student Life:

- The Student Life Office has consulted with the facilities director on what events are appropriate and safe in the student union and Thiebaud Theater. Major student life events (such as Labette Idol) have been moved to the Municipal Auditorium or other venues that can accommodate larger crowds.

Prep Talent Search

- No changes during this academic year

Honors/Special Recognition:

Athletics:

- Twelve All-Conference/ All-Region/ All-Americans from Competition.
- Over 20 Academic All-Americans from the LCC Athletic Department.

Financial Aid/Registrar:

- Nancy Seal recognized at KASFAA for 20 years of service in financial aid
- Cindy Dyson completed the Rocky Mountain Association of Student Financial Aid Administrator's Summer Institute

Student Support Services:

- *Student Support Services Director chosen to complete training for CAS Standards through the MAEOPP Institute for the Advancement of Leadership and Program Management.*
- *Student Support Services Director and LCC Faculty member chosen to present "Public Relations Strategies for SSS Programs" at the MKN TRiO Professionals conference.*

PREP Talent Search

- Becky Moore received her Master's degree in 2008.

New Equipment/Supplies:

Admissions:

- The following office equipment and recruiting items have been purchased in the Admissions Office area: cabinet in storage room, Director of Admissions printer and envelop feeder, 3 Adobe Standard software and licenses, recruiting tablecloths, t-shirts, draw-string bags, pens, mood pencils, small portfolios, pencils, safety whistles, water bottles, highlighters, decals, mesh laundry bags, and folders.

Athletics:

- Purchased new Baseball and Men's Basketball uniforms.
- Purchased new air purifier for the men's locker room.

Financial Aid/Registrar:

- Purchased PowerFAIDS.

Student Life:

- The owners of Grandview Products (Sonny & Sophia Zetmeir) donated cabinets for the SGA office that were installed in January 2009. Locks have been ordered and will be installed in the summer.
- The student life office purchased a Kodak Easyshare Z1015 IS Digital Camera and a Kodak photo printer. This will allow more student organization event photos and videos to be more accessible online for the LCC student life website, Facebook, and Flickr. This will also help support the consistent monthly publication of the Cardinal Life student newsletter.

Student Support Services:

- Purchased 5 laptops for student checkout.
- Purchased Adobe Creative Suite Software to enhance student publications and correspondence.
- Increased book loan library and equipment loan library to over \$25,000 worth of textbooks and equipment available for SSS participants to borrow at no cost.
- *Purchased new desks for SSS office staff.*
- *Purchased software to track book and equipment loans.*

PREP Talent Search

- The PREP program purchased new office furniture for everyone working in the program. A new Laptop computer was purchased for Advisor Pat Duncan.

New Initiatives:

Admissions:

- Cardinal Experience Days – Main Campus and Cherokee Center are the new orientation and enrollment days for LCC.
- Junior Day, 8th Grade Day, Allied Health Day, and NTO Days are the new informational, recruitment days at LCC.
- School Datebooks have been introduced throughout campus and are being incorporated into the College Success Skills class. T
- he Kansas Works listing and Kansas Career Pipeline are tools being used by students and the community regarding career opportunities and training.

Athletics:

- *Improved overall team grade point averages.*
- *Increased pay for assistant coaches.*
- *Increased scholarship money for student-athletes.*

Financial Aid/Registrar:

- Implementation of PowerFunds and Jenzabar within the Financial Aid Department.
- Pam Giefer and Kathy Johnston assumed the responsibility of correcting and producing the catalog.
- Kathy Johnston re-numbered the course numbers.

Student Life:

- The Student Life Specialist chartered a new student organization in the spring of 2009 which is a chapter of Sigma Alpha Pi (National Society of Leadership & Success). The student club has 45 active student members in its first semester of operation. The chapter participates in six new leadership video teleconference seminars held at the college each year and a variety of success activities that students participate in known as success networking teams (SNTs) in person and through the use of online resources for setting and tracking student goals. Normally, the program costs \$2,800 per year, however, the Student Life Specialist requested and received a full grant from the national headquarters of the society in December of 2008 and the new LCC chapter has been funded for both the spring and fall semesters in 2009 without any cost from our budget.
- The Student Life Specialist managed the Green Committee's commitment to the "Recycle-Mania" program through a campus-wide effort aiding the Student Government Association in collecting, measuring, and delivering recyclable materials. For the spring semester we have set a benchmark of 1838 pounds of paper and 139 pounds of plastic delivered to Wal-Mart and Class LTD to help in their recycling efforts between February 1st and March 28th. The program will be renewed in the fall semester.

PREP Talent Search

- PREP has implemented a new travel agreement for its participants when traveling on grant sponsored trips. The agreement clearly outlines the expected behavior of each participant when he/she is traveling for the program. The agreement is reviewed and initialed by each participant before a trip begins.
- PREP is initiating a new visitation procedure for the fall 2009 semester where the minimum visitations are completed in September through large group meetings. This initiative will allow advisors more time to concentrate their efforts with high school juniors and seniors.
- With COE recommendations surfacing regarding major revisions in the next Talent Search grant cycle, PREP is taking a pro-active approach by

identifying now which schools it currently serves will fit into the new regulations.

- PREP started this April promoting the Kansas Academic Competiveness Grant to its high school participants.
- PREP restarted Parent's Nights in November 2008 to better inform participant parents of the services Talent Search offers and how to better prepare their children for college.

Professional Development:

Admissions:

- Vice President of Student Affairs (former Director of Admissions) Tammy Fuentez attended the National Small College Enrollment Conference in July.
- Vice President of Student Affairs Tammy Fuentez attended the Kansas Student Affairs Conference in October.
- Advisor/Recruiter Rebecca Roach attended the NACADA (National Academic Advising Association) Summer Advising Institute.
- Director of Admissions Angela Holmes and Advisor/Recruiter Rebecca Roach participated in the Kansas Career Pipeline Webinar.
- Physical Education Advisor Ben McKenzie and Student Support Services Advisor Rikke Mitchell attended the NACADA Advising Student-Athletes: A Model for Academic Success Seminar.
- Tammy Fuentez and Angela Holmes attended How to Excel at Managing and Supervising People.
- Director of Admissions Angela Holmes attended Jenzabar Info Maker Basic and Intermediate.
- All Admissions personnel attended Jenzabar Training.

Athletics:

- *Attended Regional and Conference Meetings.*
- *Attended all national meetings and tournaments relating to sports.*

Financial Aid/Registrar:

- PowerFaid Training for all four staff members in May.
- All Financial Aid Department were certified for the Financial Aid module in Jenzabar.
- Kathy Johnston was certified for the Registration module in Jenzabar.

Student Life:

- The Student Life Specialist traveled to the National Association for Campus Activities (NACA) conference in Tulsa, OK in October, 2008 and participated in small group seminars that dealt with the following issues: adapting to "millennial students", budgeting for events in a tough economy, and developing student leadership programs.

- The Student Life Specialist will be traveling to Springfield, Missouri on June 19, 2009 for the “Making Your Campus Tobacco-Free” Workshop held at Ozarks Technical College.

Student Support Services:

- Academic Advisors attended training on Retention issues
- Director attended training on writing a successful Student Support Services grant proposal
- Director attended the Council for Opportunity in Education’s annual conference.
- All staff members attended training on psychological issues affecting college students
- Director attended the Mid-America Association of Educational Opportunity Program Personnel (MAEOPP) annual conference.
- Director completed advanced training in CAS standards at the MAEOPP Institute for Advancement of Leadership and Program Management
- Director and Academic Advisor attended Adobe Creative Suite training.
- *Director and Academic Advisor attended the Missouri-Kansas-Nebraska (MOKANNE) annual conference.*
- *Director and Academic Advisor attended a conference focusing on the needs of new TRiO Professionals.*
- Director attended advanced training in Blumen software, the database which tracks participant information

PREP Talent Search

- Amy Johnson participated in Blumen software training in October 2008
- Preston Haddan attended the MEAEOPP Conference in March/April 2009 to gain more information about the new Talent Search regulations

Special Recruitment Efforts:

Admissions:

- Received a Non-Traditional Occupations Grant award in the amount of \$2,206.00 from the Kansas Board of Regents, for the recruitment of students in non-traditional occupations or fields of work for which individuals from one gender comprise *less than 25%* of individuals employed in that field or occupation.
- Cherokee and Crawford counties, High School Concurrent/Dual Credit recruitment and enrollment, Financial Aid nights, TRIO nights, After Prom Scholarships, Senior and Junior Day Scholarships

Athletics:

- Four athletic teams holding camps in June.

- Coaches have attended tournaments including State Tourney's and various regional events.

Financial Aid/Registrar:

- Hosted a Financial Aid Night at LCC for all Labette County High Schools.

Student Support Services:

- SSS Director and Academic Advisors assisted with Red Hot Enrollment in the Fall at both the Cherokee Center and the Main Campus.
- SSS Director and Academic Advisors assisted with Cardinal Experience Days during the spring.

Student Success:

Admissions:

- School Datebooks have been developed to us in the College Success Skills class and as the Student Handbook.
- Orientation will now be part of Cardinal Experience Days instead of College Success Skills.

Athletics

- *Student athletes participate in mandatory study halls Monday through Thursday.*
- *Student athletes participate in grade checks once a month throughout the semester.*

Student Life:

- Pete Reynolds, a non-traditional student at Labette Community College won the national postsecondary silver medal in extemporaneous speaking at the SkillsUSA National Conference held June 23- 27, 2008 in Kansas City, Missouri. Over 5,000 outstanding career and technical education students joined in the excitement of hands-on competition in ninety-one different trade, technical, and leadership fields.
- LCC students Jessica Mayberry and Bridget Modesitt were named to the 2009 All-Kansas Academic Team, sponsored by the international headquarters of Phi Theta Kappa international honor society, the Kansas Association of Community College Trustees and the Kansas Council of Community College Presidents.
- On February 20-22 LCC's debate/forensics squad participated in the State of Kansas Debate and Forensics tournament at Newton, Kansas. In parliamentary, Katrina Balke and Trinity Pratt advanced into the semi-final round as the 2nd seed against Bethel College. On a split decision, Balke and Pratt advanced into the final round, and received 2nd place. Adam Westhoff was recognized as the tournament's 10th place speaker, Tyler Allen received 9th place

speaker, Katrina Balke was awarded 6th place, and Trinity Pratt received 5th place.

- Labette Community College's Phi Beta Lambda business club traveled to Colby, KS in March for the State Leadership Conference. Six LCC students represented the school. Paige Beye received 1st place for Emerging Business issues, 2nd place for Management Analysis & Decision Making, and 3rd place for Computer Applications. Elisabeth Decow received 3rd place for Cyber Security and 3rd place for Financial Concepts. Ian Kraskoff received 1st place for Business Presentation, 2nd place for Human Resource Management, 2nd place for Impromptu Speaking, and 3rd place for Accounting Principles. Trish Larkin received 1st place for Emerging Business Issues, 2nd place for Management Analysis & Decision Making, 2nd place for Justice Administration, and 3rd place for Business Law. Perry Myers received 1st place for Business Presentation, and 2nd place for Human Resource Management. Daniel Schibi received 1st place for Business Presentation, and 2nd place for Human Resource Management.
- Phi Theta Kappa of Labette Community College co-hosted the Kansas Region Convention in Wichita. Phi Theta Kappa is the national honor society of the two year college. Many individual and chapter awards were given to LCC. The chapter awards that were received were: the 2008-2009 Most Outstanding Chapter Award Winner, Scholarship Hallmark Winner, Leadership Hallmark-Distinguished Recognition, Chapter Communication Award- Outstanding Chapter, Great Idea Award- Honorable Mention, and the Yearbook Award- Distinguished Recognition. Individual awards included: Kelly Schaffner- Distinguished Chapter President Honorable Mention, Angela Ryan- Achievement in Literature Honorable Mention, Karrie Stokes- Achievement in Art Honorable Mention, Juliana Kepner- Paragon Award for New Advisors Winner, Tammy Fuentez- Distinguished Advisor Award Winner Karrie Stokes, a non-traditional LCC student from Girard, was elected as the Kansas Region President for 2009-2010. She will be representing LCC at various Regional and International Conferences over the next year.
- Phi Theta Kappa also attended the 91st Annual International Convention the week of April 13, 2009. The chapter received the following awards: Five-Star Chapter, Top 100 Chapter (out of over 1,200 internationally, one of only three chapters in Kansas to receive this recognition), and Tammy Fuentez received the Distinguished Advisor Award.
- Two students from Labette Community College competed in the SkillsUSA State Championships. Nathaniel Pope and Daniel Wise received the Gold & the Bronze Medals (1st & 3rd place) April 17th at the SkillsUSA Championships in Wichita. Sherry Simpson, Vice President of the local chapter, traveled to Wichita on April 15th to

receive the chapters Increased Membership Award trophy. Gold Medalist Nathaniel Pope will be competing in the 45th National Leadership and Skills Conference in Kansas City in June 2009.

