LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
July 16, 2026

The Board of Trustees met at 5:30 p.m. on Thursday, July 16, 2026, at the Cardinal Event Center.

Members Present

Greg Chalker
Becky Dantic
John "JR" Keene
Rod Landrum
Montie Taylor
David Winchell

Others Present

Dr. Jason Sharp	Dr. John Gillette	Leanna Doherty	Kelly Kirkpatrick
Dr. Ken Elliott	Sonia Gugnani	Lindi Forbes	Kevin Doherty
Colleen Williamson	Harrison Hall	Macey Allison	Randee Baty
Zach Coble	Cody Nutt	Cathy Kibler	Sean Frye

Heidi Flora recorded the minutes.

Adoption of Revised Agenda (ACTION ITEM)

Chair Landrum asked for changes or additions to the meeting agenda. There were none. Trustee Winchell moved to approve the meeting agenda as presented. Trustee Dantic seconded the motion, and the motion carried 6-0.

Dr. Sharp recognized and welcomed new employees Zach Coble, IT Support Specialist; Macey Allison, Admissions Recruiter; Colleen Williamson, PR Director; Dr. John Gillette, Vice-President of Academic Affairs; and Sonia Gugnani, Dean of Instruction and Distance Learning.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Landrum asked for corrections or additions to the June 11, 2026, regular meeting minutes. There were none. Trustee Chalker moved to approve the minutes as presented. Trustee Keene seconded the motion, and the motion carried 6-0.

Reports and/or Board Discussion

Faculty Senate Report: None

Student Life Report: Harrison Hall gave an update on summer activities for the admissions teams. He reported on a new initiative they were planning for the upcoming academic year as well as NSO and welcome week activities. He said the ambassadors and student government association members would be attending a training workshop at Greenbush again this year.

He also expressed excitement about the new Admissions Recruiter and the great enthusiasm she has already brought to the department. And recognized the new coaches for doing an outstanding job collaborating with campus visits and recruitment efforts.

Administrative Report:

Comparison of Expenditures to Budget - The June financial report was placed on the tables. At the end of June, we were 100% through the year. The general fund was 97% expended, and the post-secondary technical education fund was 94% expended. Vice-President Doherty invited questions from the Trustees.

Facilities – Kevin Doherty, Director of Facilities, gave an update on the Zetmeir elevator repair. He reported that the parts have been ordered, and the repair will take several days. KONE is hoping to have it completed before the start of classes.

His report also included various issues caused by a recent lightning strike; PI finishing up the 2nd floor of the Zetmeir building; updates made to the library; and carpet replacement in the H-building.

President's Report:

Dr. Sharp reported that he was completing onboarding training with the new Vice-President of Academic Affairs, Dean of Instruction & Distance Learning, and the Public Relations Director. He said he and the PR Director had met with a KOAM representative on July 15.

He also reported that he had a good discussion with Dr. Newsom from PSU at the recent SEK Inc. Legislative Dinner and would be meeting with a representative from Fort Hayes University on July 20.

He shared some upcoming events, including a KBOR VP of Workforce touring the Health Science Center on July 27; a KACC meeting in Great Bend, August 2-3; Fall In-service starting August 10; and the Kansas Water Authority (KWA) consult meeting at the Cardinal Event Center on August 13.

Other activities to be finalized are a meeting with Rep. Schmidt and articulation signing for Exercise Science.

He thanked the employees who are gearing up for the start of the academic year and faculty for another smooth negotiations process.

<u>Old Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)</u>

Policy Approvals
Trustee Taylor moved to approve revisions to Policy 1.06 – Meeting of the Board of Trustees; Policy 1.07 – Trustee Ethics; Policy 1.08 – General Policy; Policy 1.10 – Board of Trustees Travel; Policy 1.11 – College Unencumbered Cash Balance. Trustee Keene seconded the motion, and the motion carried 6-0.

<u>Executive Session</u>

Trustee Chalker moved to recess into executive session at 5:46 p.m. for 10 minutes for personnel matters for non-elected personnel. To protect the privacy interests of an identifiable individual. Trustee Dantic seconded the motion, and the motion carried 6-0.

The following were invited to participate in the executive session: Dr. Jason Sharp, Dr. John Gillette, Leanna Doherty, Kelly Kirkpatrick.

The Board returned to open meeting at 5:56 p.m.

New Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)

Athletic Insurance
Trustee Winchell moved to approve the Athletic Insurance renewal with Dissinger Reed at $91,269. Trustee Keene seconded the motion, and the motion carried 6-0.

Staff Employment Letters
Trustee Winchell moved to approve the new staff employment letters for Adrianna Jimenez, Success Center Testing Specialist, starting 7/6/2026, at a salary of $33,396/year; Ty Lain, Head Baseball Coach, starting 7/9/2026, at a salary of $46,348/year; Misty Russell, Academic Advisor, starting 9/1/2026, at a salary of $45,547/year; and, Colleen Williamson, Director of Public Relations, starting 7/6/2026, at a salary of $58,264/year. Trustee Dantic seconded the motion, and the motion carried 6-0.

New Faculty Position
Trustee Chalker moved to approve a new full-time 11-month Respiratory Care Instructor position with a Clinical/Simulation Addendum. Trustee Keene seconded the motion, and the motion carried 6-0.

Faculty Contract Approval
Trustee Taylor moved to approve the reassignment of Betty Ellis to the Respiratory Care Instructor position QV, Step 19, 11-month salary of $75,713, and approve a faculty contract transfer for Jennifer Harding from a 9-month to an 11-month faculty contract QV Step 24, 11-month salary of $79,869. Trustee Chalker seconded the motion, and the motion carried 6-0.

Tax Levy Certification
Trustee Taylor moved to approve the Certification Regarding 2027 Property Tax Levy and to have Chair Landrum sign on behalf of the Trustees. Trustee Winchell seconded the motion, and the motion carried 6-0.

Master Agreement Contract Ratification
Trustee Winchell moved to approve the changes to the Master Agreement effective for 2026-2027. Trustee Keene seconded the motion, and the motion carried 6-0.

Administrative & Staff Salary Increase
Chair Landrum moved to approve a 1.5% increase to the base and step moves as

appropriate for staff and administration for the 2026-2027 fiscal year and a $5 increase to the 403(b) or KPERS 457 monthly matching contribution to begin in September for administrative and staff salaries, bringing the amount from $75 to $80 per month. Trustee Keene seconded the motion, and the motion carried 6-0.

Approval of Bills
Trustee Dantic moved to approve the Claims Register. Trustee Chalker seconded the motion, and the motion carried 6-0.

Public Comment
None

Adjournment

Trustee Dantic moved to adjourn the meeting at 6:08 p.m. Trustee Winchell seconded the motion, and the motion carried 6-0.

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Heidi Flora, Clerk of the Board