

EXHIBIT 3

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
September 10, 2020

The Board of Trustees met at 5:30 p.m. on Thursday, September 10, 2020 in the Conference Room of the Student Success Center building.

Members Present

Mr. Carl Hoskins
Mr. Mike Howerter
Mr. Rod Landrum
Mr. Montie Taylor
Mr. David Winchell

Members Absent

Mr. Pat McReynolds

Others Present

Dr. Mark Watkins
Leanna Doherty
Aaron Keal
Jason Sharp
Lindi Forbes
Bethany Kendrick
Kevin Doherty
Janice Every
Kara Wheeler
Theresa Hundley

Jennifer Thompson recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Chair Winchell asked for changes or additions to the revised agenda. President Watkins had no changes. Mr. Hoskins moved to approve the revised agenda as presented. Mr. Landrum seconded and motion carried 5-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Winchell asked for corrections or additions to the August 13, 2020 regular meeting minutes, Mr. Landrum moved to approve the minutes as presented. Mr. Taylor seconded and motion carried 5-0.

Approval of Special Meeting Minutes (ACTION ITEM)

Chair Winchell asked for corrections or additions to the September 8, 2020 special meeting minutes, Mr. Landrum moved to approve the minutes as presented. Mr. Taylor seconded and motion carried 5-0.

Reports and/or Board Discussion

Faculty Senate Report

None

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SGA Report

None

Administrative Report

Comparison of expenditures to the budget – Leanna Doherty had placed the August financial report at the table. At the end of August we were 17% through the year. The general fund was 14% expended and the technical education/vocational fund was 15% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

President's Report

President Watkins gave a short report.

Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

Bi-Polar Ionization Purchase Approval

Mr. Hoskins moved to approve the motion to proceed to purchase bi-polar ionization devices at a cost not to exceed \$170,000 using SPARK Phase II and CARES act funds. Mr. Taylor seconded and motion carried 5-0.

New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

2019 Annual Report

President Watkins and Vice-President Sharp reviewed the Annual Report. Mr. Hoskins motioned to receive the FY2020 Annual Report. Mr. Howerter seconded and the motion carried 5-0.

Policy Numbering Change Approval

Mr. Taylor moved to approve a numbering change to Policy 2.01. Mr. Landrum seconded and motion carried 5-0.

Approval of Bills

Mr. Howerter moved to approve the Claims Register. Mr. Taylor seconded and motion carried 5-0.

Executive Session for the purpose of discussing non-elected personnel to protect the interests of the individual(s) to be discussed.

Mr. Landrum moved to recess into executive session at 6:15pm for 15 minutes for the purpose of discussing personnel matters of nonelected personnel.

The Board will return to open meeting at 6:30pm in this room. Inviting in Dr. Mark Watkins, Leanna Doherty, Janice Every, and Aaron Keal.

The executive session is required to protect the privacy interests of the individual(s) to be discussed.

Mr. Hoskins seconded and motion carried 5-0

Reconvened into open session at 6:30pm.

Public Comment

Mr. Taylor mentioned that Lee Caldwell's wife has passed away.

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Mr. Landrum complemented the use of PPE on campus and is very impressed with the changes that have been implemented due to COVID-19.

Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair Winchell reminded everyone of the next regular meeting of the Board of Trustees scheduled for October 8, 2020 at 5:30 p.m., Conference Room, Student Success Center Building.

Adjournment

Mr. Howerter moved to adjourn the meeting at 6:35pm. Mr. Landrum seconded and motion carried 5-0.

Jennifer Thompson, Clerk of the Board

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