

**Lafayette Community College
Board of Trustees Meeting Agenda
Thursday, August 8, 2024
Board Meeting 5:30 p.m.
Cardinal Event Center**

- I. Adoption of Agenda..... Exhibit 1
- II. Approval of July 11, 2024, Regular Meeting Minutes Exhibit 2
- III. Reports and/or Board Discussion
 - A. Faculty Senate Report
 - B. SGA Report
 - C. Administrative Reports
 - i. Comparison of Expenditure to Budget
 - ii. Facilities Report
 - D. President’s Report
- IV. New Business (Action, Report, or Discussion)
 - A. Neighborhood Revitalization Exhibit 3
 - B. Professional Staff Employment Letters Exhibit 4/5/6
 - C. Policy Review Exhibit 7
 - D. Approval of Bills Exhibit 8
- V. Public Comment

The Board of Trustees agenda shall contain one opportunity for public comment. This structure has been designed to provide the public with an opportunity to comment on any topic. The Chair of the Board explains the Board’s approach to public comment with the following statement:

“At this time we invite anyone in the audience to speak to the Board about any item or concern that pertains to the college. By policy, at this time the Board will not take any action on any item or concern, but we will be happy to take it under advisement for possible future action.” The Board also retains the right to set time limits on public comment.

In the event that a large number of citizens are present and wish to speak in favor or opposition to an issue before the Board, the Board reserves the right to poll the number of citizens in favor of and opposition to the issue at hand as well as to limit the number of spokespersons representing opposing viewpoints. The Board also retains the right to set time limits as deemed appropriate.
- VI. Next Regular Board Meeting: Thursday, September 12, 2024, 5:30 p.m., Cardinal Event Center
- VII. Adjournment

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
July 11, 2024

The Board of Trustees met at 5:30 p.m. on Thursday, July 11, 2024, at the Cardinal Event Center.

Members Present

Greg Chalker
Becky Dantic
Carl Hoskins
Rod Landrum
Montie Taylor
David Winchell

Others Present

Dr. Mark Watkins	Dr. Jason Sharp	Leanna Doherty	Kelly Kirkpatrick
Ross Harper	Dr. Ken Elliott	Haley Walker	Kevin Doherty
Randee Baty	Ray Nolting	Cortney O'Brien	

Heidi Flora recorded the minutes

Adoption of Agenda (ACTION ITEM)

Chair Dantic asked for changes or additions to the revised meeting agenda. There were none. Trustee Landrum moved to approve the revised meeting agenda as presented. Trustee Winchell seconded the motion and the motion carried 6-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Dantic asked for corrections or additions to the June 13, 2024, regular meeting minutes. There were none. Trustee Winchell moved to approve the minutes as presented. Trustee Landrum seconded the motion and the motion carried 6-0.

Reports and/or Board Discussion

Faculty Senate Report: None

Student Government Report: None

Administrative Report:

Comparison of Expenditures to Budget: The June financial report was placed on the tables. At the end of June, we were 100% through the year. The general fund was 93% expended and the technical education/vocational fund was 94% expended. Vice-President Doherty invited questions from the Trustees.

Facility Report: Kevin Doherty, Facilities Director, gave an update on the Student Union roof repair. He also reported on a revised quote for the Student Union elevator repair, stating that a down payment of \$16,957 would hold this quoted amount until summer 2025.

Trustee Landrum moved to approve the down payment of \$16,957 and to move forward with the elevator repair in the summer of 2025. Trustee Hoskins seconded the motion and the motion carried 6-0.

President's Report: None

Executive Session

Trustee Landrum moved to go into executive session at 5:39 p.m. for 5 minutes for matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency to protect the institution's right to the confidentiality of its negotiating position and the public interest. Trustee Chalker seconded the motion and the motion carried 6-0.

The following were invited to participate in the executive session: Dr. Mark Watkins, Dr. Jason Sharp, Leanna Doherty, and Haley Walker.

The Board returned to open meeting at 5:44 p.m.

Executive Session

Trustee Winchell moved to go into executive session at 5:46 p.m. for 10 minutes for personnel matters of non-elected personnel to protect the interest of any identifiable individual. Trustee Chalker seconded the motion and the motion carried 6-0.

The following were invited to participate in the executive session: Dr. Mark Watkins, Dr. Jason Sharp, Leanna Doherty, Kelly Kirkpatrick, and Haley Walker.

Trustee Landrum moved to extend the executive session for 5 minutes. Trustee Chalker seconded the motion and the motion carried 6-0.

The Board returned to open meeting at 6:01 p.m.

New Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)

Master Agreement Contract Ratification

Trustee Winchell moved to approve the changes to the Master Agreement effective for 2024-2025 as well as revisions to Policy 9.01 Professional Employees: Conditions of Employment. Trustee Landrum seconded the motion and the motion carried 6-0.

Administrative & Staff Salary Increase

Trustee Landrum moved to approve the amount of \$278,298 to adjust salaries for staff and administration for the 2024-2025 fiscal year which will include market adjustments as appropriate from the compensation study and a 1.5% salary increase for all staff and administration. As well as a \$5 increase to the 403(b) monthly matching contribution to begin in September for administrative staff, professional staff, and educational support staff. This will update policies 7.01 and 8.01 to include the \$5 increase. Trustee Winchell seconded the motion and the motion carried 6-0.

New Positions

Trustee Landrum moved to approve transitioning the part-time maintenance position to a full-time maintenance position at the same hourly rate. Trustee Taylor seconded the motion and the motion carried 6-0.

Trustee Landrum moved to approve a new science faculty position. Trustee Chalker seconded the motion and the motion carried 6-0.

Professional Staff Employment Letter

Trustee Chalker moved to approve the Professional Staff Employment Letter for Jermaine Maybank, Assistant Men's Basketball Coach, at a salary of \$24,545/year, starting 8/1/24. Trustee Hoskins seconded the motion and the motion carried 6-0.

Approval of Bills

Trustee Hoskins moved to approve the Claims Register. Trustee Winchell seconded the motion and the motion carried 6-0.

Public Comment

Trustee Landrum stated he was excited about the upcoming school year and inquired about dates and times for move-in and in-service. Kelly Kirkpatrick provided the information.

Next Board Meeting

Chair Dantic reminded everyone of the next regular meeting of the Board of Trustees scheduled for August 8, 2024, at 5:30 p.m. in the Cardinal Event Center.

