EXHIBIT 1

Labette Community College
Board of Trustees Meeting Agenda
Thursday, November 12, 2026
Board Meeting 5:30 p.m.
Cardinal Event Center

"Labette Community College provides quality learning opportunities in a supportive environment for success in a changing world."

I. Adoption of Agenda..... Exhibit 1

II. Approval of October 8, 2026, Regular Meeting Minutes..... Exhibit 2

III. Reports and/or Board Discussion
- A. Faculty Senate Report
- B. Student Life Report
- C. Administrative Reports
  - i. Comparison of Expenditure to Budget
  - ii. Facilities Report
- D. President's Report

IV. New Business (Action, Report, or Discussion)
- A. Disposal of Property/Van .....
- B. Department Review ..... Exhibit 3
- C. Release of Instructor Contract/New Employment Letter ..... Exhibit 4
- D. Approval of Bills ..... Exhibit 5

V. Public Comment

The Board of Trustees agenda shall contain one opportunity for public comment. This structure has been designed to provide the public with an opportunity to comment on any topic. The Chair of the Board explains the Board's approach to public comment with the following statement:

"***At this time, we invite anyone in the audience to speak to the Board about any item or concern that pertains to the college. By policy, at this time the Board will not take any action on any item or concern, but we will be happy to take it under advisement for possible future action."*** The Board also retains the right to set time limits on public comment.

In the event that a large number of citizens are present and wish to speak in favor of or in opposition to an issue before the Board, the Board reserves the right to poll the number of citizens in favor of and in opposition to the issue at hand as well as to limit the number of spokespersons representing opposing viewpoints. The Board also retains the right to set time limits as deemed appropriate.

EXHIBIT 1

VI. Executive Session for Personnel Matters for Non-Elected Personnel

VII. Next Regular Board Meeting: Thursday, December 10, 2026, 5:30 p.m. at the Cardinal Event Center

VIII. Adjournment

EXHIBIT 2

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
October 8, 2026

The Board of Trustees met at 5:30 p.m. on Thursday, October 8, 2026, at the Cardinal Event Center.

Members Present
Greg Chalker
Becky Dantic
Rod Landrum
Montie Taylor
David Winchell

Members Not Present
John "JR" Keene

Others Present

Dr. Jason Sharp	Leanna Doherty	Kelly Kirkpatrick	Ross Harper
Sonia Gugnani	Lindi Forbes	Kevin Doherty	Colleen Williamson
Randi Baty	Zavier Phillips	Billy Klingman	

Heidi Flora recorded the minutes.

Adoption of Revised Agenda (ACTION ITEM)

Chair Landrum asked for changes or additions to the meeting agenda. There were none. Trustee Dantic moved to approve the meeting agenda as presented. Trustee Winchell seconded the motion, and the motion carried 5-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Landrum asked for corrections or additions to the September 10, 2026, regular meeting minutes. There were none. Trustee Chalker moved to approve the minutes as presented. Trustee Taylor seconded the motion, and the motion carried 5-0.

Reports and/or Board Discussion

Faculty Senate Report: None

Student Life Report: Harrison Hall, Student Life Associate, shared recent and upcoming student government activities and events. He also reported that the Admissions team attended KACROA – a statewide Admissions Conference.

Administrative Report:

Comparison of Expenditures to Budget - The September financial report was placed on the tables. At the end of September, we were 25% through the year. The general fund was 26% expended, and the post-secondary technical

education fund was 27% expended. Vice-President Doherty invited questions from the Trustees.

VP Doherty also reported an insurance check had been received for the lightning claim for $32,218.22. The claim was for $57,218.22 with a $25,000 deductible.

Facilities – Kevin Doherty, Director of Facilities, reported that the AC unit on the west end of the Cardinal Event building needs to be replaced, and he is currently getting quotes for this.

He also said he received one quote for $11,000 to remove and repour the Student Success Center sidewalk. The removal will be completed over Thanksgiving break. The re-pour will be done the following week. Also, the welding program is making all new posts for the existing railing.

President's Report:

Ross Harper, Dean of CTE/Workforce, gave a presentation and reported on the 2026 Fire School, which was hosted on campus September 11-13.

Billy Klingman, Founder and President of ARC (Addiction Recovery with Christ), provided pamphlets and gave a presentation to the Board. Trustee Winchell made a request that LCC donate one of the passenger vans to ARC that is slated to be disposed of. After some conversation, it was decided to table the discussion for further review.

Dr. Sharp provided a handout on the KACC Statement of Principles and discussed what it entailed.

Dr. Sharp also notified the Board of Trustees that the President's first 6-month evaluation would be coming due at the December Board meeting. He reported the Board Clerk would be sending the evaluation forms out in early November with a return deadline of November 15.

Old Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)

Policy Approval
Trustee Taylor moved to approve Policy – 5.071 Surveillance. Trustee Dantic seconded the motion, and the motion carried 5-0.

New Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)

2026 Report of Student Learning
Sonia Gugnani, Dean of Instruction and Distance Learning, presented the 2026 Report of Student Learning.

Trustee Chalker moved to accept the 2026 Report of Student Learning. Trustee Dantic seconded the motion, and the motion carried 5-0.

New Staff Employment Letter
Trustee Chalker moved to approve the new staff employment letter for Lauren Shepard, Student Support Services Academic Advisor, starting 9/21/26, at a salary of $42,809. Trustee Taylor seconded the motion, and the motion carried 5-0.

New Course Approval
Trustee Taylor moved to approve the new course OSHA Safety 10- Healthcare. Trustee Dantic seconded the motion, and the motion carried 5-0.

Approval of Bills
Trustee Dantic moved to approve the bills. Trustee Taylor seconded the motion, and the motion carried 5-0.

Public Comment

Trustee Taylor thanked Ross Harper for all the effort that was put into providing Fire School for another year.

Trustee Landrum expressed appreciation for Colleen Williamson, PR Director, and the PR team for all the great promotion of LCC over the past few months.

Dr. Sharp acknowledged student Zavier Phillips for coming to observe the Board meeting for an assignment.

Adjournment

Trustee Dantic moved to adjourn the meeting at 6:32 p.m. Trustee Chalker seconded the motion, and the motion carried 5-0.

_____

Heidi Flora, Clerk of the Board

Agenda Item: IV.A.
Date: November 12, 2026

SUBJECT

Disposal of Property: 2009 Dodge Caravan and 2007 Dodge Caravan (Minivan).

REASON FOR CONSIDERATION BY THE BOARD

Disposal of Property and Addiction Recovery with Christ's (ARC - nonprofit organization) request for the college's 2009 Dodge Caravan

BACKGROUND

At the October 2026 Board of Trustees meeting, there was discussion about a request for college property (van). Mr. Klingman had spoken with a board member about transportation issues and was invited to speak to the BOT about a possible donation of a college van that was deemed no longer necessary for college purposes. Mr. Klingman presented information about Addiction Recovery with Christ (ARC). ARC is a non-profit organization providing a safe, structured, faith-based environment where individuals can work toward lasting recovery while rebuilding the pieces of their lives. Mr. Klingman spoke to their growing vision and that they are currently serving ten men and plan on adding a women's house very soon. Part of the structured process includes transportation to and from different appointments, work, etc., and now, with the growth, it is difficult to get them to these activities. Mr. Klingman expressed the challenge of grant writing because most of the grant applications want three or more years established, and ARC only recently established its 501(c)(3). Mr. Klingman highlighted the amount of support the local community has provided ARC and is constantly working with locals to build community connection. Mr. Klingman advised he would promote LCC to those at ARC and help them get connected should they need a GED or want to advance beyond with an associate degree.

The BOT has the authority to determine that any property owned by the college is no longer necessary for college purposes and to dispose of the same in such manner and upon such terms and conditions as provided by law. Thus, allowing the BOT to sell or donate such property.

PRESIDENT'S RECOMMENDATION

President recommends the BOT determine and approve how to dispose of the 2009 Dodge Caravan and 2007 Dodge Caravan.

Agenda Item: IV.B.
Date: November 12, 2026

SUBJECT

Department Review: Case Management

REASON FOR CONSIDERATION BY THE BOARD

It is the Board of Trustees' responsibility is to maintain oversight of the quality of academic and administrative programs and services.

BACKGROUND

The Departmental Review, Planning, and Development framework facilitates a systematic approach to continuous improvement. This process aims to maintain a focus on student success and community needs, enhance departmental coherence and quality, align departmental needs with campus priorities and budgeting, and ensure consistency with the college's mission to provide quality learning opportunities in a supportive environment for success in a changing world.

Vice President Kirkpatrick, will present the Case Management Department Review.

PRESIDENT'S RECOMMENDATION

President recommends acceptance of the Department Review for Case Management.

LABETTE COMMUNITY COLLEGE

Case Management

Comprehensive Review

August 1, 2023-July 31, 2026

AY24-26

Prepared by:

Regina Decker, Case Manager

Presented by:

Kelly Kirkpatrick, Vice President of Student Affairs

Table of Contents

1.0 Department Summary 3
1.1 Quantitative and Qualitative Data 3
2.0 Department Support of Student Success 6
3.0 Department Outcomes 6
3.1 Significant Impacts 9
4.0 External Constituency and Significant Trends 10
5.0 Department Success 11
5.1 Staff Accomplishments 12
Supervising Administrator Response 13

1.0 Department Summary

Case Management, at its very core, is about helping students overcome obstacles they encounter in their lives. With its roots in social work and psychology, case management is a solution-focused approach to assisting students with a wide variety of needs and helps students engage in effective problem solving focused on the future instead of the past. (Definitions taken from National Association for Behavior Intervention and Threat Assessment, NaBITA).

Case Management promotes student success and retention, reduces risk, and enhances overall community well-being and safety by identifying needs, removing barriers, leveraging resources, and fostering self-efficacy for students.

Case Management has one professional full-time staff member, the Case Manager, who reports directly to the Vice President of Student Affairs. Case Management also has a part time student work-study position to help with the Pantry.

The Case Manager performs six essential functions to reduce risk, and establish and follow through with an action plan:

Assessment: Evaluate student situations using the NaBITA scale as a guide, while continuously assessing body language, tone of voice, and responses to appropriate questions.

Support and Advocacy: Assist students in identifying and communicating their needs.

System Navigation: Educate students about available resources and assist them in accessing appropriate services.

Coordination of Services: Coordinate referrals and communication across departments and service providers to prevent duplication or conflicting services and guide students through institutional processes.

Follow-Up Services: Maintain ongoing contact with students through in-person meetings, phone calls, emails, or virtual meetings to provide continued support.

Documentation: Maintain records of all actions taken with or on behalf of students.

The Case Manager maintains professional relationships and remains current on best practices through membership in the Higher Education Case Manager Association (HECMA).

