

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
January 13, 2022

The Board of Trustees met at 5:30 p.m. on Thursday, January 13, 2022 in the Cardinal Event Center

Members Present

Mr. Rod Landrum
Ms. Laurie Lewis
Mr. Montie Taylor
Mr. David Winchell
Mr. Carl Hoskins

Members Absent

Mr. Mike Howerter

Others Present

Dr. Mark Watkins	Megan Fugate	Kara Wheeler
Leanna Doherty	Kevin Doherty	Bethany Kendrick
Dr. Jason Sharp	Theresa Hundley	
Janice Every	Phil Jarred	

Heidi Flora recorded the minutes.

Election of Officers for the Board of Trustees

Chair Landrum opened the floor for Board Chair nominations. Trustee Taylor nominated Trustee Landrum for chairperson for a period of one year or until a successor is elected. Trustee Hoskins seconded. Nominations ended and motion carried 5-0.

For Vice-Chair, Trustee Landrum Trustee Hoskins for a period of one year or until a successor is elected. Trustee Winchell seconded. Nominations ended and motion carried 5-0.

Trustee Hoskins moved to approve the following:

- Heidi Flora as Clerk of the Board
- Leanna Doherty as Treasurer
- Kyle Fleming and KASB as the legal services provider for the year
- Carl Hoskins, KACCT (Kansas Association of Community Colleges)
- Parsons Sun as the paper of record.

Trustee Winchell seconded and motion carried 5-0.

Trustee Winchell moved to approve the following Presidential appointments:

- The Emergency Executive Succession Plan as presented
- The Sexual Harassment Plan as presented
- Karen Bargar, ADA Coordinator
- Leanna Doherty, VP of Finance and Operation & Janice Every, Human Resource Director, Affirmative Action Officers (students also have the option of going to the Vice President of Student Affairs with a problem).
- Leanna Doherty, Public Information Officer
- Kevin Doherty, Emergency Services Contact
- Tammy Fuentez, Title IX Coordinator
- Dr. Mark Watkins, President and Bethany Kendrick, Public Relations Director, Kansas Association of School Boards (KASB) Governmental Relations Network Contact.

Trustee Lewis seconded and motion carried 5-0.

Adoption of Revised Agenda (ACTION ITEM)

Chair Landrum asked for changes or additions to the presented agenda. There were no changes. Trustee Hoskins moved to approve the agenda as presented. Trustee Winchell seconded and motion carried 5-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Landrum asked for corrections or additions to the December 9, 2021 regular meeting minutes. There were none. Trustee Winchell moved to approve the minutes as presented. Trustee Hoskins seconded and motion carried 5-0.

Reports and/or Board Discussion

Faculty Senate Report

None

SGA Report

None

Administrative Report

Comparison of Expenditures to the Budget – The December financial report was placed at the table. At the end of December, the budget is 50% through the year. The general fund is 42% expended and the technical education/vocational fund is 47% expended. Leanna invited questions from the Trustees.

Facilities Update

Kevin Doherty gave an update on the new construction project. He also reported an issue with the recent renovation project which is being addressed.

Audit Report

Phil Jarred gave a reported of the 2021 audit.

President's Report

Monthly LCC Presenter

Dr. Watkins reported that the scheduled presenter was not able to attend and would be rescheduled for next month's meeting.

COVID

Dr. Watkins gave a brief report on campus COVID numbers. Reported that a mask mandate had been reinstated.

Other

Dr. Watkins reported that campus would be closed on 1/17/22 in observance of MLK, Jr Day. Spring 2022 classes will begin on 1/18/22.

Dr. Watkins also talked about and gave a background story on LCC's new alma mater/fight song, reporting it would be made public during halftime of the 1/19/22 girls basketball game.

Old Business (ACTION, REPORT OR DISCUSSION ITEMS)

Policy Approval 9.01 Professional Employees; Conditions of Employment

Trustee Hoskins moved to approve the changes to Policy 9.01 Professional Employees; Conditions of Employment. Trustee Winchell seconded the motion and motion carried 5-0.

New Business (ACTION, REPORT OR DISCUSSION ITEMS)

2022 Regular Meeting Dates of the Board of Trustees

Trustee Taylor moved to approve the 2022 regular Board of Trustee meeting dates as presented. Trustee Lewis seconded the motion and motion carried 5-0.

New Professional Staff Position

Trustee Winchell moved to approve the addition of the new Professional Staff Position, Diagnostic Medical Sonography Program Navigator. Trustee Hoskins seconded the motion and motion carried 5-0.

Trustee Winchell moved to proceed in hiring for the Diagnostic Medical Sonography Program Navigator in order to begin employment 7/1/22. Trustee Taylor seconded the motion and motion carried 5-0.

Approval of Bills

Trustee Taylor moved to approve the Claims Register. Trustee Lewis seconded and motion carried 5-0.

Professional Staff Employment Letter

Trustee Hoskins moved to approve the professional staff employment letter for Audrey Jo Miller, Assistant Softball Coach, starting January 10, 2022, at a 10-month salary of \$20,538. Chair Landrum seconded the motion and motion carried 5-0.

Public Comment

Trustee Winchell reported the LCC food pantry was recently awarded \$5,000.

Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair Landrum reminded everyone of the next regular meeting of the Board of Trustees scheduled for February 10, 2022 at 5:30 p.m., in the Cardinal Event Center.

Adjournment

Trustee Lewis moved to adjourn the meeting at 6:48 pm. Trustee Hoskins seconded and motion carried 5-0.

Heidi Flora, Clerk of the Board