Adjournment

Trustee Landrum moved to adjourn the meeting at 6:09 p.m. Trustee Chalker seconded the motion and the motion carried 6-0.

Heidi Flora, Clerk of the Board

Agenda Item #: IV.A.
Date: August 8, 2024

SUBJECT

Resolution to Adopt the Neighborhood Revitalization Act for the City of Parsons.

REASON FOR CONSIDERATION BY THE BOARD

Statutes require Board of Trustees approval for inter-agency agreements.

BACKGROUND

The Attorney General requested to have a resolution passed by each signing organization on the interlocal agreement.

PRESIDENT'S RECOMMENDATION

The President recommends that the Board of Trustees approve the resolution for the Neighborhood Revitalization Plan in Parsons.

Neighborhood Revitalization Plan

2024-2034



City of Parsons, Kansas

2024

NEIGHBORHOOD REVITALIZATION PLAN – EXHIBIT A

Purpose:

This plan is intended to promote the revitalization and development of the neighborhoods within the City of Parsons by stimulating new construction and rehabilitation, conservation or redevelopment of the area to protect the public health, safety or welfare of the residents of the City by offering certain incentives, which include tax rebates for industrial and commercial properties within the boundaries of the revitalization area.

The legal description of the real estate forming the boundaries of the proposed area is as follows, to-wit:

All that area within the City limits of Parsons except any property located in the the following tract:

All that area within the City limits of Parsons bounded on the East by 10th Street, on the West by 21st Street, on the North by the Neosho County line, and on the South by Northern Boulevard. See Attachment for more detailed legal description.

All utilities and services necessary for the revitalization and development of this area are already in place to be provided to vacant lots or existing structures within the revitalization area. Current zoning classifications appear to be adequate, but any zoning modifications unanticipated at this time will be addressed on a case by case basis.

CRITERIA FOR DETERMINATION OF ELIGIBILITY

- (A) “Structure” means any building, wall or other structure, including the building and improvements to existing structures and fixtures assimilated to the real estate.
- (B) There will be a ten-year application period. At the end of the ten years, the tax entities will review the plan and determine its continuation. Those approved during the ten-year period shall continue to receive the tax rebate as described herein.
- (C) Construction of an improvement must have begun on or after the date of designation of the neighborhood revitalization area by the applicable taxing units. **THE PROJECT MUST BE STARTED WITHIN THE 1ST YEAR FROM APPLICATION DATE AND BE COMPLETED BY THE 2ND YEAR.**
- (D) **There must be a minimum investment of \$5,000 for residential property, to receive tax rebates.** The associated costs must be documented with receipts and submitted to the Parsons Building Codes Department for verification within thirty (30) days of completion of the improvements.

- (E) **There must be a minimum investment of \$10,000 for commercial and/or industrial property, to receive the tax rebate.** These costs must be documented with receipts and submitted to the Parsons Building Codes Department for verification within thirty days of completion of the improvements.
- (F) All improvements, new, rehabilitation, conservation or redevelopment must conform to all codes, rules and regulations in effect at the time improvements are made and must continue to remain code compliant for the length of the rebate period. **Inspections by the Parsons Codes Department will be required before improvements commence, during and at the completed stage before certification to the County for the rebates to begin can occur.**
- (G) **In order for any applicant to be eligible for this program or their tax rebate once they have been accepted into the program, the participant cannot be delinquent on any personal or real property tax for property owned in Labette County at the time of application or at any time while participating in the program. Failure to do so by a participant disqualifies them for the remainder of the program.**
- (H) Commercial or industrial property eligible for tax incentives under any adopted Neighborhood Revitalization Plan and any existing tax abatement program, may submit only one application per project. The applicant may have only one non-completed project at a time.
- (I) This Neighborhood Revitalization Program has been approved by the following tax entities: City of Parsons, USD 503, USD 506, Labette Community College and Labette County. **TAX REBATES WILL BE BASED ON THE INCREASE IN APPRAISED VALUE THAT OCCURS AS A RESULT OF THE IMPROVEMENTS COMPLETED.** The rebates are as follows:
- For residential property: For ten years, the rebate equals 100% of the tax increase based on the increase of appraised value occurring as a result of the improvement less the administrative fee of 5%, with said administrative fee being retained by Labette County and less any taxes exempt from this program by Kansas statute.
- For commercial and industrial property: For ten years, the rebate equals 100% of the tax increase based on the increase of appraised value occurring as a result of the improvement less the administrative fee of 5%, with said administrative fee being retained by Labette County and less any taxes exempt from this program by Kansas statute.
- (J) **Tax rebate will transfer with ownership of the property.**

Tax rebate can transfer to a person who purchases the property.

- (K) A \$25.00 application fee is required from applicants. In addition, the applicant shall pay an annual program administration fee equal to 5% of the rebate to the County.

Application Procedure

- Step 1. Prior to the commencement of construction on any improvement for which tax rebate will be requested, the applicant-owner shall contact and meet with the Parsons Codes Enforcement Department.
- Step 2. Part 1 of the application must be filed with the Parsons Codes Enforcement Department with the required \$25.00 application fee. Said application shall be reviewed and returned to the applicant with approval or denial within 15 days. An on-site inspection by the Parsons Codes Enforcement Department will occur during the 15-day response period. In addition, the County Clerk and the County Appraiser will be notified of the application for tax rebate authority.
- Step 3. The applicant/owner is required to secure the necessary building permits and to complete Part 2 of the Neighborhood Revitalization Program Forms. This form sets forth the anticipated construction time frame and will determine when the County Appraiser will conduct an on-site inspection to determine the new property value for tax assessment purposes.
- Step 4. Construction shall begin and required inspections will be scheduled and completed. Part 3 of the Neighborhood Revitalization Forms shall be completed as required until the project is finished.
- Step 5. At completion, a final inspection shall be completed and the applicant/owner will Provide the Parsons Codes Enforcement Department with all the construction receipts to determine program compliance.
- Step 6. The Parsons Codes Enforcement Department shall certify to the County Clerk and the County Appraiser that the applicant has completed the project and is in compliance with the Neighborhood Revitalization Program Standards and is eligible for the tax rebate.
- Step 7. Upon payment in full of the real estate tax for the subject property for the initial and each succeeding year period extending through the specified rebate period, and within a thirty (30) day period following the date of tax distribution by Labette County to the other tax units, a tax rebate in the amount of the tax increment (less an administrative fee as specified) shall be made to the owner. The tax rebate shall be made by the County Treasurer's Office of Labette County through the Neighborhood Revitalization Fund established in conjunction with the participation tax jurisdictions.

