

LABETTE COMMUNITY COLLEGE BRIEF SYLLABUS

SPECIAL NOTE:

This brief syllabus is not intended to be a legal contract. A full syllabus will be distributed to students at the first class session.

TEXT AND SUPPLEMENTARY MATERIALS USED IN THE COURSE (if any):

Please check with the LCC bookstore <http://www.labette.edu/bookstore> for the required texts for this class.

<u>COURSE NUMBER:</u>	O TEC 134
<u>COURSE TITLE:</u>	MEDICAL CODING-CPT
<u>SEMESTER CREDIT HOURS:</u>	3
<u>DEPARTMENT:</u>	Business Administrative Technology
<u>DIVISION:</u>	Career Technical Education
<u>PREREQUISITE:</u>	O TEC 133 Medical Coding ICD or instructor permission
<u>REVISION DATE:</u>	11/2014

COURSE DESCRIPTION:

This course is designed to study the concepts of Current Procedural Terminology (CPT Coding) along with HCPCS coding. This course is designed to provide practical application of the coding process using health documentation from patient charts. The student will gain an in-depth understanding of the wide variety of functions that these coding methods serve in the medical community and in health care administration management.

COURSE OUTCOMES AND COMPETENCIES:

Students who successfully complete this course will be able to:

1. Code the appropriate CPT codes(s)

- Understand CPT sections, symbols, and guidelines
- Correctly assign diagnosis and procedure codes to operative reports, clinic notes, and other medical documentation
- Assign codes in the proper sequence according to coding and billing guidelines

2. Identify the structure and apply general guidelines of the HCPCS Level II coding system

- Understand the use of the HCPCS Level II coding system
- Correctly assign HCPCS Level II code(s)

3. Understand the use of modifiers in the CPT and HCPCS Level II coding systems

- Determine when to assign a modifier to procedure codes
- Assign the appropriate modifier(s) in the proper sequence