

## EXHIBIT 2

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
October 12, 2017

The Board of Trustees met at 5:30 p.m. on Thursday, October 12, 2017 in the Conference Room, Student Success Center Building.

**Members Present**

Mr. Carl Hoskins  
Mr. Montie Taylor  
Mrs. Sophia Zetmeir  
Mr. David Winchell  
Mr. Pat McReynolds

**Trustees Absent**

Mr. Mike Howerter

**Others Present**

Dr. Mark Watkins  
Leanna Doherty  
Joe Burke  
Tammy Fuentez  
Kathy Johnston  
Kevin Doherty  
Bethany Kendrick  
Lindi Forbes  
Terri Leroy  
Stephanie Bush

Janice Every  
Theresa Hundley  
Rod Landrum  
Dee Bohnenblust  
Colleen Williamson  
Rick Carpenter  
Ben McKenzie  
Matt Gatewood  
Tina Smith  
Mr. Dixon

Megan Fugate recorded the minutes.

**Adoption of Agenda (ACTION ITEM)**

Chair Hoskins asked for changes or additions to the revised agenda. President Watkins had no changes. Mrs. Zetmeir moved to approve the revised agenda as presented. Mr. Taylor seconded and motion carried 5-0.

**Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair Hoskins asked for corrections or additions to the September 14, 2017 regular meeting minutes, Mr. Winchell moved to approve the minutes as presented. Mrs. Zetmeir seconded and motion carried 5-0.

**Reports and/or Board Discussion**

**Faculty Senate Report**

No report

**SGA Report**

Stephanie Bush, SGA, gave a short report,

**Administrative Report**

*Comparison of expenditures to the budget* – Leanna Doherty had placed the September financial report at the table. At the end of September we were 25% through the year. The general fund was 24% expended

and the technical education/vocational fund was 25% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

Vice-President Doherty reported that the auditor were here last week. They will present their findings to the Board at the December meeting.

#### President's Report

Dr. Watkins gave a short report.

Pat McReynolds presented the Board of Trustees with the 1<sup>st</sup> PTK Board of Trustees Hallmark Award that was received at the annual Association of Community College Trustees meeting.

#### **Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

##### Weatherproofing Main Building

Matt Gatewood, Tremco and Tina Smith, Greenbush were in attendance to answer questions. Mr. Winchell moved to request quotes from Tremco and Greenbush for the tuckpoint and weatherproofing of the Main Building. Mr. McReynolds seconded and motion carried. 5-0.

#### **New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

##### Report of Student Learning

Joe Burke reviewed the 2017 Report of Student Learning. Mr. Taylor moved to accept the report. Mrs. Zetmeir seconded and motion carried 5-0.

##### Human Services Degree/Course Approval

Mr. McReynolds moved to approve the following:

Social and Human Services Assistant Program

- Associate of Applied Science Degree

Courses

- Human Services Orientation, 3 credit hours
- Human Services Ethics, 3 credit hours
- Case Management in Human Services, 3 credit hours
- Interviewing and Intervention Skills, 3 credit hours
- Field Experience in Human Services I, 3 credit hours
- Community Resources & Issues in Human Services, 3 credit hours
- Social and Cultural Diversity and Inequality, 3 credit hours
- Intervention Models/Theories, 3 credit hours
- Assessment and Treatment Planning, 3 credit hours
- Human Services Administration, 3 credit hours
- Field Experience in Human Services II, 4 credit hours

Mr. Taylor seconded and motion carried 5-0.

Mr. Taylor moved to approve the following:

- Principles of Phlebotomy, 4 credit hours
- Phlebotomy Clinical Practicum, 2 credit hours

Mrs. Zetmeir seconded and motion carried 5-0.

Mr. Winchell moved to approve the following:

- Zumba, 1 credit hour
- Kickboxing, 1 credit hour
- Yoga, 1 credit hour
- Crossfit Training, 1 credit hour
- Watercolor Painting, 1 credit hour
- Jewelry Making, 1 credit hour
- Knitting & Crocheting, 1 credit hour

Mr. McReynolds seconded and motion carried 5-0.

#### Policy Approval

Mr. McReynolds moved to approve Policy 2.01 Non-Discrimination. Mr. Taylor seconded and motion carried 5-0.

Mr. McReynolds moved to approve 4.01 Enrollment Eligibility. Mr. Taylor seconded and motion carried 5-0.

Mrs. Zetmeir moved to take Policy 7.05 Administrator and Professional Staff Agreement off the table for discussion. Mr. McReynolds seconded and motion carried 5-0.

Mr. McReynolds moved to approve Policy 7.05 Administrator and Professional Staff Agreement. Mrs. Zetmeir seconded, after a lengthy discussion, motion failed by a vote of 3-2. Mr. Taylor and Mr. Winchell voted against the motion.

#### Approval of Bills

Mr. McReynolds moved to approve the Claims Register. Mr. Taylor seconded and motion carried 5-0.

#### Faculty Contract Ratification

Mrs. Zetmeir moved to approve the faculty contract for Miranda Plumlee, Nurse Educator to begin on October 23, 2017 at QV Column, Step 7, \$38,560. Mr. Taylor seconded and motion carried 5-0.

#### Public Comment

Bethany Kendrick reminded everyone about the Cardinal Villas Ribbon Cutting Ceremony on Monday, October 16<sup>th</sup> at 11am.

Dr. Dee Bohnenblust wanted to invite the Board of Trustees to the public meeting for the Kansas State Board of Nursing Site visit on Thursday, November 9, 2017 at 2pm in the Zetmeir Health Science Building Room Z230.

Mr. Taylor thanked Dr. Watkins and the LCC wrestlers for their help at the Sunbelt Rodeo.

Dave Winchell commented on the great art exhibit in Hendershot Gallery.

Ben McKenzie invited everyone to attend the 2017 Alumni Weekend Hall of Fame. The Alumni Dual will be at 7pm.

### Executive Session

Executive Session to have preliminary discussions about the acquisition of real property.

Mrs. Zetmeir moved to recess into executive session at 7:05pm (time) for 5 minutes to have preliminary discussions about the acquisition of real property. Inviting in Dr. Mark Watkins, Leanna Doherty, and Tammy Fuentez.

The Board will return to open meeting at 7:10pm in this room. Mr. McReynolds seconded and motion carried 5-0.

The executive session is required to protect the public interest in obtaining the property at a fair price.

Reconvened into open session at 7:10pm.

Mr. McReynolds moved to approve the purchase of the property at 1306 Main Street at a price of \$190,000 made possible by a generous anonymous donation to the LCC Foundation. Mr. Taylor seconded and motion carried 5-0.

### **Next Board Meeting: Date, Place, Time, and Tentative Agenda Items**

Chair Hoskins reminded everyone of the next regular meeting of the Board of Trustees scheduled for November 9, 2017 at 5:30 p.m., Conference Room, Student Success Center Building.

### **Adjournment**

Mr. Winchell moved to adjourn the meeting at 7:15pm. Mr. Taylor seconded and motion carried 5-0.

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Megan Fugate, Clerk of the Board