Student Support Services:

- 17 SSS participants named to *Who's Who Among America's Junior Colleges*
- 10 SSS participants named as *Top 30 Cardinals*
- 1 SSS participant awarded 2nd place, research category in the *Paper of the Year* competition
- 9 SSS participants recognized as *Students of the Month* in recognition of their academic accomplishments, program participation, and community service.
- 9 SSS participants inducted into *Tau Theta*, LCC's Chapter of *Phi Theta Kappa* honor society

PREP Talent Search

- Both Pat Duncan and Becky Moore have proven themselves to be excellent Talent Search participant recruiters in 2008 and 2009. Through their efforts, PREP currently has 641 participants with almost 73% falling into the critical "both" category involving individuals who will be first generation college students and fall into a federally classified limited income group. Even after losing its 2008 seniors to graduation, PREP was above 600 participants by early October 2008. PREP also assists the college with student advising and enrollment when requested.

Miscellaneous:

Admissions:

- Admissions is now working with the Student Ambassador program and has begun the nomination process earlier than before in hopes of a success program for the upcoming academic year.
- New Admissions applications have been developed to meet the informational requirements of Jenzabar.

Financial Aid/Registrar:

- Penny Mott graduated from PSU.

Student Support Services:

- *Student Support Services* grant increased 5% over 2007-2008 levels, from \$290,248 to \$305,386.

PREP Talent Search

- PREP currently has 82 out of 85 seniors scheduled to graduate from high school. 81 students have committed to attending college during the fall 2009 semester. At this time, PREP anticipates that all of its non-senior participants will move on to the next grade level.

Revised 8/18/09

- PREP is recruiting its current and incoming high school participants to sign up for and start working on the Kansas Academic Competiveness Grant
- As stated in Part I, Preston Haddan is a Councilmember for the City of Altamont. Amy Johnson is part of the Coffeyville Red Cross Disaster Team. And Pat Duncan is on the advisory Board for the Pittsburg City Recreation Commission.
- PREP's next grant cycle does not begin until 2010.

Finance & Operations Highlights

July 1, 2008 – June 30, 2009

Highlights Categories:

Community Outreach (Benefits Community):	2
Facilities:	2
Honors/Special Recognition:	2
New Equipment/Supplies:	2
New Initiatives:	3
Professional Development:	3
Special Recruitment Efforts:	3
Student Success:	4
Miscellaneous:	4

I. Community Outreach (Benefits Community)

1. More outside groups are using the Cardinal Café for meals and/or just to come in and eat. Get the public in here.
2. Office Services is doing some copying and printing for local non-profit organizations. Newsletters: Parsons Public Library, Downtown Parsons, Postcards: PACA, Flyers: PAWS.
3. Big Brother/Big Sisters Board Member and Mentor. Girl Scout Council Outdoor Skills Trainer and Lions Club.
4. Accounts Payable serves as Lions Club Treasurer.

II. Facilities

1. Installation of metal roofs on buildings 1225, 1227, 1229 Broadway.
2. IT redesigned Library networking and cabling. Designed temporary classrooms for summer remodeling. Cherokee Center.
3. A103 was renovated.
4. Foundation/PR office was renovated.
5. Deferred maintenance bonds were used to renovate the Library, HVAC in the Health & Science Building, & new doors & locks in the Main Building.
6. Cherokee Center remodel project was completed.
7. Gym renovations.

III. Grants

1. Added CPG Reserve and NTO.
2. IT added Nursing portable lab and Radiography laptops.
3. Middle School Grant – Partner to hire instructors.

IV. Honors/Special Recognition

1. Office Services awarded Employee of the Month – April 08.
2. Human Resources presented nine (11) Special Employee Monthly Recognitions awards: Tammy, Deborah, Louis, Carol, Betty, Verlene, Charlotte, Tonya, Fran, Peggy and Pam.

V. New Equipment/Supplies

1. IT installed 11 classroom projection units, Graphic Design Lab, OpScan (Adult Ed), 65 PC Replacements, Faculty use laptops, 7 server replacements/virtualization and instructional exchange server.
2. Office Services had replaced one Konica 7272 copier with a Savin 8080 copier. Working with Radiography Department to purchase a copier/scanner/fax.
3. AED was installed in the Student Union Building.
4. Implemented laser checks.
5. New addressing mailing software was installed in the Printshop.

VI. New Initiatives

1. Jenzabar.
2. IT redesigned Data Center, virtualization project, Jenzabar implementation, Bookstore implementation, Intercom Alert System and Ken-A-Vision.
3. Human Resource created and implemented a DVD process for new employee orientation.
4. New bookstore software was implemented.
5. Conversion of Library records & implementation of new software.
6. Account Payroll implemented the new 403(b) matching plan that is being offered to all benefit eligible staff.

VII. New/Revised Curriculum

1. IT installed an exchange server for instruction.

VIII. Partnerships/Advisory Committee (Benefits Community and LCC)

1. Human Resource served on the Kansas Small Business Development Center – PSU Selection Committee for hiring a consultant.
2. VP of Finance & Operations served on PSU's Accounting Advisory Committee.
3. Accountant Payroll joined the SEK HR Group.
4. Director of Facilities is the Chairman of Planning Committee.

IX. Professional Development

1. Jenzabar has stretched all of our abilities to the fullest.
2. Account Receivable attended Powerfaids Conference in Reston, VA and Jenzabar Jam in Washington, DC, both in May.
3. IT attended Jenzabar and JAM in 2009.
4. IT offered training on Jenzabar, Camtasia and Office 2007.
5. Office Services attended AKCCOP, KS Mail Mangers Fall Meetings.
6. Human Resource joined SHRM (Society for Human Resource Management) attended Kansas Human Rights Commission Employment Law Seminars, KASB Employment Law Seminar, view every other monthly HR Webcasts, attend montly SEK HR meetings and quarterly Community College HR networking meetings.
7. Accountant Payroll attended conferences that pertain to ADA and FMLA changes. Implemented the new 403(b) matching plan that is being offered to all benefit eligible staff.
8. Bookstore supervisor attended Mid-States Association of College Stores Service Education Training.

X. Special Recruitment Efforts

1. Human Resource reclassified health care position to fill a hard to place clinical coordinator; filled 21 positions and 4 in process.

XI. Student Success

1. Accounts Receivable is an Phi Beta Lambda Co Advisor and took 7 students to State Leadership Conference in Colby and all of them qualified to compete at the National Leadership Conference in Anaheim, CA in June. They placed 9th in Emerging Business Issues.
2. IT purchased mobile laptop carts.
3. Office Services provides donuts, directions to classes/offices and listen.
4. Human Resource teaches College Success Skills course 3 times a year and Computer Concepts and Applications course each semester, Policy & Procedure edits, Student Monthly Forums during Fall and Spring semesters.
5. Cherokee Center opened in Fall 2008.
6. JICS portal was opened for student use.
7. Online enrollment began.
8. ADA Coordinator helped 35 students with documented disabilities.

XII. Miscellaneous

1. Human Resource had 4 retirement celebrations, 4 Sick Leave Bank approvals, College Groups EES, PSG, and Faculty Forums held during Fall and Spring semesters.
2. College employee's & students volunteered to participate in a mock disaster drill in conjunction with local Emergency personnel. Emergency procedures were updated.
3. Accountant Payroll implemented the new FMLA forms.
4. The college participated in recycle mania coordinated through SGA.
5. Adopted a green purchasing procedure.

Foundation Highlights

July 1, 2008 – June 30, 2009

Highlights Categories:

Community Outreach (Benefits Community):	50
Facilities:	2
Honors/Special Recognition:	2
New Equipment/Supplies:	2
New Initiatives:	2
Professional Development:	2
Special Recruitment Efforts:	2
Student Success:	2
Miscellaneous:	2

Revised 8/18/09

Community Outreach (Benefits Community):

- Partnered with Labette Health Foundation and Parsons Area Community Foundation to offer a Planned Giving Seminar free of charge.

Grants:

- Applied for Kresge Foundation Challenge Grant; Wal-Mart State Giving Grant; Goppert Foundation Grant

New Initiatives:

- Initiated "Distinguished Alumni Award" presentation and luncheon
- Conducted an In-House Campaign for employees: 86% participation = \$42,435 total raised
- Began publication and distribution of Alumni & Friends Cardinal newsletter (3 per year)

Professional Development:

- Executive Director attended a fundraising conference in North Carolina with President Knox
- Executive Director continues to learn from the Capital Campaign consultants
- Attended many training sessions to learn and implement the Jenzabar system

Special Recruitment Efforts:

- Set up a booth at Katy Days to promote the Capital Campaign

Student Success:

- Provided students with opportunities to volunteer at Foundation events. This helps donors become connected with actual students. Also allows students to be exposed to philanthropy and "plants a seed" for future giving after college.

Miscellaneous:

- Held 10th Annual Auction for Scholarships: \$50,163 total raised
- Held Donor Appreciation Luncheon and presented the Van Meter Outstanding Alumni Award
- Held Cardinal Citation Award reception and award presentation
- Mailed living graduates over 70 years old information about their options for IRA charitable giving
- Worked with PR, Community Services and Student Affairs to hold the first annual Community Tea

Public Relations Highlights

July 1, 2008 – June 30, 2009

Highlights Categories:

Community Outreach (Benefits Community):	50
Facilities:	2
Honors/Special Recognition:	74
New Equipment/Supplies:	74
New Initiatives:	75
Professional Development:	77
Special Recruitment Efforts:	78
Student Success:	79
Miscellaneous:	81

Community Outreach (Benefits Community):

Public Relations department

- Partnered with Parsons Police Department, Fire Department, and Labette Health EMS to ensure the mock disaster on campus aided as a community benefit in the preparedness if there was a disaster situation, all parties involved would be prepared.
- Serve on the board of Downtown Parsons
- Serve on the United Way board
- PR assistant joined Kiwanis club
- Each member of the PR department volunteers at the annual Katy Days events through promoting the event and volunteering at booths during festivities.

Facilities:

Public Relations department

- Office were repainted and re-carpeted. Gives the office a clean, professional feel.

Honors/Special Recognition:

Public Relations assistant

- Received Bachelor of Science in Communication-May 2008

Public Relations director

- Chosen to present a roundtable discussion at the National Council for Marketing and Public Relations national conference.

New Equipment/Supplies:

Public Relations department:

- The following office equipment and marketing items have been purchased in the Public Relations office area: new desk, filing cabinets, new Mac computer, Adobe Standard software and licenses, promotional t-shirts and pens.

New Initiatives:

Public Relations department:

- Director serves on the new Green Committee. Promoted the "Recycle-Mania" project, and any other awareness press for the committee.
- Created new background for local cable channel 4.
- Utilize Recording Arts Technology department for filming events to use promotional video on local cable channel 4.
- Implement using the new Jenezabar web calendar creator system

Professional Development:

Public Relations department:

- Public Relations department attended the national conference of the National Council of Marketing and Public Relations.

Special Recruitment Efforts:

Public Relations department:

- Attended recruiting fairs when the Admissions department was unable to be present.
- Attended high school scholarship awards presentation.
- Promoted and assisted with Red Hot Enrollment in the Fall at both the Cherokee Center and the Main Campus.
- Assisted Admissions with on-campus Cardinal Experience days.
- Two additional billboards have been purchased for advertisement.
- Have purchased yearly contracts with two additional TV stations.
- Purchased a yearly contract with one more radio station.
- Increase amount of press releases being released to area media.
- Continue monthly Presidential editorials.

Student Success:

Public Relations department

- Both members of the PR department teach College Success Skills classes to help ensure that students are comfortable and confident about college.
- Ensure that all appropriate press is released when students compete, win, etc. in state and national competitions to promote student accomplishments.

