EXHIBIT 1

Labette Community College
Board of Trustees Meeting Agenda
Thursday, October 9, 2025
Board Meeting 5:30 p.m.
Cardinal Event Center

"Labette Community College provides quality learning opportunities in a supportive environment for success in a changing world."

I. Adoption of Agenda.. Exhibit 1

II. Approval of September 11, 2025, Regular Meeting Minutes............ Exhibit 2

III. Reports and/or Board Discussion

   A. Faculty Senate Report
   B. SGA Report
   C. Administrative Reports
      i. Comparison of Expenditure to Budget
   D. Facilities Report
   E. President's Report

IV. Old Business (Action, Report, or Discussion
   A. Zetmeir HVAC Discussion ....

V. New Business (Action, Report, or Discussion)
   A. Staff Employment Letters .... Exhibit 3/4/5
   B. 2025 Report of Student Learning... Exhibit 6
   C. Approval of Bills.. Exhibit 7

VI. Public Comment

The Board of Trustees agenda shall contain one opportunity for public comment. This structure has been designed to provide the public with an opportunity to comment on any topic. The Chair of the Board explains the Board's approach to public comment with the following statement:

"***At this time we invite anyone in the audience to speak to the Board about any item or concern that pertains to the college. By policy, at this time the Board will not take any action on any item or concern, but we will be happy to take it under advisement for possible future action."*** The Board also retains the right to set time limits on public comment.

In the event that a large number of citizens are present and wish to speak in favor or opposition to an issue before the Board, the Board reserves the right to poll the number of citizens in favor of and opposition to the issue at hand as well as to limit the number of spokespersons representing opposing viewpoints. The Board also retains the right to set time limits as deemed appropriate.

VII. Next Regular Board Meeting: Thursday, November 13, 2025, 5:30 p.m., Cardinal Event Center

VIII. Adjournment

EXHIBIT 2

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
September 11, 2025

The Board of Trustees met at 5:30 p.m. on Thursday, September 11, 2025, at the Cardinal Event Center.

Members Present

Greg Chalker
Becky Dantic
Carl Hoskins
Rod Landrum
Montie Taylor
David Winchell

Others Present

Dr. Mark Watkins	Dr. Jason Sharp	Leanna Doherty	Kelly Kirkpatrick
Theresa Hundley	Ross Harper	Lindi Forbes	Haley Walker
Hannah Kennedy	Kevin Doherty	Harrison Hall	Ray Nolting
Kyndel Paulsen	Tim Teland		

Heidi Flora recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Chair Dantic asked for changes or additions to the meeting agenda. There were none. Trustee Landrum moved to approve the meeting agenda as presented. Trustee Chalker seconded the motion, and the motion carried 6-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Dantic asked for corrections or additions to the August 14, 2025, regular meeting minutes. There were none. Trustee Landrum moved to approve the minutes as presented. Trustee Hoskins seconded the motion, and the motion carried 6-0.

Reports and/or Board Discussion

Faculty Senate Report: None

Student Government Report: Harrison Hall, Student Life Associate, reported on the recent Student Government activities and events.

Administrative Report:

Comparison of Expenditures to Budget - The August financial report was placed on the tables. At the end of July, we were 17% through the year. The general fund was 17% expended, and the technical education/vocational fund was 17% expended. Vice-President Doherty invited questions from the Trustees.

EXHIBIT 2

Facilities Report: Kevin Doherty, Facilities Director, reported that CEMCO out of Joplin, MO, has aligned the pulleys to the Athletic Complex HVAC system and that it should run correctly now.

Kevin then introduced Kyndel Paulsen from P1 Group to discuss the issues with the Zetmeir Building HVAC systems. He presented a quote for $567,424 to complete the work on the first floor. He said the work would take approximately 4 weeks, and they could start during the December holiday break.VP Doherty said she could look into a lease purchase option, or available deferred maintenance funds could be used to fund the project. After extensive discussion, it was decided to go ahead and purchase the parts needed for both floors to avoid any upcoming tariffs and store them until needed.

Trustee Winchell moved to purchase the parts needed for the first floor at $264,600. Trustee Chalker seconded the motion, and the motion carried 6-0.

Trustee Winchell moved to purchase the parts needed for the second floor at $176,000. Trustee Chalker seconded the motion, and the motion carried 6-0.

Approval of Bills
Trustee Winchell moved to approve the Claims Register. Trustee Landrum seconded the motion, and the motion carried 6-0.

President's Report:

- Dr. Sharp gave an HLC update.
- Dr. Watkins announced that enrollment was up 2% from this time last year.
- Lindi Forbes, Foundation Director, reported on the recent Founder's Day event.
- Dr. Watkins shared that RegisteredNursing.org ranked LCC's Nursing Program as #1 in the state of Kansas.

New Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)

Public Hearing and Approval of Revenue Neutral Rate
Chair Dantic opened the public hearing for the Revenue Neutral Rate. There were no comments. Chair Dantic closed the hearing.

Trustee Landrum moved to approve the Revenue Neutral Rate as presented. Trustee Hoskins seconded the motion. A roll call vote was requested by Chair Dantic.

Trustee Chalker	Yes
Chair Dantic	Yes
Trustee Hoskins	Yes
Trustee Landrum	Yes
Trustee Taylor	Yes
Trustee Winchell	Yes

Public Hearing 2025-2026 Budget
Chair Dantic opened the public hearing for the 2025-2026 College Budget. There were no comments. Chair Dantic closed the hearing.

EXHIBIT 2

Approval of the 2025-2026 Budget
Trustee Landrum moved to approve the 2025-2026 College Budget. Trustee Taylor seconded the motion, and the motion carried 6-0.

2025 Annual Report
Dr. Watkins presented the 2025 Annual Report.

Trustee Landrum moved to accept the 2025 Annual Report. Trustee Hoskins seconded the motion, and the motion carried 6-0.

2025 Co-Curricular Annual Report
Kelly Kirkpatrick, Vice-President of Student Affairs, presented the 2025 Co-Curricular Annual Report.

Trustee Landrum moved to accept the 2025 Co-Curricular Annual Report. Trustee Chalker seconded the motion, and the motion carried 6-0.

New Course Approval
Trustee Hoskins moved to approve the new course BAUD 220 Principles of Marketing. Trustee Landrum seconded the motion, and the motion carried 6-0.

New Staff Employment Letter
Trustee Landrum moved to approve the employment letter for Benjamin Vozzola, Assistant Men's Basketball Coach, at $28,956/annually, to begin 9/08/25. Trustee Winchell seconded the motion, and the motion carried 6-0.

Executive Session

Trustee Winchell moved to recess into executive session at 6:34 p.m. for 5 minutes for personnel matters for non-elected personnel. To protect the privacy interests of an identifiable individual. Trustee Taylor seconded the motion, and the motion carried 6-0.

The following were invited to participate in the executive session: Dr. Mark Watkins, Dr. Jason Sharp, Kelly Kirkpatrick, and Haley Walker.

Trustee Landrum moved to extend the executive session by 5 minutes. Trustee Taylor seconded the motion, and the motion carried 6-0.

The Board returned to open meeting at 6:44 p.m.

Trustee Hoskins moved to release Patrick Duncan and Michelle Dayton, staff members on employment contracts, from their contracts. This release is an administrative request due to the discontinuance of federal funding. Trustee Taylor seconded the motion, and the motion carried 6-0.

Public Comment

Tim Teland reported that he and his wife had recently moved to Parsons from Bentonville, AR. He came to introduce himself and gave a little background about his family. He said that he had recently attended a Parsons City Commission meeting and would also be attending the next Labette County Commission meeting.

Trustee Taylor asked Dr. Sharp about what action is taken in case of an on-campus active shooter. Dr. Sharp shared what he could and said he was confident with the protocols that are in place.

Trustee Landrum reported he had recently visited the Workforce Training Center to see the new classroom and newly purchased equipment and was extremely impressed. He commended Ross Harper, Dean of Workforce & CTE. Ross shared some welding enrollment stats for this year and also shared that Oswego High School had started a welding program through LCC this year.

Trustee Taylor asked Dr. Watkins to express the Board's gratitude to the nursing program for their great accomplishment.

Adjournment

Trustee Hoskins moved to adjourn the meeting at 6:55 p.m. Trustee Taylor seconded the motion, and the motion carried 6-0.

Heidi Flora, Clerk of the Board

Agenda Item #: V.A.
Date: October 9, 2025

SUBJECT

New Staff Employment Letters

REASON FOR CONSIDERATION BY THE BOARD

Kansas statutes require the Board of Trustees' approval of selected employment contracts and letters.

