

LABETTE COMMUNITY COLLEGE
RESPIRATORY CARE PROGRAM

2025 Applicant Information Packet

Program Admission Criteria

Students interested in the Respiratory Care Program are admitted to the college on the same basis as other students, but admission to the college does not ensure admission into the Respiratory Care Program.

To be considered for LCC's Respiratory Care Program, the following is required:

- Meet with LCC's Health Science Programs' Specialist - Email: loriw@labette.edu or respiratory@labette.edu for appointment
- Submission/completion of [LCC Respiratory Care Program 2025 Application](#) and all application requirements/forms through the application link(s) no later than the application deadline date.
- All High School (or Graduate Equivalent Degree) and College official transcripts must be received by LCC's Admissions Office <http://www.labette.edu/registrar/index.html>
- GPA of 2.0 (minimum) and successful completion of general education program prerequisite courses: Anatomy & Physiology (5 credit hour course that includes lab) **A&P must be completed within last 5 years*, College Algebra, English Comp I, English Comp II or Public Speaking, General Psychology and Medical Terminology.
**Successful completion is defined as earning at least a "C" or a "Passing" if course graded as pass/fail.*
- Three (3) [LCC Respiratory Care Reference Forms](#)—from current or former in-person instructors or employers (see pg. 7)
- Completion of the [TEAS assessment exam](#) with a overall proficiency score of >50% (see pg. 3)
- One 8-hour Clinical Observation day with a hospitals Registered Respiratory Therapist to complete the required [LCC's Respiratory Care Clinical Observation Form](#) (see pg. 5 & 6) at one the following clinical education centers:
 Freeman Health System Joplin, MO <https://www.freemanhealth.com/professional-development#964037043-3997433040>
 Ascension St. John Jane Phillips Medical Center Bartlesville, OK contact Melissa Tibbetts: 316-727-1292
 Labette Health, Parsons, KS Email Cindy Bass: cbass@labettehealth.com
- Submit to a criminal background check <https://candidate.precheck.com/StudentCheck?schoolid=3052> (see pg. 4)
**Although the Background Check is for clinical placement only, it is required to be completed by the application deadline date. It is suggested applicants submit their background check between April-June of the application year.*
- Interview for applicants with a completed application meeting all of the above criteria. (Occurs after deadline date)

All applications must be completed no later than

****APPLICATION DEADLINE: Tuesday, June 17th, 2025****

It is the applicant's responsibility to ensure the completeness of their application. Incomplete applications are not reviewed.

Upon Acceptance the following must be completed:

1. All general education courses that satisfy the Associate in Applied Science Respiratory Care Degree requirements should be completed prior to admission of the program. *If you receive financial aid, we do allow for one 3 credit hour prerequisite course to be taken during the first semester of the Respiratory Care Program that must be completed successfully with a letter grade of "C" or above that same fall semester.*
2. BLS/CPR certification for healthcare providers. **Online CPR certification will not be accepted. (A BLS/CPR course will be offered on LCC's Main Campus during the Fall Semester for Respiratory Care Program Students needing to complete this requirement.)*
3. Satisfactory physical evaluation conducted by a physician, that includes up to date immunization records to permit students in the clinical area for patient safety showing: 2-step TB skin test results, MMR(2) or Titer, Varicella(2) or Titer, Tetanus (within 10 years), Hep B (3) or waiver, 10 Panel Drug Screen (for clinical placement). Proof of current medical insurance along with other requirements or vaccinations the specific clinical site requires which may include but are not limited to, Flu and/or Covid-19. **Accepted program applicants will receive the specific Health Science Program Student required physical evaluation/health record forms in their official acceptance letter packet.*

TO COMPLY WITH THE FAMILY EDUCATION RIGHTS AND PRIVACY ACT OF 1974 (FERPA)

No copies from the student file will be released once received by the Respiratory Therapy Program. Students should keep copies of all materials submitted to the program for their personal education records.