Miscellaneous:

Public Relations department:

- Planned and hosted ribbon cutting at new Cherokee Center.
- Planned grand opening and assisted during enrollment event at Cherokee Center.
- Assisted in planning and implementation of mock disaster drill with Labette County emergency service agencies.
- Continue to assist in organization and implementation of Foundation events: Auction for Scholarships, Distinguished Alumni awards, Van Meter awards, Donor luncheon.

Labette Community College

FY 2009 Grants

GRANT AWARDED	ISSUED BY:	AMOUNT GRANTED
Adult Basic Education	KBOR	\$ 168,366.00
		\$
Black Leadership Program Planning	PACF	500.00
Carl Perkins IV	KBOR	\$ 157,296.00
		\$
Library Equipment	SEKLS	1,206.00
		\$
Extended Services	SEKLS	1,644.00
Innovative Technology (CT Program)	KBOR	\$ 56,820.00
		\$
Materials Delivery	SEKLS	300.00
		\$
Non-Traditional Occupations (NTO)	KBOR	2,026.00
Parsons Community Foundation	PACF	\$ 25,000.00
Student Support Services	TRiO	\$ 305,486.00
Talent Search	TRiO	\$ 226,600.00
Tech (50% matching)	KBOR	\$ 16,183.00
		\$
TOTAL GRANT FUNDS FY2009		792,561.00

Appreciation terms:

FY 2009 = June 1, 2008 through July 31, 2009

CT - Computed Tomography

KBOR - Kansas Board of Regents

PACF - Parsons Area Community Foundation

SEKLS - Southeast Kansas Library System

Labette Community College
Academic Affairs
STRATEGIC PLAN – FY 2009

GOAL: Provide quality instruction and curriculum that achieve the College Mission in collaboration with Student Services and Finance and Operations.

Goal 1: Improve instructional effectiveness to meet students' personal and career goals as a top priority.

Example: Professional development, tutoring, active learning, portfolio development, etc.

Career Technical Education

Financial Services	
Objective 1	In order to better meet student's personal and career goals, faculty must know and discuss this information with students. Develop an outline of career topics, goal questions and goal formulation to discuss with students during enrollment and advisement.
Expected Outcomes	Better advisement, better knowledge of our students, help students achieve their goals
Completion Date	February 2009
Results	Currently implemented during enrollment advisement
Comments	

Graphic Design	
Objective 1	Improve instructional material to aid within the development of students' practical and theoretical knowledge. Faculty professional development: Staff training on software required for the design and communication industries. Training, courses and ongoing professional development.
Expected Outcomes	Improve quality of instruction, improved student retention. Improve student knowledge of industry.
Completion Date	Spring/Summer 2008
Results	Instructor is regularly participating in LYND.A.COM online training for various software taught in the department.
Comments	Higher quality of teaching, increase in student learning, raised profile for college.

Networking	
Objective 1	The computer field is ever changing with a complete change every 12-15 months. I would like to attend more meetings and conferences that deal with hardware and software. As of now most of my work is done with online workshops.
Expected Outcomes	To share this information with the students and to give them a better opportunity to succeed in the business world.
Completion Date	I completed two Networking online courses, one in the Fall 2008 semester and the other in the Spring 2009 semester.
Results	Information gained from these courses was used to introduce the students to new security features for networking.
Comments	Costs: \$79 per course total of \$158

Nursing	
Objective 1	Enhance student career goals and job placement by promoting area medical care centers.
Expected Outcomes	Students will become aware of job opportunities and career goals in the field of nursing.
Completion Date	May 2009
Results	Completed
Comments	8-10 hospitals and area healthcare organizations met with graduating class to promote career goals in nursing.
Objective 2	Implement the new LPN core curriculum into the 1 st level of the program.
Expected Outcomes	Compliance with recommended curriculum from Kansas Board of Regents (KBOR) and Kansas State Board of Nursing (KSBN).
Completion Date	August 2009
Results	Partly completed
Comments	Hired/Replaced nurse faculty member to ensure implementation of core curriculum as required. Core curriculum is in process at KBOR and KSBN level. Director attends meetings to represent LCC.
Objective 3	Increase active learning and teaching skills to improve instructional effectiveness.
Expected Outcomes	All nursing courses will have some type of active learning experience.
Completion Date	January 2009
Results	Completed
Comments	Nursing courses have implemented more active learning such

	as the simulation learning system or technology such as YouTube for visual learners to stimulate critical thinking.
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Office Technology	
Objective 1	Establish positive expectations for all students
Expected Outcomes	Connect to students. Improved student performance. Increase in student awareness of instructor's expectations.
Completion Date	Ongoing
Results	Work in progress.
Comments	Developed project rubrics and included them with the assignments. They helped students understand what is expected of them. The quality of their work was much better on their portfolio's/projects compared to prior semesters .
Objective 2	Attend professional development workshops.
Expected Outcomes	Increase knowledge within field and vocational requirements.
Completion Date	End of the fiscal year
Results	Did not attend professional development workshops this year.
Comments	The Wichita Connection Employment to Education changed formats and my area was not included this year. My dragon speak voice workshop was not offered due to low enrollment.

Radiography	
Objective 1	Continue to develop computer programs for student review.
Expected Outcomes	Increase learning skills and preparedness.
Completion Date	Ongoing
Results	Developed more computer programs for the procedures and lab courses.
Comments	
Objective 2	Professional development for staff on digital radiography and methods of instruction.
Expected Outcomes	Improved instructional skills and improved student learning outcomes.
Completion Date	Ongoing
Results	Director and instructors attended a national educator seminar in Orlando, and the K.S.R.T. convention in April 2009. Digital presentations were also presented at the both seminars.
Comments	The educators' seminar presented a lot of new ideas for

	teaching ethics and also for the use of technology in the classroom.
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Recording Arts	
Objective 1	Update the Thiebaud Theater for a live television show and lighting production class
Expected Outcomes	Provide students with the hands on experience needed to be a contender in the job market, function as a place for two classes that currently require students to drive to other towns, and house two classes we currently have no facility for.
Completion Date	August 2009
Results	Not completed
Comments	Timeline being extended.

Respiratory Care	
Objective 1	A minimum of 1 staff member of the Respiratory Care Program will become certified as an Asthma Educator through the National Asthma Educator Association.
Expected Outcomes	Validation of expertise at a national level in the area of asthma education.
Completion Date	June 2009
Results	Course work completed
Comments	Certification to be obtained FY2010
Objective 2	Program staff to complete online teaching course.
Expected Outcomes	Prepare staff to provide online services to students in the form of hybrid and online course and supplemental materials.
Completion Date	May 2008
Results	Jennifer Harding successfully completed the online teaching course.
Comments	Jennifer developed Respiratory Care Pharmacology online course Summer 2008. It was first delivered to students Fall 2008.

Workforce Education, Community Services, & Education	
Objective 1	(EDUC) Ask faculty who teach education courses to encourage

	use of portfolio development.
Expected Outcomes	Education students need to know the importance of portfolios in being admitted to teacher education programs and to take with them as they enter the field.
Completion Date	Fall 2008
Results	Initiated.
Comments	Director conversed with adjuncts, and sent the item to education advisors and advisees.
Objective 2	(COMM SERV) Actively seek to offer one new night workshop per semester.
Expected Outcomes	This will help us be visible to the community and utilize resources of those in our community to conduct such workshops.
Completion Date	Fall 2008
Results	Achieved.
Comments	Fall 2008: Created "Foundations of Small Business" course. Spring 2009: Offered (3) new credit courses: Foundations of Small Business, Home Horticulture, and Basic Concepts of Herbs. Offered: (6) new non-credit workshop style options: Wine Sense 101, Beginning Computer 1, Wills & Estate Planning, Self Defense, Hospice, and Spring Plant Swap.

General Education

Biology	
Objective 1	Purchase additional Manikens for use in Anatomy and Physiology
Expected Outcomes	Improve learning and retention of anatomical knowledge with this additional active learning tool. Increase the availability of the learning tool to all lab sections. (Currently only able to use with a single lab section.) This requires more involvement than the cat dissection, requires more practical application for learning muscles and nervous system, and will reduce the number of cats needed for dissection.
Completion Date	ASAP (ongoing need)
Results	5 additional Manikens were purchased from A&P general funds
Comments	
Objective 2	Purchase additional physiology equipment sets.
Expected Outcomes	Increase the understanding of human physiology with the students able to actively conduct the experiments and see evidence of the physiology they are studying. Add the ability to

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	study the physiology at our extension site, as well as possibly using equipment for outreach to public schools.
Completion Date	ASAP (ongoing need)
Results	Unable to purchase and no grants found
Comments	
Objective 3	Purchase laptop computers with wireless internet access and computer cart for use in biology labs.
Expected Outcomes	This is to support active learning and required to run the physiology equipment. The laptops can take the place of the outdated microscopes which are actually inadequate for histology study in the anatomy and physiology lab.
Completion Date	ASAP (ongoing need)
Results	Unable to find grants
Comments	

Chemistry / Physical Science	
Objective 1	Develop experiments that utilize the laboratory computers.
Expected Outcomes	Provide students with a greater breadth of laboratory experiences.
Completion Date	August 2008 and ongoing
Results	Not completed
Comments	An "Aldol Condensation" experiment was developed for Organic Chemistry II to correlate with a new topic added to the course. The new experiment does not use the lab computers, but it is a "green" experiment. Several experiments were revised in all courses. The revisions and addition do not make better use of the laboratory computers, but they do make the laboratory experience better for students. However, there is a need to introduce at least one new experiment in Physical Science which probably will involve greater use of the laboratory computers. This will be a goal for next year.

Communication	
Objective 1	Continue faculty professional development activities to expand capacity to provide highest quality teaching
Expected Outcomes	Improved quality of instruction

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Completion Date	
Results	Attended KS Music Educators Conference
Comments	Although conference outside of discipline, gained valuable information to improve quality of teaching

Computer Science	
Objective 1	Attend Vista and Office 2007 training sessions--either workshops or online training webinars
Expected Outcomes	Mastery of skills needed to effectively teach applications in Fall 2008
Completion Date	Ongoing
Results	Viewed online demos and receive online informal training at no cost to LCC.
Comments	Subscribed to several RSS Feeds that provide up-to-date tips on using Office 2007: Microsoft Office Work, Microsoft Office Home, Microsoft Office Live, Point-Haired Dilbert (spreadsheets).

Economics	
Objective 1	Attend a professional development seminar/webinar on economics education or instructional methods
Expected Outcomes	Networking with other professors, new ideas, knowledge of alternative teaching methods
Completion Date	November 2008 (Economics Teaching Conference), February 2009 (Business Teacher Conference)
Results	New ideas implemented in the classroom; online stock market project
Comments	
Objective 2	In order to better meet student's personal and career goals, faculty must know and discuss this information with students. Develop an outline of career topics and goal questions to discuss with students during enrollment and advisement.
Expected Outcomes	Better advisement, better knowledge of our students, help students achieve their goals
Completion Date	February 2009
Results	Currently implementated during enrollment advisement
Comments	

English	
Objective 1	Increase number of online courses

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Expected Outcomes	Meet the needs of students who prefer online offerings
Completion Date	May 2009
Results	Increased number of online sections
Comments	All courses offered "make" and have waiting lists.