BACKGROUND

Misty Russell has accepted and will be returning to the position of Director of Talent.
Michelle Dayton has accepted and will be returning to the position of Talent Search Educational Advisor.
Pat Duncan has accepted and will be returning to the position of Talent Search Educational Advisor.
Mary Dixon has accepted and will be returning to the position of Talent Search Associate.

PRESIDENT'S RECOMMENDATION

The Board of Trustees approve the New Staff Employment Letters for Misty Russell, Director of Talent Search Project, at $61,752/annually, starting 9/22/2025; Michelle Dayton, Talent Search Educational Advisor, at $52,216/annually, starting 9/22/2025; Pat Duncan, Talent Search Educational Advisor, at 54,876/annually, starting 9/22/2025; and, Mary Dixon, Talent Search Associate, at $17,264/annually, starting 9/22/2025.

EXHIBIT 3

Job Title:	Director of Talent Search Project	Job Number:	STUD-0035
Department:	Student Affairs – Talent Search	Job Grade:	34
Reports To:	Vice President of Student Affairs	FLSA Status:	Exempt

Job Purpose and Objectives:
Responsible for planning, developing, implementing and directing the Talent Search program in consultation and cooperation with college officials at Labette Community College.

Supervisory/Management Responsibilities:

☒ Yes ☐ No This position is responsible for the supervision/leadership of employees, which includes making employment-related decisions and/or recommendations, and formally evaluating performance.

Supervisory/Management Competencies (applicable to all organizational employees in supervisory/management positions):

People Management: Clearly defines subordinate roles and responsibilities; motivates employees to perform and delegates work effectively; applies consistent performance standards and handles performance problems decisively and objectively; leads by example.

Operations Management – Directs and guides operations in alignment with organizational and departmental overall goals and objectives; ensures the execution of efficient processes to maximize organizational and departmental resources; utilizes operational knowledge to make sound decisions.

Strategic Leadership: Determines the strategic direction of the team or department in alignment with overall organizational goals; effectively communicates strategies internally and externally; creates a culture to support strategies and provides mechanisms to implement them; fosters buy-in and enthusiasm with employees.

Job Competencies: Essential Functions include the following. Duties and responsibilities, as required by business necessity may be added, deleted, or changed at any time at the discretion of management, formally or informally, either verbally or in writing. Schedule and shift assignments and work location may be changed at any time, as required by business necessity.

1. Supervises, directs and evaluates assigned staff, addresses employee concerns and problems, directs work, counsels, disciplines and completes employee performance appraisals
2. Plans and directs talent search activities in coordination with staff and other participants
3. Monitors activities of the talent search personnel and coordinates their activities in support of project goals and timelines as set out by the grant document
4. Serves as the liaison with the federal program officer and maintains open communications between project staff and other college personnel, administrators, faculty and others
5. Monitors project progress towards achieving specific milestones and objectives
6. Prepares and submits annual and interim performance reports as required by the Department of Education
7. Ensures project objectives and college priorities coincide
8. Provides proper fiscal accountability and administrative oversight to prevent misuse of federal funds
9. Ability to conduct talent search information presentations at target schools and community agencies
10. Promotes the talent search project to the area media to increase public awareness
11. Directs and manages the gathering, classifying and dissemination of program data for reporting purposes
12. Ensures federal reports are submitted on time
13. Identifies eligible participants and oversees recruitment and selection of students into the project
14. Ability to assure equal access to project services for all students
15. Develops and conducts orientations for staff and participants
16. Allows a flexible holiday and vacation schedule due to possible changes throughout the year
17. Responsible for representing the project at all appropriate meetings
18. Ability to become FERPA trained
19. Additional hours may be required on occasion, including evening and weekend hours
20. Enforces and maintains compliance with all federal, state and local laws and ordinances
21. Performs other duties as assigned or deemed necessary
22. Complies with all organizational and departmental policies and procedures
23. Operates all job-related equipment, machinery, tools and other aids as required or needed
24. Protects and maintains any confidential information you have access to, whether oral, written, or electronic
25. Travel may be required on occasion

Position Requirements and Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Position Requirements:

1. Master's degree in education, counseling, human services or closely-related subject required
2. Personal or professional experience overcoming educational and economic barriers such as those faced by eligible Talent Search project participants
3. Experience in designing, managing or implementing programs for diverse populations
4. Experience in managing staff and budgets
5. Experince with grant management and operations is preferred

Certifications / Licenses:

1. Valid driver's license

Skills/Knowledge/Abilities:

1. Demonstrates sensitivity to the needs of disadvantaged students and displays excellent public relation skills
2. Communicates effectively with students, staff and other diverse populations
3. Good administrative, organizational and communication skills
4. Excellent time management skills and ability to multi-task and prioritize work
5. Ability to fulfill all duties with minimal supervision and to work independently
6. Assess situations rapidly and make logical decisions in a timely manner
7. Analyze facts and exercise sound judgment
8. Ability to effectively manage projects and multiple priorities simultaneously
9. Strong written and verbal communication skills
10. Problem solving and critical thinking skills
11. Strong math, spelling, computer, and calculator abilities
12. Ability to communicate in a professional, calm and courteous manner with the general public and employees
13. Attention to detail

Work Environment and Physical Demands: The work environment characteristics and physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions

- Must be able to perform the essential functions of the job, with or without accommodation.
- Must be able to work in a multi-tasked, high volume environment.
- Daily attendance is required, schedules may fluctuate to accommodate needs, deadlines and delivery of services. Attendance is required at position and college meetings and trainings, some of which may be out of the primary work area.
- Frequent periods of sitting, standing, walking, and carrying items will be required.
- Average use of computer, phones, and other position related technology required per position.
- Office located on _____1st_________ floor of building. Office with ______1______# windows.

Confidential and/or sensitive information, if any, is accessible by an employee to perform the duties of the job:

☒ Employee Information ☒ Managerial Information
☒ Organizational Information ☒ Professional Information
☒ Customer / Contact Information ☐ Other:

Personal contacts an employee makes with others (face-to-face and telephone) to perform the duties of the job:

☒ Within the immediate organization, department, office, project, or work unit, and in related or support units; and/or with members of the public in very highly structured situations

☒ With employees in the same organization, but outside the immediate department or division and/or with members of the public, as individuals or groups, in a moderately structured setting

☒ With individuals or groups from outside the organization in a moderately unstructured setting. The contacts are not established on a routine basis; the purpose and extent of each contact is different

☐ With high-ranking officials from outside the organization at national or international levels in highly unstructured settings

Acknowledgement:

This job description was reviewed with me and I understand that nothing in this job description restricts The Organization's right to assign, reassign or eliminate duties and responsibilities to this job at any time This job description reflects The Organization's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions This job description is not intended as a contract of employment, nor to be construed as a guarantee of employment for any specific period of time or any specific type of work I agree and acknowledge that my employment is "at will" and can be terminated, with or without cause or notice, at any time by The Organization or myself

Employee Name (Print)	**Signature**	**Date**
Supervisor / Department Director (Print)	**Signature**	**Date**

Revision History			
Revision #	**Revision Author**	**Date**	**Description of Revision(s)**
00	Hayley Howe- TAG	06/01/2024	Formatted and finalized from previous JD and job analysis questionnaire/process
01			
02			
03			

Job Title:	Talent Search Educational Advisor	Job Number:	STUD-0034
Department:	Student Affairs – Talent Search	Job Grade:	30
Reports To:	Director of Talent Search Project	FLSA Status:	Non-Exempt

Job Purpose and Objectives:
Responsible for providing academic, career exploration, social, finical and postsecondary school choice guidance to students in the project target area for Labette Community College.

Supervisory/Management Responsibilities:

☐ Yes ☒ No This position is responsible for the supervision/leadership of employees, which includes making employment-related decisions and/or recommendations, and formally evaluating performance.

Job Competencies: Essential Functions include the following. Duties and responsibilities, as required by business necessity may be added, deleted, or changed at any time at the discretion of management, formally or informally, either verbally or in writing. Schedule and shift assignments and work location may be changed at any time, as required by business necessity.