The Labette Community College, CoARC program number 200304, Associates of Applied Science in Respiratory Care, Parsons, Kansas, is accredited by the Commission on Accreditation for Respiratory Care (www.coarc.com)

2024-2025 PROGRAM CURRICULUM



LABETTE COMMUNITY COLLEGE RESPIRATORY CARE PROGRAM

Prerequisite courses prior to Program

*1- 3 credit hour prerequisite course may be taken during the 1st Fall Semester upon acceptance into the Respiratory Care Program

<u>General Education Requirements</u>	<u>Credit Hours (20 Total)</u>
ENGL 101 English Composition I	3
→ or ENGL 103 English Composition I with Review (5 credit hour course)	
ENGL 102 English Composition II	3
→ or COMM 101 Public Speaking	
MATH 115 College Algebra	3
BIOL 130 Anatomy & Physiology	5 *Must be completed within the last 5 years
PSYC 101 General Psychology	3
HEAL 106 Medical Terminology	3

<u>RC Concentration Requirements</u>	<u>Credit Hours (52 Total)</u>
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*1 Credit hour clinical requirement course noted below is not covered by financial aid

1st Fall Semester

RESP 101 Fundamentals of Respiratory Care I	3
RESP 105 Respiratory Care Pharmacology	3
RESP 107 Cardiopulmonary Anatomy and Physiology	2
RESP 158 Fundamentals of Respiratory Care I Lab	1

1st Spring Semester

RESP 102 Fundamentals of Respiratory Care II	3
RESP 109 Clinical Practice I	2
RESP 115 Introduction to Mechanical Ventilation	3
RESP 160 Fundamentals of Respiratory Care II Lab	2
RESP 205 Respiratory Diseases	3

Summer Semester

RESP 119 Clinical Practice II	1
RESP 161 Advanced Mechanical Ventilation Lab	2
RESP 203 Advanced Mechanical Ventilation	3
HEAL 151 ACLS	1 *clinical requirement, course is taught on campus & is not covered by financial aid

2nd Fall Semester

RESP 110 Clinical Practice III	5
RESP 113 Neonatal and Pediatric Respiratory Care	3
RESP 153 CRT Review	1
RESP 213 Respiratory Care Topics & Procedures	3

2nd Spring Semester

RESP 148 Respiratory Comprehensive Review	2
RESP 207 Critical Care Medicine	3
RESP 211 Clinical Practice IV	5
RESP 212 Respiratory Care Professional Forum	2



TEAS Exam Dates for 2024-2025

How to Register for a TEAS Exam:

1. Prior to scheduling your proctored TEAS Exam, create an ATI account, www.atitesting.com. When setting up the ATI Account, select Labette CC ADN as your institution. Students who do not have their account set up will not be allowed to test that day. A new test will need to be scheduled.
2. Scheduling your exam: Email teas@labette.edu. You will receive a confirmation email regarding your scheduled TEAS exam. The **\$70.00* nonrefundable** TEAS payment is to be paid within 48 hours of scheduling your exam or your spot will be forfeited. Payment's can be made using LCC's payment link for [Workshops and Testing Fee's](#) that is located on LCC's Home Webpage under "One Time Payment Option". ***Make sure you choose the "**TEAS Exam**" option under Labette Community College Emarket Items so the Business Office will apply your payment correctly as well as notify us to mark you as having paid the exam fee. Applicants who miss their scheduled exam must reschedule and pay a new test fee. Payments may also be made by calling Lori Weaver, 620-820-1157 or the Business Office 620-820-1282 or 620-820-1231 Monday-Thursday 8:00 a.m. to 4:30 p.m.
3. Arrive at the **Zetmeir Health Science Building, LCC Main Campus**, no later than 10 minutes prior to the test. Follow this link to see the campus map as well as get location directions if needed, <https://www.labette.edu/about/campus.html>.
4. Have your ATI Account Log in information and your valid, current photo ID; **both are required to test.**
5. If you arrive to find the door closed, you have missed your opportunity to test and will need to reschedule.

TEAS EXAM DATE	TIME	Zetmeir Health Science Bldg Rm#
Thursday, November 7th, 2024	9:00am - 1:00pm	Z209
Thursday, November 21st, 2024	1:00pm - 5:00pm	Z209
Thursday, December 5th, 2024	1:00pm - 5:00pm	Z209
Monday, December 16th, 2024	9:00am - 1:00pm	Z209
Friday, January 17th, 2025	1:00pm - 5:00pm	Z209
Thursday, January 30th, 2025	9:00am - 1:00pm	Z209
Thursday, February 6th, 2025	10:00am - 2:00pm	Z209
Thursday, February 13th, 2025	9:00am - 1:00pm	Z209
Thursday, February 20th, 2025	2:00pm - 6:00pm	Z209
Thursday, February 27th, 2025	9:00am - 1:00pm	Z209
Monday, March 3rd, 2025	2:00pm - 6:00pm	Z209 *LAST CHANCE FOR NURSING
Thursday, March 6th, 2025	9:00am - 1:00pm	Z209
Thursday, March 13th, 2025	2:00pm - 6:00pm	Z209 *LAST CHANCE FOR RADIOGRAPHY
Wednesday, June 4th, 2025	9:00am - 1:00pm	Z209
Wednesday, June 11th, 2025	9:00am - 1:00pm	Z209 *LAST CHANCE FOR RESPIRATORY

ATI Study Guides can be purchased at www.atitesting.com or may be available for check out in the Student Success Center, 620-820-1147.