SUBJECT

Professional Staff Employment Letters

REASON FOR CONSIDERATION BY THE BOARD

Kansas statutes require the Board of Trustees' approval of selected employment contracts and letters.

BACKGROUND

Mallory Dixon has accepted the position of Accounts Receivable Specialist.
Brandi McCall-Tyler has accepted the position of Director of Admissions
Jaelen Milus has accepted the position of Assistant Women's Basketball Coach

PRESIDENT'S RECOMMENDATION

The Board of Trustees approve the Professional Staff Employment letters for Mallory Dixon, Accounts Receivable Specialist, at a salary of \$36,878/annually, starting 8/5/2024; Brandi McCall-Tyler, Director of Admissions, at a salary of \$50,742/annually, starting 8/1/2024; Jaelen Milus, Assistant Women's Basketball Coach, at a salary of \$25,788/44 weeks, starting 8/12/2024.

Biography

Mallory Dixon

Mallory Dixon has accepted the position of Accounts Receivable Coordinator to begin August 5, 2024.

Mallory earned her associate's degree in Liberal Studies from LCC. She has held the Accounts Receivable position for the last 9 years at a local Parsons company.

A fun fact about Mallory is that her grandpa is in the LCC basketball hall of fame!

POSITION DESCRIPTION**ACCOUNTS RECEIVABLE (AR) SPECIALIST****REPORTS TO: Vice President of Finance & Operations****Organizational Unit: Professional Staff****Salary range: Specialist, non-exempt, full time****Revision Date: May 2024****I. Basic Purpose of Position**

The Accounts Receivable Specialist is primarily responsible for maintaining accurate student accounts receivable, processing billings, assisting students with questions and payments, payment plans, collection efforts for bad debts and preparation of Business Office deposits.

II. Essential Job Functions

- A. Ability to perform clerical and assistant office duties as requested, which may include receiving incoming communications, answering and transferring phone calls, drafting letters, memos, invoices and report using word processing skills including the use of the number pad, filing, typing, and data entry.
- B. Ability to provide good customer service in assisting students and employees at counter with taking payments, deposits, and calculate student charges.
- C. Ability to open mail and receipt payments as needed
- D. Ability to apply and file student CTE forms and third party payment verifications as needed
- E. Ability to work with high school students on payment options for concurrent and dual credit enrollment.
- F. Ability to run remote deposits
- G. Ability to maintain and update Student Business Office holds and apply service fees
- H. Ability to assist with miscellaneous copying, filing, scanning and typing for the Finance and Operations staff
- I. Ability to invoice students at least three times per semester and print 1098t's
- J. Ability to prepare the Business Office deposits and deliver to bank
- K. Ability to put student information into book voucher software for Financial Aid as needed
- L. Ability to process the payment plans
- M. Ability to maintain the Kansas Set Off program and collection agency
- N. Ability to run preliminary and actual student accounts receivable charges and check student accounts
- O. Ability to make and correct journal entries on AR accounts as necessary
- P. Ability to test charges in Jenzabar
- Q. Ability to maintain regular and timely attendance

- R. Ability to assist the Finance and Operations Vice President, Director of Human Resources, Payroll Benefits Coordinator, and Accounts Payable with other duties as assigned
- S. Ability to keep information confidential
- T. Ability to be trained on FERPA requirements
- U. Ability to follow all LCC policy and procedures

III. Consulting Tasks

- A. Financial Aid and/or Admissions staff to research student charges
- B. Academic Affairs with Cardinal Jumpstart Coordinator
- C. Business Office

IV. Supervises the Following Staff

None

V. Required Knowledge, Skills, and Personal Qualifications

- A. Proficiency in computerized accounting applications and operation of personal computers
- B. Ability to communicate effectively about technical accounting and financial matters to students, college employees, outside agencies and other interested parties
- C. Ability to communicate tactfully with students and stakeholders
- D. Ability to deal with difficult or disgruntled individuals
- E. Minimum of two years' experience performing general office duties
- F. Ability to prioritize and work independently
- G. Ability to keep information confidential, as applicable
- H. Knowledge of Microsoft Excel and Word Processing software
- I. Ability to work as a team member

VI. Preferred Experience

At least one year experience in Accounts Receivable or other accounting functions

VII. Educational Background

- A. Bachelors degree, preferred majoring in accounting or business management or equivalent work experience
- B. Competency in the practical application of generally accepted principles of fundamentals of accounting for colleges and governmental entities
- C. Knowledge of Kansas Statutes pertaining to the accounting and the internal controls required for Community Colleges

VIII. Working Conditions/Environment

- A. General office conditions, no windows
- B. Significant amount of computer work
- C. Constant interruptions

Biography

Brandi McCall-Tyler

Brandi McCall-Tyler has accepted the Director of Admissions position beginning August 1, 2024. Brandi earned her bachelor's degree in Organizational Leadership from Fort Hays University and an associate's degree in Psychology and Business Administration from LCC.

Brandi has served at LCC for the past 13 years in the positions of Financial Aid Counselor, Finance & Operations Assistant, Admissions Assistant, and Cardinal Café employee.

A fun fact about Brandi is that she loves to color to destress.

POSITION DESCRIPTION**DIRECTOR OF ADMISSIONS**

Reports to: Vice President of Student Affairs
Organizational Unit: Professional Staff
Salary range: Support Director, Exempt, Full time
Revision Date: June 2024

I. Basic Purpose of Position

The Director of Admissions is responsible for the development, implementation, and management of the admissions process to attract, enroll, and retain students at Labette Community College. The director oversees student life activities to foster a vibrant and supportive community for all students.