1. Provides academic, career, social, financial, and postsecondary school choice guidance to students in the project target area
2. Recruits and facilitates participant involvement in a secondary program of study established by a state or local educational agency
3. Teaches career exploration workshops when opportunities are available and coordinates job-shadowing programs with target area schools
4. Provides tutoring service connections for high school students
5. Creates periodic workshops to project participants on stress management, self-development and testing/study skills
6. Provides education or counseling services to financial and economic literacy and planning for participants and parents
7. Provides assessment, academic planning, advising and monitoring for project participants
8. Coordinates periodic PSAT/PACT and ACT/SAT information sessions and preparation workshops
9. Advises participating students on academic and vocational matters
10. Ability to provide workshops for participant's parents about services offered by Talent Search project
11. Consults with the talent search staff, the target school counselors and facility on behalf of project participants
12. Plans and coordinates financial aid awareness and assistance workshops for participants and parents
13. Coordinates educational and cultural enrichment activities with the Director of Talent Search Project
14. Participates in Talent Search cultural enrichment activities and college visits
15. Assists with program evaluation and the gathering, classifying and dissemination of program data for reporting purposes
16. Ability to coordinate public relations efforts, marketing and advising with the talent search director
17. Allows a flexible holiday and vacation schedule due to possible changes throughout the year
18. Ability to become FERPA trained
19. Additional hours may be required on occasion, including evening and weekend hours
20. Enforces and maintains compliance with all federal, state and local laws and ordinances
21. Performs other duties as assigned or deemed necessary
22. Complies with all organizational and departmental policies and procedures
23. Operates all job-related equipment, machinery, tools and other aids as required or needed
24. Protects and maintains any confidential information you have access to, whether oral, written, or electronic
25. Travel may be required on occasion

Position Requirements and Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Position Requirements:
1. Bachelor's degree in education, human services, or closely-related field
2. Personal or professional experience overcoming educational and economic barriers such as those faced by eligible Talent Search project participants

Certifications / Licenses:
1. Valid driver's license

Skills/Knowledge/Abilities:

1. Knowledge of requirements for college and post-secondary educational success and various college placement assessments
2. Compassionate and understanding to others
3. Knowledge of basic computer operations including MS office
4. Good communication and organization skills
5. Knowledge of college transfer requirements
6. Excellent time management skills and ability to multi-task and prioritize work
7. Ability to fulfill all duties with minimal supervision and to work independently
8. Assess situations rapidly and make logical decisions in a timely manner
9. Analyze facts and exercise sound judgment
10. Ability to effectively manage projects and multiple priorities simultaneously
11. Strong written and verbal communication skills
12. Problem solving and critical thinking skills
13. Strong math, spelling, computer, and calculator abilities
14. Ability to communicate in a professional, calm and courteous manner with the general public and employees
15. Attention to detail

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- Frequent periods of sitting, standing, walking, and carrying items will be required.
- Average use of computer, phones, and other position related technology required per position.
- Office located on _____1st_________ floor of building. Office with _____1_______# windows.

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☒ Organizational Information	☐ Professional Information
☒ Customer / Contact Information	☐ Other:

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☐ With individuals or groups from outside the organization in a moderately unstructured setting. The contacts are not established on a routine basis; the purpose and extent of each contact is different

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Acknowledgement:

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Employee Name (Print)	Signature	Date
Supervisor / Department Director (Print)	**Signature**	**Date**

Revision History			
Revision #	**Revision Author**	**Date**	**Description of Revision(s)**
00	Hayley Howe- TAG	06/01/2024	Formatted and finalized from previous JD and job analysis questionnaire/process
01			
02			
03			

Job Title:	Talent Search Associate	Job Number:	STUD-0036
Department:	Student Affairs-Talent Search	Job Grade:	13
Reports To:	Director of Talent Search Project	FLSA Status:	Non-exempt

Job Purpose and Objectives:
Responsible for maintaining all database and files for Labette Community College Talent Search program participants and staff

Supervisory/Management Responsibilities:

☐ Yes ☒ No This position is responsible for the supervision/leadership of employees, which includes making employment-related decisions and/or recommendations, and formally evaluating performance.

Job Competencies: Essential Functions include the following. Duties and responsibilities, as required by business necessity may be added, deleted, or changed at any time at the discretion of management, formally or informally, either verbally or in writing. Schedule and shift assignments and work location may be changed at any time, as required by business necessity.

1. Perform clerical office duties such as taking phone calls, preparing documents by using basic computer/word processing skills, coordinating and scheduling meetings, and arrange travel if needed
2. Maintains hard files of the project participants, ensuring they contain all necessary information and documentation
3. Process detailed reports and related information about the program for distribution to college and federal administration
4. Ability to keep minutes and other documentation required for project administration
5. Prepares and distributes manuals, forms, and other documents developed for project implementation
6. Provides program information to those who inquire by phone or in the project office
7. Coordinates implementation of the student follow up system
8. Maintains complex and specific database on all project participants' eligibility and academic progress
9. Coordinates public relations efforts, including marketing and advising, with the TS Director
10. Develops and distributes brochures and flyers promoting TS services
11. Ability to become FERPA trained
12. Additional hours may be required on occasion
13. Enforces and maintains compliance with all federal, state and local laws and ordinances
14. Performs other duties as assigned or deemed necessary
15. Complies with all organizational and departmental policies and procedures
16. Operates all job-related equipment, machinery, tools and other aids as required or needed
17. Protects and maintains any confidential information you have access to, whether oral, written, or electronic
18. Travel may be required on occasion

Position Requirements and Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Position Requirements:
1. Associate's degree
2. Two years clerical or office experience

Certifications / Licenses:
1. Valid driver's licence

Skills/Knowledge/Abilities:
1. Proficient in data and word processing and must be able to type 50 words per minute
2. Competent in filing and bookkeeping procedures
3. Familiar with Microsoft Office applications and software
4. Relates well to others and is a self-starter
5. Excellent time management skills and ability to multi-task and prioritize work
6. Ability to fulfill all duties with minimal supervision and to work independently
7. Assess situations rapidly and make logical decisions in a timely manner
8. Analyze facts and exercise sound judgment
9. Ability to effectively manage projects and multiple priorities simultaneously

10. Strong written and verbal communication skills
11. Problem solving and critical thinking skills
12. Strong math, spelling, computer, and calculator abilities
13. Ability to communicate in a professional, calm and courteous manner with the general public and employees
14. Attention to detail

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- Frequent periods of sitting, standing, walking, and carrying items will be required.
- Average use of computer, phones, and other position related technology required per position.
- Office located on ___1st___________ floor of building. Office with an open facing desk.

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☒ Organizational Information
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☐ Managerial Information
☐ Professional Information
☐ Other:

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Acknowledgement:

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______________________	______________________	__________
Employee Name (Print)	**Signature**	**Date**
______________________	______________________	__________
Supervisor / Department Director (Print)	**Signature**	**Date**

Revision History

Revision #	Revision Author	Date	Description of Revision(s)
00	Hayley Howe - TAG	07/01/2024	Formatted and finalized from previous JD and job analysis questionnaire/process
01			
02			
03			

Agenda Item #: V.B.
Date: October 9, 2025

SUBJECT

Report of Student Learning

REASON FOR CONSIDERATION BY THE BOARD

To keep the Trustees informed about our students.

BACKGROUND

Each year the Instructional Outcomes and Assessment committee prepares a Report of Student Learning for the LCC faculty and staff, Board of Trustees, and community. The report examines the Outcomes Assessment plan, analyzes assessment data for the past year, and makes recommendations for the upcoming year.

Ken Elliott, Dean of Instruction, will present the AY2025 Report of Student Learning for Board acceptance.

PRESIDENT'S RECOMMENDATION

The President recommends the Board of Trustees accept the AY25 Report of Student Learning.

Agenda Item: V.C.
Date: October 9, 2025

SUBJECT

Approval of Bills

REASON FOR CONSIDERATION BY THE BOARD

Kansas statutes require the Board of Trustees' approval of all expenditures

BACKGROUND

Each month a listing of claims to be paid is presented to the Board for approval.

PRESIDENT'S RECOMMENDATION

The President recommends approval of the bills.

EXHIBIT 7

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
9/4/2025

Check Number	Vendor	Description	Account Number	Amount	Total
140702	A T and T	Phone Service - WTC	12-4204-631-000	$702.18	$702.18
140704	Bureau Veritas	Annual Elevator Pressure Tests & Filir	11-7202-648-000	$1,320.00	$1,320.00
140705	Kenneth Elliott	Reimburse Inside Higher Ed Members	11-4202-681-000	$119.00	$119.00
140706	Evergy Kansas Central INC	Electricity	11-7102-634-000	$21,733.05	
		Electricity - WTC	12-4204-634-000	$713.90	
		Electricity - Student Union	16-9482-634-000	$509.23	$22,956.18
140707	Janice S Every	Weekly Landscaping (8/25 to 8/31)	11-7202-648-000	$200.00	$200.00
140708	Graves Foods	Supplies	16-9684-701-000	$59.14	
		Supplies	16-9684-701-000	$303.92	
		Supplies	16-9684-701-000	$120.92	
		Supplies	16-9684-701-000	$102.50	
		Supplies	16-9684-701-000	$213.18	
		Food	16-9684-743-000	$870.84	
		Credit - Undelivered Food	16-9684-743-000	($82.18)	
		Food	16-9684-743-000	$691.07	
		Food	16-9684-743-000	$1,542.81	
		Food	16-9684-743-000	$1,169.36	
		Food	16-9684-743-000	$130.29	
		Food	16-9684-743-000	$658.41	
		Food	16-9684-743-000	$46.32	$5,826.58
140709	Higher Learning Commission	Additional Location Dues	11-6501-681-000	$735.00	
		2025-2026 Membership Dues	11-6501-681-000	$5,940.15	$6,675.15
140710	Jason Hinson	Men's Basketball Travel - 9/8/2025	11-5508-601-000	$250.00	$250.00
140711	Kansas Gas Service	Gas Service	11-7102-633-000	$129.58	$129.58
140714	Landauer Inc	Radiation Monitors - Class of 2027	12-1210-700-002	$658.80	$658.80

