

# EXHIBIT 3

## LABETTE COMMUNITY COLLEGE Board of Trustees Minutes August 8, 2019

The Board of Trustees met at 5:30 p.m. on Thursday, August 8, 2019 in the Conference Room, Student Success Center Building.

### **Members Present**

Mr. Montie Taylor  
Mr. Rod Landrum  
Mr. David Winchell  
Mr. Carl Hoskins  
Mr. Pat McReynolds  
Mr. Mike Howerter

### **Others Present**

Dr. Mark Watkins	Janice Every
Leanna Doherty	Lindi Forbes
Joe Burke	Bethany Kendrick
Tammy Fuentez	Eugene Rexwinkle
Kathy Johnston	Ethan Appleby
Kevin Doherty	Debbie Lamb
Regina Decker	Carol Eddington
Jason Sharp	Greg Chalker
Aaron Keal	Terri Leroy
Gary Wall	Brian West
Jim Zaleski	Wayne Gilmore
Jody Thompson	

Megan Fugate recorded the minutes.

### **Public Hearing**

At 5:30 pm, Chair Winchell opened the public hearing for the 2019-2020 Community College budget. There has been no increase in the mill levy for the last 16 years. There were no comments, Chair Winchell closed the public hearing at 5:31pm.

### **Adoption of Agenda (ACTION ITEM)**

Chair Winchell asked for changes or additions to the agenda. President Watkins had no changes. Mr. Taylor moved to approve the agenda as presented. Mr. Landrum seconded and motion carried 6-0.

### **Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair Winchell asked for corrections or additions to the July 11, 2019 regular meeting minutes, Mr. Landrum moved to approve the minutes as presented. Mr. Hoskins seconded and motion carried 6-0.

### **Reports and/or Board Discussion**

#### **Faculty Senate Report**

No report

## EXHIBIT 3

### Administrative Report

*Comparison of expenditures to the budget* – Leanna Doherty had placed the July financial report at the table. At the end of July we were 8% through the year. The general fund was 8% expended and the technical education/vocational fund was 6% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

Kevin Doherty gave a facilities update on the Event Center and the Rees H. Hughes Building.

### President's Report

Dr. Watkins introduced two new employees; Regina Decker, Case Manager/Advisor and Ethan Appleby, Assistant Baseball Coach.

Lindi Forbes gave an update on the Athletic Capital Campaign.

### **Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

#### Approval of 2019-2020 Budget

Mr. Landrum moved to approve the adoption of the 2019-2020 Budget. Mr. Hoskins seconded and motion carried 6-0.

### **New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

#### Capital Campaign

Gary Wall, Eugene Rexwinkle, and Brian West all spoke to the Trustees in support of the Capital Campaign and how important it is to the College and the community. Mr. Landrum moved to approve the authorization of \$1 million dollars of college funds being utilized to aid in the expansion of the athletic and academic facility. Mr. Hoskins seconded. After more discussion, motion carried 4-2. Trustee Howerter and Trustee Taylor voted against the motion.

#### Professional Staff Employment Letter

Mr. McReynolds moved to approve the Professional Staff Employment letter for Regina Williams-Decker, Case Manager/Advisor, at a salary of \$38,000 beginning August 5, 2019. Mr. Landrum seconded and motion carried 6-0.

#### Faculty Contract Ratification

Mr. Hoskins moved to approve the Faculty Contract for Deanna Huffman, Psychology Instructor, at a salary of Masters +48, step 3, \$46,620 beginning August 12, 2019. Mr. Taylor seconded and motion carried 6-0.

#### Parsons Neighborhood Revitalization

Jim Zaleski was present to answer any questions. Mr. Landrum moved to approve the Parsons Neighborhood Revitalization. Mr. Hoskins seconded and motion carried 6-0.

#### Oswego Neighborhood Revitalization

Carol Eddington, Oswego City Clerk, was present to answer any questions. Mr. Landrum moved to approve the Oswego Neighborhood Revitalization. Mr. Howerter seconded and motion carried 6-0.

#### Policy Review

The board will review Policy 7.01 Administrators and Professional Staff: Conditions of Employment and Policy 8.01 Educational Support Staff: Conditions of Employment. We will ask for action to be taken at the September meeting.

## EXHIBIT 3

### Policy Approval

Mr. Howerter moved to approve Policy 4.021 Labette Community College Return of Unearned Tuition Assistance Funds. Mr. McReynolds seconded and motion carried 6-0.

### Approval of Bills

Mr. Howerter moved to approve the Claims Register. Mr. Landrum seconded and motion carried 6-0.

### Public Comment

There was further discussion regarding the capital campaign.

### **Next Board Meeting: Date, Place, Time, and Tentative Agenda Items**

Chair Winchell reminded everyone of the next regular meeting of the Board of Trustees scheduled for September 12, 2019 at 5:30 p.m., Council Room, Oswego, KS.

### **Adjournment**

Mr. McReynolds moved to adjourn the meeting at 6:58pm. Mr. Howerter seconded and motion carried 6-0.

---

Megan Fugate, Clerk of the Board