

EXHIBIT 2

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
December 13, 2018

The Board of Trustees met at 5:30 p.m. on Thursday, December 13, 2018 in the Conference Room, Student Success Center Building.

Members Present

Mr. Rod Landrum
Mr. David Winchell
Mr. Pat McReynolds
Mr. Mike Howerter
Mr. Carl Hoskins

Members Absent

Mr. Montie Taylor

Others Present

Dr. Mark Watkins
Leanna Doherty
Tammy Fuentez
Joe Burke
Jason Sharp
Lindi Forbes
Bethany Kendrick

Kathy Johnston
Debra Mikulka
Linseh Johnson
Janice Every
Robert Armstrong
Marcie Ryan

Megan Fugate recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Chair McReynolds asked for changes or additions to the revised agenda. President Watkins had no changes. Mr. Hoskins moved to approve the agenda as presented. Mr. Landrum seconded and motion carried 5-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair McReynolds asked for corrections or additions to the November 8, 2018 regular meeting minutes, Mr. Winchell moved to approve the minutes as presented. Mr. Hoskins seconded and motion carried 5-0.

Reports and/or Board Discussion

Faculty Senate Report

None

Administrative Report

Comparison of expenditures to the budget – Leanna Doherty had placed the November financial report at the table. At the end of November we were 42% through the year. The general fund was 40% expended and the technical education/vocational fund was 39% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

Vice-President Doherty gave an update on the Workforce Training Center, the annex roof and informed the Trustees that a mechanical engineer had been hired for the chiller project.

President's Report

President Watkins gave a short report.

EXHIBIT 2

Jason Sharp discussed beginning a diesel tech program and CDL certification and prep courses. Linseh Johnson discussed possible grant opportunities that are available to help with costs related to these programs.

Dr. Watkins introduced Debra Mikulka.

PTK

Robert Armstrong gave an update on PTK activities.

Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

None

New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

Professional Staff Employment Letter

Mr. Landrum moved to approve the following:

- Kiesha Richenburg, Financial Aid Specialist, at a salary of \$31,000 beginning January 3, 2019.
- Cody Oliphant, part time temporary Assistant Baseball Coach, at a salary of \$3,000, beginning January 10, 2019 and ending May 10, 2019.

Mr. Hoskins seconded and motion carried 5-0.

Program Revisions

Vice-President Burke discussed upcoming program changes to reduce the number of credit hours to 60 for Associates' Degrees. This was information only.

Approval of Bills

Mr. Hoskins moved to approve the Claims Register. Mr. Landrum seconded and motion carried 5-0.

New Faculty Positions

Mr. Hoskins moved to approve two new faculty positions for Welding and authorized the start of a search for these positions. Mr. Landrum seconded and motion carried 5-0.

Public Comment

Dr. Watkins read a comment emailed in from Trustee Taylor to Aaron Keal:

"Aaron, thanks so much in allowing us to utilize 8 of your baseball players for help in delivering the Stella Wells Christmas Trees, Saturday morning, December 8th. They were all on time and did an excellent job! Please extend our thanks to each of them for their courteous and generous help.

The Stella Wells Christmas Tree Auction raised \$52,000 to help needy Parsons Citizens who suffer from lack of food, particularly during the holiday season.

Holiday wishes to you, your family and to your baseball players!"

Trustee Howerter wanted to say thank you to Dave Winchell for all of his help with Stella Wells. Also, to Kelly Kirkpatrick and Cathy Hyten for their help and computer knowledge.

Trustee McReynolds informed the Trustees about the donations to the food pantry that goes from Wal-Mart to Foursquare Church and then to our food pantry.

EXHIBIT 2

Tammy Fuentez informed the Trustees that the LCC Food Pantry will be featured in a back to school newsletter by the Food Bank.

Trustee Hoskins attended a KACCT meeting in Independence a few weeks ago and it was very informative.

Trustee Landrum wanted to tell Linseh Johnson what a great job she has been doing with the Workforce Training Center.

Executive Session for the purpose of discussing non-elected personnel to protect the interests of the individual(s) to be discussed.

Mr. Landrum moved to recess into executive session at ___6:20pm___ (time) for ___10___ minutes for the purpose of discussing personnel matters of nonelected personnel.

The Board will return to open meeting at ___6:30pm___ in this room. Inviting in Dr. Mark Watkins, Joe Burke, Leanna Doherty, Jason Sharp and Janice Every.

The executive session is required to protect the privacy interests of the individual(s) to be discussed.

Mr. Hoskins seconded and motion carried 5-0

Reconvened into open session at 6:30pm.

Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair McReynolds reminded everyone of the next regular meeting of the Board of Trustees scheduled for January 10, 2019 at 5:30 p.m., Conference Room, Student Success Center Building.

Adjournment

Mr. Landrum moved to adjourn the meeting at 6:31pm. Mr. Hoskins seconded and motion carried 5-0.

Megan Fugate, Clerk of the Board