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
9/4/2025

Check Number	Vendor	Description	Account Number	Amount	Total
140717	Anthony John Rabig	IR Consulting	11-6401-646-002	$225.00	$225.00
140718	Trajecsys Corporation	DMS Clinical Software Access	12-1214-700-002	$1,700.00	$1,700.00
140719	Verizon Wireless	J Burzinski Phone Charges	11-6401-701-000	$418.32	
		Blue Emergency Tower Lights	11-6501-631-000	$109.57	
		Facilities Phone Charges	11-7102-649-000	$236.78	$764.67
140720	Wave Wireless	Internet Service - WTC	11-6401-631-000	$69.00	$69.00
140721	Wex Bank	Rebates - August 2025	11-6502-720-000	($9.08)	
		Service Purchases - August 2025	11-6502-720-000	$27.30	
		Fuel Purchases - August 2025	11-6502-720-000	$503.26	$521.48
140722	Wright International Student Services	Finance Charge - August 2025	11-5201-613-000	$11.01	
		Students Removed from Delinquency	11-5201-613-000	$240.00	
		Students Loaded	11-5201-613-000	$10.00	
		Students Removed from Delinquency	11-5201-613-000	$720.00	$981.01
				$43,098.63	

11-General Fund	$32,987.94
12-Postsecondary Technical Education Fund	$3,774.88
16-Auxillary Ent Fund	$6,335.81
64-Deferred Maintenance	$0.00
67-Capital Outlay	$0.00
	$43,098.63

Checks approved for release prior to Board action

Mark Watkins
President

Deanna Doherty
Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
9/11/2025

Check Number	Vendor	Description	Account Number	Amount	Total
140723		Cardinal Card Balance Refund	16-0000-217-000	$14.69	$14.69
140724	Amazon Capital Services	Business Prime Membership	11-0100-484-000	$179.00	
		Charlie St. Cloud Novels	11-1109-700-000	$64.40	
		Lenovo LOQ Laptop - Prof Developm	11-4200-630-037	$1,295.00	
		Instructor Textbooks	11-4202-701-000	$184.67	
		ATR August Supply Order	11-5507-701-000	$296.86	
		Founder's Day Balloons and Decor	11-6301-709-000	$82.46	
		WANLUTECH All in One CCTV Teste	11-6401-646-002	$617.49	
		Premium Adhesive Backed PVC Card	11-6401-701-000	$129.96	
		Charmast Portable Charger	11-6401-701-000	$24.99	
		100 Pack Proximity Swipe Cards	11-6401-701-000	$150.38	
		Contactless Proximity Blank Key Fobs	11-6401-701-000	$9.49	
		Employee Textbooks	11-6501-590-001	$105.26	
		Wheelchair Access Sticker Decals	11-6503-701-000	$15.36	
		Caution/Automatic Door Decals	11-6503-701-000	$58.36	
		Supplies for Foundation	11-6505-701-000	$86.68	
		Wall Clocks and Water Filters	11-7102-649-000	$1,260.45	
		Nursing Student Support Items	12-1208-700-002	$91.89	
		Supplies for Welcome Week	16-9684-701-000	$377.11	$5,029.81
140725	B P Business Solutions	Gasoline	11-6502-720-000	$617.33	$617.33
140726	Hannah Jo Baker	Reimburse Mileage - El Dorado/KCCL	11-6201-601-000	$163.10	$163.10
140727		Cardinal Card Balance Refund	16-0000-217-000	$96.43	$96.43
140728		Cardinal Card Balance Refund	16-0000-217-000	$17.70	$17.70
140729		Cardinal Card Balance Refund	16-0000-217-000	$23.67	$23.67
140730		Cardinal Card Balance Refund	16-0000-217-000	$32.35	$32.35

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
9/11/2025

Check Number	Vendor	Description	Account Number	Amount	Total
140731		Cardinal Card Balance Refund	16-0000-217-000	$20.00	$20.00
140732	Tarah L Cockrell	Cardinal Card Balance Refund	16-0000-217-000	$23.08	$23.08
140733	Commerce Bank	Rental Car - Men's Basketball	11-5508-603-000	$251.47	$251.47
140734	Haley Renee Cook	Cardinal Card Balance Refund	16-0000-217-000	$21.78	$21.78
140735	Phylis A Coomes	Reimburse Mileage - SEKLS Meeting	11-4101-602-000	$30.10	$30.10
140736	Alexander J Coplon	Baseball Travel - 9/9/2025	11-5502-601-000	$300.00	$300.00
140737		Cardinal Card Balance Refund	16-0000-217-000	$6.31	$6.31
140738	William J Downey	Cardinal Card Balance Refund	16-0000-217-000	$18.17	$18.17
140739	Douglas Ecoff	Cardinal Card Balance Refund	16-0000-217-000	$95.36	$95.36
140740		Cardinal Card Balance Refund	16-0000-217-000	$20.11	$20.11
140741	Evergy Kansas Central INC	Electricity - Cherokee Center	11-7103-634-000	$956.05	$956.05
140742	Janice S Every	Fall Mums for Campus	11-7102-649-000	$250.00	$250.00
140743	Janice S Every	Weekly Landscaping (9/1 to 9/7)	11-7202-648-000	$200.00	$200.00
140744		Cardinal Card Balance Refund	16-0000-217-000	$20.00	$20.00
140745	Ashley Paige George	Cardinal Card Balance Refund	16-0000-217-000	$10.00	$10.00
140746		Cardinal Card Balance Refund	16-0000-217-000	$49.12	$49.12
140747		Cardinal Card Balance Refund	16-0000-217-000	$45.39	$45.39
140748		Cardinal Card Balance Refund	16-0000-217-000	$20.00	$20.00
140750		Cardinal Card Balance Refund	16-0000-217-000	$20.00	$20.00
140751	Kansas Department of Revenue	Bird's Nest Sales Tax - August	16-0000-216-001	$165.08	
		Cardinal Cafe Sales Tax - August	16-0000-216-002	$258.14	$423.22
140752	Kansas Gas Service	Gas Service - Cherokee Center	11-7103-633-000	$52.00	$52.00
140753	Kelly D. Kirkpatrick	Reimburse Hotel - KCCLI/K Kirkpatric	11-5701-601-000	$105.44	
		Reimburse Mileage - KCCLI/El Dorad	11-5701-601-000	$161.00	
		Reimburse Hotel - KCCLI/H Baker	11-6201-601-000	$105.44	$371.88

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
9/11/2025

Check Number	Vendor	Description	Account Number	Amount	Total
140754		Cardinal Card Balance Refund	16-0000-217-000	$2.82	$2.82
140755		Cardinal Card Balance Refund	16-0000-217-000	$140.10	$140.10
140756	Lingo Telecom LLC	Fax Lines	11-6501-631-000	$28.55	$28.55
140757		Cardinal Card Balance Refund	16-0000-217-000	$2.13	$2.13
140758		Cardinal Card Balance Refund	16-0000-217-000	$3.48	$3.48
140759		Cardinal Card Balance Refund	16-0000-217-000	$118.32	$118.32
140760	Audrey Jo Miller	Cardinal Card Balance Refund	16-0000-217-000	$70.00	$70.00
140761		Cardinal Card Balance Refund	16-0000-217-000	$25.00	$25.00
140762		Cardinal Card Balance Refund	16-0000-217-000	$10.00	$10.00
140763		Cardinal Card Balance Refund	16-0000-217-000	$8.17	$8.17
140764	Connie Nance	Cardinal Card Balance Refund	16-0000-217-000	$27.90	$27.90
140765		Cardinal Card Balance Refund	16-0000-217-000	$81.82	$81.82
140766	Parsons Rotary Club	Quarterly Dues - Mark Watkins	11-6101-702-000	$150.00	$150.00
140767	Alan C Pommier	Cardinal Card Balance Refund	16-0000-217-000	$20.00	$20.00
140768	Premier X-Ray Solutions, LLC	Battery Installation and Testing	12-1205-701-001	$750.00	
		Collimator Rad/Light Field Verification	12-1205-701-001	$145.00	
		AMX4+ Battery Replacement Packag	12-1205-701-001	$2,800.00	
		Portal to Portal Travel & Freight	12-1205-701-001	$785.00	$4,480.00
140769	Rural Water District #5	Water Service - Cherokee Center	11-7103-632-000	$22.60	$22.60
140770	Sam's Club Direct	Bird's Nest Concessions	16-9381-742-000	$71.70	$71.70
140771	Shannon Leigh Schibi	Cardinal Card Balance Refund	16-0000-217-000	$13.27	$13.27
140772	Aaron Mabe Smith	Cardinal Card Balance Refund	16-0000-217-000	$4.05	$4.05
140773	Cheryl Smith	Cardinal Card Balance Refund	16-0000-217-000	$25.04	$25.04
140774		Cardinal Card Balance Refund	16-0000-217-000	$18.48	$18.48
140776		Cardinal Card Balance Refund	16-0000-217-000	$344.65	$344.65

