

## EXHIBIT 2

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
June 12, 2018

The Board of Trustees met at 5:30 p.m. on Thursday, June 12, 2018 in the Conference Room, Student Success Center Building.

### **Members Present**

Mr. Montie Taylor  
Mr. Rod Landrum  
Mr. Carl Hoskins  
Mr. Pat McReynolds  
Mr. David Winchell

### **Members Absent**

Mr. Mike Howerter

### **Others Present**

Dr. Mark Watkins  
Leanna Doherty  
Janice Every  
Joe Burke  
Kevin Doherty

Bethany Kendrick  
Lindi Forbes  
Kathy Johnston  
David Beach

Megan Fugate recorded the minutes.

### **Adoption of Agenda (ACTION ITEM)**

Chair McReynolds asked for changes or additions to the revised agenda. President Watkins had no changes. Mr. Winchell moved to approve the revised agenda as presented. Mr. Landrum seconded and motion carried 5-0.

### **Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair McReynolds asked for corrections or additions to the May 3, 2018 regular meeting minutes. Mr. Hoskins moved to approve the minutes as presented. Mr. Taylor seconded and motion carried 5-0.

### **Approval of Special Meeting Minutes (ACTION ITEM)**

Chair McReynolds asked for corrections or additions to the May 24, 2018 special meeting minutes. Mr. Winchell moved to approve the minutes as presented. Mr. Hoskins seconded and motion carried 5-0.

### **Reports and/or Board Discussion**

#### **Faculty Senate Report**

David Beach reported that a tentative agreement has been reached between faculty and administration. He wanted to thank everyone for the hard work that has went in to the negotiations process.

#### **Administrative Report**

*Comparison of expenditures to the budget* – Leanna Doherty had placed the May financial report at the table. At the end of May we were 92% through the year. The general fund was 104% expended and the technical education/vocational fund was 89% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

#### **Insurance Update**

Vice-President Doherty presented the insurance information. The Trustees requested a little more information. Vice-President Doherty will get that information.

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### President's Report

Dr. Watkins announced that President's Council had brainstormed possible names for the spec building. Mr. Landrum moved to approve the name of the spec building, Workforce Training Center. Mr. Winchell seconded and motion carried 5-0.

After the fiduciary training that the board attended last week, the KASB attorney recommended reviewing a few policies at each board meeting. Administration will review policies each month and send them to the board for discussion and review each month.

We will have a special board meeting on Tuesday, June 19, 2018 at 12:00pm in the conference room to review bids received for the Workforce Training Center

On July 12<sup>th</sup>, 2018 we will have a Budget Work Session at 4:00pm in the Conference Room. Our regularly scheduled board meeting will begin at 5:30pm.

### **Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

None

Executive Session for the purpose of discussing non-elected personnel to protect the interests of the individual(s) to be discussed.

Mr. Landrum moved we recess into executive session at 5:55pm (time) for 15 minutes for the purpose of discussing personnel matters of nonelected personnel.

The Board will return to open meeting at 6:10pm in this room. Inviting in Dr. Mark Watkins, Leanna Doherty, Joe Burke, Donna Whiteman and Janice Every.

The executive session is required to protect the privacy interests of the individual(s) to be discussed.

Mr. Winchell seconded and motion carried 5-0

Reconvened into open session at 6:10pm.

Mr. Landrum moved we recess into executive session at 6:10pm (time) for 15 minutes for the purpose of discussing personnel matters of nonelected personnel.

The Board will return to open meeting at 6:25pm in this room. Inviting in Dr. Mark Watkins, Leanna Doherty, Joe Burke, Donna Whiteman and Janice Every.

The executive session is required to protect the privacy interests of the individual(s) to be discussed.

Mr. Winchell seconded and motion carried 5-0

Reconvened into open session at 6:25pm.

Mr. Landrum moved we recess into executive session at 6:25pm (time) for 15 minutes for the purpose of discussing personnel matters of nonelected personnel.

The Board will return to open meeting at 6:35pm in this room. Inviting in Dr. Mark Watkins, Leanna Doherty, Joe Burke, Donna Whiteman and Janice Every.

The executive session is required to protect the privacy interests of the individual(s) to be discussed.

Mr. Taylor seconded and motion carried 5-0

Reconvened into open session at 6:35pm.

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### New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

#### Professional Staff Employment Letter

Mr. Taylor moved to approve the Professional Staff Employment Letter for Ross Harper, Career Technical Education (CTE) Recruiter at a salary of \$33,211, beginning July 1, 2018. Mr. Winchell seconded and motion carried

#### Program Certificate Change

Mr. Winchell moved to approve Graphic Design Program moving from Cert A to Cert B. Mr. Hoskins seconded and motion carried 5-0.

#### New Course Approval

Mr. Hoskins moved to approve the new course, Introduction to Industrial Coating and Safety, 5 credit hours. Mr. Landrum seconded and motion carried 5-0.

#### Administrative Employment Contract Confirmation

Mr. Hoskins moved to approve the two year contract for Jason Sharp, Dean of Instruction, at a salary of \$68,000, beginning July 9, 2018. Mr. Taylor has concerns about offering a two year contract. Mr. Landrum seconded and motion carried 4-1. Mr. Taylor voted against the contract.

#### Approval of Bills

Mr. Taylor moved to approve the payment of the bills. Mr. Winchell seconded and motion carried 5-0.

#### Cherokee Center Lease Purchase

Mr. Landrum moved to approve entering into a lease purchase with the Foundation for the Cherokee Center. After final payment is received in August 2020, the deed will be transferred to the College. Mr. Hoskins seconded and motion carried 5-0.

#### Public Comment

Mr. Taylor commended everyone on a great job at the GED Ceremony held on Tuesday.

Mr. Taylor spoke to a young lady that attended a welding program in Nevada, MO and she has a job in Texas making a really good salary. He thinks our welding program is going to be a great addition.

Mr. Hoskins announced that we would opening bids on Friday, June 15<sup>th</sup> at 10:15am in the Cardinal Café for the Workforce Training Center.

#### Executive Session

Executive Session for the purpose of discussing employer-employee negotiations.

Mr. Landrum moved to recess into executive session at 6:57pm (time) for 10 minutes for the purpose of discussing employer-employee negotiations, inviting in Dr. Mark Watkins, Leanna Doherty, Joe Burke, and Janice Every.

The Board will return to open meeting at 7:07pm in this room. Mr. Hoskins seconded and motion carried 5-0.

The executive session is required to protect the public interest in negotiating a fair and equitable contract.

The Board reconvened at 7:07pm taking no action.

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Vice-President Doherty had additional information on the insurance coverage. Mr. Winchell moved to approve the insurance policies as presented by Wood-Dulohery Insurance Agency in the amount of \$91,394.58. Mr. Hoskins seconded and motion carried 5-0.

### **Next Board Meeting: Date, Place, Time, and Tentative Agenda Items**

Chair McReynolds reminded everyone of the next regular meeting of the Board of Trustees scheduled for July 12, 2018 at 5:30 p.m., Conference Room, Student Success Center Building.

### **Adjournment**

Mr. Landrum moved to adjourn the meeting at 7:14pm. Mr. Hoskins seconded and motion carried 5-0.

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Megan Fugate, Clerk of the Board

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