II. Essential Job Functions

- A. Ability to coordinate student campus visits
- B. Ability to coordinate the Student Ambassador Program
- C. Ability to coordinate large-scale enrollment events on campus
- D. Ability to supervise Student Life Associate in programming and on-campus events
- E. Ability to coordinate and assign recruiting territory for admissions recruiter and director
- F. Ability to visit assigned high schools to develop and cultivate positive relationships with area high school administrators, prospective students, and counselors
- G. Ability to attend college days, nights, and college fairs in assigned area
- H. Ability to coordinate correspondence, with high school counselors, faculty, students, and parents throughout the year to keep all parties abreast of upcoming recruitment/enrollment events and dates.
- I. Ability to recommend for hire, train, and evaluate staff
- J. Ability to plan and develop admissions communications program including recruiting materials, direct mail, email, telephone, recruitment software, and advertising, in cooperation with appropriate administrative staff and agency personnel
- K. Ability to establish procedures for processing admissions records of prospective students in the Jenzabar system
- L. Ability to follow up on leads, contact cards, and applications from prospective students by telephone, e-mail, and letters using data from contact cards and College Planning Conference (CPC) leads
- M. Ability to monitor the processing of applications from assigned students in the Jenzabar system
- N. Ability to manage the admissions module within the Jenzabar system
- O. Ability to prepare an annual budget for the Admissions and Student Life departments and supervise expenditures by staff members
- P. Ability to serve as a member of student affairs and college committees, including chairing the Recruiting Strategic Enrollment Management subcommittee and serving on the Strategic Enrollment Management steering committee

- Q. Ability to coordinate with Cardinal Jumpstart Coordinator in planning and implementing concurrent and dual credit enrollment
- R. Ability to assist the dean of enrollment management and vice president of student affairs in planning and coordination of promotional and administrative assignments including the divisional website
- S. Ability to serve as a Campus Security Authority and complete annual training
- T. Ability to follow all LCC policies and procedures
- U. Ability to complete other tasks as assigned
- V. Ability to maintain regular and timely attendance

III. Consulting Tasks

- A. Financial Aid personnel
- B. Program directors
- C. Cardinal Jumpstart Coordinator
- D. Area high school personnel, students, and parents
- E. Other college/university professionals with similar responsibilities
- F. Consult regularly with VPSA regarding plans and activities.

IV. Supervises the Following Staff

- A. Admissions recruiter
- B. Admissions associate
- C. Student Life associate
- D. Student ambassadors

V. Required Knowledge, Skills, and Personal Qualifications

- A. Excellent verbal and written communication skills.
- B. Familiar with computer software.
- C. Ability to relate to traditional and nontraditional students.
- D. Strong organizational abilities
- E. Strong event planning abilities
- F. Goal-oriented with strong leadership skills
- G. Supervisory skills to motivate and direct staff
- H. Ability to work effectively with minimal supervision
- I. Valid driver's license

VI. Preferred Experience

Two or more years' experience in Student Affairs in admissions, advising, or student life.

VII. Educational Background

Bachelor's degree required.

VIII. Working Conditions/Environment

- A. Busy office conditions at times with occasional evening and weekend hours required
- B. No office windows
- C. Travel required, including some overnight travel, especially during mid-September to mid-November and mid-January to mid-March as well as other times as career fairs, college planning conferences, and high school visits are needed.

Biography

Jaelen Milus

Jaelen Milus has accepted the position of Assistant Women's Basketball Coach to begin August 12, 2024.

Jaelen brings years of experience as a coach, previously working for Fort Scott Community College, Dallas Christian College, and Kansas Christian College. He began his bachelor's degree at Dallas Christian College in Interdisciplinary Studies.

POSITION DESCRIPTION**ASSISTANT WOMEN'S BASKETBALL COACH****Reports to: Head Woman's Basketball Coach****Organizational Unit: Professional Staff****Salary range: Specialist, Exempt****Revision Date: June 2023****I. Basic Purpose of Position**

Working 44 weeks a fiscal year, the Assistant Women's Basketball Coach is responsible for assisting with recruiting and implementing the women's basketball squad, creating a pleasant learning environment for the student-athletes, and counseling student-athletes in everyday crises on and off the floor.

II. Essential Job Functions

- A. Ability to assist with the promotion and development of the women's basketball program
- B. Ability to assist in scheduling of gymnasium for practices and games
- C. Ability to assist in building a basketball schedule that suits the athletic program
- D. Ability to send athletic contracts to opponents and officials for women's basketball
- E. Ability to assist in ordering equipment and uniforms
- F. Ability to report to Athletic Director on upcoming games and events
- G. Ability to assist in scheduling transportation and obtaining required funds with Business Office
- H. Ability to assist in the preparation of annual operating budget
- I. Ability to aide in publicity for recruiting
- J. Ability to work camps for recruiting and publicity purposes
- K. Ability to educate and counsel athletes
- L. Ability to monitor academic progress of student athletes
- M. Ability to adhere to all KJCCC (Kansas Jayhawk Community College Conference) and NJCAA (National Junior College Athletic Association) rules and regulations
- N. Ability to assist Athletic Director in administering intercollegiate athletic program
- O. Ability to attend meetings of Region 6 and Jayhawk Conference if requested by Athletic Director
- P. Ability to assist Athletic Director as department's Facilities Maintenance and Concessions Coordinator
- Q. Ability to follow all LCC policy and procedures
- R. Ability to perform other duties as assigned
- S. Ability to maintain regular and timely attendance

III. Consulting Tasks

- I. Consults with advisors on student athlete's class schedules
- II. Consults with faculty on student athlete's academic progress

- III. Consults with other college coaches to schedule events
- IV. Interacts with Business Office and other college personnel

IV. Supervises the Following Staff

- A. Student trainers
- B. Volunteer assistant coaches

V. Required Knowledge, Skills and Personal Qualifications

- A. Knowledge of fundamentals of basketball
- B. Good organizational skills
- C. Good communication skills
- D. A valid driver's license is required

VI. Preferred Experience

Two years playing and or coaching experience

VII. Educational Background

- A. Associate Degree required
- B. Bachelor's Degree preferred or equivalent coaching experience

VIII. Working Conditions/Environment

- A. Must possess physical ability to demonstrate required skills
- B. Evening and weekend work will be required
- C. Occasional overnight travel will be required

Agenda Item #: IV.C.
Date: August 8, 2024

SUBJECT

Review of Board Policy Changes

REASON FOR CONSIDERATION BY THE BOARD

Per Policy 1.13, adopted 12/12/2020, the President would conduct a review and update the policies of the Board of Trustees.

BACKGROUND

The President has updated the following policy for review:

Policy 4.05 - Residency

PRESIDENT'S RECOMMENDATION

The President recommends the Board of Trustees review Policy 4.05 – Residency.

For purposes of charging tuition, the College is required by law to determine the residency of each prospective student.