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
9/11/2025

Check Number	Vendor	Description	Account Number	Amount	Total
140777	Veritiv	Paper	11-6503-705-000	$1,007.21	
		Paper	11-6503-705-000	$1,228.14	$2,235.35
140778	Jeremiah Christo Dean Voliva	Cardinal Card Balance Refund	16-0000-217-000	$5.10	$5.10
140779	Haley Walker	Reimburse Meals - HR Conf/Overland	11-6504-601-001	$98.53	
		Reimburse Mileage - HR Conf/JCCC	11-6504-601-001	$212.94	$311.47
140780	Darcie Wall-Martinez	Cardinal Card Balance Refund	16-0000-217-000	$20.00	$20.00
140781		Cardinal Card Balance Refund	16-0000-217-000	$4.45	$4.45
140782		Cardinal Card Balance Refund	16-0000-217-000	$6.88	$6.88
140783		Cardinal Card Balance Refund	16-0000-217-000	$18.23	$18.23
140784	Wilbert Funeral Services	Memorial Tree Marker - Groff	11-7102-649-000	$298.00	
		Memorial Tree Marker - Chinn	11-7102-649-000	$298.00	$596.00
140785		Cardinal Card Balance Refund	16-0000-217-000	$192.13	$192.13
140786		Cardinal Card Balance Refund	16-0000-217-000	$3.87	$3.87
140787		Cardinal Card Balance Refund	16-0000-217-000	$32.04	$32.04
140788	Scotty M Zollars	Reimburse Mileage - SEKLS Meeting	11-4101-602-000	$56.00	$56.00
				$18,348.72	

11-General Fund	$11,152.71
12-Postsecondary Technical Education Fund	$4,571.89
16-Auxillary Ent Fund	$2,624.12
64-Deferred Maintenance	$0.00
67-Capital Outlay	$0.00
	$18,348.72

Checks approved for release prior to Board action

Mark Watkins
President

Leanna Doherty
Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
9/18/2025

Check Number	Vendor	Description	Account Number	Amount	Total
140789	A T and T	Phone Service	11-6501-631-000	$215.25	$215.25
140790	A T and T	Internet Service	11-6401-631-000	$1,900.92	
		Internet Service	11-6401-631-000	$967.35	
		Internet Service	11-6401-631-000	$1,103.33	$3,971.60
140791	City of Parsons	Water Service	11-7102-632-000	$3,377.98	
		Water Service - WTC	12-4204-632-000	$162.55	
		Water Service - Student Union	16-9482-632-000	$199.74	$3,740.27
140792	Alexander J Coplon	Baseball Travel - 9/25/2025	11-5502-601-000	$825.00	$825.00
140793	Alexander J Coplon	Baseball Travel - 9/18/2025	11-5502-601-000	$540.00	$540.00
140794	Janice S Every	Weekly Landscaping (9/8 to 9/14)	11-7202-648-000	$200.00	$200.00
140795	First Dakota Indemnity Company	Worker's Compensation Ins - Sept 20	11-6501-590-001	$1,268.00	$1,268.00
140796	GFL Environmental	Trash Removal - Cherokee Center	11-7103-649-000	$416.26	$416.26
140797	Graves Foods	Food	16-9684-743-000	$195.58	$195.58
140798	Brittany Haley	Reimburse - Insoles for VB Player	11-5507-701-000	$46.23	$46.23
140799	Ross Harper	Reimburse Mileage - BSHS & Leawoo	12-1205-602-000	$306.60	
		Reimburse Flight - Bruman Conf/Dec	12-1246-630-000	$383.37	$689.97
140801	Mia Kathryn Howard	Reimburse Mileage - Recruiting Trips	11-5302-601-000	$95.90	
		Reimburse Mileage - Quapaw HS	11-5302-601-000	$72.80	$168.70
140802	Theresa M Hundley	Reimburse - MidAir Conference Reg	11-5303-601-000	$320.00	$320.00
140804	Kansas Gas Service	Gas Service	11-7102-633-000	$272.45	
		Gas Service - WTC	12-4204-633-000	$60.77	
		Gas Service - Student Union	16-9482-633-000	$89.24	$422.46
140808	PBR Tournament KC LLC	JUCO Showcase 2025 - Registration	11-5502-701-000	$350.00	$350.00
140809	SKIL Resource Center	Refund - Event Center Rental 8/21/25	11-0100-484-001	$200.00	$200.00
140810	Touchtone Communications	Toll Free Fax Line	11-6501-631-000	$172.31	$172.31

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
9/18/2025

Check Number	Vendor	Description	Account Number	Amount	Total
140812	WoodRiver Energy LLC	Natural Gas Service	11-7102-633-000	$131.57	
		Natural Gas Service - Student Union	16-9482-633-000	$41.54	$173.11
				$13,914.74	

11-General Fund	$12,475.35
12-Postsecondary Technical Education Fund	$913.29
16-Auxillary Ent Fund	$526.10
64-Deferred Maintenance	$0.00
67-Capital Outlay	$0.00
	$13,914.74

Checks approved for release prior to Board action

Mark Watt

President

Deanna Doherty

Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
9/25/2025

Check Number	Vendor	Description	Account Number	Amount	Total
140998	A T and T	Internet Service	11-6401-631-000	$1,588.75	$1,588.75
141000	DeLyna R Bohnenblust	Reimburse Hotel - KSBN/KCADNE Mi	12-1208-601-000	$258.80	
		Reimburse Meals - KSBN/KCADNE M	12-1208-601-000	$101.93	$360.73
141001	Linda Gale Brown	Reimburse Mileage - Clinical Admin	12-1210-601-000	$225.40	$225.40
141002	Capital One	Supplies	11-5302-701-000	$45.60	
		Apply Kansas Training Lunch	11-5302-711-000	$28.11	
		Laundry Items	11-5508-701-000	$101.52	
		MBB Practice Shorts	11-5508-701-000	$137.91	
		Office Supplies	11-5508-701-000	$113.28	
		Photoshoot & Office Supplies	11-6301-701-000	$174.11	
		Cardinal Connect Snacks and Supplie	11-6301-709-000	$255.21	
		Pumpkins for Fall Decor on Campus	11-7102-649-000	$20.96	
		Storage Totes for Simulation Center	12-1208-646-000	$129.63	
		Storage Totes for Simulation Center	12-1208-646-000	$31.17	
		White Coat Ceremony Supplies	12-1208-700-002	$50.23	
		Supplies for Workforce Workshops	12-4204-701-000	$114.24	
		Food	16-9684-743-000	$267.76	
		Food	16-9684-743-000	$92.68	
		Food	16-9684-743-000	$127.14	
		Food	16-9684-743-000	$433.26	
		Food	16-9684-743-000	$18.10	
		Food	16-9684-743-000	$45.53	
		Food	16-9684-743-000	$152.35	
		Food	16-9684-743-000	$106.31	
		Food	16-9684-743-000	$15.68	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
9/25/2025