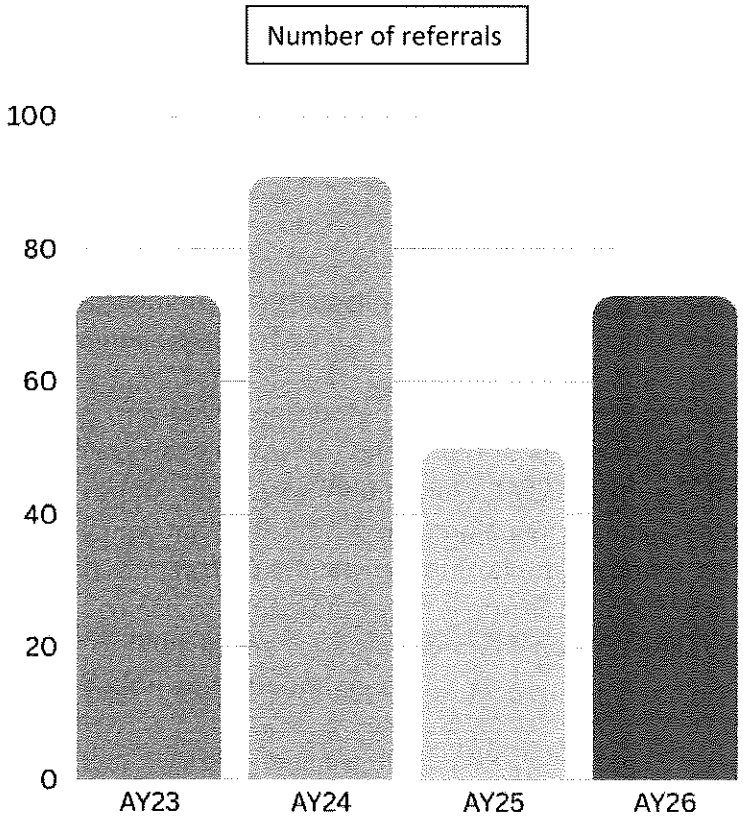
1.1 Quantitative and Qualitative Data

Case Management provides services to students in three primary areas: emotional and mental support, food insecurity, and financial insecurity. For the reporting period of August 2023 through July 2026, 214 new students were referred for case management services. The Case Manger made contact with students through in-person visits, email, and text messaging to

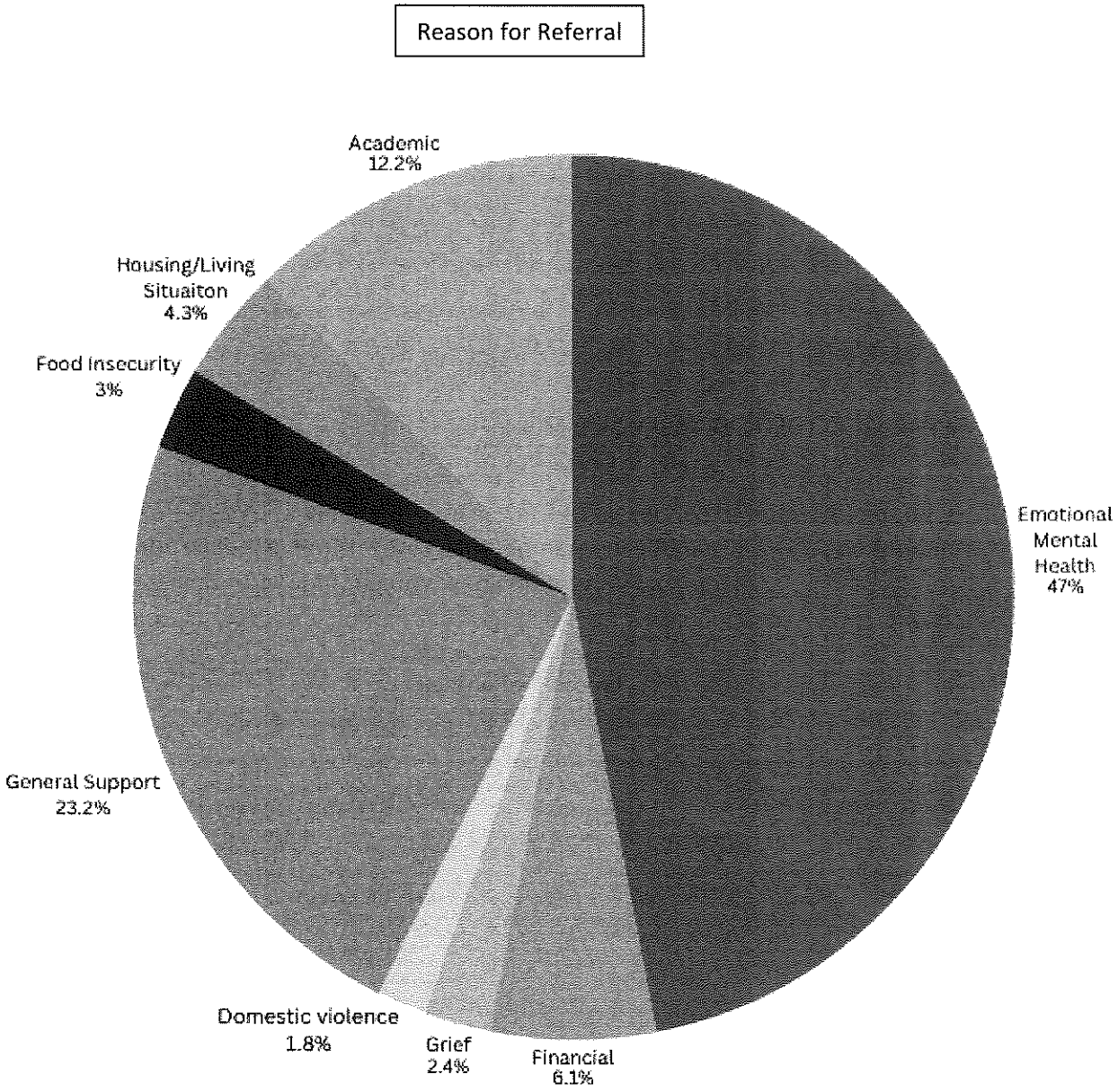
assess needs, connect students with resources, and provide ongoing support.

A review of annual referral data indicates a notable decline during AY25, followed by a recovery in AY26. Referrals decreased from approximately 91 in AY24 to 50 in AY25, a decline of 45%, before increasing to approximately 73 in AY26. Although AY26 referrals remained below AY24 levels, the recovery suggests that the AY25 decline may not reflect a sustained reduction in demand for case management services.

Several operational factors may have contributed to the decline in recorded referrals during AY25. Decreased use of the College's previous Early Alert system may have reduced the number of students formally referred for assistance. Additionally, the transition from paper-based to electronic referral tracking may have resulted in incomplete or inconsistent documentation. While the extent to which these factors influenced referral totals cannot be determined, the findings highlight the importance of consistent referral processes and reliable data collection. Improving the integration of referral and case management systems will support more accurate monitoring of service utilization and student needs.



Students were referred for a variety of reasons including service navigation, mental health support, domestic violence, housing insecurity, emergency financial help, and food insecurity. Referrals are received from staff, faculty, and community partners.



The LCC Student Pantry served an average of 65-70 students per month when classes were in session. Although usage fluctuated throughout the year, most students accessed the pantry regularly, averaging 2.5 visits per month. This sustained usage is consistent with findings from the College's Student Satisfaction Inventory. In 2024, students identified consistent access to affordable, nutritious food as an area of concern. In 2025, students reported high satisfaction with their ability to access the Student Pantry as needed (6.61), suggesting that the pantry is an

accessible resource for students seeking assistance. Student comments from the Spring 2026 survey further reinforced the importance of food assistance for students experiencing financial constraints. Together, these findings demonstrate the continued importance of the Student Pantry in addressing student basic needs.

Cardinal Kindness, the College's emergency financial assistance program, received 31 applications during the reporting period and provided financial assistance to 28 students, distributing more than $5,000 with the average award amounting to $165. The most frequently identified needs were transportation, housing, and utilities, highlighting the financial challenges students face in meeting basic living expenses while pursuing their education.

Through the College's partnership with the Labette Center for Mental Health Services, students also have access to free professional mental health services. During the reporting period, 59 students requested access to these services, demonstrating the importance of maintaining accessible mental health support as part of the College's broader student support efforts.

2.0 Department Support of Student Success

Success in Case Management is reached when:

1. Students who need additional nonacademic support are identified and referred to services to help them overcome obstacles;
2. Students receive resources and personal attention from the case manager; and
3. Students persist to successful completion of the semester.

3.0 Department Outcomes

Previous Outcomes

The previous comprehensive review presented in AY24 established five departmental goals focused on expanding student support, improving Case Management processes, and strengthening available resources.

Goal #1: Increase Student Use of Case Management Services
Reflection: Case Management continued to provide individualized support to students throughout the review period. Although changes in referral tracking limit direct comparisons with the previous review, the implementation of the new Early Alert system has strengthened the College's ability to identify students in need and connect them with appropriate services.

Goal #2: Develop a Better Integrated Tracking System for Case Management Cases
Reflection: Significant progress was made through the design and implementation of the College's new Early Alert system, in which the Case Manager played an important role. While the system has improved referral coordination and communication, further work is needed to

streamline documentation and integrate Case Management records.

Goal #3: Continue to Build Relationships with Key Partners on Campus and Within the Community

Reflection: Case Management strengthened existing partnerships and developed new relationships that expanded access to mental health care, basic needs assistance, and other student support services. The establishment of regular on-campus mental health services and expanded collaboration with community organizations represent significant accomplishments toward this goal.

Goal #4: Become More Involved in the Running of the Student Pantry

Reflection: This goal was achieved when Case Management assumed full responsibility for Student Pantry operations. The Case Manager has since strengthened pantry services, coordinated community contributions, and secured external funding to improve food assistance and available resources.

Goal #5: Find Ways to Make Cardinal Kindness More Sustainable

Reflection: The Case Manager successfully secured a $1,000 grant from the Parsons Area Community Foundation, meeting the previous goal's funding target. She has also developed and maintained relationships with community organizations, including St. Vincent de Paul, LCC employees, and private citizens who routinely contribute to the fund. Her outreach and efforts to communicate the financial challenges students face have encouraged continued community support, helping sustain Cardinal Kindness as a resource for students experiencing unexpected financial hardship.

These accomplishments, along with the continued need for accessible nonacademic support services, informed the department's updated goals for AY28. The current priorities build on the progress made while emphasizing expanded student support, more effective documentation and referral processes, and continued development of campus and community partnerships.

New Outcomes

Building on this progress, the department has established three goals for the next review period that reflect both the changing needs of students and opportunities for continued improvement. These goals focus on expanding access to health and basic needs services, improving Case Management referral and documentation processes, and strengthening campus and community partnerships. Together, they provide direction for sustaining effective student support services while identifying opportunities to better meet the needs of LCC students.

Goal #1	**Expand Health and Basic Needs Supports for LCC Students**
Measurement of Success	Expand student access to health care, basic needs assistance, or community support resources on campus through new or enhanced services, resources, or partnerships.

