

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
January 12, 2023

The Board of Trustees met at 5:30 p.m. on Thursday, January 12, 2023, at the Cardinal Event Center.

Members Present

Rod Landrum
David Winchell
Montie Taylor
Carl Hoskins
Becky Dantic
Mike Howerter

Members Absent

Others Present

Dr. Mark Watkins	Dr. Jason Sharp	Leanna Doherty	Tammy Fuentez
Dr. Kara Wheeler	Theresa Hundley	Janice Every	Lindi Forbes
Kevin Doherty	Janice Reese	Randee Baty	Ken Elliott
Elizabeth Stoneberger	Jody Burzinski	Cody Nutt	Matt Wegenka
Emily Franks	Neil Phillips		

Heidi Flora recorded the minutes.

Election of Officers for the Board of Trustees

Chair Landrum opened the floor for Board Chair nominations to serve for a period of one year or until a successor is elected. Trustee Howerter nominated Trustee Dantic. Trustee Dantic declined the nomination. Trustee Hoskins nominated Trustee Winchell. Trustee Taylor seconded. Nominations ended and the motion carried 6-0.

For Vice-Chair, Trustee Hoskins nominated Trustee Dantic for a period of one year or until a successor is elected. Trustee Landrum seconded. Nominations ended and the motion carried 6-0.

Presidential Appointments

Trustee Howerter moved to approve Heidi Flora as Clerk of the Board. Trustee Landrum seconded and the motion carried 6-0.

Trustee Howerter moved to approve Leanna Doherty as Treasurer. Trustee Dantic seconded and the motion carried 6-0.

Trustee Howerter moved to approve Kyle Fleming and KASB as the legal services provider for the year. Trustee Landrum seconded and the motion carried 6-0.

Trustee Howerter moved to approve Carl Hoskins, KACCT (Kansas Association of Community Colleges) representative. Trustee Landrum seconded and the motion carried 6-0.

Trustee Howerter moved to approve Parsons Sun as the paper of record. Trustee Hoskins seconded and the motion carried 6-0.

Trustee Landrum moved to approve the following Presidential appointments:

- The Emergency Executive Succession Plan
- The Sexual Harassment Plan
- Karen Barger, ADA Coordinator
- Leanna Doherty, VP of Finance and Operation & Janice Every, Human Resource Director, Affirmative Action Officers (students also have the option of going to the Vice President of Student Affairs with a problem).
- Leanna Doherty, Public Information Officer
- Kevin Doherty, Emergency Services Contact
- Tammy Fuentez, Title IX Coordinator
- Dr. Mark Watkins, President, and Janice Reese, Public Relations Director, Kansas Association of School Boards (KASB) Governmental Relations Network Contact.

Trustee Hoskins seconded and the motion carried 5-1.

Adoption of Revised Agenda (ACTION ITEM)

Chair Winchell asked for changes or additions to the revised meeting agenda. There were none. Trustee Hoskins moved to approve the revised meeting agenda as presented. Trustee Landrum seconded the motion and the motion carried 6-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Winchell asked for corrections or additions to the December 8, 2022, regular meeting minutes. There were none. Trustee Dantic moved to approve the minutes as presented. Trustee Landrum seconded the motion and the motion carried 6-0.

New Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)

IT Software Purchase

Trustee Landrum moved to approve the purchase of IT security software through Solis for one year at a cost of \$70,542. Trustee Hoskins seconded the motion and the motion carried 5-1.

Reports and/or Board Discussion

Faculty Senate Report:

None

Student Government Report:

Harrison Hall, Student Life Specialist, provided a hand-out outlining recent and upcoming activities and events.

Administrative Report:

Comparison of Expenditures to Budget – The December financial report was placed on the tables. At the end of December, we were 50% through the year. The general fund was 48% expended and the technical education/vocational fund was 39% expended. Leanna invited questions from the Trustees.

Audit Report – Neil Phillips with Jarred, Gilmore & Phillips provided an audit report. Trustee Landrum moved to approve the audit report. Trustee Hoskins seconded the motion and the motion carried 6-0.

Facilities Report – Matt Wegenka with Tremco provided a PowerPoint presentation with information on the recent inspection of campus roofs and options for costs and repairs.

President's Report –

Lindi Forbes, Foundation & Alumni Director, provided a PowerPoint presentation highlighting the Foundation.

Old Business (ACTION, REPORT, OR DISCUSSION ITEMS)

Comprehensive Salary Job Study

Dr. Watkins revisited the administration's request to hire the company Clearwater to provide a Comprehensive Salary Job Study at a cost of \$55,000. There was no motion to approve. Trustee Dantic suggested we give other recently added employee benefits time before moving forward with the job study.

New Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)

2023 Regular Meeting Dates of the Board of Trustees

Trustee Howerter moved to approve the 2023 regular meeting dates of the LCC Board of Trustees as presented. Trustee Taylor seconded the motion and the motion carried 6-0.

Professional Staff Retirement Trustee Hoskins moved to approve releasing Janice Every from her contract as Director of Human Resources and accept her letter of retirement effective May 1, 2023. Trustee Landrum seconded the motion and the motion carried 6-0.

Professional Staff Resignation

Trustee Dantic moved to approve Shannon Schibi's letter of resignation as Academic Advisor, effective December 20, 2022; and, Jennifer Katzer's letter of resignation as Academic Coordinator, effective January 20, 2023. Trustee Hoskins seconded the motion and the motion carried 6-0.

Policy Review

Dr. Watkins recommended the Board of Trustees review changes to Policy 2.01 – Nondiscrimination, Equal Opportunity, and Harassment.

Approval of Bills

Trustee Landrum moved to approve the Claims Register. Trustee Howerter seconded the motion and the motion carried 6-0.

Public Comment

Lindi Forbes gave an invitation to the upcoming Cardinal Madness events.

Janice Reese thanked the Board for their work.

Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Dr. Watkins reminded everyone of the next regular meeting of the Board of Trustees scheduled for February 9, 2023, at 5:30 p.m., at the Cardinal Event Center.

Adjournment

Chair Winchell moved to adjourn the meeting at 7:34 p.m. Trustee Landrum seconded the motion and the motion carried 6-0.