

LABETTE COMMUNITY COLLEGE BRIEF SYLLABUS

SPECIAL NOTE:

This brief syllabus is not intended to be a legal contract. A full syllabus will be distributed to students at the first class session.

TEXT AND SUPPLEMENTARY MATERIALS USED IN THE COURSE (if any):

Please check with the LCC bookstore, <http://www.labette.edu/bookstore>, for the required texts for this class.

<u>COURSE NUMBER:</u>	OTEC 124
<u>COURSE TITLE:</u>	MEDICAL TERMINOLOGY
<u>SEMESTER CREDIT HOURS:</u>	3
<u>DEPARTMENT:</u>	Business Administrative Technology
<u>DIVISION:</u>	Career Technical Education
<u>PREREQUISITE:</u>	None
<u>REVISION DATE:</u>	01/18

COURSE DESCRIPTION:

Presents basic concepts and elements of medical terms pertaining to the study of the human body and assists in the development of the ability to read and understand the language of medicine. Commonly used abbreviations will also be addressed.

COURSE OUTCOMES AND COMPETENCIES:

Students who successfully complete this course will be able to:

1. Interpret medical terms based on word elements.

- Understand the fundamentals of word analysis.
- Learn the best methods for assimilating word meanings.
- Learn the techniques of building medical terms using word parts.

2. Identify and define medical word roots, prefixes, and suffixes utilized in building medical terms.

- Define the four word parts and the combining form.
- Analyze and define medical terms by dividing them into word parts.

3. Apply medical terms in the proper context.

- Understand relationships among illnesses, diagnostic, and procedural terms.

- Describe the human body and its diseases using correct medical terms.

4. Communicate and spell medical terms accurately.

- Interpret, comprehend, and relay medical language in a healthcare setting.
- Read, spell, and write medical language in medical statements and documents.

5. Identify terms and abbreviations related to basic anatomy, physiology and pathology.

- Learn abbreviations commonly used in healthcare.
- Understand abbreviations as they relate to body structures and diseases.

6. Describe organizational components of the body, directional terms, anatomic planes, regions, and quadrants.

- Understand and describe directions with respect to the human body.
- Define the different anatomical planes and quadrants.