Achievement Plan	• Assess opportunities to expand student access to physical health care services • Identify additional resources that address food insecurity, emergency financial assistance and other barriers to success. • Pursue opportunities to strengthen access to available campus and community support services.
Relevance	Expanding access to campus and community resources helps reduce barriers to essential services and supports timely intervention for students experiencing challenges that may affect their academic success.
Time frame	AY28

Goal #2	**Improve Case Management Referral and Documentation Processes**
Measurement of Success	Demonstrate improvements in the consistency, efficiency, or integration of Case Management referral tracking and documentation processes.
Achievement Plan	• Evaluate current methods for tracking student referrals, contacts, services provided, and referrals to external resources. • Identify opportunities to streamline documentation and reduce duplication across existing systems. • Explore enhancements to Jenzabar One and the Early Alert system that could improve referral tracking, communication, and case management documentation. • Implement feasible improvements to existing processes or technologies.
Relevance	Consistent and efficient referral tracking and documentation support timely student interventions, improve coordination of services, and strengthen the reliability of Case Management data. Better integration of existing systems can also reduce administrative workload while maintaining appropriate confidentiality and access to sensitive student information.
Time frame	AY28

Goal #3	**Continue to build relationships with key partners on campus and within the community.**
Measurement of Success	Strengthen and expand relationships with campus departments and community organizations that improve coordination of services and access to student support resources.
Achievement Plan	• Maintain updated contact information for campus and community referral partners. • Sustain regular communication and collaboration with the Labette Center for Mental Health Services and other key service providers. • Coordinate campus-wide implementation of the Wellness Protocol to support consistent responses to students in need. • Participate in community organizations, meetings, and outreach opportunities to strengthen existing relationships and identify potential resources. • Identify opportunities to improve coordination and communication among campus departments and community partners.

Relevance	As a sole practitioner, the Case Manager must maintain strong campus and community partnerships essential to providing comprehensive student support. Effective collaboration expands access to available resources, facilitates timely referrals, and strengthens the College's ability to respond to students with complex or overlapping needs.
Time frame	AY28

3.1 Significant Impacts

Case Management connects students with on-campus and community resources to address a variety of needs. These resources and services include individual support from the Case Manager, tutoring and study skills assistance, academic accommodations, mental health services, domestic violence and relationship support, food assistance, emergency financial assistance through Cardinal Kindness, and housing resources. In addition to referrals, the Case Manager works directly with students to help them navigate services and overcome barriers that may interfere with their academic success.

The Case Manager played a key role in shaping the design, implementation, and continued development of the Early Alert system integrated into RedZone. Drawing on her experience working directly with students, she helped develop workflows that support timely identification of student needs, effective referrals, and coordination of services. She also contributed to refining the system during its deployment and continues to identify and advance improvements based on its use. The Early Alert system supports collaboration between the Case Manager and Academic Accessibility Manager, allowing them to coordinate interventions, communicate about student needs, and help ensure services are not overlooked or duplicated. Her continued involvement has been instrumental in strengthening the College's approach to identifying and supporting students who need additional assistance.

General support and informal emotional and well-being support represent the most frequently requested Case Management services. Much of this assistance occurs through one-on-one meetings, where students can discuss concerns in a confidential, relaxed, and supportive environment. These conversations provide students with someone who will listen, help them work through challenges, and connect them with appropriate resources. While this support is not intended to replace professional counseling or therapy, it serves as an important point of contact for students experiencing personal difficulties. When students request professional mental health services, the Case Manager facilitates referrals to the Labette Center for Mental Health Services and assists with the intake process and transportation when necessary.

The Case Manager also plays an important role in addressing food insecurity. In addition to connecting students with the LCC Student Pantry, she provides after-hours pantry access when needed and assists students in accessing other community resources, including Labette Assistance, food commodities, and SNAP benefits. These efforts help students obtain food assistance when traditional resources or service hours may not meet their needs.

Cardinal Kindness provides emergency financial assistance to students who have exhausted

available financial aid and encounter an unexpected financial need that threatens their ability to remain focused on their education. Eligible students may receive assistance once per year. The impact of this program is especially evident in cases where relatively small financial barriers could prevent students from completing academic requirements. For example, Cardinal Kindness has helped students purchase gas to travel to required clinical rotations. Without this assistance, these students could have been unable to complete the clinical requirements of their programs, placing their course completion at risk. This illustrates how timely financial assistance can make a meaningful difference in a student's ability to persist.

Although housing concerns account for a smaller percentage of Case Management services, the Case Manager also assists students experiencing housing insecurity, homelessness, or unstable living arrangements. Support may include arranging an emergency overnight hotel stay, connecting students with The Villas, or assisting with applications for Section 8/HUD housing. These interventions provide students with assistance during difficult circumstances and help address immediate barriers to stability.

Case Management has also established a partnership with the Care Cupboard in Parsons to provide hygiene and sanitation supplies to students. Students submit requests through the LCC Student Pantry, and the Case Manager coordinates with Care Cupboard staff to obtain and distribute needed supplies. This partnership extends the support available to students beyond food assistance and demonstrates the Case Manager's ongoing efforts to develop community relationships that respond to student needs.

4.0 External Constituency and Significant Trends

Case Management works closely with a variety of community and campus partners to provide personal and non-academic support services to students. The Case Manager plays a central role in developing and maintaining these relationships, identifying opportunities for collaboration, and connecting students with resources that address needs beyond the services the College can provide directly. These partnerships have been particularly valuable in expanding access to mental health care, basic needs assistance, and other support services.

One of the most significant partnerships is with Labette Center for Mental Health Services (LCMHS), which provides counseling and therapy services to students. During the reporting period, the Case Manager partnered with LCMHS clinical leaders to include a regular on-campus presence of a clinician on-campus one day per week. Following intake, students can schedule appointments with a licensed mental health professional on campus. The Case Manager works closely with LCMHS to facilitate referrals and help students access these services. Bringing professional mental health care directly to campus represents a meaningful improvement in access to services for students who might otherwise experience barriers to receiving care.

The Case Manager also maintains important partnerships with Children and Family Services of the Delaware Tribe, which provides assistance and support for students experiencing domestic or interpersonal violence, and with the Care Cupboard, which supplies free hygiene and

sanitary items such as soap, toothpaste, and laundry detergent. In addition, Case Management purchases bulk food from the Kansas Food Bank at reduced cost to help maintain the LCC Student Pantry. Through these relationships, the Case Manager helps ensure that students have access to essential resources that support their well-being and ability to remain engaged in their education.

Relationships with local charitable organizations provide additional support for students experiencing financial hardship and food insecurity. Organizations including St. Vincent de Paul, the women's group at Shared Faith Community Church, and New Life Clothing and More routinely contribute monetary donations and food. The Case Manager helps sustain these relationships and coordinate contributions, extending the resources available through Case Management and the Student Pantry.

During Fall 2026, the Case Manager is also working to develop a partnership with Community Health Center of Southeast Kansas (CHC/SEK) to bring additional health care services and information to campus. The goal is to establish a working relationship by the end of the academic year. This effort reflects the Case Manager's continued work to identify unmet student needs and pursue partnerships that expand access to services.

On campus, the Case Manager works closely with Student Support Services, Academic Advising, faculty, and staff to identify students who may need additional assistance and coordinate appropriate referrals. The Early Alert system has strengthened these connections by providing a shared process for communicating concerns and connecting students with support. Faculty and staff regularly submit alerts regarding students experiencing difficulties and also volunteer their time to assist with Student Pantry operations. The Case Manager's coordination of these efforts helps bring together campus personnel and community resources to provide more comprehensive and responsive student support.

Collectively, these partnerships demonstrate the importance of the Case Manager's role in building a network of support that extends beyond the Case Management office. Through her continued outreach, collaboration, and coordination, the College is better positioned to respond to students' personal and basic needs challenges and help them remain focused on their educational goals.

5.0 Department Success

Institutional Leadership and Process Improvement

- **Established a campus Wellness Team** to improve communication and collaboration among departments serving at-risk students, helping coordinate interventions and prevent duplication of efforts and services.

- **Played a key role in the design, implementation, and continued refinement of the College's Early Alert system**, strengthening the identification of at-risk students and coordination of interventions to support student success and retention.

- **Assumed responsibility for the College's student attendance and excused absences process**, providing centralized coordination and oversight of student absence requests and notifications.

Expanded Services to Support Students

- **Established Memorandum of Understanding (MOU) with the Labette Center for Mental Health Services**, expanding access to professional mental health care through weekly on-campus appointments with a licensed clinician.

- **Established a Quiet Room on campus**, providing students with a dedicated space for privacy, quiet reflection, and personal well-being.

- **Managed the Cardinal Kindness Emergency Fund program,** providing students with emergency cash assistance to address financial barriers to continued academic success. The Case Manager wrote a successful grant for $1,000 to support this endeavor.

- **Coordinated the management of the LCC Student Pantry**, overseeing operations and securing external grant funding to expand food assistance and improve Pantry resources.

Resource Development and Community Partnerships

- **Developed a partnership with the Delaware Tribe Family and Children Services** to connect students experiencing domestic violence or relationship conflicts with on-campus support and resources.

- **Established a partnership with the Care Cupboard** to provide hygiene and sanitation supplies to students.

- **Secured three grants totaling $4,650 from the Parsons Area Community Foundation** to support Student Pantry food purchases ($3,000), Cardinal Kindness emergency financial assistance ($1,000), and a new freezer for the Student Pantry ($650).

- **Strengthened relationships with local charitable organizations** to secure additional food, financial assistance, and other resources for students.

5.1 Staff Accomplishments

- Served as Chair of the Belonging Committee.
- Served on the Respiratory Therapy Advisory Committee.
- Presented to local community organizations to promote Case Management programs and services.
- Attended the Higher Education Case Management Association (HECMA) conferences in Summer 2024 and Summer 2026.
- Attended the NACADA conference in March 2025.

- Attended the Jenzabar Annual Meeting (JAM) conference in May 2026.

Supervising Administrator Response

Providing quality learning opportunities requires more than what happens in the classroom. Students who are struggling to meet their basic needs, maintain their physical or mental health, or manage difficult family circumstances are often not in a position to give their education the attention it requires. At LCC, Case Management is an essential part of providing the supportive environment our students need to be successful. It recognizes that academic success is closely connected to students' well-being and that addressing challenges outside the classroom can make their path toward educational and professional goals more manageable.

One of the things I appreciate most about Regina is the way she sees and approaches students. She consistently recognizes their humanity and respects their dignity, regardless of the circumstances that bring them to her office. That approach allows her to build relationships and earn the trust of students who may be experiencing some of the most difficult situations in their lives. Her first priority is helping the student address an immediate need, not improving an institutional metric. Students recognize that sincerity, and I believe it is a significant reason they are willing to engage with her and accept the assistance she offers. The benefit to the institution is considerable, but it begins with Regina's genuine commitment to the individual student.

Student retention is a complex, multifaceted challenge, both at LCC and across higher education. In my experience, students rarely leave LCC simply because they are unable to succeed academically. More often, financial pressures, family responsibilities, or declining physical and mental health make continuing their education difficult or impractical. Recent changes in the economic and policy environment have only added to the uncertainty many students face. Case Management cannot eliminate these challenges, but it can help students navigate them and, in some cases, make the difference between continuing their education and leaving the College. These interventions are important to student persistence, retention, and completion, and ultimately to the long-term health and sustainability of LCC.

