



LABETTE COMMUNITY COLLEGE

200 S. 14th, Parsons, KS 67357

Student Workstudy Application

All students must apply for financial aid before they complete this application. Your financial aid file must be complete before you can start work.

Personal Information				
Name (Last, First, MI)			Student ID number	
Street address			City, State, Zip	
Home phone number			Work phone number	
Social security number			E-mail address	
Type of work would like			Your major	
Date available for work			Hours available to work	
Education				
	Name and Address of School	Course of Study	Total Years of Study	Degree/Diploma
High School				
College(s)				
List any seminars, classes or other education not listed above which may help qualify you for this position:				
Employment History				
List below all present and past employers, starting with your most recent employer. Account for all periods of unemployment. May we contact your current employer? <input type="checkbox"/> YES <input type="checkbox"/> NO If you need more space, please add additional pages.				
Employer (current <input type="checkbox"/> Yes <input type="checkbox"/> No)		Start Date	End Date	Essential job functions
Address City, State, Zip		Phone number		
Job Position(s)			Supervisor	
Reason(s) for leaving				
Employer		Start Date	End Date	Essential job functions
Address City, State, Zip		Phone number		
Job Position(s)			Supervisor	
Reason(s) for leaving				

Additional Information		
List any languages other than English that you can speak, read or write that could be of benefit to the position applied for:		
Have you ever been employed by Labette Community College before? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Do you have any friends or relatives employed by Labette Community College? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Are you currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No	May we contact your employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If hired, can you provide proof of U.S. citizenship or proof of your legal right to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Are you able to perform all of the essential functions of the job for which you are applying with or without reasonable accommodations? <input type="checkbox"/> Yes <input type="checkbox"/> No		
References		
Name	Address	Phone number
Email	Occupation	Relationship & years acquainted
References		
Name	Address	Phone number
Email	Occupation	Relationship & years acquainted
References		
Name	Address	Phone number
Email	Occupation	Relationship & years acquainted

Return this form to the Financial Aid Office. Your application will be kept on file for one year and will be reviewed by departments when openings occur.

You must complete your financial aid file **before** you are eligible to be a student assistant. Students with federal eligibility (Pell Grant and Stafford loan) will be placed in workstudy positions first.

Student Signature

Date