History, Geography, & Government	
Objective 1	Continue professional development through attendance at Scholarly Conferences (two per year), continued research and scholarly writing
Expected Outcomes	The more I learn the better I teach. I truly believe that my effectiveness as a professor is linked to my effectiveness as a student. To teach life-long learning, I must be one first!
Completion Date	2009
Results	Presented two papers this year: 1 at the MidAmerican History Conference in Springfield, MO and the other at the Kansas Association of Historians Annual Conference in Ft. Hays, KS
Comments	
Objective 2	Utilize resources better by acquiring an ELMO machine in new classroom
Expected Outcomes	This machine will allow me to use my extensive collection of maps, graphs, pictures in my teaching so as to engage the students visually
Completion Date	2009
Results	The ELMO machine was installed and has been used to great benefit -- especially to show older maps that are not available digitally
Comments	
Objective 3	Continue to find and purchase DVDs related to course content
Expected Outcomes	Since we live in a visual culture and since students are used to accessing information visually, using appropriate video can further student learning. This is especially true in World Regional Geogrpahy where appropriate documentaries and foreign films help students understand and experience other cultures.
Completion Date	2009
Results	Because of budget constraints, no new DVDs were purchased.
Comments	

Math & Physics	
Objective 1	Attend AMAYTYC Conference in Fall 2008 in Washington D.C.
Expected Outcomes	Attend meetings and bring back information, techniques, and ideas concerning use of technology, manipulatives, and so forth in math instruction.
Completion Date	November 2008
Results	All of the full-time math faculty attended the AMATYC Conference in November 2008. The department members learned about the latest technologies and teaching strategies. As a result, MathZone and ALEKS programs have been incorporated into Elementary Statistics and Foundations of Math, starting with the Spring 2009 semester. MathZone will be phased into the entire Algebra sequence, starting with the Summer 2009 semester. Kim Miller has successfully used several of the teaching strategies and collaborative learning projects in her courses to improve student learning.
Comments	Professional development funds used.
Objective 2	Increase active learning through curriculum changes in selected courses. Specifically, David Beach intends to use course materials developed for the Online Trig course in onground sections of this course (when offered) as alternative/additional lecture presentations, enabling more time in class to be spent on activities and problem solving. David will create a set of notes/presentations for physics, similar to those of online Trig for the same purpose. Ralph Gouvion intends to use instructional material from the Online College Algebra course to supplement the instructional material used in his onground sections providing for increased instructional time for struggling students and enabling more time in class for active learning and problem solving.
Expected Outcomes	Increase students' active involvement with problem solving and application of trig concepts.
Completion Date	2009
Results	Camtasia and Adesso pads have been purchased by the Math/Physics Departments. They will be used to design course materials for online and on ground courses starting in Summer 2009. The department is moving to computerized course materials and clicker technology for use in math courses at LCC. Math Zone and Aleks are in use in some courses and further implementation will occur during the next two years. The goal is to have Foundations, Beg, Int., and Coll Algebra, as well as

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	Elementary Stats using these products with plans for perhaps Applied Math, Trig, and other courses during the next few years.
Comments	

Outreach	
Objective 1	Provide accessible needed professional development through online "5 minute workshops"
Expected Outcomes	Improve number of adjunct faculty who actually make use of faculty development
Completion Date	2009
Results	Not fully implemented due to organizational changes .
Comments	This objective will be developed for the future.

Physical Education	
Objective 1	Continue to monitor student learner outcomes by monitoring outcome assessment.
Expected Outcomes	The necessary changes will be made so that students keep up with the current trends in Physical Education.
Completion Date	12/08
Results	Outcomes assessments were monitored and the necessary changes were implemented into coursework for the Fall of 2008 and the same will be completed for the Spring of 2009.
Comments	
Objective 2	Attend National Athletic Trainers Association National Conference.
Expected Outcomes	Instructor will be kept current in the continually changing field of sports medicine and athletic training. Gain valuable experience in current classroom trends amongst HPERD professionals.
Completion Date	6/08
Results	Instructor attended annual NATA meeting held in St. Louis. The instructor attended seminars put on by the NCAA on weight certification and NFL Athletic Trainers on injury management. The instructor also attended courses on curriculum development, injury prevention, and emergency medical treatment plans.
Comments	This is a very valuable experience and should be attended on an annual basis.

Sociology	
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Objective 1	Continue to utilize and update active learning assignments by incorporating professional development activities attended into the courses, such as information gathered from attendance at NEH Landmarks and ASA Workshops.
Expected Outcomes	Expanded application of concepts learned in the classroom thru applied sociology with the goal of diversifying student knowledge.
Completion Date	2009
Results	Changes made to assignments in class, as a result of professional development activities, have made learning more meaningful to the students.
Comments	

Library

Library	
Objective 1	Attended Kansas Library Association conferences and South East Kansas Academic Librarians Council meetings.
Expected Outcomes	Increase professional knowledge. Network with other librarians across the state
Completion Date	2009
Results	Scotty attended the College & University Libraries Section (CULS) of the Kansas Library Association (KLA) Conference October 23-24 and the Kansas Library Association/Mountain Plains Library Association (KLA/MPLA) Joint Conference April 1-3. Scotty attended South East Kansas Academic Librarians Council (SEKALC) meetings September 26th and January 30 th , and hosted the group on March 27 th . Each time, notes and handouts were shared with the staff. As per Joe's request, notes were also shared with him from the conference. This will be continued.
Comments	Knowledge gained will be shared with the staff
Objective 2	Actively participate in state and regional library groups.
Expected Outcomes	Develop leadership skills.
Completion Date	2009
Results	Finished work with the CULS of nominating committee and work as secretary of SEKALC. Scotty Zollars will be the chair of SEKALC for FY2010.
Comments	The Director is the chair of a state level committee and will be secretary of the regional group (SEKALC). Expenses covered in Objective 1.

Objective 3	Send staff to professional development opportunities as staffing and funds permit.
Expected Outcomes	Increase the staff's knowledge of the field, especially the aspects that they work with daily.
Completion Date	Ongoing
Results	Attended the Southeast Kansas Library System's annual meeting November 7 th and a webinar on updates to the state's interlibrary loan software on March 3 rd .
Comments	

Student Success Center

Student Success Center	
Objective 1	All staff to attend yearly KBOR professional development offerings.
Expected Outcomes	To meet grant training mandates for instructor expertise, staff will attend KBOR trainings to acquire additional instructional techniques to increase instructional effectiveness. As instructors gain new techniques then students will be taught with a variety of training methods so they are able to better reach their personal and career goals.
Completion Date	June 2009
Results	All staff were able to attend all required KBOR professional development mandatory meetings.
Comments	Additional professional development meetings were available but because of lack of funding to support those expenses the staff was not able to attend conferences they would like to have been able to attend. This year the staff was not able to attend Kansas Adult Education Association Conference.
Objective 2	Staff to attend appropriate college inservice trainings.
Expected Outcomes	To acquire additional knowledge for individual professional development.
Completion Date	June 2009
Results	All staff were not able to attend all college inservice trainings they would like to have because of their classroom schedule.
Comments	ABE classes would have to be closed for some to attend-so classes are closed for mandatory KBOR training or personal reasons to accommodate staff needs. ABE staff were not allowed to attend Kansas Adult Education Association trainings

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	this year because we could not afford to with potential cuts and losses.
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Goal 2: Respond to community needs and provide services through expanded programs, courses and diverse lifelong learning opportunities.

Example: New courses, new delivery methods, special interest, etc.

Career Technical Education

Criminal Justice	
Objective 1	Provide a seminar for law enforcement
Expected Outcomes	Providing a seminar for law enforcement will assist Kansas officers in obtaining state required 40 hours of continuing education hours.
Completion Date	June 3-4, 2009
Results	Approximately 30 attendees.
Comments	The seminar was very well received and will be repeated next year.
Objective 2	Work towards developing the remainder of criminal justice courses online to earn an Associate in Applied Science degree.
Expected Outcomes	Expanding the availability of online courses will help towards providing more learning options and opportunities for the community; will also assist with recruiting and retaining enrollment. Courses needed to develop are community policing, accident investigation, and patrol procedures.
Completion Date	Ongoing
Results	
Comments	

Networking	
Objective 1	Work with Parsons High School in their robotics competition.
Expected Outcomes	Send more students from the Networking program to work on this project.
Completion Date	Ongoing
Results	Competed in the robotics competition in Spring 2009
Comments	

Nursing	
Objective 1	Develop new pharmacology nursing course for student nurses as an elective.
Expected Outcomes	Increase NCLEX first time pass rates.
Completion	May 2009

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Date	
Results	Completed
Comments	Jill Coomes and Dee Bohnenblust developed and taught this course Fall 2008.

Radiography	
Objective 1	New computer delivery course development for Radiography procedure courses.
Expected Outcomes	Expanded learning materials for clinical lap top computers.
Completion Date	Ongoing
Results	Developed new testing programs for the lab simulations courses and for the CT courses.
Comments	Gale developed 3 online CT courses, and June developed one online CT course.
Objective 2	Incorporate digital and computed radiography into the program curriculum.
Expected Outcomes	Improved student and clinical staff understanding of digital radiography.
Completion Date	Spring 2009
Results	With the implementation of the new curriculum, a new digital radiography course was developed.
Comments	
Objective 3	Develop computer assisted learning activities for the clinical instructors and hospital staff.
Expected Outcomes	Professional development for hospital staff.
Completion Date	Ongoing
Results	We purchased 6 PDA's to be used for clinical evaluations by the clinical instructors.
Comments	We have been developing the evaluation forms that will be used with the PDA's and will do a trial run with them this summer. We plan to conduct a CI seminar next fall.

Respiratory Care	
Objective 1	Offer a minimum of one core course in the respiratory care program as a hybrid or completely online.
Expected Outcomes	Improve accessibility and scheduling for students in the respiratory care program.

Completion Date	Fall 2008
Results	Successfully completed.
Comments	RC Pharmacology was taught online. Jennifer is going to be adding a study period that will meet weekly to help students who have difficulty with this delivery style. Most of the students were satisfied with the course taught this way.
Objective 2	Provide continuing education courses for graduates and clinical instructors.
Expected Outcomes	Provides necessary continuing education units, strengthens ties to clinical affiliates, and encourages life-long learning.
Completion Date	Spring 2009
Results	2 online for-credit courses offered. 1 noncredit course offered.
Comments	Clinical instructors did not take advantage of the for-credit courses but did attend the noncredit offering.

Workforce Education, Community Services, & Education	
Objective 1	(WE) Create Workforce Education Advisory Committee
Expected Outcomes	Create forums to invite targeted industries to meet with their educational and training needs.
Completion Date	Fall 2008
Results	Achieved
Comments	First Workforce Ed Advisory Meeting was on February 25, 2009. This group will meet twice annually with the next projected meeting date in October of 2009.
Objective 2	(EDUC/PARA) Develop new course in Assistive Technology for the paraprofessional program.
Expected Outcomes	This course could be made available to all who might work with special needs adults and children.
Completion Date	Spring 2009
Results	Not Done.
Comments	Paraprofessional courses now fall under Associate Dean of Career Technical Education. CTE supervises Paraprofessional Advisory Meetings as of October 2008.

General Education Division

Accounting/Business	
Objective 1	Offer a continuing education course (1-3 credit hours) using Quickbooks to teach computer accounting.
Expected Outcomes	There has been some interest in this type of class. We should be able to serve 10 - 15 members of the community. Labette County tuition scholarship may cover the students' cost. The estimated cost is the cost of an instructor.
Completion Date	Spring 2009
Results	The course was not offered this spring.
Comments	We will attempt to offer this course at another time. The department is working with MiChielle Cooper on this.

Biology	
Objective 1	Continue Science Fair as an annual event.
Expected Outcomes	Increase visibility in the community and the support of K-12 teachers. Eventually, hope to see this assist with recruitment. College students will assist with the fair and gain experience in working with community members.
Completion Date	Spring 2009
Results	Handed over to Greenbush due to space issues, inadequate time and help.
Comments	

Chemistry / Physical Science	
Objective 1	Videotaping of laboratory procedures
Expected Outcomes	Students will be better prepared for laboratory work.
Completion Date	August 2008 and ongoing
Results	Videotaping of College Chemistry II laboratory directions were accomplished during Summer 2008.
Comments	The videos have not been used as yet because there has not been found a way to change the video format so that it can be edited by Camtasia Studio Any additional videotaping will in part be dependent on whether a work study or someone else will do the camera work.

Communication	
Objective 1	Fundamentals of Speech Online
Expected Outcomes	Improved quality of student's access to distance education
Completion Date	

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Results	Spring 2008, Fall 2008, and Spring 2009 offered Fundamentals of Speech course online
Comments	Successful facilitation of online Speech course

Computer Science	
Objective 1	Attend Podcasting training on campus and consider using this technology in at least one course in Fall 2008
Expected Outcomes	Increased diversity of delivery methods for course materials
Completion Date	Spring 2008
Results	Attending Podcasting training.
Comments	Have not yet utilized podcasting for online courses.

English	
Objective 1	Offer an evening course such as Film Appreciation that hasn't been offered in the last two years
Expected Outcomes	Expand lifelong learning opportunity
Completion Date	December 2008
Results	Elected to offer course over the lunch hour in Fall 2008 and the course "made."
Comments	Members of the community were enrolled in the lunch-hour course offering.
Objective 2	Offer international travel
Expected Outcomes	Lifelong learning experience
Completion Date	August 2009
Results	Offered.
Comments	Required minimum number of travelers not reached due to economic conditions. Interest continues, however.