Regina's accomplishments during this review period demonstrate how much can be achieved through dedicated, coordinated student support. Her contributions to Early Alert, the expansion of mental health services, and the development of campus and community partnerships have strengthened our ability to respond to student needs. As the College's sole Case Manager, she manages a broad range of responsibilities that require considerable flexibility, judgment, and collaboration. As student needs continue to evolve, the relationships she has developed with campus departments and community organizations will remain especially important in extending the reach of Case Management services and connecting students with appropriate support.

I am proud of Regina's accomplishments and deeply appreciative of her commitment to our students. This review demonstrates the value of Case Management to both the students we

serve and the College as a whole. Moving forward, continued collaboration with campus and community partners, along with opportunities for external funding and resource development, will be important to sustaining and enhancing these services. Regina's initiative and commitment have established a strong foundation for that continued work, and I look forward to supporting her efforts to further strengthen the services available to our students.

Agenda Item: IV.C.
Date: November 12, 2026

SUBJECT

Release of Instructor Contract/New Staff Employment Letter

REASON FOR CONSIDERATION BY THE BOARD

Kansas Statutes require the Board of Trustees to approve both the release of instructor contracts and new staff employment letters.

BACKGROUND

Betty Ellis will transition from Respiratory Care Instructor to Director of the Respiratory Care Program.

PRESIDENT'S RECOMMENDATION

The Board of Trustees approves the resignation of Betty Ellis, releasing her from the instructor contract effective 01/10/27, and approves the new staff employment letter for her as the Director of Respiratory Care Program at a salary of $77,360/year starting 01/11/2027.

Biography

Betty Ellis

Betty Ellis has accepted the position of Director of the Respiratory Care Program to begin on January 11, 2027.

Betty has previously been in the college's Respiratory department, serving as the Simulation and Skills Lab Instructor since August of 2025. Prior to joining us, Betty was a traveling RT to major hospitals, Lead RT for Mercy Hospital, and Mayor of her hometown.

Betty earned an Associate of Science in Respiratory Therapy from MSSU and has held an RT license for 17 years, bringing years of clinical experience and in-the-field training to LCC. She is currently pursuing her Bachelor's degree.

Job Title:	Director of Respiratory Care Program	Job Number:	ACAD-0015
Department:	Academic Affairs – Respiratory	Job Grade:	35M
Reports To:	Dean of Career & Technical Education and Workforce	FLSA Status:	Exempt

Job Purpose and Objectives:
Responsible for the overall administration of the Respiratory Care program at Labette Community College, including curriculum development, maintenance of accreditation status, and evaluation of the program and staff.

Supervisory/Management Responsibilities:

☒ Yes ☐ No This position is responsible for the supervision/leadership of employees, which includes making employment-related decisions and/or recommendations, and formally evaluating performance.

Supervisory/Management Competencies (applicable to all organizational employees in supervisory/management positions):

People Management: Clearly defines subordinate roles and responsibilities; motivates employees to perform and delegates work effectively; applies consistent performance standards and handles performance problems decisively and objectively; leads by example.

Operations Management – Directs and guides operations in alignment with organizational and departmental overall goals and objectives; ensures the execution of efficient processes to maximize organizational and departmental resources; utilizes operational knowledge to make sound decisions.

Strategic Leadership: Determines the strategic direction of the team or department in alignment with overall organizational goals; effectively communicates strategies internally and externally; creates a culture to support strategies and provides mechanisms to implement them; fosters buy-in and enthusiasm with employees.

Job Competencies: Essential Functions include the following. Duties and responsibilities, as required by business necessity may be added, deleted, or changed at any time at the discretion of management, formally or informally, either verbally or in writing. Schedule and shift assignments and work location may be changed at any time, as required by business necessity.

1. Supervises, directs and evaluates assigned staff, addresses employee concerns and problems, directs work, counsels, disciplines and completes employee performance appraisals
2. Maintains program and student records, evaluates the program and students and other duties to maintain accreditation
3. Supervises clinical labs and performs the functions of an instructor as needed (maximum of ten credit hours in the fall, ten in the spring and five in the summer semester for a maximum of 25 credit hours per college year)
4. Ability to teach didactic, clinical, and laboratory courses within the program as assigned by the Dean of CTE & Workforce
5. Coordinates development, evaluation, and revision of the curricular design, course content and description, and program and course objectives
6. Develops, schedules, and supervises courses within the program
7. Displays strong communication, organization, interpersonal, problem-solving, and counseling skills
8. Ability to work with students with special needs based on the Americans with Disabilities Act (ADA)
9. Knowledge of legislative, regulatory, legal, and practice issues affecting clinical education, students, and the profession of respiratory care
10. Meets program director and faculty requirements as stated in the Accreditation Criteria for Respiratory Care Education Programs
11. Supervises the recruitment and selection process of students for the program and promotes the program within the region
12. Coordinates departmental advisement program including current and prospective students and advises students
13. Initiates, administers, assesses, and documents clinical education programs
14. Organizes and conducts the pinning ceremony
15. Develops and administers departmental budget and grant opportunities
16. Serves on institutional committees as assigned by the Dean of CTE and Workforce and Vice President of Academic Affairs
17. Schedules and coordinates advisory committee meetings and departmental meetings
18. Approves professional development for faculty and staff and develops strategic and technology plans
19. Coordinates external resource development and public relation activities
20. Occasional weekend and evening hours may be required
21. Enforces and maintains compliance with all federal, state and local laws and ordinances
22. Performs other duties as assigned or deemed necessary
23. Complies with all organizational and departmental policies and procedures

24. Operates all job-related equipment, machinery, tools and other aids as required or needed
25. Protects and maintains any confidential information you have access to, whether oral, written, or electronic
26. Travel may be required on occasion

Position Requirements and Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Position Requirements:

1. Bachelor's degree by an insitutional accrediting agency recognized by the U.S. Department of Education or ability to obtain Comission on Accreditation for Respiratory Care (CoARC) educational requirements wihtin 2 years
2. Four years of experience as a Registered Respiratory Therapist with at least two years in clinical respiratory care
3. Two years of experience teaching as an appointment faculty member in a CoARC-accredited respiratory care program or as a clinical instructor for students of such programs

Certifications / Licenses:

1. Valid Registered Respiratory Care (RRT) credential and current state license
2. Complete the CoARC Key Personnel Training Program
3. Active membership in state and national professional organizations
4. Valid drivers license

Skills/Knowledge/Abilities:

1. Knowledge of CoARC and essential accreditation requirements
2. Proficient in curriculum design and program administration
3. Knowledge on basic computer programs including MS office products
4. Knowledge of respiratory care with maintenance of continuing professional development
5. Excellent time management skills and ability to multi-task and prioritize work
6. Ability to fulfill all duties with minimal supervision and to work independently
7. Assess situations rapidly and make logical decisions in a timely manner
8. Analyze facts and exercise sound judgment
9. Ability to effectively manage projects and multiple priorities simultaneously
10. Strong written and verbal communication skills
11. Problem solving and critical thinking skills
12. Strong math, spelling, computer, and calculator abilities
13. Ability to communicate in a professional, calm and courteous manner with the general public and employees
14. Attention to detail

Work Environment and Physical Demands: The work environment characteristics and physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions

- Must be able to perform the essential functions of the job, with or without accommodation.
- Must be able to work in a multi-tasked, high-volume environment.
- Daily attendance is required, schedules may fluctuate to accommodate needs, deadlines and delivery of services. Attendance is required at position and college meetings and trainings, some of which may be out of the primary work area.
- Frequent periods of sitting, standing, walking, and carrying items will be required.
- Average use of computer, phones, and other position related technology required per position.
- Office located on _____1st_____ floor of building. Office with ___2_____# windows.

Confidential and/or sensitive information, if any, is accessible by an employee to perform the duties of the job:

☒ Employee Information	☒ Managerial Information
☒ Organizational Information	☒ Professional Information
☒ Customer / Contact Information	☐ Other:

Personal contacts an employee makes with others (face-to-face and telephone) to perform the duties of the job:

☒ Within the immediate organization, department, office, project, or work unit, and in related or support units; and/or with members of the public in very highly structured situations

☒ With employees in the same organization, but outside the immediate department or division and/or with members of the public, as individuals or groups, in a moderately structured setting

☒ With individuals or groups from outside the organization in a moderately unstructured setting. The contacts are not established on a routine basis; the purpose and extent of each contact is different

☐ With high-ranking officials from outside the organization at national or international levels in highly unstructured settings

Acknowledgement:

This job description was reviewed with me and I understand that nothing in this job description restricts The Organization's right to assign, reassign or eliminate duties and responsibilities to this job at any time This job description reflects The Organization's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions This job description is not intended as a contract of employment, nor to be construed as a guarantee of employment for any specific period of time or any specific type of work I agree and acknowledge that my employment is "at will" and can be terminated, with or without cause or notice, at any time by The Organization or myself

Employee Name (Print)	Signature	Date

Supervisor / Department Director (Print)	Signature	Date

Revision History			
Revision #	**Revision Author**	**Date**	**Description of Revision(s)**
00	Hayley Howe - TAG	06/01/2024	Formatted and finalized from previous JD and job analysis questionnaire/process
01	Haley walker	07/21/26	Added drivers license requirement
02			
03			

Agenda Item: IV.D.
Date: November 12, 2026

SUBJECT

Approval of Bills

REASON FOR CONSIDERATION BY THE BOARD

Kansas statutes require the Board of Trustees' approval of all expenditures

BACKGROUND

Each month, a listing of claims to be paid is presented to the Board for approval.

PRESIDENT'S RECOMMENDATION

The President recommends approval of the bills.

