The Board of Trustees met at 5:30 p.m. on Thursday, November 12, 2015 in the Conference Room, 2nd Floor of the Student Union Building.

**Members Present**
Mr. Montie Taylor  
Mrs. Sophia Zetmeir  
Mr. David Winchell  
Mr. Carl Hoskins  
Mr. Pat McReynolds  
Mr. Mike Howeter  

**Others Present**
Dr. George Knox  
Leanna Doherty  
Joe Burke  
Bethany Kendrick  
Tammy Fuentez  
Mark Watkins  

Colleen Williamson  
Susan Brouk  
Kevin Doherty  
Hali Schultheiss  
Dee Bohnenblust  
Sydney Pemberton  

Megan Fugate recorded the minutes.

**Adoption of Agenda (ACTION ITEM)**
Chair Hoskins asked for changes or additions to the agenda. President Knox had no changes. Mr. Winchell moved to approve the agenda as presented. Mrs. Zetmeir seconded and motion carried 6-0.

**Approval of Regular Meeting Minutes (ACTION ITEM)**
Chair Hoskins asked for corrections or additions to the October 8, 2015 regular meeting minutes, Mrs. Zetmeir moved to approve the minutes as presented. Mr. Taylor seconded and motion carried 6-0.

President Knox introduced Hali Schultheiss, Nurse Educator.

**Reports and/or Board Discussion**

**Bluffstone Update**
None

**Faculty Senate Report**
Jack Burke had no report

**SGA Report**
Sydney Pemberton gave a short report on upcoming activities.

**Administrative Report**

*Comparison of expenditures to the budget* – Leanna Doherty had placed the October financial report at the table. At the end of October we were 33% of the way through the year, the general fund was 32% expended and the technical education/vocational fund was 30% expended.
She invited questions from the Trustees and welcomed phone calls at a later date.

Kevin Doherty gave an update on the Cherokee Center roof repair and the repair of the baseball field fence.

President’s Report
Dr. Knox gave a short report.

Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)
None

New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)
PTK Yearly Update
Sydney Pemberton and Tammy Fuentez gave an annual update of PTK activities.

Professional Staff Employment Letter
Mr. Winchell moved to approve the Professional Staff Employment Letter for Dr. Jimmie Wilson, Physical Therapist Assistant Program Director, at a salary of $83,000, beginning on January 4, 2016. Mrs. Zetmeir seconded and motion carried 6-0.

Mrs. Zetmeir moved to approve the Professional Staff Employment Letter for Lauren (CoCo) Falohun, Assistant Women’s Basketball Coach, at a salary of $19,366 for 42 weeks, beginning October 28, 2015. Mr. McReynolds seconded and motion carried 6-0.

Approval of Bills
Mrs. Zetmeir moved to approve the Claims Register. Mr. McReynolds seconded and motion carried 6-0.

Public Comment
None

Next Board Meeting: Date, Place, Time, and Tentative Agenda Items
Chair Hoskins reminded everyone of the next regular meeting of the Board of Trustees scheduled for December 10, 2015 at 5:30 p.m., Conference Room, 2nd Floor of the Student Union Building.

Adjournment
Mrs. Zetmeir moved to adjourn the meeting at 5:56pm. Mr. Howarter seconded and motion carried 6-0.

Megan Fugate, Clerk of the Board