

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
October 12, 2023

The Board of Trustees met at 5:30 p.m. on Thursday, November 9, 2023, at the Cardinal Event Center.

Members Present

Becky Dantic
Carl Hoskins
Mike Howerter
Rod Landrum
Montie Taylor
David Winchell

Members Absent

Others Present

Dr. Mark Watkins	Dr. Jason Sharp	Leanna Doherty	Theresa Hundley
Ross Harper	Haley Walker	Lindi Forbes	Janice Reese
Elizabeth Robinson	Greg Chalker		

Heidi Flora recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Chair Winchell asked for changes or additions to the meeting agenda. There were none. Trustee Hoskins moved to approve the meeting agenda as presented. Trustee Landrum seconded the motion and the motion carried 5-0. Trustee Howerter was not available to vote.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Winchell asked for corrections or additions to the October 12, 2023, regular meeting minutes. There were none. Trustee Dantic moved to approve the minutes as presented. Trustee Hoskins seconded the motion and the motion carried 6-0.

Reports and/or Board Discussion

Faculty Senate Report:

None

Student Government Report:

Harrison Hall, Student Life Specialist, provided a written report.

Administrative Report:

Comparison of Expenditures to Budget – The October financial report was placed on the tables. At the end of October, we were 33% through the year. The general fund was 33% expended and the technical education/vocational fund was 28% expended. Vice-President Doherty invited questions from the Trustees.

Facility Report:

There was no facilities report.

President's Report:

At the start of the meeting, Dr. Watkins introduced Elizabeth Robinson as the new Student Success Center Director.

Dr. Watkins shared a written report provided by Tyler Allen, Director of Admissions, with an update on the Fall 2023 recruitment efforts. It was reported that enrollment is currently up 6.89% (48 students).

Leanna Doherty, Vice-President of Finances, provided a printout with a breakdown of the HVAC expenses for the athletic complex over the past several years.

Dr. Watkins provided information regarding the reclassification process the college will soon be conducting through the Arnold Group.

Board Members were provided with the current form utilized for the president's evaluation and asked to take some time to review it and give any recommendations for changes to Dr. Watkins or the Board Clerk.

Dr. Sharp gave an HLC update consisting of the January 29, 2024, multi-site visit and the ten-year affirmation visit which will be conducted in March 2-3, 2026.

Old Business (ACTION, REPORT, OR DISCUSSION ITEMS)**Policy Approval**

Trustee Howerter moved to approve the revisions to Policy 4.01 Admissions/Enrollment Eligibility. Trustee Landrum seconded the motion and the motion carried 6-0.

New Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)**Administrative Employment Contract Approval**

Trustee Landrum moved to approve the Administrative Contract for Kelly Kirkpatrick, Vice-President of Student Affairs, at a salary of \$90,000 to begin November 13, 2023. Trustee Hoskins seconded the motion and the motion carried 6-0.

Professional Staff Employment Letter

Trustee Landrum moved to approve the professional staff employment letter for Henrietta Wyland, Academic Advisor, at a salary of \$32,900 to begin October 31, 2023. Trustee Taylor seconded the motion and the motion carried 6-0.

New Course Approval

Trustee Hoskins moved to approve the Culture & Ethnicity and Educating Exceptional Students courses to begin Fall of 2024. Trustee Landrum seconded the motion and the motion carried 6-0.

Purchase of Anatomage Table

Trustee Taylor moved to approve the sole bid of \$115,485 for the purchase of an Anatomage table and four tablets. Trustee Landrum seconded the motion and the motion carried 5-0. Trustee Howerter abstained from voting.

Approval of Bills

Trustee Landrum moved to approve the Claims Register. Trustee Dantic seconded the motion and the motion carried 6-0.

Public Comment

Trustee Winchell congratulated Greg Chalker, Montie Taylor, and Becky Dantic for their recent wins of LCC Board of Trustee seats.

Dr. Watkins thanked Trustee Howerter for his service on the Board.

Trustee Landrum reminded everyone about the LCC Spirit Squad Bingo fundraiser on Friday night.

Dr. Watkins reminded everyone about the Veteran's Day parade on Friday. Janice Reece, Director of Public Relations, invited any Veteran to participate by riding on or walking with the LCC float in the parade.

Janice Reece announced the LCC ambulance would be at the Touch-A-Truck event on Saturday.

Next Board Meeting

Chair Winchell reminded everyone of the next regular meeting of the Board of Trustees scheduled for December 14, 2023, at 5:30 p.m. in the Cardinal Event Center.

Adjournment

Trustee Landrum moved to adjourn the meeting at 6:18 p.m. Trustee Dantic seconded the motion and the motion carried 6-0.

Heidi Flora, Clerk of the Board