The determination of residency is made in accordance with Kansas Statutes Annotated 71-406 and 71-407. Unless otherwise provided in K.S.A. 71-407, in order to be a resident student for the purposes of enrollment, the student, if 18 years of age or older, or the student's parent, if the student is under 18 years of age, must have been a resident of the state of Kansas for at least six months prior to enrollment. For students 18 years of age and older, residence means a person's place of habitation and to which, whenever students are absent, they have the intention of returning. For students under 18 years of age, residence includes the place the student lives if living with a parent or person acting as a parent; if placed there by a district court or by the secretary of the Department for Children and Families; or if homeless.

Significant factors which may be considered as proof of residency include the payment of property taxes, purchase of license tags, driver's license registration, employment, and voter registration in the state of Kansas. However, none of these factors is necessarily considered conclusive on the issue of proof of residency without support of convincing evidence. Such factors must demonstrate the student, or the student's parent if the student is a minor, was residing in Kansas at least six months prior to the student's enrollment or re-enrollment.

Some exceptions do apply for:

1. persons in active military service, veterans, and spouses and dependent children thereof;
2. employees of the College;
3. persons having special domestic relations circumstances
4. persons who have graduated from or recently attended high school in Kansas who were previously domiciliary residents;
5. persons who have recently been relocated into the state by an employer;
6. Indigenous American Students according to Section 116(f) of 2024 SB 28
7. undocumented students according to K.S.A. 76-731a; and
8. others as specified in K.S.A. 71-407.

At the beginning of each semester, the Registrar's Office shall determine the residency status for tuition purposes of each student who enrolls. Students who have not resided in Kansas for six months prior to the first day of classes or whose parent has not, in the case of minor students, are determined to be nonresident students and are charged out-of-state tuition rates. It is the student's responsibility to enroll under the proper residence classification. If a student enrolls as a Kansas resident and is later determined by the Registrar to be a non-Kansas resident, the student will be charged as a nonresident, and payment will be required for all semesters the student was enrolled incorrectly. However, if a student that is classified as a nonresident upon enrollment disagrees with that classification, the student has the first two weeks of classes to appeal the classification.

All appeals must be made in writing to the Registrar's Office. If a student does not exercise the right to appeal within the time allotted, the classification or reclassification becomes

final. All decisions, charges, and refunds will be in accordance with the state law and KBOR guidelines.

High School students determined to be out-of-state residents enrolled in concurrent courses during the school day according to the state guidelines governing community colleges, will be assessed the in-state tuition rate while enrolled in concurrent courses. The same student will be charged the out-of-state rate for any non-concurrent courses in which they are enrolled before school graduation unless the residence status legally changes.

Revised: 9/13/12, 5/31/17, 9/14/17

Agenda Item: IV.D.
Date: August 8, 2024

SUBJECT

Approval of Bills

REASON FOR CONSIDERATION BY THE BOARD

Kansas statutes require the Board of Trustees' approval of all expenditures

BACKGROUND

Each month a listing of claims to be paid is presented to the Board for approval.

PRESIDENT'S RECOMMENDATION

The President recommends approval of the bills.

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

7/11/2024

EXHIBIT 8

Check Number	Vendor	Description	Account Number	Amount	Total
137790	A T and T	Phone Service - WTC	12-4204-631-000	\$364.53	\$364.53
137791	A T and T	Internet	11-6401-631-000	\$1,434.56	\$1,434.56
137792	A T and T	Internet	11-6401-631-000	\$5,890.06	\$5,890.06
137793	B P	Gasoline	11-6502-720-000	\$45.19	\$45.19
137794	City of Parsons	Water Service	11-7102-632-000	\$2,905.14	
		Water Service - WTC	12-4204-632-000	\$155.55	
		Water Service - Student Union	16-9482-632-000	\$151.10	\$3,211.79
137795	Commercial Bank	Safe Deposit Box - 968	11-6201-701-000	\$80.00	\$80.00
137796	Jaran Dixon	Reimburse Mileage - Recruiting Trips	11-5503-603-000	\$432.82	\$432.82
137797	Evergy Kansas Central INC	Electricity	11-7102-634-000	\$19,225.99	
		Electricity - WTC	12-4204-634-000	\$572.74	
		Electricity - Student Union	16-9482-634-000	\$358.41	\$20,157.14
137798	Evergy Kansas Central INC	Electricity - Cherokee Center	11-7103-634-000	\$1,023.36	\$1,023.36
137799	GFL Environmental	Fuel Surcharge - Cherokee Center	11-7103-649-000	\$71.60	\$71.60
137800	Brandy Marie Habiger	Landscaping	11-7102-550-000	\$200.00	
		Landscaping	11-7102-550-000	\$200.00	\$400.00
137801	Kansas Department of Revenue	Bird's Nest Bookstore Sales Tax - Jun	16-0000-216-001	\$62.70	
		Cardinal Cafe Sales Tax - June	16-0000-216-002	\$275.75	\$338.45
137802	Kansas Gas Service	Gas Service	11-7102-633-000	\$182.82	
		Gas Service - Cherokee Center	11-7103-633-000	\$48.60	\$231.42
137803	Rural Water District #5	Water Service - Cherokee Center	11-7103-632-000	\$23.41	\$23.41
137804	Sparklight	Cable Service	11-6401-631-000	\$207.19	\$207.19
137805	Verizon Wireless	J Burzinski Phone Charges	11-6401-701-000	\$410.02	
		Blue Emergency Lights	11-6501-631-000	\$87.60	
		Facilities Phone Charges	11-7102-649-000	\$185.72	\$683.34

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

7/11/2024

Check Number	Vendor	Description	Account Number	Amount	Total
137806	Wave Wireless	Internet Service - WTC	11-6401-631-000	\$69.00	\$69.00
137807	Wood Insurance Center, LLC	Liability Insurance - Cyber	11-6501-622-000	\$28,479.50	\$28,479.50
				<u>\$63,143.36</u>	
	11-General Fund			\$61,202.58	
	12-Postsecondary Technical Education Fund			\$1,092.82	
	16-Auxillary Ent Fund			\$847.96	
	64-Deferred Maintenance			\$0.00	
	67-Capital Outlay			\$0.00	
				<u>\$63,143.36</u>	