TEAS study example questions can be found at: www.testprepreview.com Enter Teas in "Find Your Test" box

TEAS scores will not be accepted after program application deadlines. It is the program applicant's responsibility to ensure tests have been turned in with their applications.

In the event LCC closes due to inclement weather, the exam will be rescheduled for the next available exam date. You will be contacted for the new date.

Tests will not be scheduled outside of these dates. Health Science Program Applicants can take the TEAS Exam on any of the available dates from November up until the last available date prior to, but not past, their programs application deadline date.

***TEAS fee subject to change at any time according to ATI.**



LABETTE COMMUNITY COLLEGE RESPIRATORY CARE STUDENT INSTRUCTIONS

STOP:

Applicants who are under the age of 18 are required to have parental/legal guardian signature forms completed and submitted to PreCheck. *Do not follow the online instructions below if you are under the age of 18 years old prior to the program application deadline date and email: respiratory@labette.edu for the necessary background check forms and further instructions**

Background checks are required to ensure the safety of patients treated by students in the clinical education program. The reports are typically completed within 3-5 business days; however, you must submit your order in sufficient time for the report to be reviewed by the program coordinator or associated clinical site prior to starting the rotation. The background check is conducted by PreCheck, Inc., a firm specializing in the healthcare industry.

GETTING STARTED

Follow this link to [MyStudentCheck](#)

If you are unable to access the link, you may type in the web address located at the bottom of this page.

- Confirm the school name matches: **LABETTE COMMUNITY COLLEGE RESPIRATORY CARE**
 - Select your program from the drop down menu, and then select background check.
 - Log in with your username and password. If you do not have an existing profile, please create a new account.
 - Enter the required information, provide authorization, and continue to enter payment information.
 - If you need further assistance, please contact PreCheck at StudentCheck@PreCheck.com.
 - You will be provided with a receipt and confirmation page when your order is placed.
-

PRICING

Background Check **\$55.11**

Applicable taxes will be collected for residents of Texas and New Mexico.

FREQUENTLY ASKED QUESTIONS

1. What does PreCheck do with my information?

Your information will only be used for the services ordered. Your credit will not be investigated and your name will not be given out to any businesses.

2. I selected the wrong school, program or incorrect information.

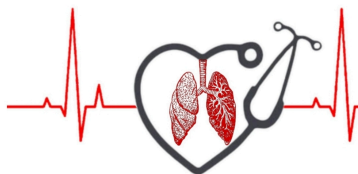
Please email StudentCheck@PreCheck.com with the details.

3. Do I get a copy of the background report?

Yes, go to www.mystudentcheck.com, log in, and select Check Status.

4. I was denied entry into a program because of information on the report, who can I contact?

Call PreCheck's Adverse Action hotline at 800-203-1654.



LABETTE COMMUNITY COLLEGE RESPIRATORY CARE PROGRAM

Clinical Observation Instructions & Etiquette

The Clinical Observations are designed to give the prospective respiratory care program student an in-depth look at the operations of area within Respiratory Care Departments on a day-to-day basis. During the observation, the applicant will have the opportunity to interview a Registered Respiratory Care Technologist asking any questions pertaining to the profession they may have. The clinical observation is required to be scheduled and completed prior to the application deadline date.

The applicant is required to observe in a respiratory department within one of the affiliated hospitals listed on the cover page of this application packet or within a hospital that agrees to allow an 8-hour observation within their respiratory department as well as confidentially completes the required clinical observation form. During the applicants observation, they will have the opportunity to interview the clinical preceptor of that facility during their observation. The prospective program student will be evaluated in various categories of personal qualities, aptitude and skills through [LCC's Respiratory Care Clinical Observation Form](#) . The program applicant must print and provide page 6 of this Applicant Information Packet to the Registered Respiratory Therapist they shadow so the RRT can utilize the provided QR Code to confidentially and correctly complete the required program application observation form with the applicants first and last name. **Applicants must meet hospital regulations regarding appropriate dress, tattoos and body piercings as well as observation/shadowing requirements of that facility.**

The applicant is responsible for scheduling the required 8-hour clinical observation. Observations are generally scheduled on a week day from 8am - 4pm, but may vary dependent upon what the clinical site schedules with an applicant. **Scheduling an observation can be a lengthy process and it is highly recommended to schedule Clinical Observations as soon as possible.** If an applicant has any questions or needs assistance in scheduling, please email respiratory@labette.edu or call the Health Science Programs' Specialist at 620-820-1157.