Check Number	Vendor	Description	Account Number	Amount	Total
141002	Capital One	Food	16-9684-743-000	$44.23	
		Food	16-9684-743-000	$32.42	
		Food	16-9684-743-000	$10.00	
		Food	16-9684-743-000	$322.82	$2,870.25
141003	Chubb Commercial Insurance	Updated Commercial Property Ins	11-6501-621-000	$767.00	$767.00
141004	Commercial Bank	Loan 110221672 - Principal	11-6201-761-000	$39,238.70	
		Loan 110221672 - Interest	11-6201-762-000	$407.56	$39,646.26
141005	Alexander J Coplon	Baseball Travel - 10/28/2025	11-5502-601-000	$495.00	$495.00
141006	Alexander J Coplon	Baseball Travel - 10/11/2025	11-5502-601-000	$660.00	$660.00
141007	Gabriella I Cortez	Women's BB Travel - 10/5/2025	11-5503-601-000	$300.00	$300.00
141008	CPI Technologies, Inc	Copy Usage - Cherokee Center	11-7103-701-000	$137.83	$137.83
141009	Elan Financial Services	CATYC - 2025 Conf Reg - J Sharp	11-4201-601-000	$275.00	
		DoubleTree - Admissions - KACRAO (	11-5302-601-000	$946.77	
		Walmart.com - LCHS Senior Day Item	11-5302-711-000	$112.84	
		Domino's - Apply Kansas Lunch	11-5302-711-000	$90.37	
		Domino's - LCHS Senior Day Pizza	11-5302-711-000	$139.80	
		Holiday Inn - Volleyball - Concordia, K	11-5504-601-000	$1,021.50	
		Tax Credit - Holiday Inn - Volleyball	11-5504-601-000	($76.50)	
		Hilton Garden - Volleyball - Sioux City	11-5504-601-000	$2,227.54	
		Compound Sportswear - Shipping	11-5505-701-000	$132.00	
		Compound Sportswear - Wrestling Ge	11-5505-701-000	$2,200.00	
		Dick's Sporting - VB Elbow Pads	11-5507-701-000	$41.75	
		NAFSA - F-1 Advising - B McCall	11-5701-706-000	$420.00	
		Expedia - DoubleTree - T Moon	11-6401-601-000	$322.92	
		MidAir - 2025 Conf Reg - T Moon	11-6401-601-000	$320.00	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
9/25/2025

Check Number	Vendor	Description	Account Number	Amount	Total
141009	Elan Financial Services	Sectigo.com - Domain SSL Certificate	11-6401-646-002	$956.97	
		Blue Iris - Security Software License	11-6401-701-000	$79.95	
		Netgear - Annual Insight Premium	11-6401-701-000	$93.90	
		ProctorFree - Sono Proctored Exams	11-6401-701-000	$686.00	
		Hyatt Place - H Walker - JCCC Conf	11-6504-601-001	$218.00	
		Hyatt Place - K Ozier - JCCC Conf	11-6504-601-001	$218.00	
		SHRM - Recertification Fee - H Walke	11-6504-630-000	$165.00	
		Winsupply - Materials and Delivery	11-7102-649-000	$1,390.06	
		Winsupply - Commercial Water Heate	11-7102-649-000	$6,307.94	
		Chinese Chef - Rad FA25 Advisory Lu	12-1210-709-000	$300.92	
		JCCC - Simulation Conf Reg - B Ellis	12-1211-601-000	$275.00	
		Trajecsys - DMS System Access	12-1214-700-002	$50.00	
		Trajecsys - DMS System Access	12-1214-700-002	$300.00	
		O'Reilly - Hydraulic Fluid - Brake Pres	12-1219-700-000	$449.94	
		CareerSafe - OSHA Vouchers	12-4204-701-001	$1,750.00	
		KS.gov - KDADS C.N.A Fees	12-4204-701-002	$184.50	
		KS.gov - KDADS C.N.A. Fees	12-4204-701-002	$184.50	
		Ozarks Coca-Cola - Bag in the Box P(	16-9684-743-000	$329.49	
		Ozarks Coca-Cola - Bag in the Box P(	16-9684-743-000	$805.76	$22,919.92
141010	Evergy Kansas Central INC	Electricity - Athletic Expansion	11-7102-634-000	$6,030.92	
		Electricity - 1230 Main	11-7102-634-000	$389.39	
		Electricity - Vehicle Lot	11-7102-634-000	$71.99	$6,492.30
141011	Janice S Every	Weekly Landscaping (9/15 to 9/21)	11-7202-648-000	$200.00	$200.00
141012	Jason Hinson	Men's Basketball Travel - 10/3/2025	11-5508-601-000	$400.00	$400.00
141013	Jason Hinson	Men's Basketball Travel - 10/4-5/2025	11-5508-601-000	$400.00	$400.00

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
9/25/2025

Check Number	Vendor	Description	Account Number	Amount	Total
141014	Jason Hinson	Men's Basketball Travel - 10/17/2025	11-5508-601-000	$500.00	$500.00
141015	DeAnna Jean Huffman	Reimburse Class Supplies	11-1114-700-000	$24.76	$24.76
141017	Kansas Gas Service	Gas Service - 1230 Main	11-7102-633-000	$47.71	
		Gas Service - 1306 Main	11-7102-633-000	$44.52	$92.23
141018	KCADNE	Conference Registrations - Nursing D	12-1246-630-000	$800.00	$800.00
141019	Deardin Gracen Kelley	Volleyball Travel - 10/8/2025	11-5504-601-000	$500.00	$500.00
141020	Deardin Gracen Kelley	Volleyball Travel - 10/20/2025	11-5504-601-000	$500.00	$500.00
141021	Deardin Gracen Kelley	Volleyball Travel - 10/22/2025	11-5504-601-000	$500.00	$500.00
141022	Deardin Gracen Kelley	Volleyball Travel - 10/25/2025	11-5504-601-000	$500.00	$500.00
141023	Melissa Kipp	Reimburse Classroom Supplies	12-1203-700-000	$19.71	$19.71
141024	Kelly D. Kirkpatrick	Reimburse Flight - NAFSA F-1 Advisir	11-5701-601-000	$291.16	
		Reimburse NACADA New Advisor Tra	11-5701-701-000	$1,650.00	
		Reimburse - F1 Advising - A Bolinger	11-5701-706-000	$250.00	$2,191.16
141025	Labette Avenue	Newspaper Renewal	11-4101-704-001	$70.00	$70.00
141028	Ryan S. Phillips	Softball Travel - 10/19/2025	11-5509-601-000	$600.00	$600.00
141029	Ryan S. Phillips	Softball Travel - 10/10/2025	11-5509-601-000	$600.00	$600.00
141030	Ryan S. Phillips	Softball Travel - 10/3/2025	11-5509-601-000	$600.00	$600.00
141031	Jason L Sharp	Reimburse Mileage - State Meetings	11-4201-601-000	$204.40	
		Reimburse Meals - Pueblo CC Trip	11-4201-601-000	$32.43	
		Reimburse Rental Fuel - Pueblo CC T	11-4201-601-000	$95.37	
		Reimburse Hotel - Pueblo CC Trip	11-4201-601-000	$200.33	$532.53
141032	The Villas at LCC, LLC	Housing	11-0000-201-001	$1,679.00	
		Housing	11-0000-201-001	$1,778.00	
		Housing	11-0000-201-001	$1,936.00	
		Housing	11-0000-201-001	$1,767.00	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
9/25/2025

Check Number	Vendor	Description	Account Number	Amount	Total
141032	The Villas at LCC, LLC	Housing	11-0000-201-001	$2,695.00	
		Housing	11-0000-201-001	$1,474.00	
		Housing	11-0000-201-001	$678.00	
		Housing	11-0000-201-001	$1,767.00	
		Housing	11-0000-201-001	$1,653.35	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$1,948.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$1,993.00	
		Housing	11-0000-201-001	$2,695.00	
		Housing	11-0000-201-001	$2,156.00	
		Housing	11-0000-201-001	$1,918.00	
		Housing	11-0000-201-001	$2,556.00	
		Housing	11-0000-201-001	$42.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$2,059.00	
		Housing	11-0000-201-001	$1,767.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$2,356.00	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
9/25/2025

Check Number	Vendor	Description	Account Number	Amount	Total
141032	The Villas at LCC, LLC	Housing	11-0000-201-001	$2,756.00	
		Housing	11-0000-201-001	$2,067.00	
		Housing	11-0000-201-001	$415.00	
		Housing	11-0000-201-001	$913.00	
		Housing	11-0000-201-001	$1,106.00	
		Housing	11-0000-201-001	$403.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$2,301.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$1,767.00	
		Housing	11-0000-201-001	$2,717.13	
		Housing	11-0000-201-001	$1,428.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$1,665.89	
		Housing	11-0000-201-001	$2,387.00	
		Housing	11-0000-201-001	$301.00	
		Housing	11-0000-201-001	$1,767.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$2,356.00	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
9/25/2025

Check Number	Vendor	Description	Account Number	Amount	Total
141032	The Villas at LCC, LLC	Housing	11-0000-201-001	$2,695.00	
		Housing	11-0000-201-001	$2,156.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$164.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$130.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$2,356.00	
		Housing	11-0000-201-001	$1,913.00	$129,937.37
141034	Haley Walker	Reimburse Mileage - SHRM State Co	11-6504-601-001	$177.80	$177.80
				$215,609.00	

11-General Fund	$207,579.50
12-Postsecondary Technical Education Fund	$5,225.97
16-Auxillary Ent Fund	$2,803.53
64-Deferred Maintenance	$0.00
67-Capital Outlay	$0.00
	$215,609.00