Checks approved for release prior to Board action

Mark Watkins
President

Deanna Doherty
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

7/18/2024

Check Number	Vendor	Description	Account		Amount	Total
				Number		
137809	A T and T	Phone Service		11-6501-631-000	\$1,856.11	
		Phone Service		11-6501-631-000	\$147.31	\$2,003.42
137810	A T and T	Internet		11-6401-631-000	\$1,090.35	
		Internet		11-6401-631-000	\$821.48	\$1,911.83
137811	Amazon Capital Services	Maintenance Supplies		11-7102-649-000	\$178.99	\$178.99
137812	Linda Gale Brown	Reimburse Mileage - Clincial Site Visil		12-1210-601-000	\$198.32	\$198.32
137813	Copy Products Inc	Copy Usage - Cherokee Center		11-7103-701-000	\$128.83	\$128.83
137814	GFL Environmental	Trash Removal - Cherokee Center		11-7103-649-000	\$341.65	\$341.65
137815	Brandy Marie Habiger	Landscaping		11-7202-648-000	\$200.00	\$200.00
137816	Jenzabar, Inc.	Finance Charge - June 2024		11-6401-701-000	\$20.71	\$20.71
137817	KACRAO	Registrations - Kitterman, Hall, Howar		11-5302-681-000	\$135.00	\$135.00
137818	Kansas Gas Service	Gas Service		11-7102-633-000	\$289.49	
		Gas Service - WTC		12-4204-633-000	\$88.58	
		Gas Service - Student Union		16-9482-633-000	\$116.65	\$494.72
137819	Aaron Keal	Reimburse Mileage - KJCCC Meeting		11-5506-601-000	\$235.84	\$235.84
137820	Cathy D Kibler	Reimburse Hotel - FBLA NLC, Orland		11-1127-604-000	\$566.53	\$566.53
137822	Landauer Inc	Student Radiation Monitor Return		12-1210-700-000	\$10.00	\$10.00
137823	Daudi Langat	Reimburse - APS Membership		11-4200-630-020	\$220.00	
		Reimburse - HAP Membership		11-4200-630-020	\$110.00	\$330.00
137824	Touchtone Communications	Fax Lines		11-6501-631-000	\$112.50	\$112.50
137825	Unified School District 506	FY24 Electronics Classes - Warren		11-1133-523-000	\$9,450.00	\$9,450.00
137826	Regina L Williams-Decker	Reimburse Meals - HECMA Conf, St L		11-4208-601-000	\$96.63	
		Reimburse Mileage - HECMA Conf, S		11-4208-601-000	\$462.97	\$559.60
137827	WoodRiver Energy LLC	Natural Gas Service		11-7102-633-000	\$36.01	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	7/18/2024		Total
			Account Number	Amount	
137827	WoodRiver Energy LLC	Natural Gas Service - Student Union	16-9482-633-000	\$42.55	\$78.56
				<u>\$16,956.50</u>	
	11-General Fund			\$16,500.40	
	12-Postsecondary Technical Education Fund			\$296.90	
	16-Auxiliary Ent Fund			\$159.20	
	64-Deferred Maintenance			\$0.00	
	67-Capital Outlay			\$0.00	
				<u>\$16,956.50</u>	

Checks approved for release prior to Board action

Mark Watkins
President

Annmaria Doherty
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

7/25/2024

Check Number	Vendor	Description	Account Number	Amount	Total
137832	A T and T	Internet	11-6401-631-000	\$2,044.35	\$2,044.35
137833	Linda Gale Brown	Reimburse Mileage - Tulsa Airport, AS	12-1246-630-000	\$158.12	
		Reimburse Meals - ASRT Conference	12-1246-630-000	\$146.83	
		Reimburse Travel - ASRT Conference	12-1246-630-000	\$191.51	\$496.46
137834	CAAHEP	Annual Accreditation Fee - DMS	12-1214-670-000	\$600.00	\$600.00
137835	Capital One	Food	16-9684-743-000	\$24.62	
		Food	16-9684-743-000	\$130.75	
		Food	16-9684-743-000	\$174.54	
		Food	16-9684-743-000	\$12.93	
		Food	16-9684-743-000	\$78.65	
		Food	16-9684-743-000	\$59.87	
		Food	16-9684-743-000	\$229.50	\$710.86
137836	Commercial Bank	Loan 110221672 - Principal	11-6201-761-000	\$38,634.95	
		Loan 110221672 - Interest	11-6201-762-000	\$1,011.31	\$39,646.26
137838	Daves Communications Services	Telephone Line Repairs	11-6401-701-000	\$178.75	\$178.75
137839	Dissinger Reed, LLC	Athletic Insurance Renewal	11-5506-625-000	\$77,369.00	\$77,369.00
137840	Elan Financial Services	Credit - Sleep Inn, Wichita	11-0100-484-000	(\$8.12)	
		SendinBlue - Foreign Transaction Fee	11-0100-484-000	\$1.62	
		SendinBlue - Email Software (Fraud)	11-0100-484-000	\$81.00	
		Holiday Inn - M Watkins - KJCCC	11-6101-601-000	\$135.57	
		Credit - Gaylord Texan - Mistake Char	11-6201-601-000	(\$28.22)	
		Trello - Annual Subscription	11-6301-701-000	\$479.96	
		Facebook - Open Positions Ad	11-6504-613-000	\$52.95	\$714.76
137841	Evergy Kansas Central INC	Electricity - 1230 Main	11-7102-634-000	\$428.67	
		Electricity - Athletic Expansion	11-7102-634-000	\$5,700.93	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