General guidelines for a successful clinical observation experience:

Business casual attire is required—

- Dress slacks (clean and pressed); shirt or blouse (clean and pressed); closed toe shoes (clean)
- No jeans, ripped clothing, open toe shoes, shorts, hats or shirts with writing on them
- All clothing must fit properly without exposure of any inappropriate body part (even when bending over)
- Demonstrate good hygiene practices with long hair pulled back and well groomed facial hair
- Cover tattoos and remove piercings
- Conservative earrings/jewelry
- No perfume

Courtesy to the staff is required—

- You are a guest in their facility, act accordingly
- Be engaged in the process
- No cell phone usage during observation hours
- Be on time
- Display a positive attitude
- Ask questions in a sensitive manner
- Provide the shadowed Registered Respiratory Therapist with page 6 (printed prior to the scheduled observation) of the Applicant Information Packet that includes the applicants first and last name along with the QR Code and information for the Registered Respiratory Therapist to confidentially complete the current application years [LCC's Respiratory Care Clinical Observation Form](#)
- Make sure the shadowed RRT is aware of the current application deadline date
- Thank the staff for their time

Any information regarding application submissions that are found to have been falsified, the applicants application will be withdrawn and the applicant will be withdrawn from the application process. It is the applicant's responsibility to ensure the completeness of their application.



*****Applicants: Print this page to take to the hospital on your scheduled observation day. You are to give this page to the RRT being shadowed at the beginning of your 8-hour Clinical Observation. Legibly print your first and last name on the line below to ensure it's applied to your application file. Application forms received without a first and last name will be discarded.**

Clinical Observation Form Information

The following information is for the Respiratory Department's RRT being shadowed:

The clinical observations are designed to give the prospective Respiratory Care Program Student an in-depth look at the operations of area within a hospital's respiratory department on a day-to-day basis. During the required 8-hour, weekday observation, the program applicant will have the opportunity to shadow a Registered Respiratory Therapist as well as ask any questions pertaining to the respiratory profession they may have.

The prospective program student will be evaluated in various categories of personal qualities, aptitude and skills in which the shadowed Registered Respiratory Therapist will complete confidentially after the 8-hour observation day. The respiratory therapist, using their smartphone/device camera app, can access the **QR Code** below that should have been provided by the applicant. The RRT can also email respiratory@labette.edu for the Applicant Clinical Observation Form link to be emailed to them directly from Labette Community College's Health Science Programs' Specialist.



**This evaluation tool cannot be completed by a family member or friend of the applicant.*

All program application forms and requirements must be completed no later than the current applications deadline date. LCC's Respiratory Care Program's 2025 Application Deadline is: **Tuesday, June 17th, 2025**

Applicant Name: _____
(Please write your First & Last Name legibly)

Clinical Observation Date: _____

Any information regarding application submissions that are found to have been falsified, the applicants application will be withdrawn and the applicant will be withdrawn from the application process. It is the applicant's responsibility to ensure the completeness of their application.



*****Applicants: Provide this page to each of your (3) References and legibly print your first and last name on the line below to ensure it's applied to your application file.**

Application forms received without a first and last name will be discarded.

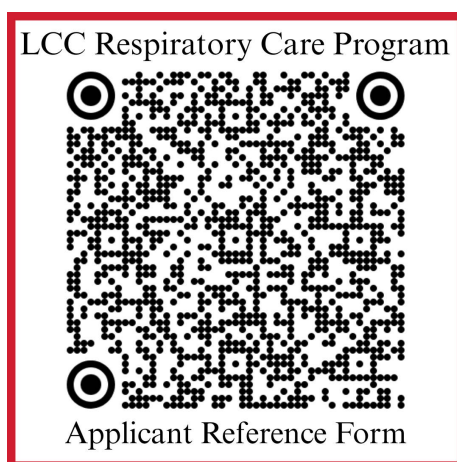
Respiratory Care Program Applicant Reference Form Information

Three Reference Forms are required to be completed confidentially for the Respiratory Care Program Applicant from either current or former employers and/or in-person instructors through either an emailed link to the program application [LCC Respiratory Care Reference Form](#) , or the **QR Code** provided below.