Checks approved for release prior to Board action

Mark Watkins

President

Deanna Doherty

Vice President of Finance & Operations

Check Number	Vendor	Description	Account Number	Amount	Total
141036	A Book Company	Employee Textbooks	11-6501-590-001	$186.55	
		Financial Aid Books	16-0000-131-002	$24,981.02	
		Returned Financial Aid Books	16-0000-131-002	($584.06)	$24,583.51
141037	Ace Hardware, Inc.	Battery Charger 10 A	11-5502-701-000	$79.99	
		Hoses and Sprinkler for SB Field	11-5509-701-000	$109.97	
		Supplies for SB Restroom & Field	11-5509-701-000	$61.97	
		Sprinklers for SB Field	11-5509-701-000	$34.99	
		Maintenance Supplies	11-7102-649-000	$136.51	
		Maintenance Supplies	11-7102-649-000	$15.97	
		Maintenance Supplies	11-7102-649-000	$12.36	
		Maintenance Supplies	11-7102-649-000	$11.99	
		Maintenance Supplies	11-7102-649-000	$164.94	
		Maintenance Supplies	11-7102-649-000	$121.98	
		Maintenance Supplies	11-7102-649-000	$26.28	
		Maintenance Supplies	11-7102-649-000	$56.98	
		Maintenance Supplies	11-7102-649-000	$12.99	
		Maintenance Supplies	11-7102-649-000	$42.35	
		Maintenance Supplies	11-7102-649-000	$107.97	
		Maintenance Supplies	11-7102-649-000	$89.98	
		Maintenance Supplies	11-7102-649-000	$15.99	
		Maintenance Supplies	11-7102-649-000	$47.55	
		Maintenance Supplies	11-7102-649-000	$89.50	
		Maintenance Supplies	11-7102-649-000	$24.08	
		Maintenance Supplies	11-7102-649-000	$35.34	
		Maintenance Supplies	11-7102-649-000	$14.99	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
9/30/2025

Check Number	Vendor	Description	Account Number	Amount	Total
141037	Ace Hardware, Inc.	Maintenance Supplies	11-7102-649-000	$54.54	
		Maintenance Supplies	11-7102-649-000	$11.97	
		Maintenance Supplies	11-7102-649-000	$34.00	
		Maintenance Supplies	11-7102-649-000	$49.97	
		Maintenance Supplies	11-7102-649-000	$54.76	
		Custodial Supplies	11-7102-702-000	$32.98	
		Hand Tools	12-1219-700-000	$63.97	
		WTC Shop Tools	12-1219-700-000	$172.92	
		Paint Supplies	12-1219-700-000	$257.93	
		Drill Bit Set	12-1219-700-000	$14.99	$2,062.70
141038	American Electric Company	Corncob Lamp Med Bases	11-7102-649-000	$103.00	$103.00
141039	Atlas Steel Products, Inc	Metal	12-1219-700-001	$1,880.00	$1,880.00
141040	Blick Art Materials	Shipping	11-1101-700-000	$170.00	
		Art Class Materials and Supplies	11-1101-700-000	$2,037.77	$2,207.77
141041	Carolina Biological Supply Company	Disposable, Sterile Petri Dishes 500 c	11-1102-700-000	$159.42	
		Dialysis Tubing	11-1103-700-000	$10.12	
		Shipping	11-1103-700-000	$27.95	
		LB Prepoured Agar Plates, pack of 10	11-1103-700-000	$74.25	
		Preserved Sheep Eyes, Plain	11-1103-700-000	$36.00	
		Shipping	11-1103-700-000	$51.82	
		Preserved Sheep Hearts, Plain	11-1103-700-000	$179.00	
		Preserved Sheep Kidneys	11-1103-700-000	$142.20	
		Carolina BioKits®: Urinalysis	11-1103-700-000	$306.18	
		Dialysis Tubing (1", 50 ft)	11-1103-700-000	$97.64	$1,084.58
141042	Cintas Corp	Soap Dispenser & Sanitizer Refills	11-7102-702-000	$112.97	$112.97

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
9/30/2025

Check Number	Vendor	Description	Account Number	Amount	Total
141043	Commercial Laundry Sales & Service	Washer & Dryer Service and Repair	11-7102-649-000	$1,361.86	$1,361.86
141044	Controls & Electric Motors Co.	Service Call - Gym Unit Vibration Test	11-7102-649-000	$700.00	
		Gym Unit Belt Alignment and Balance	11-7102-649-000	$850.00	
		Service Call - Gym Unit Repairs	11-7102-649-000	$350.00	$1,900.00
141045	Dell Marketing L P	Dell Latitude 7350 - Detachable	11-6402-850-000	$1,352.41	$1,352.41
141046	DH Pace Company, Inc	Replace Motor Gearbox - Service Call	67-7100-649-002	$78.00	
		Replace Motor Gearbox - Labor	67-7100-649-002	$1,105.00	
		Replacement Gearbox - Student Unio	67-7100-649-002	$2,337.87	$3,520.87
141047	Digital Connections Inc.	Lanier Copier Maintenance Contracts	11-6503-648-000	$169.83	$169.83
141048	Lisa Duncan	Consulting Services - PTA Program	12-1205-701-001	$1,600.00	
		Consulting Services - PTA Program	12-1205-701-001	$1,600.00	$3,200.00
141049	Farm Talk Newspaper	Finance Charge - July Ad	11-6301-613-000	$0.53	$0.53
141050	Fastenal Company	Defibrillator Pads & CPR-D Padz	11-7102-649-000	$1,674.21	
		Welding Supplies	12-1219-700-000	$66.84	
		TekS3 Screws	12-1219-700-000	$15.00	
		M18 Inflator	12-1219-700-000	$239.55	
		Hose Barb and Ball Valve	12-1219-700-000	$19.50	
		Safety Glasses	12-1219-700-000	$62.50	
		Washers	12-1219-700-000	$4.50	$2,082.10
141051	Green's Vegetation Control/William Gr	Granular Fertilizer for Baseball Field	11-5502-701-000	$320.00	
		Nutsedge Control for Baseball Field	11-5502-701-000	$320.00	
		Fall Seeding for Softball Field	11-5509-701-000	$275.00	
		Granular Fertilizer for Softball Field	11-5509-701-000	$270.00	
		Granular Fertliizer - Softball Field	11-5509-701-000	$240.00	$1,425.00
141052	Hillyard/Springfield	Vinyl Gloves, Medium, 100/box	11-7102-702-000	$99.75	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
9/30/2025

Check Number	Vendor	Description	Account Number	Amount	Total
141052	Hillyard/Springfield	Laundry Sanitizer and Detergent	11-7102-702-000	$2,283.36	
		Custodial Supplies and Cleaners	11-7102-702-000	$1,062.21	
		Microfiber Cloths, 16"x16", 12/pk	11-7102-702-000	$271.80	
		Trash Can Liners, 12-16/33/60 gal	11-7102-702-000	$1,495.32	
		Paper Towels and Toilet Paper	11-7102-702-000	$1,816.80	
		Degreaser and Sanitizer Cleaner	11-7102-702-000	$969.24	$7,998.48
141053	Hugo's Industrial Supply, Inc	Lavender Enzymes & Facial Tissue	11-7102-702-000	$718.44	
		Utensil Dispenser Refills - Forks	16-9684-701-000	$154.40	$872.84
141054	ID123 Inc.	Digital ID Card System Renewal	11-6401-701-000	$4,363.80	$4,363.80
141055	Independence Daily Reporter	Amuse Magazine Ad	11-6301-613-000	$269.00	$269.00
141056	Jock's Nitch/Parsons	Shipping - Men's BB - NJCAA Baskett	11-5508-701-000	$18.00	
		Men's Basketball - NJCAA Basketball	11-5508-701-000	$468.00	
		Men's Basketball - Gear Embroidery	11-5508-701-000	$58.00	
		Softball - NJCAA Game Balls (6 dz)	11-5509-701-000	$594.00	$1,138.00
141057	Joe Harding Sales & Service	Service Call - Cafe Dishwasher Repai	11-7102-649-000	$343.00	$343.00
141058	Johnson Controls	System Controls Upgrades	67-7100-649-002	$54,274.00	$54,274.00
141059	Joplin Supply Company, Inc.	Sink Faucet Set	11-7102-649-000	$202.94	$202.94
141060	Kansas Deans & Directors Association	2025-2026 Membership Dues	12-4204-701-000	$100.00	$100.00
141061	Kansas Outdoor Advertising	September Digital Billboard	11-6301-613-000	$300.00	
		September Billboard Rentals	11-6301-613-000	$725.00	$1,025.00
141062	KCPNE	2025-2026 Membership Dues	12-1208-681-000	$75.00	$75.00
141063	KLKC FM	August Advertising	11-6301-613-000	$400.00	$400.00
141064	KMI Metals	Steel	12-1219-700-000	$1,572.10	
		Hot Rolled Round Steel 7/16"	12-1219-700-000	$12.64	
		Steel	12-1219-700-004	$266.10	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
9/30/2025

