

Labette Community College Student Ambassador Program

General Description

The Labette Community College Student Ambassador Program is a group of students who are selected to represent the College in many capacities. Student Ambassadors reach out to prospective students, conduct campus tours, participate in and help promote various college events.

Benefits

- In-State Tuition paid up to 16 credit hours per semester by “Cardinal Ambassador” Scholarship [This scholarship is renewable for as many semesters as the student is in attendance at LCC.]
- \$300 text book voucher in the LCC Bird’s Nest per semester
- Receive a stipend dependent upon completing assigned responsibilities
- Enhance your transfer and scholarship applications and personal resume
- Develop valuable leadership and communication skills
- Opportunity to network with leaders at the college and in the community

Criteria

Required

- Open to incoming freshman and/or transfer students
- Student must be in good academic standing with a minimum of a 2.5 cumulative grade point average
- Must be enrolled at Labette Community College in a minimum of 12 credit hours by June 1st for upcoming Fall Semester and December 1st for the upcoming Spring Semester
- Completion of the Student Ambassador Application Packet, including one completed recommendation form
- Completion of the General Scholarship Application (*with mandatory 7-semester, official transcript submitted for graduating high school students*)
- Students will be individually evaluated on performance at the end of each semester in order to maintain involvement in the program. If duties are not adequately fulfilled, then the student will be forced to resign from his/her participation and the scholarship will be terminated.

Preferred

- Leadership skills or previous leadership experience
- Strong interpersonal skills, including listening and advising skills
- Previous volunteer or community service

Responsibilities

- Educate prospective students, school groups, and the general public about Labette Community College during Student Affairs and other college department events
- Conduct campus tours for individuals and groups as arranged by the Student Affairs Office
- Work 2 hours per week in the LCC Student Affairs Office
- Represent Labette Community College at campus and community events
- Share first-hand information about your college experience and provide accurate and useful information to new students to assist them in transitioning to college
- Actively participate in the Student Ambassadors Student Organization, including the election of officers
- Participate in occasional photo and commercial shoots for promotional materials for Labette Community College
- Assemble information packets and mailings
- Participate in the half-day Student Ambassador training that will be held the week prior to school starting in August
- Student Ambassadors will be encouraged to complete the Leadership Development Course if the college offers it
- Encourage fellow students to complete their educational goals
- Represent Labette Community College in a responsible, ethical, and professional manner
- Project a positive image of the college

Application Instructions

- Please type or print neatly on the Application Form
- Return the completed application materials to:
Labette Community College
Admissions Office
ATTN: Ambassador Advisor
200 South 14th Street
Parsons, KS 67357
- To apply, please complete and submit the following:
 - Completed Application Form
 - One (1) Completed Reference Form (*from a LCC faculty or staff member, employer, or high school teacher/counselor*)

Labette Community College does not discriminate on the basis of race, color, religion, national origin, sex, age, or qualified handicapped in its education programs, activities, recruitment, admissions, or employment as required by Titles VI, VII, IX, and section 504 of the Rehabilitation Act of 1973. Inquiries should be directed to: Vice President of Student Affairs, Labette Community College, 200 South 14th Street, Parsons, KS 67357. Telephone (620) 421-6700 extension 1264.

**Labette Community College
Student Ambassador Program Application**

Name: _____ Student ID #: _____

Address: _____

City/State/Zip: _____

Main Phone: _____ Alternative Phone: _____

Email: _____

Do you speak languages other than English? If yes: _____

Cumulative GPA: _____ College Credit Hours Completed: _____

How many semesters remaining at LCC: _____ Do you plan to graduate? _____

Please provide information on your most recent work or volunteer experience:

Employer or Organization: _____

City/State: _____

Dates of service: _____

Supervisor/Contract Person: _____ Phone #: _____

Your title and description of duties: _____

Employer or Organization: _____

City/State: _____

Dates of service: _____

Supervisor/Contract Person: _____ Phone #: _____

Your title and description of duties: _____

What do you hope to achieve through this role?

What skills or qualities do you possess that make you an excellent candidate for this position?

If a prospective student asked why they should choose LCC, what would you say?

How do you handle public speaking or presenting to groups?

How would you handle a situation where a prospective student or parent asks you a question you cannot answer?

Consent for Verification of Student Records:

I hereby certify that all statements made on this application are true and correct to the best of my knowledge and authorize investigation of all statements herein recorded. I release from all liability persons and organizations reporting information required by this application. I grant permission to an authorized representative of Labette Community College to verify my student records for purposes of this application.

Signature: _____ Date: _____

**Labette Community College
Student Ambassador Recommendation**

You are being asked to provide a reference for _____
who is applying for a position as a Student Ambassador at Labette Community College.

To the Student Applicant:

Please check one of the options below regarding your right of access:

_____ I, the undersigned, waive the right of personal access to this recommendation.

_____ I, the undersigned, retain the right of personal access to this recommendation.

Signature: _____ Date: _____

To the Recommender:

Name: _____

Title: _____

Phone Number/Email Address: _____

Relationship to Applicant: _____

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We would appreciate your completion of this recommendation form by providing your personal reactions concerning the applicant, or attach a separate letter of reference.

Please rate the applicant on the factors listed below. Check the appropriate box.

Factor	Outstanding	Excellent	Good	Average	Fair	Not Observed
Attitude						
Communication Skills						
Confidence						
Dependability						
Friendliness/Outgoing						
Leadership Qualities						
Self-Motivation						
Team Oriented						

