

# EXHIBIT 3

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
July 9, 2020

The Board of Trustees met at 5:30 p.m. on Thursday, July 9, 2020 in the Conference Room, Student Success Center Building.

### **Members Present**

Mr. Montie Taylor  
Mr. Rod Landrum  
Mr. David Winchell  
Mr. Pat McReynolds  
Mr. Mike Howerter  
Mr. Carl Hoskins

### **Others Present**

Dr. Mark Watkins  
Leanna Doherty  
Megan Fugate  
Janice Every  
Dr. Jason Sharp

Kevin Doherty  
Bethany Kendrick  
Kara Wheeler  
Tammy Fuentez

Jennifer Thompson recorded the minutes.

### **Adoption of Agenda (ACTION ITEM)**

Chair Winchell asked for changes or additions to the presented agenda. President Watkins had no changes. Mr. McReynolds moved to approve the revised agenda as presented. Mr. Landrum seconded and motion carried 6-0.

### **Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair Winchell asked for corrections or additions to the June 11, 2020 regular meeting minutes, Mr. Hoskins moved to approve the minutes as presented. Mr. Landrum seconded and motion carried 6-0.

### **Reports and/or Board Discussion**

#### **Faculty Senate Report**

None

#### **Administrative Report**

*Comparison of expenditures to the budget* – Leanna Doherty had placed the June financial report at the table. At the end of June we were through the year. The general fund was 92% expended and the technical education/vocational fund was 89% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

## EXHIBIT 3

Vice President Doherty gave an update on the athletic insurance. Mr. Landrum moved to approve move the athletic insurance policy with Philadelphia Life Insurance, Wood-Dulohery, in the amount of \$75,348. Mr. Landrum seconded and motion carried 6-0.

Kevin Doherty gave a facilities update.

### President's Report

Dr. Watkins introduced Jennifer Thompson as the new hire for Executive Assistant to the President. Dr. Watkins also introduced Kara Wheeler as the new Dean of Instruction.

### Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

None

### New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

#### Professional Staff Employment Letters

Mr. McReynolds moved to approve Rhonda Baker as a Financial Aid Counselor on a temporary part-time basis until September 30, 2020, Jennifer Thompson as the Executive Assistant to the President/Clerk of the Board position beginning July 7, 2020 at an annual salary of \$30,000 and Ashton Sangster as Part-time Assistant Softball Coach, on a 10-month contract beginning July 13, 2020, at an annual salary of \$19,560. Mr. Landrum seconded and motion carried 6-0.

#### Clerk of the Board Appointment

Mr. Hoskins moved to approve Jennifer Thompson as the Clerk of the Board beginning July 9, 2020. Mr. Landrum seconded and the motion carried 6-0.

#### Approval of Bills

Mr. McReynolds moved to approve the Claims Register. Mr. Landrum seconded and motion carried 6-0.

#### Public Comment

None

### Executive Session for the purpose of discussing employer-employee negotiations

Mr. Landrum moved to recess into executive session at 6:05pm (time)for 10 minutes for the purpose of discussing employer-employee negotiations.

The executive session was required to protect the public interest in negotiating a fair and equitable contract. Leanna Doherty, Janice Every, Jason Sharp and Dr. Mark Watkins were invited into the session.

Mr. McReynolds seconded and motion carried 6-0.

Reconvened at 6:15pm.

## EXHIBIT 3

### Executive Session for the purpose of discussing non-elected personnel to protect the interests of the individual(s) to be discussed.

Mr. Landrum moved to recess into executive session at 6:17 pm (time)for 15 minutes for the purpose of discussing personnel matters of non-elected personnel.

The executive session was required to protect the privacy interests of the individual(s) to be discussed. Janice Every, Leanna Doherty and Dr. Mark Watkins were invited into the session.

Mr. Hoskins seconded and motion carried 6-0.

Reconvened at 6:32pm.

### Executive Session for the purpose of discussing non-elected personnel to protect the interests of the individual(s) to be discussed.

Mr. Landrum moved to recess into executive session at 6:33 pm (time)for 5 minutes for the purpose of discussing personnel matters of nonelected personnel.

The executive session was required to protect the privacy interests of the individual(s) to be discussed. Janice Every, Leanna Doherty and Dr. Mark Watkins were invited into the session.

Mr. Hoskins seconded and motion carried 6-0.

Reconvened at 6:37pm.

### **Next Board Meeting: Date, Place, Time, and Tentative Agenda Items**

Chair Winchell reminded everyone of the next regular meeting of the Board of Trustees scheduled for August 13, 2020 at 5:30 p.m., Conference Room, Student Success Center Building.

### **Adjournment**

Mr. Landrum moved to adjourn the meeting at 6:39pm. Mr. McReynolds seconded and motion carried 6-0.

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Jennifer Thompson, Clerk of the Board