

## EXHIBIT 2

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
January 11, 2018

The Board of Trustees met at 5:30 p.m. on Thursday, January 11, 2018 in the Conference Room, Student Success Center Building.

**Members Present**

Mr. Carl Hoskins  
Mr. David Winchell  
Mr. Pat McReynolds  
Mr. Mike Howerter  
Mr. Montie Taylor  
Mr. Rod Landrum

**Others Present**

Dr. Mark Watkins  
Leanna Doherty  
Joe Burke  
Kevin Doherty  
Lindi Forbes  
Janice Every

Rick Carpenter  
Bethany Kendrick  
Theresa Hundley  
John Ford  
Tammy Fuentez

Megan Fugate recorded the minutes.

**Election of Officers for the Board of Trustees**

Mr. Taylor moved to approve the existing officers, Carl Hoskins, Chair; Pat McReynolds, Vice-Chair, stay in their positions until July, 2018. Mr. Howerter seconded. After a discussion, motion failed 0-6.

Mr. Howerter nominated Pat McReynolds as Chairman of the Board, Mr. Landrum seconded motion carried 6-0.

Mr. Taylor moved to close the nominations, Mr. Howerter seconded and motion carried 6-0.

Mr. Taylor moved to approve Dave Winchell as Vice-Chairman of the Board to July 2018. Mr. Howerter seconded and motion carried 6-0.

**Adoption of Agenda (ACTION ITEM)**

Chair McReynolds asked for changes or additions to the revised agenda. President Watkins had no changes. Mr. Hoskins moved to approve the revised agenda as presented. Mr. Landrum seconded and motion carried 6-0.

**Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair McReynolds asked for corrections or additions to the December 14, 2017 regular meeting minutes, Mr. Hoskins moved to approve the minutes with one change. Mr. Landrum seconded and motion carried 6-0.

**Reports and/or Board Discussion**

**Faculty Senate Report**

No report

### Administrative Report

*Comparison of expenditures to the budget* – Leanna Doherty had placed the December financial report at the table. At the end of December we were half-way through the year. The general fund was 64% expended and the technical education/vocational fund was 50% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

### President's Report

Dr. Watkins gave a short report.

Chair McReynolds took an opportunity to thank Mr. Hoskins for this 2.5 years as Board Chair, he thanked Mrs. Zetmeir for all she has done for the College and as a Trustee. He also expressed his appreciation to Dr. Watkins and the staff for all of the great things that have happened in the past year.

### **Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

None

### **New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

#### Program Review: Art

The Art Program Review was discussed. Rick Carpenter and John Ford were in attendance to answer any questions. Mr. Winchell moved to approve the Art Program Review. Mr. Taylor seconded and motion carried 6-0.

#### Professional Staff Employment Letter Confirmation

Mr. Hoskins moved to approve an employment letter for Patricia Moura, Temporary Volleyball Coach, beginning December 19, 2017 at an annual salary of \$24,000. Mr. Landrum seconded and motion carried 6-0.

#### Approval of Bills

Mr. Winchell moved to approve the Claims Register. Mr. Hoskins seconded and motion carried 6-0.

#### Professional Staff Retirement and Contract Release

Mr. Taylor moved to approve the release of contract for Glenda Nelson, IT Media Specialist, effective February 1, 2018. Mr. Landrum seconded and motion carried.

#### Faculty Retirement

Due to the retirement of Diane Thompson, Biology Instructor, at the end of her contract, Mr. Howerter moved to authorize administration to begin a search for a replacement. Mr. Hoskins seconded and motion carried 6-0.

#### Public Comment

- Mr. Taylor would like for LCC to send a congratulatory letter to Labette Health on their Five Star Rating.
- Mr. Taylor announced the valuation from the Great Plains Development Authority had increased from the previous tax year, meaning LCC will received an additional \$66,000.
- Mr. Landrum wanted to thank Dr. Watkins and the LCC team for the great orientation.

Executive Session for the purpose of discussing non-elected personnel to protect the interests of the individual(s) to be discussed.

Mr. Landrum moved we recess into executive session at \_\_\_6:27pm\_\_\_\_\_(time)for\_\_\_15\_\_\_minutes for the purpose of discussing personnel matters of nonelected personnel.

The Board will return to open meeting at \_\_\_\_\_6:42pm\_\_\_\_\_ in this room. Inviting in Dr. Mark Watkins, Janice Every, and Joe Burke.

The executive session is required to protect the privacy interests of the individual(s) to be discussed. No action will be taken

Mr. Taylor seconded and motion carried 6-0

Reconvened into open session at 6:42pm.

Mr. Howerter moved we recess into executive session at \_\_\_6:42pm\_\_\_\_\_(time)for\_\_\_10\_\_\_minutes for the purpose of discussing personnel matters of nonelected personnel.

The Board will return to open meeting at \_\_\_\_\_6:52pm\_\_\_\_\_ in this room. Inviting in Dr. Mark Watkins, Janice Every, and Joe Burke.

The executive session is required to protect the privacy interests of the individual(s) to be discussed. No action will be taken

Mr. Landrum seconded and motion carried 6-0

Reconvened into open session at 6:52pm.

Trustee Howerter left the meeting at 6:55pm

**Next Board Meeting: Date, Place, Time, and Tentative Agenda Items**

Chair McReynolds reminded everyone of the next regular meeting of the Board of Trustees scheduled for February 8, 2018 at 5:30 p.m., Conference Room, Student Success Center Building.

**Adjournment**

Mr. Landrum moved to adjourn the meeting at 6:57pm. Mr. Winchell seconded and motion carried 5-0.

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Megan Fugate, Clerk of the Board