EXHIBIT 5

LABETTE COMMUNITY COLLEGE
ACH REGISTER FOR APPROVAL

Payment Date	Vendor Name	Description	Account Number	Amount	Total
10/1/2026	Dissinger Reed, LLC	Athletic Insurance Renewal	11-5506-625-000	$91,269.00	$91,269.00
				$91,269.00	

11-General Fund	$91,269.00
12-Postsecondary Technical Education Fund	$0.00
13-Adult Ed Fund	$0.00
16-Auxillary Ent Fund	$0.00
64-Deferred Maintenance	$0.00
67-Capital Outlay	$0.00
	$91,269.00

ACH approved for release prior to Board action

President

Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/1/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143643	Macey Lynn Allison	Reimburse Mileage - Cherryvale HS	11-5302-601-000	$38.00	$38.00
143645	Randee Baty	Reimburse TESOL Tuition - Pitt State	11-4201-630-002	$2,454.00	$2,454.00
143646	Molly E Coomes	Reimburse Mileage - Fire School/Sup	12-4204-602-000	$298.68	$298.68
143647	Gabriella I Cortez	Reimburse Mileage - Recruiting	11-5503-603-000	$623.20	$623.20
143648	Elan Financial Services	Fraudulent Charge - Guestrs*Holidayl	11-0100-484-000	$227.36	
		Apple Music - Monthly Subscription	11-5506-701-000	$11.99	
		Walmart - New Baby Gift - H Hall	11-6102-709-000	$54.58	
		Sectigo.com - Domain SSL Certificate	11-6401-646-002	$956.97	
		Twilio - Essentials Pro & Marketing	11-6401-701-000	$149.95	
		Twilio - API Services for Subscription	11-6401-701-000	$100.00	
		Twilio - Marketing Subscription	11-6401-701-000	$1.94	
		Twilio - Essentials Pro Subscription	11-6401-701-000	$2.26	
		Twilio - Essentials Subscription	11-6401-701-000	$3.22	
		KanPay - 2026 Ford Transit Registrati	11-6502-720-000	$31.52	
		KanPay - 2026 Ford Explorer Registra	11-6502-720-000	$36.64	
		Walgreens - Retirement - Dayton/Dun	11-6504-692-001	$419.85	
		Taco Mayo - Founder's Day Nacho Ba	11-6505-701-001	$750.00	
		ImprintNow.com - Swooper Flag	11-6505-701-001	$166.83	
		Hobby Lobby - Outdoor Fall Decoratic	11-7102-649-000	$72.91	
		Hobby Lobby - Outdoor Fall Decoratic	11-7102-649-000	$48.99	
		Hobby Lobby - Outdoor Fall Decoratic	11-7102-649-000	$51.12	
		AmericanFlags.com - American Flag,	11-7102-649-000	$105.97	
		Home Depot - Stainless Steel Sink	11-7102-649-000	$269.99	
		KS.gov - Student KSBN Application F	12-1208-700-002	$128.13	
		PearsonVue - NCSBN Exam Fee	12-1208-700-002	$200.00	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/1/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143648	Elan Financial Services	Trajecsys - DMS Access Extension	12-1214-700-000	$150.00	
		Canva - Subscription (DMS)	12-1214-700-000	$250.00	
		ESP Inc - B Vediz - Webinar	12-1214-700-000	$325.00	
		Trajecsys - DMS Clinical Access	12-1214-700-002	$200.00	
		Trajecsys - DMS Clinical Access	12-1214-700-002	$1,700.00	
		Facebook - Fire School Ads	12-4204-699-000	$11.35	
		Home Depot - F S Burn House Suppli	12-4204-699-000	$1,906.21	
		Firehouse Vigilance - F S Instructor	12-4204-699-000	$2,000.00	
		Subway - Fire School Meeting Lunch	12-4204-699-000	$142.36	
		Witmer Public Safety - TFS Shove Kn	12-4204-699-000	$79.87	
		Walmart - Cardinal Cafe Supplies	16-9684-701-000	$13.59	
		Ozarks Coca-Cola - Bag in the Box P(	16-9684-743-000	$624.33	
		Ozarks Coca-Cola - Bag in the Box P(	16-9684-743-000	$437.20	
		Credit - Ozarks Coca-Cola - Returned	16-9684-743-000	($404.10)	
		Credit - Ozarks Coca-Cola - Returned	16-9684-743-000	($68.52)	
		Ozarks Coca-Cola - Bag in the Box P(	16-9684-743-000	$527.93	
		Walmart - Cardinal Cafe Food Items	16-9684-743-000	$17.03	
		Walmart - Cardinal Cafe Food Items	16-9684-743-000	$15.86	$11,718.33
143649	Evergy Kansas Central INC	Electricity	11-7102-634-000	$23,022.98	
		Electricity - WTC	12-4204-634-000	$758.92	
		Electricity - Student Union	16-9482-634-000	$792.44	$24,574.34
143650	Janice S Every	Weekly Landscaping (9/21 to 9/27)	11-7202-648-000	$200.00	$200.00
143651	FedEx	Package Shipping	11-7102-649-000	$88.06	$88.06
143652	Harrison William Hall	Reimburse Meals - KACRAO	11-5302-601-000	$36.99	
		Reimburse Mileage - KACRAO	11-5302-601-000	$304.00	$340.99

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/1/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143653	Jennifer Harding	Reimburse - AARC Membership	11-4200-630-033	$116.00	
		Reimburse Mileage - Clinicals	12-1211-602-000	$427.12	$543.12
143654	Ross Harper	Reimurse Mileage - Evals & Fire Schc	12-1205-602-000	$243.20	$243.20
143655	Mia Kathryn Howard	Reimburse Meal - KACRAO	11-5302-601-000	$47.61	$47.61
143656	DeAnna Jean Huffman	Reimburse Psychology Class Supplie:	11-1114-700-000	$39.44	$39.44
143657	Theresa M Hundley	Reimburse Mileage - KACRAO	11-5303-601-000	$282.72	
		Reimburse Meals - KACRAO	11-5303-601-000	$79.98	
		Reimburse Hotels - KACRAO	11-5303-601-000	$258.00	$620.70
143658	Kansas Gas Service	Gas Service	11-7102-633-000	$132.99	$132.99
143659	Deardin Gracen Kelley	Reimburse Mileage - Carl Junction/Jo	11-5504-603-000	$100.32	$100.32
143660	Daudi Langat	Reimburse - Annual Kahoot! Members	11-1103-700-000	$227.92	$227.92
143661	Jermaine J Maybank	Men's Basketball Travel - 10/23/2026	11-5508-601-000	$250.00	$250.00
143662	Jermaine J Maybank	Men's Basketball Travel - 10/3/2026	11-5508-601-000	$400.00	$400.00
143663	Jermaine J Maybank	Men's Basketball Travel - 10/2/2026	11-5508-601-000	$400.00	$400.00
143664	Brandi McCall	Reimburse Mileage - KACRAO	11-5302-601-000	$304.00	$304.00
143665	Phi Theta Kappa Honor Society	Fall Conference Advisor Registration	11-1126-604-000	$150.00	$150.00
143666	Ryan S. Phillips	Softball Travel - 10/24/2026	11-5509-601-000	$600.00	$600.00
143667	Ryan S. Phillips	Softball Travel - 10/9/2026	11-5509-601-000	$600.00	$600.00
143668	Ryan S. Phillips	Softball Travel - 10/16/2026	11-5509-601-000	$600.00	$600.00
143669	Ryan S. Phillips	Softball Travel - 10/2/2026	11-5509-601-000	$600.00	$600.00

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/1/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143670	Colleen Williamson	Reimburse Mileage - Oswego	11-6301-601-000	$15.20	$15.20
				$46,210.10	

11-General Fund	$35,433.50
12-Postsecondary Technical Education Fund	$8,820.84
16-Auxillary Ent Fund	$1,955.76
64-Deferred Maintenance	$0.00
67-Capital Outlay	$0.00
	$46,210.10

Checks approved for release prior to Board action

President

Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/8/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143671	Macey Lynn Allison	Reimburse Mileage - Recruiting Trips	11-5302-601-000	$650.56	
		Reimburse Meals - Recruiting Trip	11-5302-601-000	$82.05	$732.61
143673	City of Parsons	Water Service	11-7102-632-000	$3,443.31	
		Water Service - WTC	12-4204-632-000	$164.50	
		Water Service - Student Union	16-9482-632-000	$316.10	$3,923.91
143674	Molly E Coomes	Reimburse Mileage - Conference/CNA	12-4204-602-000	$308.56	
		Reimburse Meals - Workforce Innov C	12-4204-605-000	$93.01	
		Reimburse Hotel - Workforce Innov C	12-4204-605-000	$149.96	
		Reimburse Supplies - NC Courses	12-4204-701-000	$186.05	
		Reimburse Supplies - Finger Knitting	12-4204-701-000	$100.62	$838.20
143675	Leanna Doherty	Reimburse Hotel - Recruiting @ Hutcl	11-5302-601-000	$159.84	
		Reimburse Hotel - Recruiting @ Hays	11-5302-601-000	$383.71	$543.55
143676	Lindsey Anne Drummond	Reimburse - Adobe Acrobat DC Cours	11-4201-601-000	$10.99	$10.99
143677	Evergy Kansas Central INC	Electricity - Cherokee Center	11-7103-634-000	$1,030.77	$1,030.77
143678	Janice S Every	Weekly Landscaping (9/28 to 10/4)	11-7202-648-000	$200.00	$200.00
143679	FedEx	Package Shipping	11-5201-701-000	$39.73	$39.73
143681	Ross Harper	Reimburse Meals - CATYC Conf	12-1205-601-000	$55.57	
		Reimburse Hotel - CATYC Conf/St Lo	12-1205-601-000	$364.02	
		Reimburse Mileage - CATYC/Area HS	12-1205-602-000	$636.88	
		Reimburse Flights - NCWE Conf/FL	12-1246-630-000	$872.17	
		Reimburse Meals - Workforce Innov C	12-1246-630-000	$28.90	
		Reimburse Hotel - Workforce Innov C	12-1246-630-000	$223.40	
		Reimburse Mileage - Topeka	12-1246-630-000	$249.28	$2,430.22
143682	Mia Kathryn Howard	Reimburse Meals - Recruiting Trip	11-5302-601-000	$91.10	
		Reimburse Mileage - Apply KS Event	11-5302-601-000	$34.96	$126.06

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/8/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143683	Kansas Department of Revenue	Bird's Nest Sales Tax - September	16-0000-216-001	$126.95	
		Cardinal Cafe Sales Tax - September	16-0000-216-002	$529.97	$656.92
143685	Kansas Gas Service	Gas Service - Cherokee Center	11-7103-633-000	$46.97	$46.97
143686	Kansas Society of Radiologic Technolo	KSRT Student Memberships	12-1210-700-002	$1,075.00	$1,075.00
143687	KCADNE	Fall Forum Registrations - Nursing De	12-1246-630-000	$800.00	$800.00
143688	Deardin Gracen Kelley	Reimburse Meal - Team Travel	11-5504-601-000	$188.10	
		Reimburse Travel Snacks	11-5504-601-000	$174.46	$362.56
143689	Ty Raymond Lain	Reimburse Mileage - Wichita Airport	11-5502-603-000	$202.16	
		Reimburse Travel - Wichita Airport	11-5502-603-000	$214.80	$416.96
143691	Lingo Telecom LLC	Fax Lines	11-6501-631-000	$291.57	
		Alarm Line	11-6501-631-000	$28.87	$320.44
143692	Ashley Moore	Reimburse Mileage - Aug/Sept Clinica	12-1210-602-000	$463.60	$463.60
143693	Dave Neely	Mid-America Women's JUCO Entry F	11-5503-701-000	$165.00	$165.00
143695	Laura R Pyle	Reimburse Mileage - Topeka	12-4204-602-000	$234.08	
		Reimburse Hotel - Workforce Innov C	12-4204-605-000	$96.00	$330.08
143697	Touchtone Communications	Toll Free Fax Line	11-6501-631-000	$144.41	$144.41
143698	Verizon Wireless	J Burzinski Phone Charges	11-6401-701-000	$433.68	
		Blue Emergency Light Towers	11-6501-631-000	$105.03	$538.71
143700	Wave Wireless	Internet Service	11-6401-631-000	$69.00	$69.00
143701	Wex Bank	Car Wash Purchases - September 20	11-7102-649-000	$36.00	
		Fuel Purchases - September 2026	11-7102-649-000	$1,690.84	$1,726.84
143704	Wright International Student Services	Students Removed from Delinquency	11-5201-613-000	$240.00	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/8/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143704	Wright International Student Services	Students Loaded	11-5201-613-000	$10.00	$250.00
				$17,242.53	