The prospective program student will be evaluated in various categories of personal qualities, aptitude and skills. This reference is to answer each category/field and must be completed confidentially. If you cannot rate the applicant in all areas, please notify them so they can reach out to another reference for completion by the programs application deadline date.

The program applicant is required to provide their Reference(s) with the correct spelling of both their first and last name along with either the LCC Respiratory Care Reference Form link emailed to them or accessing the form through the **QR Code** below using their smartphone/device camera app, that should have been provided by the applicant. Please successfully and confidentially complete the application Respiratory Care Reference Form no later than the current applications deadline date. References can also email respiratory@labette.edu for the Applicant Reference Form link to be emailed to them directly from Labette Community College's Health Science Programs' Specialist.

***This evaluation tool cannot be completed by a family member or friend of the applicant.**



Applicant Name: _____
(Please write your First & Last Name legibly)

LCC's Respiratory Care Program's 2025 Application Deadline is: **Tuesday, June 17th, 2025**

Any information regarding application submissions that are found to have been falsified, the applicants application will be withdrawn and the applicant will be withdrawn from the application process. It is the applicant's responsibility to ensure the completeness of their application.



LABETTE COMMUNITY COLLEGE RESPIRATORY CARE PROGRAM

LCC RESPIRATORY CARE



PROGRAM INFORMATION

200 S. 14th Street, Zetmeir Health Science Building, Parsons, KS 67357 <https://www.labette.edu/respiratory/index.html>

Admissions Criteria:

- ✓ Minimum GPA, 2.00
- ✓ Proficient TEAS Exam Score ≥50%
- ✓ Three (3) References
- ✓ 8-hour Clinical Observation
- ✓ Completed Program Application
- ✓ All High School or Graduate Equivalent Degree
- ✓ College official transcripts
- ✓ Background Check

Prerequisites:

- ✓ Anatomy and Physiology (5 cr.)**within last 5 years*
- ✓ English Comp I (3 cr.)
- ✓ English Comp II *or* Public Speaking (3 cr.)
- ✓ General Psychology (3 cr.)
- ✓ College Algebra (3 cr.)
- ✓ Medical Terminology (3 cr.)

Respiratory Therapist Overview:

Respiratory Therapists are health care professionals responsible for the care of patients with deficiencies and abnormalities of the cardiopulmonary system. The scope of practice crosses all patient, client, resident populations, and care sites.

Program Information:

- ✓ 22-month program (new cohort begins each fall semester)
- ✓ Estimated Program Cost: \$11,500
- ✓ Prepares students with demonstrated competence in cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains of respiratory care practice.
- ✓ 100% Job Placement

Perks:

- ✓ More One-on-One with Faculty
- ✓ In-person classroom instruction
- ✓ Hands-on Lab and Simulation Center
- ✓ Clinical rotations
- ✓ Scholarships Available
- ✓ Promotes Positive Thinking and Teamwork

Specialty Areas:

- ✓ Pulmonary Function Lab
- ✓ Neonatal Intensive Care Unit
- ✓ Pediatric Intensive Care Unit
- ✓ Adult Intensive Care Unit
- ✓ Sleep Lab
- ✓ Home Health
- ✓ Travel Respiratory Therapist
- ✓ Flight Respiratory Therapist
- ✓ Pulmonary Clinic
- ✓ Pulmonary Rehab

The Labette Community College, CoARC program number 200304, Associates of Applied Science in Respiratory Care, Parsons, Kansas, is accredited by the Commission on Accreditation for Respiratory Care (CoARC) www.coarc.com

CoARC accredits respiratory therapy education programs in the United States. To achieve this end, it utilizes an 'outcomes based' process. Programmatic outcomes are performance indicators that reflect the extent to which the educational goals of the program are achieved and by which program effectiveness is documented.

Contact us: Text #RESP to 620-205-5301, email respiratory@labette.edu or call 620-820-1157



Please contact us if you have any questions!!

LCC Respiratory Care Program Email: respiratory@labette.edu

Text #RESP to 620-205-5301

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620-820-1160
susans@labette.edu

Jennifer Harding, B.S., RRT

Respiratory Care Clinical Coordinator
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Tiffany Kotzman, A.A.S., RRT-NPS

Respiratory Care Instructor & Lab Coordinator
620-820-1193
tiffanyk@labette.edu

Lori Weaver, A.A.S., L RT (R), DMS

Health Sciences Programs' Specialist
620-820-1157
loriw@labette.edu

LCC Health Science Programs' FAX: 620-421-1539

LCC RESPIRATORY CARE



PROGRAM INFORMATION