History, Geography, & Government	
Objective 1	Work with the KATY Days Committee to develop projects and to recruit speakers for the "History Zone"
Expected Outcomes	This is a fantastic way for the History Department to support the local community and engage the college with local residents
Completion Date	May 2009
Results	The History Department is now "in charge" of the Zone and is

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	working with the College Foundation to offer exciting new history oriented programs that introduce people both to Parsons History and to the College's history
Comments	
Objective 2	Work with PTK to offer presentations to PTK students about contemporary issues and events
Expected Outcomes	This will increase student learning and create a socially engaged and civically responsible campus community.
Completion Date	Ongoing
Results	Together with the Economics professor, offered two seminars, also chaired 2 PTK sessions.
Comments	

Math & Physics	
Objective 1	Have all three online courses (College Algebra, Elementary Statistics, and Trigonometry) up and running during the academic year.
Expected Outcomes	Improve access for students
Completion Date	2009
Results	All courses are up and running. Trig online was offered the first time during Spring 2009.
Comments	

Outreach	
Objective 1	Open new satellite campus in Cherokee County
Expected Outcomes	Increased visibility to college, increased ability to offer variety of courses for students
Completion Date	Fall 2008
Results	Successful opening of the Cherokee Center in Fall 2008
Comments	This has exceeded expectations in the first year.

Physical Education	
Objective 1	Continue to expand on the number of courses available to meet the public demand for coursework by developing and implementing 4 semester plans and course rotations.
Expected Outcomes	Community needs are met and graduation rates in PE increase.
Completion Date	8/08

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Results	Course rotations were developed to meet the continued interest in Physical Education.
Comments	
Objective 2	Increase the number of First Aid and CPR re-certification classes available to meet community needs.
Expected Outcomes	Increased availability to students who may not be traditional PE students.
Completion Date	8/08
Results	Courses were available with maximum capacity enrollment in the courses.
Comments	Expanded course offerings for night course in Spring 09.
Objective 3	Continue to expand online courses in Physical Education with an emphasis on coursework relevant to other areas of study.
Expected Outcomes	Increased enrollment in Physical Education courses from non-traditional students.
Completion Date	8/08
Results	Personal and Community Health available online for Spring 2009.
Comments	

Library

Library	
Objective 1	Develop an online section of Information Literacy.
Expected Outcomes	Provide the course in an additional format.
Completion Date	April 2009
Results	The course was developed over the summer and fall. It was approved by the Distance Education Committee at their April meeting. It is scheduled to be offered during the Fall 2009 semester.
Comments	
Objective 2	Put the tour of the library online.
Expected Outcomes	Allow the students in extension, Saturday and online courses to have the ability to tour the library like on-ground, regular hours students have.
Completion Date	Summer 2009
Results	Matt has completed the video. It will be updated and inserted on the Web page Summer 2009.

Comments	The cost will be for Camtasia software to capture the computer screens. This will make the tour more useful for the students.
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Student Success Center

Student Success Center	
Objective 1	Increase rotational sessions to extension sites as needed per community.
Expected Outcomes	Increase numbers of participants served/or increase the skill levels of participants because the number of hours of training is increased.
Completion Date	June 2009
Results	One extension site was closed and another one was served for the first time.
Comments	Waiting lists continue because extension sites cannot be offered on a monthly basis. For example the Galena site is held once a semester. Baxter is held once a semester. Columbus is held once a semester.
Objective 2	Increase academic skill requirements beyond GED completion needs for ABE participants.
Expected Outcomes	Expand the number of ABE participants who are able to meet academic skills needed for successful post secondary training.
Completion Date	June 2009
Results	91% of the ABE participants who enrolled in continuing education courses either to obtain a degree or certificate attained that goal.
Comments	This information may be available through Jenzabar report formatting changes in the future.
Objective 3	Allow all participants to take the COMPASS tests for reading, writing, and math after scoring high enough to take the GED tests but before GED testing. This would be added to the Transition Plan.
Expected Outcomes	Participants will have access to standardized testing to document their skills and understand what is needed to be able to enroll in College classes if they desire post secondary training.
Completion Date	June 2009
Results	Students who took the COMPASS placement tests for reading, writing and math were placed in the appropriate level for

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	success, according to their test score, in order to enhance their success in college.
Comments	Since the grant fiscal year is not finished for FY09 it is not possible at this time to give the numbers who were involved.

Goal 3: Enhance civic responsibility by providing relevant student learning experiences.

Example: Service learning, community service, volunteerism, internship, practicum, etc.

Career Technical Education

Criminal Justice	
Objective 1	Encourage students to enroll in a criminal justice internship course.
Expected Outcomes	Internships will provide students a first hand opportunity to observe the criminal justice system at work by observing, analyzing and participating in assignments while interning with police departments, courts, and correctional facilities.
Completion Date	Ongoing
Results	One student completed an Internship with Parsons Police Department in December 2008; One student completed an internship with Judge Jeff Jack in June 2009.
Comments	

Financial Services	
Objective 1	Promote Skills USA to students during advisement and through Blackboard notices.
Expected Outcomes	Most Financial Services students are non-traditional and do not regularly attend classes on campus. It may be difficult to foster membership in SkillsUSA, but it is worth letting students know the opportunity exists.
Completion Date	March 2009
Results	Increased awareness of SkillsUSA; no memberships generated at this time.
Comments	

Graphic Design	
Objective 1	Utilize Public Relations and Advertising for student experience. Endeavour to obtain external projects from industry to give students real world experience.
Expected Outcomes	To enable students to relate classroom teaching to real world industry.
Completion Date	Summer 2008
Results	Students were involved in several local design opportunities

	such as the Carnegie Arts Center 100 th Anniversary Banners, Parsons Public Library Logo Contest, LCC Admissions Logo Contest, promotional materials, and Logo design for Katy Days.
Comments	Greater knowledge and awareness of their intended industry. Gain greater confidence within themselves as designers and problem solvers.

Nursing	
Objective 1	Enhance civic responsibility of student nurses reflective of community needs.
Expected Outcomes	All nursing courses will have a service experience that encourages civic responsibility.
Completion Date	May 2009
Results	Completed
Comments	All nursing courses have some type of civic engagement activity as part of their curriculum.

Radiography	
Objective 1	Radiography club participates in college and community service programs. Blood drive, Fall Festival, Music in the Park, breast cancer awareness booth.
Expected Outcomes	Promote community awareness and involvement in community service.
Completion Date	Ongoing
Results	All participation objectives achieved.
Comments	The annual Radiography Club report lists all of their activities. Gale Brown is the Radiography Club sponsor and participates in all college and community service programs that are available.

Recording Arts	
Objective 1	Provide students the opportunity to show area church members, band members, club owners, etc. the techniques they are learning.
Expected Outcomes	Reinforce the students understanding of concepts and techniques they have learned through teaching someone else.
Completion Date	Ongoing
Results	Students have demonstrated their skill in local clubs and at the city auditorium
Comments	

Respiratory Care	
Objective 1	Continue internship rotations and look for ways to encourage students to utilize this opportunity.
Expected Outcomes	Increase knowledge of respiratory therapist role and improve employability.
Completion Date	Spring 2009
Results	No students took advantage of this opportunity this year.
Comments	Continue this as an option for students who would like to do extra clinical. I would like to offer it as a way to strengthen a student who may need additional clinical experience prior to graduation.
Objective 2	Continue service learning component in clinical practice.
Expected Outcomes	Increase knowledge of respiratory therapists role in the community.
Completion Date	Fall 2008/Spring 2009
Results	Well received.
Comments	Students made presentations in local grade schools and high schools.

Workforce Education, Community Services, & Education	
Objective 1	(EDUC & COMM SERV) Adjunct Professional Development needs to include a session on Service Learning.
Expected Outcomes	Those who teach in health care and education are most likely to utilize service learning, volunteerism, and internship opportunities, but may receive little information because of their adjunct status.
Completion Date	Fall 2008
Results	Not Done.
Comments	

General Education Division

Art	
Objective 1	Expand the art education class curriculum to involve students more in visiting local elementary schools. Some local elementary schools do not have an art teacher.
Expected	Local elementary students will have more access to quality art

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Outcomes	instruction that they may not currently have. Improved college image.
Completion Date	2009 (ongoing project)
Results	This project is ongoing and plan to continue with the art education class in Fall 2009.
Comments	

Biology	
Objective 1	General Biology students will perform community service by picking up trash.
Expected Outcomes	To serve local community and learn civic responsibility of ecological problems produced by humans.
Completion Date	Spring 2009
Results	Biology Club has been active in picking up trash in the Forest Park and Highway cleaning during the Fall 2008 and Spring 2009.
Comments	
Objective 2	General biology students and botany students will do service learning by assisting with lab preps for experiments.
Expected Outcomes	Student will learn applications of biology such as sterilization or other preparatory procedures.
Completion Date	Spring 2009
Results	Many students of Microbiology, Biology and Botany students learned how to assist in the lab preps as volunteers. Some of the students helped in the preparation of some labs and help sterilize some media.
Comments	Students had hands on experience to get some laboratories ready for class. It is a very good learning experience to students who are planning to work in a laboratory setting.

Communication	
Objective 1	Utilize Public Relations and Advertising course projects for service learning
Expected Outcomes	Increased service learning opportunities for students
Completion Date	2009
Results	LCC Student Support Services - LCC Online system - LCC Adult Education
Comments	Media Kit - SWOT analysis - created commercials - YouTube video creation - press releases

Economics	
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Objective 1	Learn more about PBL and promote this organization to economics students. Examine having group sponsor or group president give a short presentation to Micro and Macro classes.
Expected Outcomes	Increased awareness of PBL and possible increased membership in the organization
Completion Date	September 2008 - presentations and videos by student officers
Results	Increased student awareness of PBL
Comments	

History, Geography, & Government	
Objective 1	Work with local History Societies to develop opportunities for student learning projects
Expected Outcomes	This will give students a "hands-on" experience in the work of "doing history" and will help to support the work of local historians to preserve the unique historical record of SEK
Completion Date	2009
Results	One student worked at the History Museum in Osage Mission. Also had several students visit local musuems and write reflection papers.
Comments	

Math & Physics	
Objective 1	The math department will collaborate with the Director of Tourism for the City of Parsons in order to provide LCC Elementary Statistics students with the opportunity to use statistics to develop and analyze surveys that will help to enhance the tourism industry of Parsons.
Expected Outcomes	Elementary Statistics students will gain first-hand experience in how statistics is used and its connection to business, specifically tourism.
Completion Date	2009
Results	This is an ongoing project, to be completed as needed by the city. No oppoportites for data analysis were available for the Spring 2009 semester.
Comments	

Music	
Objective 1	Continue to provide large and small ensembles to community for local nursing homes, community and service organizations.
Expected	Students will learn the vaule of civic engagement and the

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Outcomes	community will benefit from the services of the college.
Completion Date	2009
Results	This has been achieved and will continue throughout FY2010.
Comments	I would like to see more of this as the size of LCC Singers increases.

Physical Education	
Objective 1	Continue to make physical education students available for internships and community service events such as the special rodeo and Company Olympics.
Expected Outcomes	Students gain the ability to apply classroom lectures to actual events.
Completion Date	12/08
Results	Students successfully assisted with the special rodeo and Company Olympics among other things.
Comments	
Objective 2	Extend the amount of opportunities available to student athletic trainers at community events.
Expected Outcomes	Students will have a better understanding of how to apply classroom principles in real life settings under the direction of certified athletic trainers.
Completion Date	2008
Results	Students were able to participate in activities outside of the normal college athletic training setting while covering high school football games under the direction of an athletic trainer.
Comments	We will continue to attempt to expand these opportunities.

Goal 4: Increase enrollment through recruitment and retention efforts.

Example: Recruitment trips, career/major fairs, marketing, advisement, community involvement, etc.

