

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
November 13, 2025

The Board of Trustees met at 5:30 p.m. on Thursday, November 13, 2025, at the Cardinal Event Center.

Members Present

Greg Chalker
Becky Dantic
Carl Hoskins
Rod Landrum
Montie Taylor
David Winchell

Others Present

Dr. Mark Watkins	Dr. Jason Sharp	Leanna Doherty	Kelly Kirkpatrick
Theresa Hundley	Ross Harper	Dr. Ken Elliott	Haley Walker
Hannah Kennedy	Kevin Doherty	Harrison Hall	Karen Barger
J.R. Keene	Daniel Zywietz	Hannah Emberton	

Heidi Flora recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Chair Dantic asked for changes or additions to the revised meeting agenda. There were none. Trustee Landrum moved to approve the meeting agenda as presented. Trustee Hoskins seconded the motion, and the motion carried 6-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Dantic asked for corrections or additions to the October 9, 2025, regular meeting minutes. There were none. Trustee Winchell moved to approve the minutes as presented. Trustee Taylor seconded the motion, and the motion carried 6-0.

Approval of Special Meeting Minutes (ACTION ITEM)

Chair Dantic asked for corrections or additions to the October 20, 2025, special meeting minutes. There were none. Trustee Landrum moved to approve the minutes as presented. Trustee Winchell seconded the motion, and the motion carried 6-0.

Reports and/or Board Discussion

Faculty Senate Report: None

Student Government Report: Harrison Hall, Student Life Associate, reported on the recent and upcoming Student Government activities and events. He also gave a campus student visit update.

Administrative Report:

Comparison of Expenditures to Budget - The October financial report was placed on the tables. At the end of October, we were 33% through the year. The general fund was 34% expended, and the post-secondary technical education fund was 32% expended. Vice-President Doherty invited questions from the Trustees.

Solar Presentation - Daniel Zywietz with SEK Solar gave a presentation on the prospect of solar panels for the campus. VP Doherty went over insurance and roof warranty information that would pertain to installing solar panels.

Facilities Report:

Kevin Doherty, Facilities Director, reported that P1 would be starting next week. He also said the flooring would be installed in the new Workforce classroom.

President's Report:

- Dr. Sharp gave a follow-up on the recent HLC Mock Visit. He also said they will be locking in the assurance argument on February 2.
- Dr. Sharp gave a Cherokee Center update.
- Hannah Brewer, Public Relations Director, presented updated LCC Branding Guidelines.
- Dr. Watkins reported that Dr. Sharp will be representing LCC at the Emporia State Program to Program Articulation Agreement scheduled for November 20.

Old Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)

HVAC Financing

Trustee Taylor moved to accept the quote from Bank of Commerce at a rate of 3.89% for the lease purchase of the Variable Refrigerant Flow System for the Zetmeir Building for \$500,000 and authorize Becky Dantic and Leanna Doherty to execute the lease purchase document. Trustee Chalker seconded the motion, and the motion carried 6-0.

Executive Session

Trustee Landrum moved to recess into executive session at 6:40 p.m. for 10 minutes for personnel matters for non-elected personnel. To protect the privacy interests of an identifiable individual. Trustee Winchell seconded the motion, and the motion carried 6-0.

The following were invited to participate in the executive session: Dr. Mark Watkins, Haley Walker, and Heidi Flora.

At 6:50 p.m., Trustee Chalker moved to extend the executive session by 5 minutes. Trustee Winchell seconded the motion, and the motion carried 6-0.

At 6:55 p.m., Trustee Chalker moved to extend the executive session by 5 minutes. Trustee Winchell seconded the motion, and the motion carried 6-0.

The Board returned to an open meeting at 7:00 p.m.

Trustee Landrum moved to approved the following for the President Hiring Committee: Tonya Neises, Montie Taylor, Rod Landrum, David Winchell, Greg Chalker, Becky Dantic, Dee Bohnenblust, Leanna Doherty, Chanelle Rail, Jeff Cantrell, Vince Schibi. Plus, Haley Walker and Heidi Flora. Trustee Chalker seconded the motion, and the motion carried 6-0.

Trustee Chalker moved to approved the following for the President Hiring Sub-Committee: David Winchell, Becky Dantic, Dee Bohnenblust, Leanna Doherty. Plus, Haley Walker and Heidi Flora. Trustee Landrum seconded the motion, and the motion carried 6-0.

New Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)

Trustee Landrum left the meeting at 7:21 p.m.

Department Reviews

Dr. Sharp presented the Adult Education Department Review; Vice-President Kirkpatrick presented the Office of the Registrar Department Review; and Dr. Watkins presented the Office of the President Department Review.

Trustee Hoskins moved to accept the Department Reviews for Adult Education, the Registrar's Office, and the President's Office. Trustee Winchell seconded the motion, and the motion carried 5-0.

This discussion will serve as Board of Trustee training in Adult Education, the Registrar's Office, and the President's Office.

Master Agreement Ratification

Trustee Winchell moved to approve the change to the Master Agreement. Trustee Taylor seconded the motion, and the motion carried 5-0.

January 2026 Board Meeting Date Change: Trustee Taylor moved to approve changing the January 2026 Board of Trustees meeting date to January 15, 2026. Trustee Chalker seconded the motion, and the motion carried 5-0.

Approval of Bills

Trustee Taylor moved to approve the Claims Register. Trustee Hoskins seconded the motion, and the motion carried 5-0.

AMRAD Medical OTS Classic Manual System

Trustee Taylor moved to approve the quote from Premier X-RAY Solutions, LLC for \$107,800. Trustee Hoskins seconded the motion, and the motion carried 5-0.

New Staff Employment Letter

Trustee Chalker moved to approve the employment letter for Adrianna Jimenez, Cherokee Center Assistant, at a salary of \$33,396/annually, starting 12/1/25. Trustee Winchell seconded the motion, and the motion carried 5-0.

Public Comment

Trustee Winchell commented on the recent KSBN campus visit and how well it went. Trustee Chalker asked about what sort of PR exposure was being given to the nursing program's success. Hannah Brewer, PR Director, spoke to this. Other Trustees shared accolades for the nursing program.

Adjournment

Trustee Chalker moved to adjourn the meeting at 7:38 p.m. Trustee Winchell seconded the motion, and the motion carried 5-0.

Heidi Flora, Clerk of the Board

APPROVED