

## EXHIBIT 2

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
March 9, 2017

The Board of Trustees met at 5:30 p.m. on Thursday, March 9, 2017 in the Conference Room, Student Success Center Building.

### **Members Present**

Mr. Montie Taylor  
Mrs. Sophia Zetmeir  
Mr. Carl Hoskins  
Mr. Pat McReynolds  
Mr. Mike Howerter  
Mr. David Winchell

### **Others Present**

Dr. George Knox  
Leanna Doherty  
Janice Every  
Bethany Kendrick  
Tammy Fuentez  
Sue Brouk  
Kathy Johnston  
Mark Watkins  
Joe Burke  
Coleen Williamson  
Michelle Goss

Megan Thompson  
Sydney Horn  
Nicole Smith  
Henrike Katoll  
Joshua Elliott  
Lindsey Drummond  
Stephanie Bush  
Jolene Klumpp  
Cathy Kibler  
Michelle Green  
Bonnie Howell

Megan Fugate recorded the minutes.

### **Adoption of Agenda (ACTION ITEM)**

Chair Hoskins asked for changes or additions to the agenda. President Knox had two additions, add policy approval under Old Business, Item B. and add Faculty Retirement under New Business, Item E. Mr. McReynolds moved to approve the agenda as presented. Mrs. Zetmeir seconded and motion carried 6-0.

### **Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair Hoskins asked for corrections or additions to the February 9, 2017 regular meeting minutes, Mrs. Zetmeir moved to approve the minutes as presented. Mr. McReynolds seconded and motion carried 6-0.

### **Reports and/or Board Discussion**

#### **Cardinal Villas Student Housing Update**

Michelle Goss gave a brief update.

#### **Faculty Senate Report**

None

#### **SGA Report**

Megan Thompson, SGA President, gave a brief update of upcoming events.

#### **Administrative Report**

Vice-President Doherty discussed the IPEDS information.

## EXHIBIT 2

### Budget Process and Budget Assumptions for 2017-2018

Vice-President Doherty reviewed the 2017-2018 budget assumptions with the Board. The revenue issues she addressed included dwindling state dollars, possible increase in tuition and fees, and property values. The expenditure issues were health insurance increase, previous cuts to personnel, price increase for software maintenance and general price increases in paper, supplies, and utilities were discussed.

### Deferred Maintenance Update

Kevin Doherty gave a brief update on deferred maintenance items that will need to be addressed in the future.

*Comparison of expenditures to the budget* – Leanna Doherty had placed the February financial report at the table. At the end of February we were 67% through the year. The general fund was 59% expended and the technical education/vocational fund was 64% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

Kevin Doherty gave a brief update on the library renovation. The project will be complete within the next few weeks.

### President's Report

Dr. Knox gave a short report.

### PTK

Tammy Fuentez introduced the students and announced the awards PTK received from the Kansas/Nebraska Region Convention the group attended in Wichita.

### PBL

Cathy Kibler introduced the students and announced the awards PBL received from the State Leadership Conference the group attended recently.

### **Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

#### Tuition and Fees for 2017-2018

After a short discussion, Mr. McReynolds moved to approve a \$3 increase in tuition and a \$3 increase in fees, for a total of \$6 in all residency categories for the 2017-2018 school year. Mrs. Zetmeir seconded and motion carried 4-2. Mr. Howerter and Mr. Taylor voted against.

#### Policy Approval

Mr. McReynolds moved to approve the changes in Policy 7.01 Administrators and Professional Staff: Conditions of Employment. Mrs. Zetmeir seconded and motion carried 6-0.

Mr. McReynolds moved to approve the changes in Policy 8.01 Educational Support Staff: Conditions of Employment. Mrs. Zetmeir seconded and motion carried 6-0.

### **New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

#### Board of Trustees Meeting Date Change

Mrs. Zetmeir moved to approved changing the July 13<sup>th</sup> board meeting to Thursday, July 20<sup>th</sup>. Mr. McReynolds seconded and motion carried 6-0.

#### Program Review: Social Science

The Social Science Program Review was discussed. Kalynn Amundson and Dr. Jolene Klump were in attendance to answer any questions. Mr. McReynolds moved to approve the Social Science Program Review. Mr. Taylor seconded and motion carried 6-0.

#### Policy Review

The Board will review the following policies for action to be taken in April:

- Policy 4.06 Student Directory Information

## EXHIBIT 2

- Policy 9.01 Professional Employees: Conditions of Employment

### Approval of Bills

Mrs. Zetmeir moved to approve the payment of the bills. Mr. Taylor seconded and motion carried 6-0.

### Faculty Retirement

Mr. McReynolds moved to approve the retirement of Rhonda Gilpin, Nurse Faculty, effective June 1, 2017 and authorize administration to begin a search for a replacement. Mr. Taylor seconded and motion carried 6-0.

### Public Comment

Mr. Winchell announced that there would be an open house with an art showcase at the newly renovated library during Katy Days.

Mr. McReynolds commended the athletic teams on a great season.

### Executive Session

Executive Session for the purpose of discussing employer-employee negotiations.

Mrs. Zetmeir moved to recess into executive session at 7:01pm (time) for 5 minutes for the purpose of discussing employer-employee negotiations.

The Board will return to open meeting at 7:06pm in this room. Mr. McReynolds seconded and motion carried 6-0.

The executive session is required to protect the public interest in negotiating a fair and equitable contract.

The Board reconvened at 7:06pm taking no action.

### **Next Board Meeting: Date, Place, Time, and Tentative Agenda Items**

Chair Hoskins reminded everyone of the next regular meeting of the Board of Trustees scheduled for April 13, 2017 at 5:30 p.m., Conference Room, Student Success Center Building.

### **Adjournment**

Mr. Howerter moved to adjourn the meeting at 7:08pm. Mr. McReynolds seconded and motion carried 6-0.

---

Megan Fugate, Clerk of the Board