7/25/2024

Check Number	Vendor	Description	Account Number	Amount	Total
137841	Evegy Kansas Central INC	Electricity - Vehicle Lot	11-7102-634-000	\$69.02	\$6,198.62
137842	First Dakota Indemnity Company	Workman's Comp	11-6501-590-001	\$1,213.00	\$1,213.00
137843	Megan Fugate	Reimburse Travel - Texas Tolls, JAM	11-5201-601-000	\$18.64	\$18.64
137844	Brandy Marie Habiger	Landscaping	11-7202-648-000	\$200.00	\$200.00
137845	Jason Hinson	Reimburse Mileage - KC Recruiting	11-5508-603-000	\$168.84	\$168.84
137846	Alexis Renee Kapales	Reimburse Mileage - Wichita Recruiting	11-5504-603-000	\$183.58	\$183.58
137848	Lead Tell Company, Inc	Shipping	12-1210-700-000	\$10.00	
		Student Lead Markers - 2026 Class	12-1210-700-000	\$737.20	\$747.20
137852	Phillips 66 - Conoco - 76	Gasoline	11-6502-720-000	\$755.85	\$755.85
137853	Susan Stolte	Reimburse - AARC Membership	12-1211-681-000	\$131.00	
		Reimburse - MO License Renewal	12-1211-681-000	\$30.85	
		Reimburse Rental Car - AARC/Snowb	12-1246-630-000	\$397.35	
		Reimburse Travel - AARC Conference	12-1246-630-000	\$77.45	
		Reimburse Meals - AARC Conference	12-1246-630-000	\$238.57	
		Reimburse Mileage - Tulsa Airport, AA	12-1246-630-000	\$148.74	
		Reimburse Hotel - AARC Conf/Snowb	12-1246-630-000	\$1,842.05	\$2,866.01
137854	Veritiv	Paper and Envelopes	11-6503-705-000	\$516.48	\$516.48
				<u>\$134,628.66</u>	

11-General Fund	\$129,208.13
12-Postsecondary Technical Education Fund	\$4,709.67
16-Auxillary Ent Fund	\$710.86
64-Deferred Maintenance	\$0.00
67-Capital Outlay	\$0.00
	<u>\$134,628.66</u>

Checks approved for release prior to Board action

Mark Watkins
President

Deanna Doherty
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

7/31/2024

Check Number	Vendor	Description	Account Number	Amount	Total
137855	Ace Hardware, Inc.	Maintenance Supplies	11-7102-649-000	\$15.39	
		Maintenance Supplies	11-7102-649-000	\$22.99	
		Maintenance Supplies	11-7102-649-000	\$7.98	
		Maintenance Supplies	11-7102-649-000	\$31.23	
		Maintenance Supplies	11-7102-649-000	\$4.59	
		Maintenance Supplies	11-7102-649-000	\$53.99	
		Groundskeeping Supplies	11-7102-649-000	\$294.56	
		Maintenance Supplies	11-7102-649-000	\$96.75	
		Maintenance Supplies	11-7102-649-000	\$51.58	
		Groundskeeping Supplies	11-7102-649-000	\$64.00	
		Maintenance Supplies	11-7102-649-000	\$101.97	
		Groundskeeping Supplies	11-7102-649-000	\$145.84	
		Groundskeeping Supplies	11-7102-649-000	\$21.98	
		Maintenance Supplies	11-7102-649-000	\$43.08	
		Maintenance Supplies	11-7102-649-000	\$36.57	
		Maintenance Supplies	11-7102-649-000	\$19.56	
		Credit Return - Maintenance Supplies	11-7102-649-000	(\$0.80)	
		Maintenance Supplies	11-7102-649-000	\$75.98	
		Custodial Supplies	11-7102-702-000	\$21.99	\$1,109.23
137856	American Electric Company	LED Lamp - 4ft, 25W	11-7102-649-000	\$2,016.00	\$2,016.00
137857	American Library Association	Membership Renewal - P Coomes	11-4101-701-000	\$162.00	
		Membership Renewal - S Zollars	11-4101-701-000	\$266.00	\$428.00
137858	ATIXA	Individual Membership - K Kirkpatrick	11-5701-690-000	\$659.00	\$659.00
137859	Butler Community College	KCCLI Institute Support FY25	11-6501-681-000	\$1,000.00	
		KCCLI Participant Fee - H Walker	11-6501-681-000	\$1,000.00	\$2,000.00

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	7/31/2024		Total
			Account Number	Amount	
137860	C J's Uniforms Unlimited	Nursing Student Scrub Mixed Sets	12-1208-700-002	\$1,209.00	
		Nursing Student Scrubs - Women's	12-1208-700-002	\$6,120.00	
		Nursing Student Scrubs - Men's	12-1208-700-002	\$364.00	\$7,693.00
137861	C. D. L. Electric Co., INC	Kitchen Exhaust Fan Install	11-7102-649-000	\$1,042.01	\$1,042.01
137862	CFC Security, Inc.	Onboarding MAA	11-6401-646-003	\$390.00	\$390.00
137863	Columbus News-Report	Subscription Renewal	11-4101-704-001	\$135.00	\$135.00
137864	Continental Research Corporation	DND Herbicide (5 gallon/container)	11-7102-649-000	\$553.35	
		Shipping Cost	11-7102-649-000	\$48.80	\$602.15
137865	Council on Accreditation for Two-Year	Membership Dues	11-6501-681-000	\$125.00	\$125.00
137866	Digital Connections Inc.	Lanier Copier Maintenance	11-6503-648-000	\$26.83	\$26.83
137867	Grand Rental Station	Machinery Rental - Towable Lift 3632	11-7102-649-000	\$269.50	
		Machinery Rental - Scissor Lift 2632E	11-7102-649-000	\$1,589.50	\$1,859.00
137868	Graves Foods	Supplies	16-9684-701-000	\$282.31	
		Food	16-9684-743-000	\$297.87	\$580.18
137869	Herring Bank	ID Cards, Printer Leases & ACH Items	11-6401-701-000	\$461.40	\$461.40
137870	Herrman Lumber	Maintenance Materials	11-7102-649-000	\$108.01	
		Maintenance Materials	11-7102-649-000	\$46.16	\$154.17
137871	Higher Learning Commission	FY2024-2025 Dues	11-6501-681-000	\$6,012.30	\$6,012.30
137872	Husch Blackwell LLP	Legal Consultation Fee	11-6501-662-000	\$312.00	\$312.00
137873	K L K C	June Advertising	11-6301-613-000	\$400.00	
		Cardinal Corner - June	11-6301-613-000	\$100.00	\$500.00
137874	KanREN	Membership Renewals for Zoom	11-6401-701-000	\$3,141.36	\$3,141.36
137875	Kansas Assn of Community College Tr	KACCT 2024-2025 Dues	11-6501-681-000	\$8,797.57	\$8,797.57
137876	Kansas Outdoor Advertising	July Digital Billboard	11-6301-613-000	\$300.00	
		July Billboard Rentals	11-6301-613-000	\$725.00	\$1,025.00

