

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
September 8, 2022

The Board of Trustees met at 5:30 p.m. on Thursday, September 8, 2022, at the Cardinal Event Center.

Members Present

Rod Landrum
David Winchell
Montie Taylor
Carl Hoskins
Becky Dantic

Members Absent

Mike Howerter

Others Present

Dr. Mark Watkins	Dr. Jason Sharp	Leanna Doherty	Dr. Kara Wheeler
Theresa Hundley	Janice Every	Kevin Doherty	Cathy Kibler
Gale Brown	John Coleman	John Wixson	Elizabeth Stoneberger
Mackenzie Martin	Colleen Williamson	Ken Elliott	Randee Baty
Aaron Hight	Carly Beachner	Bryanna Dewitt	Susan Harrison-Washington

Heidi Flora recorded the minutes.

Public Hearing – Revenue Neutral Rate

At 5:30 pm, Chair Landrum opened the public hearing for the Revenue Neutral Rate. There were no comments. Chair Landrum closed the public hearing at 5:32 pm.

Public Hearing – 2022-2023 Community College Budget

At 5:33 pm, Chair Landrum opened the public hearing for the 2022-2023 Community College budget. Chair Landrum closed the public hearing at 5:34 pm.

Adoption of Agenda (ACTION ITEM)

Chair Landrum asked for changes or additions to the meeting agenda. There were none. Trustee Winchell moved to approve the meeting agenda as presented. Trustee Dantic seconded the motion and the motion carried 5-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Landrum asked for corrections or additions to the August 11, 2022, regular meeting minutes. There were none. Trustee Hoskins moved to approve the minutes as presented. Trustee Winchell seconded the motion and the motion carried 5-0.

Approval of Special Meeting Minutes (ACTION ITEM)

Chair Landrum asked for corrections or additions to the August 17, 2022, special meeting minutes. There were none. Trustee Dantic moved to approve the minutes as presented. Trustee Winchell seconded the motion and the motion carried 5-0.

Reports and/or Board Discussion

Faculty Senate Report:

Randee Baty, Faculty Senate Treasurer, gave an update that included the 2022-2023 serving officers.

Student Government Report:

Mackenzie Martin, Student Government President, gave an update regarding recent and upcoming activities.

Administrative Report:

Comparison of Expenditures to Budget – The August financial report was placed on the tables. At the end of August, we were 17% through the year. The general fund was 24% expended and the technical education/vocational fund was 12% expended. Leanna invited questions from the Trustees.

Construction Update – Aaron Hight, Crossland Construction, gave an update.

Entegrity Report – John Coleman and John Wixson gave a report regarding findings made for energy and cost savings for the LCC campus.

President's Report – Gale Brown, Director of Radiography, gave a presentation on the LCC Radiography Program.

Dr. Watkins mentioned that the Kansas Supreme Court will be held in Parsons on October 3-4. Also, a representative of the supreme court will be on the LCC campus on October 4.

Dr. Watkins discussed a handout that was placed on the tables prior to the meeting regarding a roofing evaluation that was recently done on the LCC campus.

Old Business (ACTION, REPORT, OR DISCUSSION ITEMS)

None

New Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)

Revenue Neutral Rate

Chair Landrum moved to approve the Revenue Neutral Rate Resolution as presented. Trustee Hoskins seconded the motion. A roll call vote was requested and the vote carried 5-0 - *see Roll Call Vote Sheet*. The resolution was passed to each approval voting member for a signature.

2022-2023 Community College Budget

Chair Landrum moved to approve the 2022-2023 Community College Annual budget. Trustee Dantic seconded the motion and the motion carried 5-0.

2022 Annual Report

Dr. Watkins presented highlights from the 2022 Annual Report that was placed on the tables prior to the meeting. The Board of Trustees were asked to review the report.

Professional Staff Employment Letter

Trustee Winchell moved to approve the professional staff employment letter for Shannon Schibi, Academic Advisor, at a salary of \$31,000 starting September 9, 2022. Trustee Taylor seconded the motion and the motion carried 5-0.

Professional Staff Resignation

Trustee Hoskins moved to approve the resignation of Brenna Shepard, Student Support Services Academic Advisor, effective August 26, 2022. Trustee Dantic seconded the motion and the motion carried 5-0.

Policy Reviews

Dr. Watkins discussed the following updated/new policies. Policy 5.01 Purchasing (updated); Policy 7.01 Administrators & Professional Staff: Employment Conditions (updated); Policy 8.01 Education Support Staff: Employment Conditions (updated); and, Policy 10.19 Records Retention (new). These will be presented at the next Board of Trustee meeting for approval.

Approval of Bills

Trustee Hoskins moved to approve the Claims Register. Trustee Winchell seconded the motion and the motion carried 5-0.

Public Comment

None

Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair Landrum reminded everyone of the next regular meeting of the Board of Trustees scheduled for October 13, 2022, at 5:30 p.m., at the Cardinal Event Center.

Adjournment

Chair Landrum moved to adjourn the meeting at 7:08 p.m. Trustee Hoskins seconded the motion and the motion carried 5-0.

Heidi Flora, Clerk of the Board