11-General Fund	$10,167.91
12-Postsecondary Technical Education Fund	$6,101.60
16-Auxillary Ent Fund	$973.02
64-Deferred Maintenance	$0.00
67-Capital Outlay	$0.00
	$17,242.53

Checks approved for release prior to Board action

President

Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/15/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143706	A T and T	Internet Service	11-6401-631-000	$2,197.78	$2,197.78
143707	AHEAD	Fall 2026 Webinar Training, 5 Sessior	11-4206-681-000	$349.00	$349.00
143708	Amazon Capital Services	ATR Supplies	11-5507-701-000	$320.50	
		VEEKTOMX Portable Charger with Bu	11-6401-646-002	$17.97	
		PCIE 4-Ports Superspeed 5Gbps USE	11-6401-646-002	$103.96	
		Anker USB A to USB C Cable	11-6401-701-000	$8.54	
		Tablet Wall Mount	11-6401-701-000	$47.49	
		Maintenance Supplies	11-7102-649-000	$9.69	
		Exit Sign Replacement Batteries	11-7102-649-000	$69.68	
		AED Signage & Trimmer Line	11-7102-649-000	$169.66	
		Grinder Discs, Clamps, Drill Bit Set	12-1219-700-000	$787.01	
		3D Print Supplies/Blanks	12-4204-701-000	$240.94	
		EMT Course Supplies	12-4204-701-002	$43.83	$1,819.27
143709	Kathleen A Bennett	Reimburse - Drug Reference Book	11-4200-630-027	$50.99	
		Reimburse Accreditation Supplies	12-1208-670-000	$89.74	$140.73
143710	Chelsea Beville	Reimburse Mileage - Recrutiing Show	11-5509-603-000	$172.52	$172.52
143711	April Bolinger	Reimburse Hotel - NACADA Conferen	11-5701-701-000	$583.82	$583.82
143712	Linda Gale Brown	Reimburse Mileage - Admin/Clincal	12-1210-601-000	$300.96	$300.96
143713	C. D. L. Electric Co., INC	Monthly Alarm Monitoring Fee - June	11-7202-648-000	$45.00	$45.00
143714	Molly E Coomes	Reimburse Mileage - KCCLI @ JCCC	12-4204-602-000	$222.68	
		Reimburse Meals - KCCLI @ JCCC	12-4204-605-000	$27.96	
		Reimburse Hotel - KCCLI @ JCCC	12-4204-605-000	$144.97	$395.61
143715	Crossroad Tours	Bus Trip - Volleyball - Rockford, IL	11-5504-601-000	$5,540.00	
		Bus Trip - Volleyball - Rockford, IL	11-6502-720-000	$2,600.00	$8,140.00
143717	Leanna Doherty	Reimburse Hotel - Recruiting - Hutch	11-5302-601-000	$159.84	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/15/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143717	Leanna Doherty	Reimburse Hotels - Volleyball - Rockf	11-5504-601-000	$1,572.13	
		Reimburse Hotel - J Sharp - CATYC	11-6101-601-000	$354.02	$2,085.99
143718	Janice S Every	Weekly Landscaping (10/5 to 10/11)	11-7202-648-000	$200.00	$200.00
143719	First Dakota Indemnity Company	Worker's Compensation Ins - Novemt	11-6501-590-001	$1,380.00	$1,380.00
143720	Sonia Gugnani	Reimburse Meals - CATYC Conferenc	11-4202-601-000	$34.17	
		Reimburse Hotel - CATYC Conferenc	11-4202-601-000	$304.02	$338.19
143722	Mia Kathryn Howard	Reimburse Meals - Futures Fair	11-5302-601-000	$29.59	
		Reimburse Mileage - Futures Fair	11-5302-601-000	$195.32	$224.91
143724	Kansas Gas Service	EFM Equipment Charge (WTC Meter)	11-7102-633-000	$2,400.00	
		Gas Service	11-7102-633-000	$363.24	
		Gas Service - WTC	12-4204-633-000	$100.29	
		Gas Service - Student Union	16-9482-633-000	$136.53	$3,000.06
143726	Ty Raymond Lain	Reimburse Diesel for Field Maintenan	11-5502-701-000	$58.73	$58.73
143728	Laura R Pyle	Reimburse Mileage - CNA Orientation	12-4204-602-000	$55.48	$55.48
143729	Elizabeth R Robinson	Reimburse Hotel & Parking - NACADA	11-5701-701-000	$679.82	
		Reimburse Mileage - NACADA/OKC	11-5701-701-000	$337.44	
		Reimburse Meals - NACADA Confere	11-5701-701-000	$195.76	$1,213.02
143730	Rural Water District #5	Water Service - Cherokee Center	11-7103-632-000	$44.48	$44.48
143731	Sam's Club	Fire School Supplies & Food	12-4204-699-000	$571.80	$571.80
143732	TreviPay	Walmart - PR Event Supplies	11-6301-701-000	$85.08	
		Walmart - Cardinal Café Food Items	16-9684-743-000	$148.54	
		Walmart - Cardinal Café Food Items	16-9684-743-000	$88.43	
		Walmart - Cardinal Café Food Items	16-9684-743-000	$158.37	
		Walmart - Cardinal Café Food Items	16-9684-743-000	$47.38	
		Walmart - Cardinal Café Food Items	16-9684-743-000	$10.25	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/15/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143732	TreviPay	Walmart - Cardinal Cafe Food Items	16-9684-743-000	$22.92	
		Walmart - Cardinal Cafe Food Items	16-9684-743-000	$16.95	
		Walmart - Cardinal Cafe Food Items	16-9684-743-000	$3.92	
		Walmart - Cardinal Cafe Food Items	16-9684-743-000	$62.68	
		Walmart - Cardinal Cafe Food Items	16-9684-743-000	$179.33	
		Walmart - Cardinal Cafe Food Items	16-9684-743-000	$172.00	$995.85
143733	Jeffrey Michael Vesta	Wrestling Travel - 10/31/2026	11-5505-601-000	$2,000.00	$2,000.00
143734	Jeffrey Michael Vesta	Wrestling Travel - 10/30/2026	11-5505-601-000	$500.00	$500.00
143735	Jeffrey Michael Vesta	Wrestling Travel - 10/24/2026	11-5505-601-000	$500.00	$500.00
				$27,313.20	

11-General Fund	$23,680.24
12-Postsecondary Technical Education Fund	$2,585.66
16-Auxillary Ent Fund	$1,047.30
64-Deferred Maintenance	$0.00
67-Capital Outlay	$0.00
	$27,313.20

Checks approved for release prior to Board action

President

Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/29/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143821	Macey Lynn Allison	Reimburse Mileage - Recruiting Trips	11-5302-601-000	$551.00	$551.00
143822	ASCAP	Annual Music Licensing Fee	11-1111-682-000	$398.00	$398.00
143823	Hannah Jo Baker	Reimburse Mileage - McPherson Coll	11-6201-601-000	$296.40	$296.40
143825	DeLyna R Bohnenblust	Reimburse Travel - KCADNE Conf.	12-1246-630-000	$15.17	
		Reimburse Meals - KCADNE Conf.	12-1246-630-000	$507.37	$522.54
143826	Zachary Paul Coble	Reimburse Mileage - Cherokee Cente	11-6401-601-000	$46.51	$46.51
143827	Molly E Coomes	Reimburse Parking - Tulsa Airport	12-1246-630-000	$36.00	
		Reimburse Meals - NCWE Conferenc	12-1246-630-000	$264.70	
		Reimburse Ubers - Hotel & Airport	12-1246-630-000	$72.07	
		Reimburse Hotels - NCWE Conferenc	12-1246-630-000	$970.03	
		Reimburse Mileage - Tulsa Airport	12-1246-630-000	$167.96	
		Reimburse Travel - NCWE Conf.	12-4204-605-000	$30.56	$1,541.32
143828	Leanna Doherty	Reimburse Parking - Fort Collins, CO	11-6401-601-000	$15.99	$15.99
143829	Janice S Every	Weekly Landscaping (10/19 to 10/25)	11-7202-648-000	$200.00	$200.00
143831	Jennifer Harding	Reimburse - NBRC Annual Fee	11-4200-630-033	$30.00	$30.00
143832	Mia Kathryn Howard	Reimburse Mileage - Monett, MO	11-5302-601-000	$152.00	
		Reimburse Mileage - Lockwood, MO	11-5302-601-000	$117.04	$269.04
143833	Theresa M Hundley	Reimburse Meals - Fort Collins, CO	11-5303-601-000	$77.46	
		Reimburse Hotels - Fort Collins, CO	11-5303-601-000	$347.93	
		Reimburse Hotel - Fort Collins, CO	11-6401-601-000	$153.79	$579.18
143834	Jermaine J Maybank	Men's Basketball Travel - 11/27-28/20	11-5508-601-000	$800.00	$800.00
143835	Jermaine J Maybank	Men's Basketball Travel - 11/10/2026	11-5508-601-000	$400.00	$400.00
143836	Jermaine J Maybank	Men's Basketball Travel - 11/6/2026	11-5508-601-000	$400.00	$400.00
143838	TreviPay	Walmart - Nursing Advisory Lunch	12-1208-709-000	$55.64	
		Walmart - Cardinal Cafe Food Items	16-9684-743-000	$303.95	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/29/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143838	TreviPay	Walmart - Cardinal Cafe Food Items	16-9684-743-000	$81.22	
		Walmart - Cardinal Cafe Food Items	16-9684-743-000	$37.98	$478.79
				$6,528.77	

11-General Fund	$3,986.12
12-Postsecondary Technical Education Fund	$2,119.50
16-Auxillary Ent Fund	$423.15
64-Deferred Maintenance	$0.00
67-Capital Outlay	$0.00
	$6,528.77

Checks approved for release prior to Board action

President

Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/27/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143818	Kansas Board of Tax Appeals	Property Tax Exemption - Ford Transit	11-6501-662-000	$100.00	$100.00
143819	Kansas Board of Tax Appeals	Property Tax Exemption - Ford Explor	11-6501-662-000	$100.00	$100.00
				$200.00	

11-General Fund	$200.00
12-Postsecondary Technical Education Fund	$0.00
16-Auxillary Ent Fund	$0.00
64-Deferred Maintenance	$0.00
67-Capital Outlay	$0.00
	$200.00

