

EXHIBIT 3

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
November 10, 2016

The Board of Trustees met at 5:30 p.m. on Thursday, November 10, 2016 in the Conference Room, Student Success Center Building.

Members Present

Mr. Montie Taylor
Mrs. Sophia Zetmeir
Mr. Carl Hoskins
Mr. Pat McReynolds
Mr. Mike Howerter
Mr. David Winchell

Others Present

Dr. George Knox
Leanna Doherty
Joe Burke
Janice Every
Kathy Johnston
Sue Brouk
Morgan Herlocker

Kevin Doherty
Dee Bohnenblust
David Beach
Mark Watkins
Colleen Wiliamson
Leigh Ann Martin

Megan Fugate recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Chair Hoskins asked for changes or additions to the revised agenda. President Knox had no changes. Mrs. Zetmeir moved to approve the agenda as presented. Mr. McReynolds seconded and motion carried 6-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Hoskins asked for corrections or additions to the October 13, 2016 regular meeting minutes, Mrs. Zetmeir moved to approve the minutes as presented. Mr. Taylor seconded and motion carried 6-0.

Reports and/or Board Discussion

Cardinal Villas Student Housing Update

Leanna Doherty reported that there was a revised development agreement. Bluffstone requested to make a change order on the parking lot from concrete to asphalt. Mr. Howerter moved to table the discussion until a few questions could be answered. Mr. Taylor seconded and motion carried 6-0.

Leanna Doherty spoke with Brian Gustafson from Bluffstone. The concrete would be a base layer of rock and 4 inches of concrete. The asphalt would have six inches of rock and 3 inches of asphalt.

Mr. Winchell moved to take the discussion off the table. Mr. McReynolds seconded and motion carried 6-0.

Mr. McReynolds moved to approve the amended agreement to allow the parking lot to be asphalt with and extended 10 years of maintenance. Mr. Winchell seconded and motion carried 4-2. Mr. Taylor and Mr. Howerter voted against the motion.

Faculty Senate Report

None

SGA Report

Morgan Herlocker was in attendance to give a short report.

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Administrative Report

Comparison of expenditures to the budget – Leanna Doherty had placed the October financial report at the table. At the end of October we were 33% through the year. The general fund was 32% expended and the technical education/vocational fund was 33% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

President's Report

Dr. Knox gave a short report.

Presidential Hire

The Board of Trustees selected the community members of the search committee for the presidential hire.

Mr. Taylor nominated Ron Holtstein and Bob Brandenburg to serve on the committee. Mrs. Zetmeir nominated Mike Keal and Ron Holstein to serve on the committee. Mr. McReynolds nominated Rod Landrum to serve on the committee.

Mrs. Zetmeir moved to close the nominations, Mr. McReynolds seconded and motion carried 6-0.

Mr. Howerter moved to approve Mike Keal to serve on the committee. Mr. McReynolds seconded. The Board Chair asked for a show of hands for Mike Keal: Mr. Howerter, Mr. Hoskins, Mr. Winchell, and Mrs. Zetmeir voted yes. Mr. McReynolds and Mr. Taylor voted no. Motion carried 4-2.

Mr. Taylor moved to approve Ron Holstein to serve on the committee. Mrs. Zetmeir seconded. The Board Chair asked for a show of hands for Ron Holstein: Mr. Howerter, Mr. Hoskins, Mrs. Zetmeir, Mr. McReynolds, Mr. Taylor and Mr. Winchell voted yes. Motion carried 6-0.

Mr. Howerter moved to approve Mike Keal by acclamation. Mrs. Zetmeir seconded and motion carried 6-0.

Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

Library Bid Specs

Mr. McReynolds moved to approve the bid specs for the library renovation. Mrs. Zetmeir seconded and motion carried 5-1. Mr. Howerter voted against.

New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

Program Review: Dental Assistant

The Dental Assistant Program Review was discussed. Leigh Ann Martin was in attendance to answer any questions. Mr. Taylor moved to approve the Dental Assistant Program Review. Mrs. Zetmeir seconded and motion carried 6-0.

Policy Approval

Mr. McReynolds moved to approve Policy 3.23 Intellectual Property. Mrs. Zetmeir seconded and motion carried 6-0.

Mrs. Zetmeir moved to approve Policy 3.24 Academic Freedom. Mr. McReynolds seconded and motion carried 6-0.

Mrs. Zetmeir moved to approve Policy 3.26 New Course or New Program Approval. Mr. Taylor seconded and motion carried 6-0.

Policy Review

The Board of Trustees will review the following policies:

Policy 3.36 Hybrid Courses

Action will be taken in December.

Approval of Bills

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Mr. McReynolds moved to approve the payment of the bills. Mrs. Zetmeir seconded and motion carried 6-0.

Mr. Howerter exited the meeting at 6:34pm.

Executive Session

Executive session for the purpose of discussing non-elected personnel to protect the interests of the individual(s) to be discussed.

Mrs. Zetmeir moved to recess into executive session at 6:35pm for 10 minutes for the purpose of discussing personnel matters of nonelected personnel, inviting in Joe Burke, Janice Every, and Dee Bohnenblust.

The Board will return to open meeting at 6:45pm in this room.

The executive session is required to protect the privacy interests of the individual(s) to be discussed.

Mr. Howerter returned to the meeting at 6:37pm.

Returned to open session at 6:45pm.

Executive session for the purpose of discussing non-elected personnel to protect the interests of the individual(s) to be discussed.

Mrs. Zetmeir moved to recess into executive session at 6:45pm for 5 minutes for the purpose of discussing personnel matters of nonelected personnel, inviting in Joe Burke, Janice Every, and Dee Bohnenblust.

The Board will return to open meeting at 6:50pm in this room.

The executive session is required to protect the privacy interests of the individual(s) to be discussed.

Returned to open session at 6:50pm.

Faculty Resignation

Mrs. Zetmeir moved to approve the resignation of Kim Beachner, Nurse Educator, effective December 31, 2016, releasing her from the remainder of her contract, enforcing the liquidated damages of \$1,000 and authorized the administration to begin a search for a replacement. Mr. Taylor seconded and motion carried 6-0.

Public Comment

Mrs. Zetmeir commended Ryan Seme on the Leadership & Training that has been going on at Grandview.

Mr. Burke commended Dr. JoLene Klumpp on the great things she is doing with her Developmental Psychology class.

Mr. Hoskins reminded everyone about the Veterans Day Parade on Friday morning at 10am.

Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair Hoskins reminded everyone of the next regular meeting of the Board of Trustees scheduled for December 8, 2016 at 5:30 p.m., Conference Room, Student Success Center Building.

Adjournment

Mrs. Zetmeir moved to adjourn the meeting at 6:54pm. Mr. McReynolds seconded and motion carried 6-0.

Megan Fugate, Clerk of the Board

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