

Labette Community College
Board of Trustees Meeting Agenda
Thursday, July 11, 2024
Board Meeting 5:30 p.m.
Cardinal Event Center

- I. Adoption of Agenda..... Exhibit 1
- II. Approval of June 13, 2024, Regular Meeting Minutes..... Exhibit 2
- III. Reports and/or Board Discussion
 - A. Faculty Senate Report
 - B. SGA Report
 - C. Administrative Reports
 - i. Comparison of Expenditure to Budget
 - ii. Facilities Report
 - D. President’s Report
- IV. Executive Session - for matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.
- V. Executive Session – for personnel matters of nonelected personnel.
- VI. New Business (Action, Report, or Discussion)
 - A. Approval of Bills Exhibit 3

VII. Public Comment
 The Board of Trustees agenda shall contain one opportunity for public comment. This structure has been designed to provide the public with an opportunity to comment on any topic. The Chair of the Board explains the Board’s approach to public comment with the following statement:

“At this time we invite anyone in the audience to speak to the Board about any item or concern that pertains to the college. By policy, at this time the Board will not take any action on any item or concern, but we will be happy to take it under advisement for possible future action.” The Board also retains the right to set time limits on public comment.

In the event that a large number of citizens are present and wish to speak in favor or opposition to an issue before the Board, the Board reserves the right to poll the number of citizens in favor of and opposition to the issue at hand as well as to limit the number of spokespersons representing opposing viewpoints. The Board also retains the right to set time limits as deemed appropriate.

VIII. Next Regular Board Meeting: Thursday, August 8, 2024, 5:30 p.m., Cardinal Event Center

IX. Adjournment

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
June 13, 2024

The Board of Trustees met at 5:30 p.m. on Thursday, June 13, 2024, at the Cardinal Event Center.

Members Present

Greg Chalker
 Becky Dantic
 Carl Hoskins
 Rod Landrum (via conference call)
 Montie Taylor
 David Winchell

Others Present

Dr. Mark Watkins	Leanna Doherty	Kelly Kirkpatrick	Theresa Hundley
Kevin Doherty	Randee Baty	Jennifer Hine	Regina Decker
Alexis Kapales	Faith Tate	Ray Nolting	Mia Howard
Ken Elliott			

Heidi Flora recorded the minutes

Adoption of Agenda (ACTION ITEM)

Chair Dantic asked for changes or additions to the meeting agenda. There were none. Trustee Chalker moved to approve the meeting agenda as presented. Trustee Landrum seconded the motion and the motion carried 6-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Dantic asked for corrections or additions to the May 16, 2024, regular meeting minutes. There were none. Trustee Hoskins moved to approve the minutes as presented. Trustee Winchell seconded the motion and the motion carried 6-0.

Reports and/or Board Discussion

Faculty Senate Report: None

Student Government Report: None

Administrative Report:

Comparison of Expenditures to Budget: The May financial report was placed on the tables. At the end of May, we were 92% through the year. The general fund was 84% expended and the technical education/vocational fund was 86% expended. Vice-President Doherty invited questions from the Trustees.

Budget Assumptions: Vice-President Doherty reviewed the Budget Assumptions for 2024-2025.

Insurance Renewal: Vice-President Doherty discussed the Athletic Insurance renewal for FY2025. Chair Dantic moved to stay with the current athletic insurance provider. Trustee Chalker seconded the motion and the motion carried 6-0.

Vice-President Doherty discussed the Property Insurance renewal for FY2025. Trustee Hoskins moved to stay with the current property insurance provider. Trustee Winchell seconded the motion and the motion carried 6-0.

Facility Report: Kevin Doherty, Facilities Director, gave an update on various campus projects including the Hughes elevator repair, summer painting project, classroom remodification, gymnasium floor, and new ATM installation.

President's Report: Dr. Watkins reminded the Board about the two upcoming work sessions – the July work session which will be held prior to the July Board meeting and the June 20 work session. He also notified Board members that July Board packets would be sent out early on June 18.

Regina Decker, Case Manager reported on Case Management and the Cardinal Kindness Program.

New Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)

City of Oswego Interlocal Agreement/Neighborhood Revitalization

Trustee Hoskins moved to approve the Interlocal Agreement for Neighborhood Revitalization renewal for the city of Oswego. Trustee Taylor seconded the motion and the motion carried 6-0.

Department Reviews

Kelly Kirkpatrick, Vice-President of Student Affairs presented the Department Review for Case Management. Trustee Chalker moved to accept the Case Management Department Review. Trustee Winchell seconded the motion and the motion carried 6-0.

Professional Staff Employment Letter

Trustee Winchell moved to approve the Professional Staff Employment Letter for Cortney O'Brien, Cardinal Jumpstart Coordinator, starting May 28, 2024, at a salary of \$38,970/year. Trustee Taylor seconded the motion and the motion carried 6-0.

Approval of Bills

Trustee Hoskins moved to approve the Claims Register. Trustee Chalker seconded the motion and the motion carried 6-0.

Public Comment

Trustee Landrum asked that it be conveyed to Tyler Allen how much his work at LCC has been appreciated and that he would be greatly missed.

Next Board Meeting

Chair Dantic reminded everyone of the next regular meeting of the Board of Trustees scheduled for July 11, 2024, at 5:30 p.m. in the Cardinal Event Center.

Adjournment

Trustee Chalker moved to adjourn the meeting at 6:31 p.m. Trustee Landrum seconded the motion and the motion carried 6-0.

Heidi Flora, Clerk of the Board

REF

Agenda Item: V.A.
Date: July 11, 2024

SUBJECT

Approval of Bills

REASON FOR CONSIDERATION BY THE BOARD

Kansas statutes require the Board of Trustees' approval of all expenditures

BACKGROUND

Each month a listing of claims to be paid is presented to the Board for approval.

PRESIDENT'S RECOMMENDATION

The President recommends approval of the bills.