Career Technical Education

Financial Services	
Objective 1	Attend at least one career fair to promote the Financial Services program
Expected Outcomes	Increased awareness of the program, increased enrollment, more traditional students in the program
Completion Date	Parsons High School Career Fair (Feb 2009), Senior Day participation (Feb 2009), NTO Day (April 2009)
Results	Increased awareness of LCC's programs by high school students
Comments	
Objective 2	Continue to enhance procedures associated with online advertising, including development of a checksheet and follow-up procedures for prospective students
Expected Outcomes	Increased enrollment
Completion Date	March 2009
Results	Online advertising has been discontinued due to costs, PDF packets developed for online inquiries with follow-up post cards, three panel brochures updated.
Comments	

Graphic Design	
Objective 1	Recruitment trips, working collaboratively with other institutions.
Expected Outcomes	Possible increase in student's numbers.
Completion Date	Ongoing
Results	Instructors attended Parsons High School Career Day, Crawford County Career Day, and SEK High School Art Competition as part of program recruitment efforts.
Comments	

Networking	
Objective 1	Spend more time on recruiting trips and working the PR

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	department to advertise more in the local area. problems.
Expected Outcomes	Increase enrollment
Completion Date	Ongoing
Results	The PR department was able to create a tv ad for the spring 2009
Comments	This should help in expanding the number of students in the program

Nursing	
Objective 1	Recruitment of five LPN articulation positions to the 2 nd level of the program.
Expected Outcomes	Compliance with KBOR nursing grant awarded fall 2007.
Completion Date	January 2009
Results	Completed
Comments	5 articulating LPN's added in fall 2008 and 3 articulating LPN's added in spring 2009.
Objective 2	Expand nursing program recruitment efforts through high schools and community events.
Expected Outcomes	All members of the department will participate in program recruitment each year.
Completion Date	May 2009
Results	Partly Complete
Comments	Director continues to be the only person to attend and recruit at community events. Faculty are too busy with theory and clinical teaching assignments to take time off for this activity.
Objective 3	Utilize National Council of State Boards of Nursing program analysis reports for NCLEX-PN and RN exams for program evaluation.
Expected Outcomes	Improve program evaluation for both PN and RN level per request of Kansas State Board of Nursing.
Completion Date	January 2009
Results	Completed
Comments	Program reports are reviewed each semester as part of program improvement in Nurse Faculty Organization.

Office Technology	
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Objective 1	Develop and implement LCC's non-traditional vocational plan. (with others)
Expected Outcomes	Plan should result in a working plan that increases awareness of opportunities for non-traditional students in Labette Community College's technical programs.
Completion Date	On-going
Results	A school plan was developed. Photos of nontraditional students were posted on the bulletin board.
Comments	A new and revised plan was developed by those attending the second state meeting. The college held non-traditional informational meetings for high school students; no students attended.
Objective 2	Develop promotional materials for the Medical Transcription Certificate Program.
Expected Outcomes	Increase community awareness of Office Technology's Medical Transcription Certificate program.
Completion Date	End of fiscal year
Results	A brochure was created by Public Relations for Medical Transcription and Medical Coding.
Comments	The brochure needs to be reformatted.

Radiography	
Objective 1	Participate in career fairs.
Expected Outcomes	Expand recruitment area.
Completion Date	Ongoing
Results	Participated in the Parsons Career Fair which included LCHS, Oswego, and Erie HS; Frontenac career fair; Pittsburg career fair.
Comments	
Objective 2	Increase student capacity by increasing the number of students at Freeman Hospital and checking into additional clinical site affiliations.
Expected Outcomes	Increased enrollment for the program.
Completion Date	Spring 2009
Results	Freeman has agreed to add an additional student, but because of the recession we do not plan to increase our numbers at this time.
Comments	JRC/ERT application fees for additional clinical sites.

Objective 3	Continue to add review programs onto the lap top computers at the clinical sites and in the computer lab.
Expected Outcomes	Increased review material for students to use at the clinical sites and therefore, increased student retention.
Completion Date	On-going
Results	We continue to work on new programs for the students to use at the clinical sites.
Comments	We purchased some new software for the CT laptops.

Recording Arts	
Objective 1	Expose the program to the public by means of a bi weekly television program designed by students promoting the college its other programs and student produced commercials for area businesses
Expected Outcomes	Increased community awareness of the program and the benefits it can provide will greatly increase the word of mouth exposure of the program, as well as boost the public's perception of the diversity the college is providing for the surrounding area.
Completion Date	Ongoing
Results	Waiting for facilities to be updated and fiber switch to be installed. Storyboards and bumpers for show segments are in the works.
Comments	

Respiratory Care	
Objective 1	Concentrate on follow-up calls/emails to students we have contacted via letters.
Expected Outcomes	Increase recruitment through personal contact.
Completion Date	Spring 2009
Results	Increased response to recruitment.
Comments	Using email and telephone as a follow-up to letters has seemed to work well with more response from our applicants. We will need to continue to evaluate this to make sure this has truly been a change due to how we are doing things.
Objective 2	Decrease number of semesters in the program.
Expected Outcomes	Increase retention and enrollment by making program more attractive.
Completion	Presented and approved by LCC Curriculum and Instruction

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Date	Committee in Spring 2008.
Results	Shortened program started Fall 2008.
Comments	Monitor and evaluate success.

Workforce Education, Community Services, & Education	
Objective 1	(COMM SERV) Seek further classification of students enrolling in Community Service Courses.
Expected Outcomes	Correct some of the advising codes that are currently in our system. Our data system should be able to generate those who are taking healthcare courses as a means to a job versus taking a course for special interest. Eliminate many of the "other" categories in our system.
Completion Date	Spring 2009
Results	On hold.
Comments	Waiting to see if new JENZABAR system will have a better tracking system/method.
Objective 2	(WE, COMM SERV) Make Workforce Education more visible in catalog along with Health Care Certification courses.
Expected Outcomes	Students looking through catalog will frequently overlook career choices because there is not a "program" listed for EMT, CNA, etc. Other workforce education offerings are spread throughout the course descriptions.
Completion Date	Fall 2008
Results	Initiated
Comments	Worked with Kathy Johnston on updates to catalog, and with IT for web page.

General Education Division

Biology	
Objective 1	Through the Public Relations department create a CD showing the Chemistry, Biology, and Physics departments and what LCC has to offer, and visit area schools on recruitment trips as requested at least once a year.
Expected Outcomes	Increase visibility of science and recruit more science majors to LCC.
Completion Date	Spring 2009
Results	Due to scheduling conflicts this goal was not accomplished

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	during the 2008-2009 academic year. But made several phone calls to prospective students and their parents and some families visited the department.
Comments	If there are funds available maybe the above may be purchased during the next few years.
Objective 2	Continue to replace oil immersion Microbiology microscopes; purchase Dark-field microscope, purchase Quebec colony counter, and purchase automated pipetters.
Expected Outcomes	Improved equipment used by students.
Completion Date	Summer 2009
Results	Could not replace oil immersions microscopes for Microbiology students during 2009 due to the budget constraints. Dark-field microscope colony counters and automated pipetters are not purchased this year.
Comments	

Computer Science	
Objective 1	Develop a marketing and recruitment plan including high school visitations, media advertisement, and on campus visibility for computer science.
Expected Outcomes	Improved student awareness of and interest in computer science degrees
Completion Date	2009
Results	Not started
Comments	
Objective 2	Continue advisement activities to help students meet educational goals
Expected Outcomes	Better retention and graduation rates for computer science department
Completion Date	Ongoing.
Results	Have not really seen many computer advisees; many of the business students went to the Business instructor and many of the computer science went to Networking.
Comments	This will be a goal for the upcoming year once the new Jenzabar advising system is in place. This year has made it difficult to track advisees with the change-over. Will complete transfer sheet information for our degrees to the area universities.

Economics	
Objective 1	Participate in at least 1 recruitment trip or career fair per semester.
Expected Outcomes	Increased awareness of LCC's Social Sciences/Economics program, increased enrollment in the Social Sciences or Business fields
Completion Date	Erie recruitment trip (Oct 2008), Parsons High School Career Fair (Feb 2009), Senior Day participation (Feb 2009)
Results	Increased awareness of LCC's programs by high school students
Comments	

English	
Objective 1	Create a plan for an English Scholarship Endowment
Expected Outcomes	Recruitment and retention of English majors
Completion Date	May 2009
Results	Department has spoken to Foundation about setting up an endowment for an English Scholarship. To date, department has accumulated approximately \$700 to begin the endowment.
Comments	
Objective 2	Followup on request from student services to consider development of an English Department club
Expected Outcomes	Provide intellectual stimulation and activities for majors
Completion Date	May 2009
Results	In process
Comments	4-year clubs are not appropriate for our demographic; the department has recently learned of a 2-year club and will continue to research this possibility.

History, Geography, & Government	
Objective 1	Volunteer to go to local High School to support recruitment
Expected Outcomes	This will help recruit students
Completion Date	Fall or Spring semester -- as opportunity is offered
Results	This did not occur as the schedules conflicted with teaching.
Comments	
Objective 2	Offer lectures on various historical topics as requested by local

	Clubs and Organizations
Expected Outcomes	This will help to recruit students and expand knowledge of the History Department
Completion Date	Ongoing
Results	Spoke at the Kiwanis Club on the history of the housing bubble and at the local Soroptomist Club on women's history in the 1870s. Gave two presentations (in February and then again in March) at the Senior Center.
Comments	

Math & Physics	
Objective 1	Math department will host Math Awareness Week during the spring semesters.
Expected Outcomes	We will have activities for LCC students, high school students, and elementary students.
Completion Date	Ongoing
Results	Math Awareness week was April 20-24, 2009. LCC students had an opportunity to participate in an online competition hosted by the LCC math department on the department webpage. One student won a \$100 gift certificate to the LCC bookstore, and another student won a \$50 gift certificate to the LCC bookstore. The math department was a local sponsor for an international math competition that was conducted online. This competition is called the Purple Comet Math Competition and is hosted by the University of Wisconsin. We had about 20 local high school students participate in this event. On April 24, the math department hosted the 2 nd Annual Math Fact Competition for the local 4 th grade students. This was a success, with about 75 kids participating.
Comments	

Music	
Objective 1	Expand recruiting trips of the choir and small instrumental ensembles to area high schools.
Expected Outcomes	Increase knowledge of program and increase enrollment.
Completion Date	Ongoing throughout FY2008
Results	Continued ongoing
Comments	Visited several area high schools and spoke with students about scholarship and continued involvement in music activities in college.

Outreach	
Objective 1	Provide web page for Concurrent and Dual Credit parents and students
Expected Outcomes	Better communication of information on an immediate basis for parents and students
Completion Date	Immediately
Results	Completed
Comments	Have received good response from parents, students, and the community

Physical Education	
Objective 1	Upgrade the physical education website with better information on program offerings and available coursework.
Expected Outcomes	Increased enrollment in physical education courses.
Completion Date	7/08
Results	Physical Education website is still in need of improvements, although with the addition of jenzabar to the on the website, all course descriptions and scheduling are accessible to students. Physical Education classes still continue to have excellent enrollment.
Comments	Physical Education will work further on the website in the summer of 2009. PE coordinator is more familiar with web pages than in previous attempts at upgrading web.