Check Number	Vendor	Description	Account Number	Amount	Total
141064	KMI Metals	Steel	12-1219-700-004	$557.16	$2,408.00
141065	KONE Inc	Maintenance Agreement	11-7202-648-000	$1,234.96	
		Maintenance Agreement	11-7202-648-000	$191.50	$1,426.46
141066	Labette Avenue	Fall Sports Schedule Display	11-6301-613-000	$15.00	
		Enroll Today! Ad	11-6301-613-000	$100.00	$115.00
141067	Labette County High School Booster C	Grizzly Gold Sponsorship	11-6301-709-000	$500.00	$500.00
141068	Laser Designs/PSHTC	Name Badge - B Vozzola	11-5508-701-000	$5.00	$5.00
141069	Marrone's Inc.	Supplies	16-9684-701-000	$164.98	
		Supplies	16-9684-701-000	$178.04	
		Supplies	16-9684-701-000	$91.05	
		Food	16-9684-743-000	$1,116.87	
		Food	16-9684-743-000	$1,009.27	
		Food	16-9684-743-000	$713.77	$3,273.98
141070	Matheson Tri-Gas, Inc	Chipping Hammers	12-1219-700-000	$104.50	
		Student Welding Kits	12-1219-700-000	$4,170.50	$4,275.00
141071	McCarty's Office Machines Inc	Lexmark 50F1H00 toner	11-6401-701-000	$802.86	
		Copy Usage - Print Shop	11-6503-648-000	$436.70	
		Copier Contract - Academic Affairs	11-6503-648-000	$664.54	
		Supplies	11-6503-701-000	$392.66	
		Supplies	11-6503-701-000	$23.94	
		Supplies	11-6503-701-000	$132.51	
		Supplies	11-6503-701-000	$123.12	
		Supplies	11-6503-701-000	$164.37	
		Supplies	11-6503-701-000	$112.02	
		Lorell Swivel Mid-Back Mesh Office Cl	11-7102-649-000	$359.00	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
9/30/2025

Check Number	Vendor	Description	Account Number	Amount	Total
141071	McCarty's Office Machines Inc	Lorell Heavy-Duty Mesh Task Chair	11-7102-649-000	$479.00	
		Lorell Mid-Back Mesh Office Chair	11-7102-649-000	$359.00	
		Copy Usage - Workforce Ed	12-4204-701-000	$22.54	$4,072.26
141072	Medco Supply Company	Anatomical Chart Series, Muscular Sy	11-1112-700-000	$26.05	
		Shipping	11-1112-700-000	$9.95	
		Valuelastic Elastic Bandage, 4"x10 yd	11-1112-700-000	$19.78	
		Valuelastic Elastic Bandage, 6"x10 yd	11-1112-700-000	$25.86	
		ActiSplint	11-1112-700-000	$34.17	
		Triangular Bandage, Case of 12	11-1112-700-000	$7.84	$123.65
141073	Montgomery County Chronicle	4-H Fair Scrapbook Ad	11-6301-613-000	$82.50	$82.50
141074	Napa Auto Parts	Replacement Battery	11-6502-720-000	$115.13	
		Maintenance Supplies	11-7102-649-000	$39.99	
		Maintenance Supplies	11-7102-649-000	$11.74	$166.86
141075	Nate's Lawn and Landscape, Inc	Delivery Charge	11-7102-649-000	$250.00	
		Double Eagle Rye - Softball Field	11-7102-649-000	$3,480.00	
		Double Eagle Rye - Baseball Field	11-7102-649-000	$5,220.00	$8,950.00
141076		Line Judge - 9/5/2025 Tri-Match	11-5506-576-000	$125.00	$125.00
141077		Line Judge - 9/5/2025 Tri-Match	11-5506-576-000	$125.00	$125.00
141078	P1 Service, LLC	Maintenance Agreement	11-7103-649-000	$785.00	
		Maintenance Agreement	11-7202-648-000	$6,377.00	$7,162.00
141079	Parsons Sun	Labette County Fair Display	11-6301-613-000	$99.00	
		Back To School Display	11-6301-613-000	$120.00	$219.00
141080	Pitney Bowes Bank, Inc	Postage - Account #20352357	11-6503-611-000	$1,500.00	$1,500.00
141081	Pitney Bowes Global Financial Service	Postage Machine Quarterly Lease	11-6503-641-000	$1,065.63	$1,065.63
141082	QueenB Television of Kansas/Missouri	August Digital Advertising - KOAM	11-6301-613-000	$1,300.00	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
9/30/2025

Check Number	Vendor	Description	Account Number	Amount	Total
141082	QueenB Television of Kansas/Missouri	August Advertising - KFJX	11-6301-613-000	$485.00	
		August Advertising - KOAM	11-6301-613-000	$695.00	$2,480.00
141083	Roy's Auto Service, LLC	Vehicle Maintenance - RV 27	11-6502-720-000	$845.69	$845.69
141084	School Specialty, LLC	Class Record Books	11-6503-701-000	$80.20	$80.20
141085	SCN Worldwide, LLC	Scantron Survey Sheets (500/pkg)	11-4202-701-000	$79.00	
		Shipping	11-4202-701-000	$24.08	$103.08
141086	Styers Equipment Company	Waste Toner Box and Freight	11-6503-648-000	$61.35	
		Cyan, Magenta, Yellow Drum/SP1360	11-6503-648-000	$1,428.00	
		Black Drum/SP1360	11-6503-648-000	$329.00	
		Cyan, Magenta, Yellow Toner/SP1360	11-6503-648-000	$2,086.00	
		Black Toner/SP1360	11-6503-648-000	$504.00	$4,408.35
141087	T H Rogers Lumber Company	Maintenance Materials	11-7102-649-000	$57.99	
		Maintenance Materials	11-7102-649-000	$157.16	
		Maintenance Materials	11-7102-649-000	$216.61	$431.76
141088	The Sherwin Williams Co	Painting Supplies	11-7102-649-000	$57.40	$57.40
141089	Thompson Bros. Supplies, INC	Cut Off Wheels	12-1219-700-000	$376.00	
		Welding Repair Parts	12-1219-700-000	$204.82	
		Welder Repair Parts	12-1219-700-000	$111.42	
		Cylinder Refills	12-1219-700-000	$204.22	
		Saw Blades	12-1219-700-000	$180.38	
		TIG Gloves	12-1219-700-000	$197.20	
		Cylinder Refills	12-1219-700-000	$376.98	
		TIG Parts	12-1219-700-000	$16.35	
		Welding Gun & Tip Contacts	12-1219-700-001	$500.74	
		Welding Supplies	12-1219-700-001	$608.55	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
9/30/2025

Check Number	Vendor	Description	Account Number	Amount	Total
141089	Thompson Bros. Supplies, INC	Welder Repair and Control Board	12-1219-700-004	$2,634.64	
		Welding Supplies	12-1219-700-004	$75.90	
		Welder Repair	12-1219-700-004	$1,523.66	
		Welding Supplies	12-1219-700-004	$54.00	
		Welding Supplies	12-1219-700-004	$348.55	$7,413.41
141090	Triad Environmental Services	Lagoon Pump and Hose Repairs	11-7103-649-000	$534.00	
		Lagoon Inspections - Cherokee Cente	11-7103-649-000	$2,378.00	$2,912.00
141091	UniFirst Corporation	Mats, Mops, Cloths	11-7103-649-000	$59.91	
		Mats, Mops, Cloths	11-7103-649-000	$59.91	
		Mats, Mops, Cloths	11-7103-649-000	$59.91	
		Mats, Mops, Cloths	11-7103-649-000	$59.91	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	$148.57	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	$148.57	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	$148.57	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	$55.00	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	$55.00	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	$55.00	$850.35
141092	Uplink, LLC	Monthly Monitoring Fee	11-7202-648-000	$45.00	$45.00
141093	Vietti Marketing Group	August Enrollment Campaign - Social	11-6301-613-000	$2,939.00	
		August Advertising - KODE	11-6301-613-000	$510.00	$3,449.00
141094	Mark Watkins	Vehicle Expense	11-6501-590-001	$900.00	$900.00

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
9/30/2025

Check Number	Vendor	Description	Account Number	Amount	Total
141095	Woodworth Enterprises	KDADS Background Check Fees	12-4204-701-002	$158.39	$158.39
				$177,839.16	

11-General Fund	$71,603.91
12-Postsecondary Technical Education Fund	$20,450.04
16-Auxillary Ent Fund	$27,990.34
64-Deferred Maintenance	$0.00
67-Capital Outlay	$57,794.87
	$177,839.16