Checks approved for release prior to Board action

Deanna Doherty

Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/22/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143776	A T and T	Phone Service	11-6501-631-000	$216.64	$216.64
143777	A T and T	Internet Service	11-6401-631-000	$1,153.24	$1,153.24
143778	A T and T	Internet Service	11-6401-631-000	$1,105.33	$1,105.33
143779	A T and T	Internet Service	11-6401-631-000	$1,588.75	$1,588.75
143780	Macey Lynn Allison	Reimburse Meals - Recruiting Trips	11-5302-601-000	$53.10	
		Reimburse Mileage - Recruiting Trips	11-5302-601-000	$861.08	$914.18
143781	Bank of Commerce - Parsons	Loan 50053837 - Principal	11-6201-761-000	$4,959.39	
		Loan 50053837 - Interest	11-6201-762-000	$1,278.90	$6,238.29
143782	Frederick Burt Bucher	Reimburse Hotel - Gallery Artist	11-1101-702-000	$195.90	$195.90
143783	Daniel Colon	Color Clicks	11-4203-701-000	$38.83	
		Black Clicks	11-4203-701-000	$11.79	$50.62
143784	Gabriella I Cortez	Women's BB Travel - 11/3/2026	11-5503-601-000	$350.00	$350.00
143785	Gabriella I Cortez	Women's BB Travel - 11/6-7/2026	11-5503-601-000	$700.00	$700.00
143786	Gabriella I Cortez	Women's BB Travel - 11/18/2026	11-5503-601-000	$350.00	$350.00
143787	Gabriella I Cortez	Women's BB Travel - 11/28/2026	11-5503-601-000	$350.00	$350.00
143788	CPI Technologies, Inc	Copier Contract - Cherokee Center	11-7103-701-000	$169.81	$169.81
143789	DB Productions of NW AR, Inc	Curriculum Wellness Retreat Registra	12-1208-601-000	$1,750.00	$1,750.00
143790	Leanna Doherty	Reimburse Hotel - Men's BB - Wichita	11-5508-601-000	$831.04	$831.04
143791	Elan Financial Services	Facebook - Boosted Ads	11-0100-484-000	$0.03	
		Credit - Fraud Charge - Guestrs*Hilto	11-0100-484-000	($194.14)	
		Fraudulent Charge - Guestrs*HiltonFc	11-0100-484-000	$194.14	
		Credit - Fraud Charge - Guestrs*Holid	11-0100-484-000	($227.36)	
		Walmart Business+ - Annual Members	11-0100-484-000	$107.07	
		Habor Freight - Inside Track Members	11-0100-484-000	$29.99	
		Ares Hotel - 2026 PTK Fall Conferenc	11-1126-604-000	$326.71	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/22/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143791	Elan Financial Services	Fairfield Inn - Admissions - KACRAO (	11-5302-601-000	$769.92	
		Best Western - Recruiting - Manhattar	11-5302-601-000	$161.09	
		Aloft Hotel - Recruiting - Wichita	11-5302-601-000	$145.73	
		Holiday Inn - Recruiting - Hays	11-5302-601-000	$383.71	
		Walmart - Admissions Supplies	11-5302-701-000	$76.60	
		Domino's - Pizza for LCHS Senior Da	11-5302-711-000	$139.80	
		Domino's - Pizza for PHS Senior Day	11-5302-711-000	$139.80	
		Credit - Avis Rentals - Baseball Renta	11-5502-603-000	($232.50)	
		Avis Rentals - Baseball Rental Car	11-5502-603-000	$232.50	
		Holiday Inn - Volleyball - Kansas City	11-5504-601-000	$1,673.22	
		Apple Music - Monthly Subscription	11-5506-701-000	$11.99	
		KXKShop - MBB Team Gear	11-5508-701-000	$895.18	
		KSCPA - Membership - L Doherty	11-6201-701-000	$380.00	
		Domino's - Reach One/Teach One Lu	11-6301-709-000	$524.25	
		Hilton - Hundley & Moon - Fort Collins	11-6401-601-000	$162.73	
		Twilio - Essentials Pro & Marketing	11-6401-701-000	$149.95	
		Hudl - Athletics Streaming Renewal	11-6401-701-000	$1,854.00	
		Microsoft - 365 Business Premium Lic	11-6401-701-000	$576.84	
		Facebook - Director of Resp Care Ads	11-6504-613-000	$50.02	
		Indeed - Sponsored Job Ad	11-6504-613-000	$85.91	
		Eventbrite - HR Tax Webinar - Walker	11-6504-630-000	$228.00	
		TaxBandits - 3rd Qtr 941 Filing Fee	11-6504-701-000	$5.95	
		Cintas - Hand Sanitizer Dispenser Ref	11-7102-702-000	$116.37	
		Canva Pro - Subscription Renewal	12-1205-681-000	$119.40	
		Facebook - Fire School Ad	12-4204-699-000	$8.49	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/22/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143791	Elan Financial Services	Bambu Lab - 3D Printer Filament	12-4204-701-000	$191.78	
		CareerSafe - OSHA Cards	12-4204-701-001	$1,225.00	
		KS.gov - KDADS CNA Fees	12-4204-701-002	$123.00	
		KS.gov - KDADS CNA Fees	12-4204-701-002	$184.50	
		Walmart - Cardinal Cafe Supplies	16-9684-701-000	$33.08	
		Ozarks Coca-Cola - Bag in the Box P(	16-9684-743-000	$225.34	
		Walmart - Cardinal Cafe Food Items	16-9684-743-000	$7.96	
		Walmart - Cardinal Cafe Food Items	16-9684-743-000	$18.89	
		Ozarks Coca-Cola - Bag in the Box P(	16-9684-743-000	$309.54	
		Walmart - Cardinal Café Food Items	16-9684-743-000	$41.87	
		Walmart - Free Student Dinner Desse	16-9684-743-000	$102.94	$11,359.29
143792	Evergy Kansas Central INC	Electricity - 1230 Main	11-7102-634-000	$319.00	
		Electricity - Athletic Expansion	11-7102-634-000	$5,022.84	
		Electricity - Vehicle Lot	11-7102-634-000	$79.57	$5,421.41
143793	Janice S Every	Weekly Landscaping (10/12 to 10/18)	11-7202-648-000	$200.00	$200.00
143795	John R Gillette	Reimburse Hotel - Drury Inn	11-4201-601-000	$576.03	
		Reimburse Mileage - CATYC Confere	11-4201-601-000	$503.12	
		Reimburse Meal - CATYC Conference	11-4201-601-000	$29.97	$1,109.12
143796	Rebeka Johanna Hale-Crawford	Reimburse Meals - PTK Fall Conferer	11-1126-604-000	$327.90	
		Reimburse Meals - PTK Meetings	11-1126-604-000	$40.63	$368.53
143797	Kansas Gas Service	Gas Service - 1306 Main	11-7102-633-000	$46.97	
		Gas Service - 1230 Main	11-7102-633-000	$50.12	$97.09
143798	Kansas Secretary of State	Notary Bond - H Flora	11-6101-702-000	$25.00	$25.00
143799	Deardin Gracen Kelley	Reimburse Mileage - Recruiting	11-5504-603-000	$351.12	$351.12
143801	Landauer Inc	Radiation Monitors - Class of 2028	12-1210-700-002	$1,578.90	$1,578.90

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/22/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143803	Jermaine J Maybank	Men's Basketball Travel - 10/16/2026	11-5508-601-000	$400.00	$400.00
143804	Tessa Nicole Newman	Reimburse Sophomore Night Flowers	11-5504-701-000	$43.14	$43.14
143806	Pitney Bowes Bank, Inc	Postage - Account #20352357	11-6503-611-000	$1,500.00	$1,500.00
143807	T & E Auto Sales and Service	Vehicle Maintenance - 1996 Ford Truc	11-6502-720-000	$399.86	
		Vehicle Maintenance - 2004 Chevy Tri	11-6502-720-000	$103.31	$503.17
143808	The Villas at LCC, LLC	Housing	11-0000-201-001	$815.00	
		Housing	11-0000-201-001	$891.00	
		Housing	11-0000-201-001	$1,797.00	
		Housing	11-0000-201-001	$891.00	
		Housing	11-0000-201-001	$1,656.00	$6,050.00
143809	Jeffrey Michael Vesta	Wrestling Travel - 11/6/2026	11-5505-601-000	$500.00	$500.00
143810	Jeffrey Michael Vesta	Wrestling Travel - 11/11/2026	11-5505-601-000	$500.00	$500.00
143811	Jeffrey Michael Vesta	Wrestling Travel - 11/14/2026	11-5505-601-000	$2,000.00	$2,000.00
143812	Jeffrey Michael Vesta	Wrestling Travel - 11/15/2026	11-5505-601-000	$2,000.00	$2,000.00
143813	Jeffrey Michael Vesta	Wrestling Travel - 11/18/2026	11-5505-601-000	$500.00	$500.00
143814	Jeffrey Michael Vesta	Wrestling Travel - 11/21/2026	11-5505-601-000	$2,000.00	$2,000.00
143815	Jeffrey Michael Vesta	Reimburse - KWCA Membership	11-5505-603-000	$50.00	$50.00
143816	WoodRiver Energy LLC	Natural Gas Service	11-7102-633-000	$211.72	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/22/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143816	WoodRiver Energy LLC	Natural Gas Service - Student Union	16-9482-633-000	$80.12	$291.84
				$52,812.41	

11-General Fund	$46,811.60
12-Postsecondary Technical Education Fund	$5,181.07
16-Auxillary Ent Fund	$819.74
64-Deferred Maintenance	$0.00
67-Capital Outlay	$0.00
	$52,812.41

Checks approved for release prior to Board action

President

Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/31/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143839	A Book Company	Returned Financial Aid Books	16-0000-131-002	($209.42)	
		Financial Aid Books	16-0000-131-002	$485.46	$276.04
143840	Ace Retail Group, Inc	Baseball Field Equipment/Supplies	11-5502-701-000	$294.54	
		Baseball Field Materials	11-5502-701-000	$148.45	
		Maintenance Supplies	11-7102-649-000	$29.78	
		Garbage Disposal for Cafe Sink	11-7102-649-000	$199.99	
		Maintenance Supplies	11-7102-649-000	$9.18	
		Maintenance Supplies	11-7102-649-000	$33.67	
		Maintenance Supplies	11-7102-649-000	$51.97	
		Maintenance Supplies	11-7102-649-000	$19.99	
		Maintenance Supplies	11-7102-649-000	$36.98	
		Maintenance Supplies	11-7102-649-000	$7.92	
		Maintenance Supplies	11-7102-649-000	$7.92	
		Maintenance Supplies	11-7102-649-000	$32.98	
		Maintenance Supplies	11-7102-649-000	$23.48	
		Maintenance Supplies	11-7102-649-000	$40.76	
		Maintenance Supplies	11-7102-649-000	$128.88	
		Maintenance Supplies	11-7102-649-000	$73.49	
		Maintenance Supplies	11-7102-649-000	$26.36	
		Maintenance Supplies	11-7102-649-000	$22.29	
		Maintenance Supplies	11-7102-649-000	$56.15	
		Maintenance Supplies	11-7102-649-000	$21.99	
		Maintenance Supplies	11-7102-649-000	$42.57	
		Maintenance Supplies	11-7102-649-000	$100.32	
		Paint and MEK Thinner	12-1219-700-000	$90.98	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/31/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143840	Ace Retail Group, Inc	Impact and Hole Saw Kit	12-1219-700-000	$388.97	
		Grinders and Batteries	12-1219-700-000	$1,169.96	
		Drill Bit and Sawzall Blades	12-1219-700-000	$63.97	
		Drill Bits	12-1219-700-000	$53.98	
		Fire School Burn House Supplies	12-4204-699-000	$236.61	$3,414.13
143841	American Association of Community C	2027 - President's Academy Fee	11-6501-681-000	$75.00	
		2027 Institutional Membership	11-6501-681-000	$3,039.00	$3,114.00
143842	American Electric Company	4ft LED Line Voltage Tube Bulbs	11-7102-649-000	$1,425.00	
		LED Emergency Light Fixtures	11-7102-649-000	$589.05	$2,014.05
143843	American Library Association	Membership Renewal - H Bode	11-4101-681-000	$112.00	$112.00
143844	Don Barber	2026-2027 Scale Certification	11-5505-701-000	$65.00	$65.00
143845	C D W Government Inc	NETGEAR 8PT GIGABIT POE+ ENE	11-6401-646-002	$152.87	
		NETGEAR 16PT GB POE+ SWITCH	11-6401-646-002	$764.37	
		NETGEAR 48PT GIGABIT 10G MGD	11-6401-646-002	$5,732.95	$6,650.19
143846	Carolina Biological Supply Company	Shipping & Handling	11-1103-700-000	$50.21	
		Nutrient Agar Plates, Pack of 10	11-1103-700-000	$121.70	
		Sucrose	11-1103-700-000	$17.32	
		Dextrose, Monohydrate, 500 g	11-1103-700-000	$29.88	
		String, Super Twine, 200-ft Roll	11-1103-700-000	$4.92	
		Dialysis Tubing, 1 inch	11-1103-700-000	$49.54	
		Methylene Blue Staining Solution	11-1103-700-000	$10.84	
		Nitrile Disposable Gloves, Large	11-1103-700-000	$206.10	
		Nitrile Disposable Gloves, Medium	11-1103-700-000	$206.10	
		Nitrile Disposable Gloves, Small	11-1103-700-000	$103.05	
		Blood Typing Synthetic Kit Refills	11-1103-700-000	$306.90	$1,106.56