Psychology	
Objective 1	Attend a recruitment fair or trip outside of scheduled class time.
Expected Outcomes	Increase interest in psychology or other social sciences.
Completion Date	2009
Results	Dates and times did not fit schedule
Comments	

Sociology	
Objective 1	Continue to work with Public Relations to get the message out about student poster presentations
Expected Outcomes	Better awareness in the community of happenings in the Sociology area.
Completion Date	2009
Results	There has been better than ever coverage of the Poster Presentations, including articles in the newspaper, homepage

	coverage, and internal coverage of the event held each semester
Comments	
Objective 2	Create an interest in the area of Sociology thru recruitment efforts via recruitment trips and marketing.
Expected Outcomes	More student interest in the areas of Social Work and Sociology.
Completion Date	2009
Results	Negligible so far. Will work with other Social Science Instructors to rotate appearances at career fairs and at other recruiting opportunities.
Comments	
Objective 3	Continue to work closely with vested interest groups, such as coaches and Operation Excel, to insure that students get the help needed earlier in the semester.
Expected Outcomes	Increased retention.
Completion Date	2009
Results	Keeping coaches and OE informed of student progress has helped with retention, only so far as the other vested groups keep track. It seems as though there is generally only interest among some coaches about progress when it comes to eligibility, as only 1 or 2 coaches have given me grade checks during the Spring semester.
Comments	

Workforce Education, Community Services, & Education	
Objective 1	(EDUC) Host an "Education Week" by setting up a table in Cardinal Café, seeking transfer materials for four-year colleges, and provide information about Teacher Admission programs and requirements.
Expected Outcomes	Market education and encourage better transferability to four-year colleges.
Completion Date	Fall 2008
Results	Not done.
Comments	

Library

Library	
Objective 1	Provide library services to members of the community in the service area.
Expected Outcomes	Provide reference assistance and circulation services to community patrons.
Completion Date	Ongoing
Results	A pamphlet detailing our services to the public was developed in October by Matt. This has been distributed in the community. We received an annual grant from the Southeast Kansas Library System in the amount of \$1644. This money was used to by café tables and chairs for the reading area. These are popular with the patrons.
Comments	Because we are a public institution, we are required to do this.
Objective 2	Library Director is an active member of the Lions Club and of the Parsons Public Library Board of Trustees
Expected Outcomes	Donate time to help this international service organization on the local level. Record minutes. Offer advice and expertise to the Board as appropriate.
Completion Date	Ongoing
Results	Due to staffing issues, Scott Zollars was not as active as before in these groups. He has been elected Secretary for the Lions organization and he asked to step down as Secretary of the Library Board of Trustees.
Comments	
Objective 3	Maintain an electronic presence through the college's Web site, the library's FaceBook page and the library's MySpace.
Expected Outcomes	The staff will maintain the links, keep the pages current, and keep them up-to-date with new materials and applications.
Completion Date	Ongoing
Results	Matt has kept the MySpace and Facebook sites up and running. Scotty has maintained the Library's Web pages.
Comments	

Student Success Center

Student Success	
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Center	
Objective 1	Provide our service delivery area with additional marketing to better inform the public of service availability.
Expected Outcomes	Increased participant numbers.
Completion Date	June 2009
Results	Distribution of additional marketing material to our service delivery area resulted in an increased number of participants and improved general public knowledge of our services.
Comments	
Objective 2	Public more aware of the number of times AE services are available to them.
Expected Outcomes	The number of participants may increase or the number of hours each participant is in training may increase. Since rotational sites allow participants to follow the instructor from site to site then the training continues even though the number in attendance changes continually. This type of "open" enrollment allows the participant to continue to receive services even though their original class may have closed temporarily.
Completion Date	June 2009
Results	Students were able to complete their goals by allowing them to go from one extension site to another after their original enrollment class had ended.
Comments	Example would be a student starting class in Galena and the class ending. The student could then move to Baxter Springs and continue without a loss of class time.

Goal 5: Create an instructional environment that encourages problem solving and critical thinking skills.

Example: Active learning, collaborative learning, simulations, etc.

Career Technical Education

Financial Services	
Objective 1	Implement at least 1 role play exercise in Financial Services concentration courses
Expected Outcomes	Improve work-related and problem solving skills. Students currently in the workforce can contribute and learn and students wishing to enter the field can learn from the instructor and other students working in the financial services industry.
Completion Date	November 2008
Results	Improved interaction between traditional and non-traditional students
Comments	

Graphic Design	
Objective 1	Re-organization of design classroom.
Expected Outcomes	Encourage critical thinking in a more conducive environment.
Completion Date	Summer 2008/ongoing
Results	Reevaluated course offerings and made some changes to the Interactive Graphics degree.
Comments	Ongoing procedure

Networking	
Objective 1	The computer advisory committee has offered to help the students with setting up a secure system by using a separate Internet service.
Expected Outcomes	This would help the students with a real world experience with direct input from different IT personnel.
Completion Date	Ongoing
Results	Larry Eudaley from the advisement committee met with the students and demonstrated setting up a virtual server
Comments	

Nursing	
Objective 1	Increase active learning by adding health smart draw software,

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	electronic medical dictionaries, and clinical anatomy cards for both students and faculty use.
Expected Outcomes	Improve problem solving skills and critical thinking using teaching and learning technology.
Completion Date	May 2009
Results	Complete
Comments	Smartdraw has been installed on nurse faculty, director, and five student laptop computers. Cody Nutt provided training to the department on May 11, 2009.

Radiography	
Objective 1	Continue to develop simulations in exploration labs.
Expected Outcomes	Active learning and improved clinical skills.
Completion Date	Ongoing
Results	Simulations labs were taught by both Gale and Ashley. This has improved student learning skills by providing them with more one-on-one instruction.
Comments	Continue to have both faculty teach simulation labs together.
Objective 2	Group poster board projects for Pathology and Imaging Modalities courses.
Expected Outcomes	Improvement of research skills and active learning.
Completion Date	Ongoing
Results	The Pathology course continues to develop poster board projects and the Imaging Modalities course did mammography projects this year.
Comments	
Objective 3	Development of situation judgement test items.
Expected Outcomes	Improved ARRT examination results.
Completion Date	Ongoing
Results	We have been working on questions throughout the year. We got a lot of good ideas at the Educator seminar in April.
Comments	The ARRT has added situation judgement test items to the national registry examination.

Recording Arts	
Objective 1	The objective is exactly the same as goal #5
Expected	The area with a permanent PA system will allow me to "bug" the

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Outcomes	system in a class environment, allowing the students to use troubleshooting skills when the same venue and equipment is being used for performance situations.
Completion Date	8/1/09
Results	Not completed
Comments	Insufficient time and money to address project.

Respiratory Care	
Objective 1	Acquire additional adult mechanical ventilator.
Expected Outcomes	Increase student exposure to modern ventilators to allow practice of patient care in a laboratory environment.
Completion Date	Ongoing
Results	Servo added.
Comments	Plans to add a BiPAP FY2010.
Objective 2	Add interactive games as a review tool using student designed games and "college" bowl type situations.
Expected Outcomes	Improve learning through repetition of material, increase student enthusiasm and involvement.
Completion Date	Ongoing
Results	We have added interactive games to Introduction to Ventilators and Pediatric Respiratory Care.
Comments	The response has been positive from students.

General Education Division

Biology	
Objective 1	Professional Development: Review scientific literature and attend teaching technique workshops, or seminars.
Expected Outcomes	Deliver up-to-date information to all biology department students, learn new methods of instruction, and gain exposure to new ideas.
Completion Date	Summer 2009
Results	Attended two local workshops and planning to attend a National Conference during the Summer of 2009.
Comments	Local workshops helped to update the ever changing knowledge in Biological Sciences.
Objective 2	Purchase models for general biology and botany.
Expected Outcomes	Improve comprehension of students.

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Completion Date	Summer 2009
Results	Could not purchase any models due to lack of funds.
Comments	As the funds are available the above models may be purchased.

Chemistry / Physical Science	
Objective 1	Purchase computer modelling program and use it to problem solve.
Expected Outcomes	Students will better understand lecture concepts.
Completion Date	August 2009 and ongoing
Results	This was not accomplished because there was not enough money in the chemistry budget.
Comments	

Communication	
Objective 1	Question raising, think-pair-share, argument analysis writing, debates, group activities
Expected Outcomes	Improved analysis process, problem solving and decision making as well as critical thinking abilities
Completion Date	2009
Results	Critical Thinking and Argumentation course - Forensics and Debate program
Comments	Successful facilitation of higher order thinking - The LCC Debate team competed successfully in numerous tournaments

Computer Science	
Objective 1	Expand learning and understanding of course concepts and skills through use of real world resources and examples for research projects and application of knowledge assignments
Expected Outcomes	Improved mastery of course concepts and ability to apply the concepts to complete tasks and solve problems that are acceptable in a business environment
Completion Date	2009
Results	Have only begun gathering real-world documents for Word Processing Concepts & Applications which was not taught this year. Have used a couple of real-world examples in Spreadsheets Concepts & Applications. Had students create their own workable personal budget using Excel.
Comments	

English	
Objective 1	Increase number of classes in English department using clickers
Expected Outcomes	Increase student learning through active learning opportunities
Completion Date	May 2009
Results	Ongoing
Comments	Intended additional section by a second instructor did not "make" in this school year; that instructor is scheduled to teach a developmental course in the fall and intends to begin using clickers in that section.
Objective 2	Research the feasibility of creating a writing lab/writing center staffed by student tutors
Expected Outcomes	Reach a decision about feasibility
Completion Date	May 2009
Results	Determined that student staffing is not feasible due to cost and limited student abilities
Comments	

Math & Physics	
Objective 1	Include Group Projects in the Discussion Board component of the Online College Algebra course so as to encourage collaborative and active learning.
Expected Outcomes	Ongoing.
Completion Date	2009
Results	Group Projects were included in the Discussion Board component of the Online College Algebra course on a voluntary process for both the fall and spring semesters. The group projects are more challenging than the alternatives, but interest in them has increased each semester they are used. Opportunities to improve them are still being considered.
Comments	
Objective 2	Use projects to enhance the problem solving and critical thinking skills of math students. For example, Math for Education students will develop an activity for Math Awareness Week - specifically, this will be an activity for the elementary students. The physics courses will continue to expand the use of Vernier software and equipment in lab experiences for those courses.

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Expected Outcomes	
Completion Date	2009
Results	The Math for Education students developed questions for the Math Fact competition. They also developed a project to teach the children how math is used to investigate our climate.
Comments	

Music	
Objective 1	Supposing the computer lab receives reallocated computers, I would like to purchase an additional 1 gigabyte of ram for them. This would increase computing power in the music lab so that students can better use the software and hardware included. Students have shown a lot of interest in using the Second Life software in the regular music appreciation classes as well as some of the commercial music students, who would like to create music to feature in Second Life. In addition to Second Life, several of the music programs such as Sibelius now have integrated video editing and syncing included in them. These kinds of computing processes take up a lot of memory.
Expected Outcomes	Students will increase their use of technology and solve problems using that technology. This should lead to better retention of materials and concepts
Completion Date	August 2008
Results	This was not achieved as far as I know.
Comments	Added Finale Print Music to four computers in the computer lab. Would also like to see the software in the music lab be more compatible with the computers in the Recording Arts lab, especially MIDI sequencing. This would give the students the opportunity to study the theoretical aspects of MIDI composition.

Outreach	
Objective 1	Used Second Life in online music courses to enhance engagement and collaborative learning
Expected Outcomes	Student test scores will improve
Completion Date	2009
Results	Student test scores on listening assignments have improved in online courses. Full time faculty member received an award for innovation in teaching with this project.
Comments	This project will continue to be maintained by an adjunct after the departure of the full time faculty member who started the project.

Psychology	
Objective 1	Create working groups in Developmental Psychology for critical thinking on parenting & developmental principles
Expected Outcomes	Class cohesiveness will increase; which will be seen in attendance and it will create relevant thinking about developmental principles which will be seen in essays.
Completion Date	May 2009
Results	Students do well on final project after collaborating together
Comments	Will continue

Sociology	
Objective 1	Continue Poster Presentations related to diverse social/cultural issues in all classes of Brad Huffaker thru active learning, in cooperation with the LCC Library.
Expected Outcomes	Better student awareness of diverse social/cultural issues relevant in society today.
Completion Date	2009
Results	This assignments remains a key assignment to the students application of concepts learned and toward student research skills. The cooperation of the LCC Library has been key to the success of this assignment.
Comments	

Library

Library	
Objective 1	Make the Information Literacy class a two hour general education elective
Expected Outcomes	Gain approval of the course changes through the various channels. Teach the class both semesters.
Completion Date	August 2008
Results	The class was taught in the fall by appointment. The class was not taught in the spring due to lack of enrollment.
Comments	All of the accreditation agencies except for the Higher Learning Commission are requiring an information literacy component. There are current discussions in the Higher Learning Commission to do so.
Objective 2	Promote awareness and cooperate with instructors to present students' work.
Expected Outcomes	Assist instructors with presentations. Promote the Paper of the Year across the campuses and with instructors.
Completion	May 2009

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Date	
Results	There were poster presentations from the Sociology department in November and April. After each presentations the posters were displayed in the library. The Nursing department had a display in May for Nursing Week. There were seven entries in the Paper of the Year contest. The library used its budget to fund the award and gave checks to the five winners. The two first place winners will be bound and placed in the library's permanent collection.
Comments	
Objective 3	Investigate and initiate the purchase of an integrated library system.
Expected Outcomes	Investigate different systems. Send out bids. Determine options. Begin preparations for the migration.
Completion Date	June 1, 2009
Results	It was determined that we would purchase the Koha system hosted by Liblime in August. The system was purchased in October and the staff began the migration process. Training on the system will occur the week of May 18 th . The library will go live with the system June 1, 2009.
Comments	The current system is built on the AS-400 which will be phased out in 2009.