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

7/31/2024

Check Number	Vendor	Description	Account Number	Amount	Total
137877	KCADNE	KCADNE Membership Dues	12-1208-681-000	\$75.00	\$75.00
137878	KONE Inc	Maintenance Agreement	11-7202-648-000	\$179.06	
		Maintenance Agreement	11-7202-648-000	\$1,154.64	\$1,333.70
137879	Labette County High School Booster	CGrizzly VIP Backer Sponsorship	11-6301-709-000	\$250.00	\$250.00
137880	Labette Health	ACLS Cards	12-4204-701-002	\$72.00	\$72.00
137881	Labette Health	Nursing Drug Screens	12-1208-700-002	\$831.60	
		Radiography Drug Screens	12-1210-700-002	\$514.80	\$1,346.40
137882	Marmic Fire and Safety Co Inc	Valve Stems, Oring, Link Ansul	11-7202-648-000	\$334.10	
		6-Year Maintenance & Recharge (3)	11-7202-648-000	\$141.97	
		Kitchen Hood Inspection & Svc Call	11-7202-648-000	\$258.00	
		Hydrotect Dry Chem Extinguisher (6)	11-7202-648-000	\$365.94	
		Fire Extinguisher Chemicals - CO2	11-7202-648-000	\$962.98	
		Fire Extinguisher Chemicals - ABC	11-7202-648-000	\$1,842.66	
		Annual Fire Extinguisher Inspections	11-7202-648-000	\$803.88	\$4,709.53
137883	McCarty's Office Machines Inc	Self Inking Date Stamp	11-6201-701-000	\$40.00	
		Copy Usage - Print Shop	11-6503-648-000	\$486.69	
		Supplies	11-6503-701-000	\$1,109.96	
		Supplies	11-6503-701-000	\$217.23	
		Supplies	11-6503-701-000	\$562.57	
		Supplies	11-6503-701-000	\$191.94	
		Supplies	11-6503-701-000	\$136.04	
		Lorell Magnetic Glass Dry-Erase Boar	11-7102-649-000	\$2,800.00	
137884	Morningstar Inc.	Dry-Erase Accessory Tray	11-7102-649-000	\$43.80	\$5,588.23
137885	P1 Service, LLC	Online Database Renewal	11-4101-710-000	\$3,958.00	\$3,958.00
		Maintenance Agreement	11-7103-649-000	\$750.00	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

7/31/2024

Check Number	Vendor	Description	Account Number	Amount	Total
137885	P1 Service, LLC	Maintenance Agreement	11-7202-648-000	\$6,071.00	\$6,821.00
137886	Parsons Sun	SEK Family Display	11-6301-613-000	\$120.00	
		Director of Admissions Position Ad	11-6504-613-000	\$48.00	\$168.00
137887	QueenB Television of Kansas/Missouri	June Advertising - KOAM	11-6301-613-000	\$1,120.00	
		June Digital Advertising - KOAM	11-6301-613-000	\$1,400.00	
		June Advertising - KFJX	11-6301-613-000	\$480.00	\$3,000.00
137888	Roy's Auto Service, LLC	Vehicle Maintenance - MV40	11-6502-720-000	\$65.25	\$65.25
137889	The Arnold Group	Consulting Services	11-6501-590-001	\$3,318.00	\$3,318.00
137890	The Fleming Law Firm	Legal Fees	11-6501-662-000	\$67.50	\$67.50
137891	The Home Store	Cove Base Adhesive	11-7102-649-000	\$139.00	\$139.00
137892	The Sherwin Williams Co	Paint Supplies - Zetmeir Building	11-7102-649-000	\$53.61	
		Paint Supplies - Zetmeir Building	11-7102-649-000	\$158.39	\$212.00
137893	The Wright Signs	Vinyl Decals for WBB Whiteboard	11-5503-701-000	\$275.00	
		Vinyl Decals for MBB Whiteboard	11-5508-701-000	\$275.00	\$550.00
137894	Trajecsys Corporation	Rad System Access - Class of 2026	12-1210-700-002	\$3,450.00	\$3,450.00
137895	Transact Campus, Inc	Virtual Terminal Machine	11-6401-701-000	\$674.08	\$674.08
137896	Triple S Pumping/Jeffrey Spielbusch	Grease Trap Service	11-7202-648-000	\$410.00	\$410.00
137897	Troy Brown Heating and Cooling Inc.	Unit Maintenance - 1401 Main	11-7102-649-000	\$988.95	\$988.95
137898	Turnitin LLC	Canvas - Similarity and Originality	11-6401-701-000	\$5,742.53	\$5,742.53
137899	UniFirst Corporation	Mats, Mops, Cloths	11-7103-649-000	\$59.91	
		Mats, Mops, Cloths	11-7103-649-000	\$59.91	
		Mats, Mops, Cloths	11-7103-649-000	\$59.91	
		Mats, Mops, Cloths	11-7103-649-000	\$59.91	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$124.93	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$124.93	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	7/31/2024		Total
			Account Number	Amount	
137899	UniFirst Corporation	Aprons, Mats, Mops, Cloths	11-7202-648-000	\$124.93	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$124.93	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$55.00	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$55.00	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$55.00	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$55.00	\$959.36
137900	Uplink, LLC	Monthly Monitoring Fee	11-7202-648-000	\$45.00	\$45.00
137901	Vance Lawn Care, Inc	Groundskeeping - Cherokee Center	11-7103-649-000	\$1,920.00	\$1,920.00
137902	Vietti Marketing Group	June Enrollment Campaign - Socials	11-6301-613-000	\$1,040.00	
		June Advertising - KBTN	11-6301-613-000	\$550.00	
		June Digital Advertising - KBTN	11-6301-613-000	\$600.00	\$2,190.00
137903	Mark Watkins	Reimburse Meal - KJCCC Meeting	11-6101-709-000	\$20.16	
		Vehicle Expense	11-6501-590-001	\$900.00	\$920.16
137904	Wood Insurance Center, LLC	Notary Bond - Faith Tate	11-6101-702-000	\$50.00	\$50.00
137905	Workhere, LLC dba PivotCX	Annual Renewal - Messaging Platform	11-6401-701-000	\$10,962.00	\$10,962.00
				<u>\$99,054.89</u>	
	11-General Fund			\$85,618.31	
	12-Postsecondary Technical Education Fund			\$12,636.40	
	16-Auxillary Ent Fund			\$800.18	
	64-Deferred Maintenance			\$0.00	
	67-Capital Outlay			\$0.00	
				<u>\$99,054.89</u>	