

**LABETTE COMMUNITY COLLEGE**  
**Board of Trustees Minutes**  
**June 13, 2024**

The Board of Trustees met at 5:30 p.m. on Thursday, June 13, 2024, at the Cardinal Event Center.

**Members Present**

Greg Chalker  
Becky Dantic  
Carl Hoskins  
Rod Landrum (via conference call)  
Montie Taylor  
David Winchell

**Others Present**

Dr. Mark Watkins	Leanna Doherty	Kelly Kirkpatrick	Theresa Hundley
Kevin Doherty	Randee Baty	Jennifer Hine	Regina Decker
Alexis Kapales	Faith Tate	Ray Nolting	Mia Howard
Ken Elliott			

Heidi Flora recorded the minutes

**Adoption of Agenda (ACTION ITEM)**

Chair Dantic asked for changes or additions to the meeting agenda. There were none. Trustee Chalker moved to approve the meeting agenda as presented. Trustee Landrum seconded the motion and the motion carried 6-0.

**Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair Dantic asked for corrections or additions to the May 16, 2024, regular meeting minutes. There were none. Trustee Hoskins moved to approve the minutes as presented. Trustee Winchell seconded the motion and the motion carried 6-0.

**Reports and/or Board Discussion**

**Faculty Senate Report:** None

**Student Government Report:** None

**Administrative Report:**

**Comparison of Expenditures to Budget:** The May financial report was placed on the tables. At the end of May, we were 92% through the year. The general fund was 84% expended and the technical education/vocational fund was 86% expended. Vice-President Doherty invited questions from the Trustees.

**Budget Assumptions:** Vice-President Doherty reviewed the Budget Assumptions for 2024-2025.

**Insurance Renewal:** Vice-President Doherty discussed the athletic insurance renewal for FY2025. Chair Dantic moved to stay with the current athletic insurance provider. Trustee Chalker seconded the motion and the motion carried 6-0.

Vice-President Doherty discussed the property, liability, auto, work comp, and cyber insurance renewal for FY2025. Trustee Hoskins moved to stay with the current provider. Trustee Winchell seconded the motion and the motion carried 6-0.

**Facility Report:** Kevin Doherty, Facilities Director, gave an update on various campus projects including the Hughes elevator repair, summer painting project, classroom remodification, gymnasium floor, and new ATM installation.

**President's Report:** Dr. Watkins reminded the Board about the two upcoming work sessions – the July work session which will be held prior to the July Board meeting and the June 20 work session. He also notified Board members that July Board packets would be sent out early on June 18.

Regina Decker, Case Manager reported on Case Management and the Cardinal Kindness Program.

### **New Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)**

#### **City of Oswego Interlocal Agreement/Neighborhood Revitalization**

Trustee Hoskins moved to approve the Interlocal Agreement for Neighborhood Revitalization renewal for the city of Oswego. Trustee Taylor seconded the motion and the motion carried 6-0.

#### **Department Reviews**

Kelly Kirkpatrick, Vice-President of Student Affairs presented the Department Review for Case Management. Trustee Chalker moved to accept the Case Management Department Review. Trustee Winchell seconded the motion and the motion carried 6-0.

#### **Professional Staff Employment Letter**

Trustee Winchell moved to approve the Professional Staff Employment Letter for Cortney O'Brien, Cardinal Jumpstart Coordinator, starting May 28, 2024, at a salary of \$38,970/year. Trustee Taylor seconded the motion and the motion carried 6-0.

#### **Approval of Bills**

Trustee Hoskins moved to approve the Claims Register. Trustee Chalker seconded the motion and the motion carried 6-0.

#### **Public Comment**

Trustee Landrum asked that it be conveyed to Tyler Allen how much his work at LCC has been appreciated and that he would be greatly missed.

#### **Next Board Meeting**

Chair Dantic reminded everyone of the next regular meeting of the Board of Trustees scheduled for July 11, 2024, at 5:30 p.m. in the Cardinal Event Center.

**Adjournment**

Trustee Chalker moved to adjourn the meeting at 6:31 p.m. Trustee Landrum seconded the motion and the motion carried 6-0.

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**Heidi Flora, Clerk of the Board**

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