

# EXHIBIT 3

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
October 12, 2016

The Board of Trustees met at 5:30 p.m. on Thursday, September 8, 2016 in the Conference Room, Student Success Center Building.

**Members Present**

Mr. Montie Taylor  
Mrs. Sophia Zetmeir  
Mr. David Winchell  
Mr. Carl Hoskins  
Mr. Pat McReynolds  
Mr. Mike Howerter

**Members Absent**

Mr. David Winchell

**Others Present**

Dr. George Knox  
Leanna Doherty  
Joe Burke  
Bethany Kendrick  
Lindi Forbes  
Janice Every  
Kathy Johnston  
Sue Brouk

Chandler Gravett  
Kevin Doherty  
Dee Bohnenblust  
Jill Coomes  
Kim Beachner  
Sherry Simpson  
Mark Watkins

Megan Fugate recorded the minutes.

**Adoption of Agenda (ACTION ITEM)**

Chair Hoskins asked for changes or additions to the agenda. President Knox had no changes Mrs. Zetmeir moved to approve the agenda as presented. Mr. McReynolds seconded and motion carried 5-0.

**Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair Hoskins asked for corrections or additions to the September 8, 2016 regular meeting minutes, Mr. Taylor moved to approve the minutes as presented. Mrs. Zetmeir seconded and motion carried 5-0.

**Reports and/or Board Discussion**

**Cardinal Villas Student Housing Update**

President Knox reported that we had a great groundbreaking ceremony

**Faculty Senate Report**

None

**SGA Report**

Chandler Gravett was in attendance to give a short report.

**Administrative Report**

*Comparison of expenditures to the budget* – Leanna Doherty had placed the September financial report at the table. At the end of September we were 25% through the year. The general fund was 25% expended and the technical education/vocational fund was 25% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

**President's Report**

Dr. Knox gave a short report.

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### Presidential Hire

The Board of Trustees selected the members of the search committee for the presidential hire.

Mr. McReynolds moved to approve Cathy Hyten, Educational Support Staff, to the presidential hiring committee, Mr. Howerter seconded and motion carried 5-0.

Mr. McReynolds nominated Leanna Doherty to serve on the committee for Administration, Mr. Taylor nominated Joe Burke. Mr. McReynolds moved to close the nominations, Mr. Howerter seconded and motion carried 5-0.

The Board Chair asked for a show of hands for Leanna Doherty: Mr. McReynolds, Mr. Hoskins, and Mrs. Zetmeir. Mr. Taylor and Mr. Howerter voted no. Motion failed by lack of quorum 3-2.

The Board Chair asked for a show of hands for Joe Burke: Mr. Taylor and Mr. Howerter. Mr. McReynolds, Mr. Hoskins, and Mrs. Zetmeir voted no. Motion failed by lack of quorum 2-3.

Trustee Howerter suggested another vote for Leanna Doherty by show of hands. Mr. Howerter, Mr. McReynolds, Mr. Hoskins and Mrs. Zetmeir. Mr. Taylor voted no. Motion carried 4-1.

Mrs. Zetmeir nominated Tim Miller to serve on the committee for faculty, Mr. McReynolds nominated Kalynn Amundson. Mrs. Zetmeir moved to close the nominations, Mr. Howerter seconded and motion carried 5-0.

The Board Chair asked for a show of hands for Tim Miller: Mr. Howerter, Mr. Taylor, Mr. Hoskins, and Mrs. Zetmeir. Mr. McReynolds voted no. Motion carried 4-1.

Mrs. Zetmeir nominated Bethany Kendrick to serve on the committee for professional staff, Mr. Taylor nominated Megan Fugate. Mrs. Zetmeir moved to close the nominations, Mr. McReynolds seconded and motion carried 5-0.

The Board Chair asked for a show of hands for Bethany Kendrick: Mr. Howerter, Mr. Hoskins, and Mrs. Zetmeir. Mr. McReynolds and Mr. Taylor voted no. Motion died for lack of quorum 3-2.

The Board Chair asked for a show of hands for Megan Fugate: Mr. Taylor and Mr. McReynolds. Mr. Howerter, Mr. Hoskins, and Mrs. Zetmeir voted no. Motion died for lack of quorum 2-3.

Bethany Kendrick declined the nomination.

The Board Chair called the vote again for Megan Fugate by show of hands: Mr. Taylor, Mr. McReynolds, Mr. Hoskins and Mrs. Zetmeir. Mr. Howerter abstained, motion carried 4-1.

Mr. Howerter nominated Chandler Gravett to serve on the committee for the student position. Mr. Howerter moved to close the nominations, Mrs. Zetmeir seconded and motion carried 5-0.

The Board Chair asked for a show of hands for Chandler Gravett: Mr. Taylor, Mrs. Zetmeir, Mr. Hoskins, Mr. McReynolds, and Mr. Howerter.

Mrs. Zetmeir nominated Montie Taylor and Pat McReynolds to fill the Trustee position on the committee. Mr. Howerter nominated Dave Winchell. Mr. Howerter moved to close the nominations. Mr. McReynolds seconded and motion carried 5-0.

The Board Chair asked for a show of hands for Pat McReynolds: Mr. Howerter, Mr. Hoskins, Mrs. Zetmeir, Mr. Taylor and Mr. McReynolds, motion carried 5-0.

The Board Chair asked for a show of hands for Montie Taylor: Mr. Howerter, Mr. Hoskins, Mrs. Zetmeir, and Mr. McReynolds. Mr. Taylor abstained. Motion carried 4-1.

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The Board Chair asked for a show of hands for Dave Winchell: No one. Mr. Taylor, Mr. McReynolds, Mrs. Zetmeir, and Mr. Hoskins voted against, Mr. Howerter abstained. Motion failed 0-5.

Community members to serve on the committee were discussed and Mr. Howerter moved to table the nomination of community members until next month. Bethany Kendrick will work with Janice Every on a press release to be sent out and interest from community members was expressed to the Board. Mr. McReynolds seconded and motion carried 5-0.

### **Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

None

### **New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

#### **2016 Report of Student Learning**

Dr. Mark Watkins, Dean of Instruction reviewed the information.

#### **Program Review: Nursing**

The Nursing Program Review was discussed. Sue Brouk and Dee Bohnenblust were in attendance to answer any questions. Mr. Howerter moved to approve the Nursing Program Review. Mrs. Zetmeir seconded and motion carried 5-0.

#### **Policy Review**

The Board of Trustees will review the following policies:

Policy 3.23 Intellectual Property

Policy 3.24 Academic Freedom

Policy 3.26 New Course or New Program Approval

Action will be taken in November.

#### **Approval of Bills**

Mr. McReynolds moved to approve the payment of the bills. Mrs. Zetmeir seconded and motion carried 5-0.

Kevin Doherty gave an update on the renovation plans for the library. He also gave an update on the Cherokee Center Roof.

#### **Public Comment**

None

### **Next Board Meeting: Date, Place, Time, and Tentative Agenda Items**

Chair Hoskins reminded everyone of the next regular meeting of the Board of Trustees scheduled for November 10, 2016 at 5:30 p.m., Conference Room, Student Success Center Building.

### **Adjournment**

Mrs. Zetmeir moved to adjourn the meeting at 6:57pm. Mr. McReynolds seconded and motion carried 5-0.

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Megan Fugate, Clerk of the Board