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/31/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143847	CoARC	Annual Accreditation Fee	12-1211-670-000	$3,200.00	$3,200.00
143848	Compound Clothing, LLC	Shipping & Charges	11-5505-701-000	$152.00	
		Men's Pro Series Fight Shorts	11-5505-701-000	$2,400.00	$2,552.00
143849	Credit World Services, INC	Student Account Collection Fee	11-0100-484-000	$50.00	$50.00
143850	Crown Lift Trucks	Forklift Service	12-1219-700-000	$181.14	$181.14
143851	DB Productions of NW AR, Inc	Student Concept Mapping Books	12-1208-700-002	$1,200.00	$1,200.00
143852	Dell Marketing L P	Dell 7350 Detatchable Keyboard	11-6402-850-000	$340.62	
		Dell Pro P 24	11-6402-850-000	$861.49	
		Dell Pro Slim QCS1250	11-6402-850-000	$9,838.01	
		Dell Pro Slim	11-6402-850-000	$4,216.29	
		Dell Pro 5 16	11-6402-850-000	$1,532.10	
		Dell Pro 24	11-6402-850-000	$1,353.77	
		Dell Pro Slim (Qty 11)	11-6402-850-000	$15,459.73	$33,602.01
143853	Digital Connections Inc.	Lanier Copier Maintenance Contracts	11-6503-648-000	$157.00	$157.00
143854	EVCO Wholesale Food Corp.	Supplies	16-9684-701-000	$101.42	
		Supplies	16-9684-701-000	$178.89	
		Supplies	16-9684-701-000	$26.65	
		Food Items	16-9684-743-000	$394.51	
		Food Items	16-9684-743-000	$511.43	
		Food Items	16-9684-743-000	$333.82	
		Food Items	16-9684-743-000	$222.41	
		Food Items	16-9684-743-000	$448.01	
		Credit - Returned Food Items	16-9684-743-000	($66.79)	$2,150.35
143855	Fastenal Company	AED Plus Fully Automatic Package	11-7102-649-000	$4,055.53	
		Standard AED Wall Cabinet	11-7102-649-000	$592.18	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/31/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143855	Fastenal Company	Bolts and Wypall Hand Wipes	12-1219-700-000	$151.32	$4,799.03
143856	William Green	Fertilizer and Rye Seed - Baseball	11-5502-701-000	$635.00	
		Fertilizer & Spread Rye Seed - Softba	11-5509-701-000	$520.00	
		Granular Fertilizer - Softball Field	11-5509-701-000	$270.00	$1,425.00
143857	Hillyard/Springfield	Gloves, Large, 100/box	11-7102-702-000	$105.00	
		Gloves, Medium, 100/box	11-7102-702-000	$105.00	$210.00
143858	Stephen Hipfl	Restripe Zetmeir Health Science Lot	67-7100-649-002	$2,850.00	$2,850.00
143859	Jarred, Gilmore & Phillips, PA	FY26 Audit	11-6201-663-000	$12,000.00	$12,000.00
143860	Jenzabar, Inc.	J1 SaaS Full Suite Renewal - 5th Yea	11-6401-646-001	$135,800.00	$135,800.00
143861	Jock's Nitch/Parsons	Shipping - Respiratory Care - Uniform	12-1211-700-002	$18.00	
		Respiratory Care - 1st Year Uniforms	12-1211-700-002	$417.00	
		Shipping - EMT Uniforms and Hats	12-4204-701-002	$18.00	
		EMT Richardson Hats w/Logo	12-4204-701-002	$160.00	
		EMT Uniform Polos and T-Shirts	12-4204-701-002	$224.00	
		EMT Uniform Polos and T-Shirts	12-4204-701-002	$832.00	$1,669.00
143862	Joe Harding Sales & Service	Freight and Delivery Charges	11-7102-649-000	$250.00	
		Manitowoc Ice Machine - Gym	11-7102-649-000	$6,090.00	
		Pressure Gauge	16-9482-648-000	$61.96	$6,401.96
143863	Kansas Outdoor Advertising	October Digital Billboard	11-6301-613-000	$300.00	
		October Billboard Rentals	11-6301-613-000	$725.00	$1,025.00
143864	Kitchen Pass, Inc.	Welding Advisory Meeting Lunch	12-1219-709-000	$154.96	$154.96
143865	KLKC FM	Video Stream Sponsor - HS	11-6301-613-000	$200.00	
		September Advertising	11-6301-613-000	$400.00	$600.00
143866	KMI Metals	Metal Sheets	12-1219-700-000	$952.25	
		1/4" x 2" HR Flat & 1" OD Tube Steel	12-1219-700-000	$417.50	$1,369.75

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/31/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143867	Labette Avenue	Fall Sports Preview Ad	11-6301-613-000	$60.00	$60.00
143869	Laser Designs/PSHTC	Name Badge - L Shepard	11-4203-701-000	$5.00	$5.00
143870	Marrone's Inc.	Supplies	16-9684-701-000	$137.94	
		Supplies	16-9684-701-000	$161.57	
		Food Items	16-9684-743-000	$270.92	
		Food Items	16-9684-743-000	$422.75	$993.18
143871	McCarty's Office Machines Inc	Lexmark 55B1000	11-6401-701-000	$411.48	
		B281H00 Toner	11-6401-701-000	$842.91	
		B281X00 Toner	11-6401-701-000	$1,167.00	
		Lexmark 50F0Z00 Imaging Unit	11-6401-701-000	$311.92	
		Copy Usage - Gymnasium	11-6401-701-000	$14.39	
		Copier Usage - Print Shop	11-6503-648-000	$1,069.95	
		Supplies	11-6503-701-000	$300.83	
		Supplies	11-6503-701-000	$907.31	
		Cardstock Paper	11-6503-705-000	$617.80	
		Copy Usage - WTC	12-1219-700-000	$4.06	
		Copy Usage - Workforce Education	12-4204-701-000	$37.35	$5,685.00
143872	Midwest Tape, LLC	Hoopla Digital Charges - September 2	11-4101-710-000	$122.45	
		Hoopla Digital Charges - August 2026	11-4101-710-000	$101.51	
		Hoopla Digital Charges - July 2026	11-4101-710-000	$89.12	$313.08
143873	Morningstar Inc.	Online Database Renewal	11-4101-710-000	$4,199.00	$4,199.00
143874	Napa Auto Parts	Vehicle Maintenance - Battery	11-6502-720-000	$174.21	$174.21
143875	Nate's Lawn and Landscape, Inc	Repair Parts - Baseball Field	11-5502-701-000	$1,130.00	
		Irrigation Repairs - Baseball Field	11-5502-701-000	$2,200.00	
		Repair Parts (valve/heads) - Softball	11-5509-701-000	$310.00	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/31/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143875	Nate's Lawn and Landscape, Inc	Irrigation Repair - Softball Field	11-5509-701-000	$225.00	$3,865.00
143876	P1 Service, LLC	Maintenance Agreement	11-7103-649-000	$129.80	
		Maintenance Agreement	11-7202-648-000	$6,360.20	$6,490.00
143877	Parsons Sun	SEK Family Magazine Display	11-6301-613-000	$150.00	$150.00
143878	Pitney Bowes Bank, Inc	Postage - Account #20352357	11-6503-611-000	$1,500.00	$1,500.00
143879	Presbyterian Manor	KDADS Background Checks (9)	12-4204-701-002	$92.25	$92.25
143880	Jason L Sharp	Reimburse Meal - CATYC Conference	11-6101-709-000	$29.97	
		Vehicle Expense - November	11-6501-590-001	$900.00	$929.97
143881	Southeast High School	Yearbook Ad - 1/5 Page Color	11-6301-613-000	$100.00	$100.00
143882	Jeffrey Spielbusch	Quarterly Grease Trap Service	11-7202-648-000	$410.00	$410.00
143883	T & E Auto Sales and Service	Vehicle Maintenance - RV28	11-6502-720-000	$229.01	$229.01
143884	T H Rogers Lumber Company	Maintenance Materials	11-7102-649-000	$11.08	
		Maintenance Materials	11-7102-649-000	$172.96	$184.04
143885	The Sherwin Williams Co	Paint and Painting Supplies	11-7102-649-000	$103.12	$103.12
143886	Thompson Bros. Supplies, INC	TIG Torch Cap	12-1219-700-000	$11.60	
		Cylinder Refill	12-1219-700-000	$185.30	
		Cutoff Wheels	12-1219-700-000	$138.00	
		1/8" 6010 Electrodes	12-1219-700-000	$500.00	
		65A Hyperterm Lead	12-1219-700-001	$830.00	
		Cylinder Rentals	12-1219-700-002	$257.60	$1,922.50
143887	UniFirst Corporation	Aprons, Mats, Mops, Cloths	11-7202-648-000	$320.70	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	$320.70	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	$320.70	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	$320.70	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	$85.00	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL
10/31/2026

Check Number	Vendor	Description	Account Number	Amount	Total
143887	UniFirst Corporation	Aprons, Mats, Mops, Cloths	16-9482-701-000	$85.00	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	$85.00	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	$85.00	$1,622.80
143888	Vietti Marketing Group	Sept Enrollment Campaign - Socials	11-6301-613-000	$1,040.00	$1,040.00
143889	Wood Insurance Center, LLC	Notary Bond Renewal - Heidi Flora	11-6101-702-000	$50.00	$50.00
				$258,267.33	

11-General Fund	$239,609.00
12-Postsecondary Technical Education Fund	$11,986.80
16-Auxillary Ent Fund	$3,821.53
64-Deferred Maintenance	$0.00
67-Capital Outlay	$2,850.00
	$258,267.33