

## EXHIBIT 2

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
April 11, 2019

The Board of Trustees met at 5:30 p.m. on Thursday, April 11, 2019 in the Conference Room, Student Success Center Building.

### **Members Present**

Mr. Montie Taylor  
Mr. Rod Landrum  
Mr. Carl Hoskins  
Mr. Pat McReynolds  
Mr. Mike Howerter  
Mr. David Winchell

### **Others Present**

Dr. Mark Watkins	Lindi Forbes
Leanna Doherty	Jack Burke
Janice Every	Conner O'Hara
Tammy Fuentez	Joshua Elliott
Joe Burke	Kelsey Reeves
Jason Sharp	David Wilson
Kevin Doherty	Kenneth Elliott
Terri Leroy	Randee Baty
Bethany Kendrick	Kathy Johnston

Megan Fugate recorded the minutes.

### **Adoption of Agenda (ACTION ITEM)**

Chair McReynolds asked for changes or additions to the revised agenda. President Watkins had no changes. Mr. Taylor moved to approve the revised agenda as presented. Mr. Landrum seconded and motion carried 6-0.

### **Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair McReynolds asked for corrections or additions to the March 21, 2019 regular meeting minutes. Mr. Hoskins moved to approve the minutes as presented. Mr. Landrum seconded and motion carried 6-0.

### **Approval of Special Meeting Minutes (ACTION ITEM)**

Chair McReynolds asked for corrections or additions to the March 26, 2019 special meeting minutes. Mr. Winchell moved to approve the minutes as presented. Mr. Taylor seconded and motion carried 6-0.

## EXHIBIT 2

### Reports and/or Board Discussion

#### Faculty Senate Report

Jack Burke stated that negotiations has started and everything was going smoothly.

#### SGA Report

Conner O'Hara gave a brief update of upcoming events. SGA presented a check in the amount of \$459.50 to Labette County Relay for Life. Funds were raised during Homecoming week, "Color LCC for a Cure", raising awareness for cancer.

#### Administrative Report

*Comparison of expenditures to the budget* – Leanna Doherty had placed the March financial report at the table. At the end of March we were 75% through the year. The general fund was 70% expended and the technical education/vocational fund was 66% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

Kevin Doherty gave an update on facilities projects.

#### President's Report

Dr. Watkins gave a short report.

#### PTK

Tammy Fuentez reported that they just returned from the PTK International Convention held in Orlando, Florida and announced the awards that were received.

### Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

#### Chiller Bids

Mr. Winchell moved to approve the bid from Design Mechanical alternate #1 with the voluntary alternate controls deduction for a cost of \$265,679. Mr. Howerter seconded and motion carried 6-0.

#### Executive Session for the purpose of discussing non-elected personnel to protect the interests of the individual(s) to be discussed.

Mr. Landrum moved we recess into executive session at 5:57pm (time) for 10 minutes for the purpose of discussing personnel matters of nonelected personnel.

The Board will return to open meeting at 6:07pm in this room. Inviting in Dr. Mark Watkins, Tammy Fuentez, Leanna Doherty, Kathy Johnston and Janice Every.

The executive session is required to protect the privacy interests of the individual(s) to be discussed.

Mr. Hoskins seconded and motion carried 6-0

## EXHIBIT 2

Reconvened into open session at 6:07pm.

Mr. Landrum moved we recess into executive session at \_\_\_6:07pm\_\_\_\_\_ (time) for \_\_\_10\_\_\_ minutes for the purpose of discussing personnel matters of nonelected personnel.

The Board will return to open meeting at \_\_\_6:17pm\_\_\_ in this room. Inviting in Dr. Mark Watkins, Tammy Fuentes, Leanna Doherty, Kathy Johnston and Janice Every.

The executive session is required to protect the privacy interests of the individual(s) to be discussed.

Mr. Howerter seconded and motion carried 6-0

Reconvened into open session at 6:17pm.

Due to the retirement of Rhonda Baker, Financial Aid Director, Mr. Hoskins moved to approve the employment letter for Theresa Hundley, current Financial Aid Counselor, to the Financial Aid Director at an annual salary of \$38,000, beginning June 1, 2019. Mr. Landrum seconded and motion carried 5-1. Mr. Winchell voted against the motion.

Due to the transfer of Theresa Hundley, Mr. Landrum moved to approve the employment letter for Keisha Richenburg, current Financial Aid Specialist, as the Financial Aid Counselor at an annual salary of \$32,500. Beginning June 1, 2019, and authorize a search for a Financial Aid Specialist. Mr. Hoskins seconded and motion carried 5-1. Mr. Winchell voted against the motion.

### **New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

#### Program Review: English

The English Program Review was discussed. Dr. Kenneth Elliott and Randee Baty were in attendance to answer any questions. Mr. Landrum moved to approve the English Program Review. Mr. Winchell seconded and motion carried 6-0.

#### Program Review: Computer Science

The Computer Science Program Review was discussed. Jason Sharp reviewed the program review. Due to low enrollment, action plan goals will be implemented and an update will be given in a year on the status of the program. Jack Burke was in attendance to answer any questions. Mr. Hoskins moved to approve the Computer Science Program Review. Mr. Landrum seconded and motion carried 6-0.

#### Professional Staff Employment Letter

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Mr. Winchell moved to approve the Professional Staff employment letter for Kaelyn Yeoman, part-time Assistant Volleyball Coach, for a 10-month letter, at a salary of \$19,560, beginning May 13, 2019. Mr. Taylor seconded and motion carried 6-0.

### Policy Review

Presented the following policies for review. Action will be taken at the May meeting.

- Policy 1.04 Membership of the Board
- Policy 1.15 Conflict of Interest
- Policy 2.03 Evaluation
- Policy 2.09 Use of Tobacco Products
- Policy 3.26 New Course or New Program Material
- Policy 9.01 Professional Employees: Conditions of Employment

### Approval of Bills

Mr. Howerter moved to approve the payment of the bills. Mr. Hoskins seconded and motion carried 6-0.

### Public Comment

Mr. Taylor informed the Trustees that on Tuesday he attended a PSU Alumni event and Rod Landrum, Lindi Forbes and Leanna Doherty were also in attendance. It was a great event.

Mr. Landrum stated that Brian Williams, CEO of Labette Health, is pleased about changing the LCC Ultrasound Program to online.

Lindi Forbes announced that he Auction for Scholarships had a record breaking year. The total amount raised was over \$53,000.

### Executive Session

Executive Session for the purpose of discussing employer-employee negotiations.

Mr. Landrum moved to recess into executive session at 7:05pm (time) for 5 minutes for the purpose of discussing employer-employee negotiations.

The Board will return to open meeting at 7:10pm in this room. Inviting in Dr. Mark Watkins, Janice Every, Leanna Doherty, and Joe Burke. Mr. Hoskins seconded and motion carried 6-0.

The executive session is required to protect the public interest in negotiating a fair and equitable contract.

The Board reconvened at 7:10pm taking no action.

## EXHIBIT 2

Chair McReynolds announced the special board meeting scheduled for Wednesday, April 17<sup>th</sup> at 12:00 pm in the Conference Room.

### **Next Board Meeting: Date, Place, Time, and Tentative Agenda Items**

Chair McReynolds reminded everyone of the next regular meeting of the Board of Trustees scheduled for May 2, 2019 at 5:30 p.m., Conference Room, Student Success Center Building.

### **Adjournment**

Mr. Howerter moved to adjourn the meeting at 7:10pm. Mr. Landrum seconded and motion carried 6-0.

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Megan Fugate, Clerk of the Board