Labette Community College FY2009 Club/Organization Report

BIOLOGY CLUB

SPONSER: Bharathi P. Sudarsanam

# Members	# Meetings	# SGA Activities	# Club Activities	# Community Service Activities	# Fund Raising Activities	# Traveled Activities
88	16	10	6	3	3	1

Student members participated in club activities such as fundraising, card night activity, donor appreciation luncheon, red hot enrollment, campus cleaning, forest park cleaning, highway cleaning, LCC foundation luncheon table decorations, pumpkin toss, bake sale and T-shirt sales.

Student traveled to PSU to participate in local collection of specimens at the Arboretum.

DEBATE / FORENSICS

SPONSER: TJ Lakin

# Members	# Meetings	# SGA Activities	# Club Activities	# Community Service Activities	# Fund Raising Activities	# Traveled Activities
6	Tri-Weekly	5	10	6	2	22

Student members participated in club activities such as 10 supplements tournaments at high school, community college and university levels. Student members participated in community service project such as Cardinal Day cleanup, and judging debate/forensics tournaments for high school level tournaments.

Student traveled on 10 field trips, 5 local competitions, 5 regional competitions 1 State competition and 1 National competition. Results follow:

Regional Tournaments:

Bethel College Debate/Forensics Tournament – 4th Place Team, Adam Westhoff & Dakota Farley

John Brown University Debate/Forensics Tournament – 3rd Place Speaker, Tyler Allen

Hutchinson CC Debate/Forensics Tournament – 1st Place Speaker, Dakota Farley
3rd Place Squad
4th Place Team, Dakota Farley & Adam Westhoff

Red River Swing (Shreveport, Louisiana) Debate/Forensics Tournament –
3rd Place Speaker, Adam Westhoff

2nd Place Team, Tyler Allen &

Adam Westhoff

Revised 8/18/09

3rd Place Squad

Webster University Debate/Forensics Tournament – 3rd Place Speaker, Adam Westhoff

3rd Place Team, Trinity Pratt &

Adam Westhoff

State Tournaments:

2nd Place Team– Katrina Balker and Trinity Pratt

5th Place Speaker – Trinity Pratt

6th Place Speaker – Katrina Balker

9th Place Speaker – Tyler Allen

10th Place Speaker – Adam Westhoff

National Tournaments:

4th Place Team – Tyler Allen and Adam Westhoff

14th Place Speaker – Tyler Allen

GRAPIC DESIGN CLUB

SPONSER: Greg Brewer & Melissa Kipp

# Members	# Meetings	# SGA Activities	# Club Activities	# Community Service Activities	# Fund Raising Activities	# Traveled Activities
11	16	5	8	5	2	4

Student members participated in club activities such as Holden’s Hope, Card Night, Kids Fall Fest, Cheap Chow, Spring Fling, Created posters for Earth Day, Habitat for Humanity, Adopt a Highway cleanup, Relay for Life, C.A.B. Comedian night, Labette Idol, and sponsored the LCC High School Art Competition.

Student traveled to Kansas City and visited three advertising businesses; Muller Bressler & Brown, Premier Studios, & Bigshot. Students also visited the Nelson-Atkins Museum.

Chapter Award:

“Rising Star Service Award” through LCC’s Student Group Association

Individual Awards:

1st Place – LCC Admissions Recruitment Logo Contest, Ashley Dean

2nd Place – LCC Admissions Recruitment Logo Contest, Jena Brown

3rd Place – LCC Admissions Recruitment Logo Contest, James Patchin

PHI BETA LAMBDA

SPONSER: Elaine Guy & Cathy Kibler

# Members	# Meetings	# SGA Activities	# Club Activities	# Community Service Activities	# Fund Raising Activities	# Traveled Activities
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Revised 8/18/09

10	16	10	10	3	2	2
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Student members participated in club activities such as Kids Fall Fest, Habitat for Humanity's, Fall & Spring Final Frenzy, Homecoming, Labette Idol, Card Night, SOOM, Card Week, LCC's Leadership Conference, two Blood Drives and two fundraisers. Student traveled to one State Conference and one National Conference for competitions:

Phi Beta Lambda State Leadership Conference:

- 1st Place, Emerging Business Issues, Paige Beye & Trish Larkin
- 1st Place, Business Presentation, Ian Kraskoff, Perry Myers, & Daniel Schibi
- 2nd Place, Management Analysis & Decision Making, Paige Beye, & Trish Larkin
- 2nd Place, Human resource Management, Ian Kraskoff, Perry Myers, & Daniel

Schibi

- 2nd Place, Justice Administration, Trish Larkin
- 2nd Place, Impromptu Speaking, Ian Kraskoff
- 3rd Place, Computer Applications, Paige Beye
- 3rd Place, Cybersecuruity, Elisabeth Decow
- 3rd Place, Financial Concepts, Elisabeth Decow
- 3rd Place, Accounting Principles, Ian Kraskoff
- 3rd Place, Business Law, Trish Larkin

Phi Beta Lambda National Leadership Conference:

- 9th Place, Emerging Business Issues, Paige Beye & Trish Larkin

PHI THETA KAPPA

SPONSER: Tammy Fuentes, Juliana Kepner, and Sara Harris

# Members	# Meetings	# SGA Activities	# Club Activities	# Community Service Activities	# Fund Raising Activities	# Traveled Activities
18	16	8	12	15	11	9

Student members participated in club activities such as Relay for Life, Holden's Hope, Community Park Clean up, Adopt a highway, strike out cancer, Ronald McDonald House dinners, RMH Pop Tab Collection, Yoplait Yogurt Lids, Invisible Children Campaign, Go Pink Volleyball Game, Better World Books Collection for American Literacy Foundation, and Assistance at LCC Auction. Fund raisers included Cheap Chow Nights to raise money for Phi Theta Kappa book Scholarship, Music in the Park, Enchilada Sales, T-shirt sales, sales at convention of shirts, cookbooks, and badge holders. Student traveled to the Kansas Region Leadership Conference, Kansas Region Honors Institute, All-Kansas Academic Team Luncheon, Kansas Region Convention – CO HOSTS, International Convention, Ronald McDonald House Dinner preparation in Joplin, Strike Out Cancer promotion on KOAM and then participation in Independence and Coffeyville.

Phi Theta Kappa Kansas Region Convention

- Elected Kansas Region President 2009-2010, Karrie Stokes
- Presented Holden's Hope breakout session, Marti Frazier

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Performed at the Saturday evening banquet a song they wrote, Tiffany Gatton, Jessica Mattox,

Marti Frazier, and Caleb Huddleston.

Chapter Awards:

- 2008-2009 Most Outstanding Chapter Award Winner
- Scholarship Hallmark Winner
- Leadership Hallmark – Distinguished Recognition
- Service Hallmark – Distinguished Recognition
- Chapter Communication Award – Outstanding Chapter
- Great Idea Award – Honorable Mention
- Yearbook Award – Distinguished Recognition

Individual Awards:

- Distinguished Chapter President Honorable Mention, Kelly Schaffner
- Achievement in Literature Honorable Mention, Angela Ryan
- Achievement in Art Honorable Mention, Karrie Stokes
- Paragon Award for New Advisers Winner, Juliana Kepner
- Distinguished Adviser Award Winner, Tammy Fuentez

Phi Theta Kappa 91st Annual International Convention

Tammy Fuentez and students Marti Frazier, Tiffany Gatton, Caleb Huddleston, and Jessica Maybetty presented an educational forum entitled “Enhancing the College Experience through Phi Theta Kappa.”

Chapter Awards also received during this convention:

- Five-Star Chapter
- Top 100 Chapter
- Distinguished Adviser Award, Tammy Fuentez

RADIOGRAPHY CLUB

SPONSER: Gale Brown

# Members	# Meetings	# SGA Activities	# Club Activities	# Community Service Activities	# Fund Raising Activities	# Traveled Activities
43	12	16	16	18	9	2

Student members participated in club activities such as Senior Spring Fling, SGA Student Organizational Fair, Chief’s Game, LCC Leadership Conference Kids Fall Fest, Card Night, Labette Idol, Final Frenzy, Homecoming, Holden’s Hope, LCC County Fair Booth, LCC Christmas Food Baskets, Cardinal Emblem Contest, Final Frenzy Day, Frontenac High School Career Day, Bargains on Broadway Downtown Parsons LCC Staff Appreciation, Habitat for Humanity, Music in the Park, LCC Partner with Parsons Sun Breast Cancer, Breast Cancer Balloon Launch, Health Science Student Presentation at Frontenac High School, Career Fair in Independence, Radiography Awareness Week, Allied Health Day, Foundation Alumni Banquet, Pittsburg Career Fair, Parsons High School Career Day, Card Day, and Frontenac Career Day.

Revised 8/18/09

Student traveled to the 72nd Kansas Society of Radiologic Technologist Annual Convention in Topeka, Kansas and the West Coast Educator and Student Seminar in Orlando Florida.

72nd Kansas Society of Radiologic Technologist Annual Convention

1st Place – Student Film, Dan Thompson

3rd Place – Student Film, Jayme Sibley

3rd Place – Ray Bowl Team

RESPIRATORY CARE

SPONSER: Connie Crooks

# Members	# Meetings	# SGA Activities	# Club Activities	# Community Service Activities	# Fund Raising Activities	# Traveled Activities
32	6	5	5	3	1	5

Student members participated in club activities such as 1st Year Welcome/Pizza Party, Hot Air Contest, Christmas Baskets, Respiratory Care Week, Kick Butts Day, Grade School Presentations, Cystic Fibrosis Run/Walk, LCC Blood Drive.

Student traveled to Children's Mercy Hospital, Neodesha Hyperbaric Chamber, Freeman Hospital, Kansas Respiratory Care Education Meeting, KRCS Trivia Contest.

SkillsUSA Organization

SPONSER: Becky Warren & Jack Burke

# Members	# Meetings	# SGA Activities	# Club Activities	# Community Service Activities	# Fund Raising Activities	# Traveled Activities
38	4 plus Weekly Electronic Meetings	9	8	6	1	4

Student members participated in club activities such as Kid's Fall Fest, Card Week, Student Organization Fair, LCC Leadership Conference, Homecoming, Blood Drives, SGA Awards Ceremonies, Spring Fling, Membership Drive, Holiday Food Drive, Holden's Hope, Sponsored Athletic Departments Concession Stand 4 times during Basketball season.

Student traveled to the SkillsUSA District Leadership Conference, The SkillsUSA State Leadership Conference, SkillsUSA State Leadership & Skills Championships, and the SkillsUSA National Leadership & Skills Championships.

SkillsUSA District Leadership Conference

Elected as District Officers 2008-2009, Jeff Johnson and Jonathan Routh

Served as voting delegates: Nathaniel Pope, Stacy Daugherty

SkillsUSA State Leadership Conference

Statesman Award, Pete Reynolds

Revised 8/18/09

1st Place, Extemporany Speaking, Pete Reynolds

SkillsUSA State Leadership & Skills Championships 2009

1st Place, Computer Maintenance Technology, Nathaniel Pope

3rd Place, Computer Maintenance Technology, Daniel Wise

SkillsUSA National Leadership & Skills Championships 2009

5th Place, Computer Maintenance Technology, Nathaniel Pope

STUDENT NURSE ORGANIZATION (SNO)

SPONSER: Toni Spieth

# Members	# Meetings	# SGA Activities	# Club Activities	# Community Service Activities	# Fund Raising Activities	# Traveled Activities
124	9	5	7	12	1	Several Local travels

Student members participated in club activities such as Susan B. Komen Foundation, Athletic Physicals, Operation Christmas Child, attended Cardinal Basketball Games, attended the Ownership Society and Doctors Without Borders seminar, attended Rob Bartelli's Financial Crises, Nursing Day at the Legislature in Topeka, Flu injection drives, Health Fair, Pressure Ulcer Prevalence Survey for St. John's, Angel Food Ministries, SKIL, Meals on Wheels, Arthritis Walk, Red Cross, Ronald McDonald House, Relay for Life, and Wesley Ministries.

STUDENT AMBASSADORS

SPONSER: Angela Holmes & Rebecca Roach

# Members	# Meetings	# SGA Activities	# Club Activities	# Community Service Activities	# Fund Raising Activities	# Traveled Activities
4	10	Various Monthly Meetings	14	4	0	0

Student members participated in club activities such as Cardinal Experience Days, Allied Health Day, Senior Day, 8th Grade Day, Junior Day, NTO Days, Art Day, Campus Tours, Foundation Holiday Appreciation Luncheon, Stella Wells Holiday Auction, and Auction for Scholarships.